

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 16th day of February, 2023 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright reminded everyone of the Pancake Supper at the Horning's Mills Community Hall on February 21st starting at 5:30 p.m. until 7:00 p.m.

Additions

Mayor White – update on proposed development in Melancthon Township

Deputy Mayor McLean – Emergency Management supplies

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Moore that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by McLean, Seconded by Neilson that Council approve the minutes of the February 2, 2023 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A member of the public raised concerns about the Township Development Charges and what they could be used for and suggested that Council get a second opinion on the matter.

Public Works

1. Motion to return the tender deposit cheque to Flesherton Concrete Products Inc.,
Re: 2022 Gravel Tender

Moved by Moore, Seconded by Neilson that Council approves the release of the tender security deposit cheque in the amount of \$42,540.00 received from Flesherton Concrete Products Inc. regarding the 2022 Gravel Tender. Carried.

2. Other

Nothing for this matter.

Planning

1. Applications to Permit

There were no questions or concerns regarding the applications to permit that were on the spreadsheet.

2. Nottawasaga Valley Conservation Authority 2023 Plan Review of Bill 23

Silva Yousif, Senior Planner was in attendance and briefly spoke to this item of correspondence.

3. Report from Silva Yousif, Senior Planner Regarding Dufferin County MCR – Phase II OPA – Schedule B, C and E

Silva Yousif, Senior Planner reviewed her report with Council. It was noted that Chris Jones' comments from April 2021, which were supported by a motion of Council on June 3, 2021 regarding the mapping, were adopted by the County at that time and are shown in this mapping.

Moved by Neilson, Seconded by Moore that the Staff Report of Silva Yousif, Senior Planner be received; And that Staff be directed to advise the County MCR Team that the draft maps are satisfactory to the Council of the Township of Melancthon and can be submitted for Phase II of the OPA. Carried.

4. Comments from Chris Jones, Municipal Planning Services regarding County of Dufferin Ag. Lands Mapping

Moved by Neilson, Seconded by Moore that Council receive the comments from Chris Jones, Municipal Planning Services regarding the County of Dufferin Ag. Lands Mapping as information. Carried.

6. Other

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Chair Al Blundell of the Township of Melancthon Police Services Board was in attendance and provided an update to Council regarding the PSB Meeting held on February 14, 2023, as well as the Section 10 Joint PSB meeting held on January 20, 2023.

During this time, it was noted that a complaint of speeding from a resident on 15 Sideroad was forwarded to the PSB and the OPP have increased patrols in that area. Staff will advise the complainant of this. There was also discussion about the Township's Policing website, how to get information to the Public about the reports that are provided at the meetings, and a proposed Open House this summer with the OPP.

Mayor White advised that he has been working with Duane Sprague, Police Services Advisor regarding the Township's Provincial Representative.

County Council Update

Mayor White provided an update to Council regarding the County Council meeting held on February 9th, 2023 which included: funding for the International Plowing Match, Town of Grand Valley Emergency Fund grant request application approval to equip its Council Chambers for hybrid meetings, COL adjustment increase for non-unionized Staff of 4%, the amounts donated to the local food banks were increased, the transit pilot project was temporarily shelved as it is too cost prohibitive (after tenders were opened) and the Covid-19 Vaccination Policy was cancelled. The budget was not passed and there will be a special meeting scheduled to deal with it.

Correspondence

Board, Committee & Working Group Recommendations

1. Heritage Advisory Committee Recommendations from February 7, 2023 Meeting

Councillor Moore, who is Chair of the Heritage Committee spoke to the recommendation:

Moved by McLean, Seconded by Moore that Council accept the recommendation from the Heritage Advisory Committee and directs the Treasurer to include \$3,500.00 in the 2023 budget for the Heritage Advisory Committee Plaque Program and other activities the Committee may put on in 2023. Carried.

Board, Committee & Working Group Minutes

1. Roads Sub-Committee – January 17, 2023
2. Mulmur-Melancthon Fire Board – December 20, 2022
3. Southgate Recreation Advisory Committee – February 2, 2023
4. Heritage Advisory Committee – October 19, 2022

Moved by Neilson, Seconded by Plowright that the Board, Committee & Working Group Minutes Items 1-4 be received as information. Carried.

Items for Information Purposes

1. Nottawasaga Valley Conservation Authority Media Release – Gail Little to lead NVCA Board of Directors in 2023
2. Memorandum from Bernie Derible, Deputy Minister and Commissioner of Emergency Management and Treasury Board Secretariat regarding Ontario's Provincial Emergency Management Strategy and Action Plan (PEMSAP)
3. Township of Mulmur – Motion to support the concept of a Universal Telecommunications System in Dufferin County
4. Letter from Glen McNeil, Warden of Huron County – Call to Action: Review of the Cannabis Act
5. Township of Amaranth – Motion to Support the Resolution from the Township of Puslinch Nominating John Sepulis to the Source Protection Committee for 2022-2026 term
6. 2022 Municipal Partnerships Report from MPAC

Moved by McLean, Seconded by Moore that Correspondence Items 1-6, for information purposes, be received as information. Carried.

Items for Council Action

1. Shelburne and District Fire Board of Management 2023 Operating and Capital Budget
2. Mulmur Melancthon Fire Department 2023 Operating and Capital Budget
3. North Dufferin Community Centre Board of Management Draft 2023 Operating and Capital Budget

Council accepted the Staff recommendation and these items will be further discussed during budget deliberations.

General Business

Notice of Intent to Pass By-law

1. By-law to adopt an Emergency Management Program and Emergency Response Plan and to meet other Requirements under the Emergency Management and Civil Protection Act

Moved by Plowright, Seconded by McLean that leave be given to introduce a By-law to adopt an Emergency Management Program and Emergency Response Plan and to meet other requirements under the *Emergency Management and Civil Protection Act* and it be hereby read a first and second time and numbered 7-2023. Carried.

2. By-law to Authorize the Execution of Consent Agreement Between 2577791 Ontario Inc and the Corporation of the Township of Melancthon

Moved by Neilson, Seconded by Moore that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between 2577791 Ontario Inc. and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 8-2023. Carried.

3. By-law to amend By-law 58-2022 to appoint a Municipal Services Board for the Horning's Mills Community Hall

Moved by McLean, Seconded by Moore that leave be given to introduce a By-law to amend By-law No. 58-2022, passed in open Council on December 15, 2022 and it be hereby read a first and second time and numbered 9-2023. Carried.

4. By-law to amend By-law 56-2022 to appoint a Board of Management for the Corbetton Community Park

Moved by Moore, Seconded by Neilson that leave be given to introduce a By-law to amend By-law No. 56-2022, passed in open Council on December 15, 2022 and it be hereby read a first and second time and numbered 10-2023. Carried.

5. By-law to establish Mandatory Pre-Application Consultation Requirements in Respect of Development Applications

Silva Yousif, Senior Planner was in attendance and spoke to this matter and also advised that she would be introducing a Complete Application By-law at a future Council meeting.

Moved by Neilson, Seconded by Moore that leave be given to introduce a By-law to establish mandatory pre-application consultation requirements in respect of development applications submitted to the Township of Melancthon for approval under the *Planning Act* and it be hereby read a first and second time and numbered 11-2023. Carried.

New/Other Business/Additions

1. Report from Denise B. Holmes, CAO/Clerk – Municipal Telecommunications Report

Mayor White spoke to the proposed Municipal Telecommunications system and provided some additional information for Council.

Moved by Plowright, Seconded by Neilson that Council receive the Municipal Telecommunications Report of Denise Holmes, CAO/Clerk; and that Council support the

concept of a universal telecommunications system in Dufferin County that is inclusive of the lands within the Township of Melancthon. Carried.

2. Proclamation for Heritage Week in Melancthon Township – February 20-26, 2023

I, Mayor Darren White, on behalf of the Council of the Corporation of the Township of Melancthon do hereby proclaim February 20-26, 2023 to be Heritage Week in the Township of Melancthon.

It was noted that the Township of Melancthon Flag will be raised on Tuesday, February 21st, 2023 in recognition of Heritage Week.

3. Other/Addition(s)

Deputy Mayor McLean – Emergency Management supplies

Deputy McLean raised this matter as a result of the Significant Weather Event before Christmas, and the fact that the Horning's Mills Community Hall, which is a designated Emergency Shelter, was not utilized. This raised questions on whether there was a need for supplies at the Horning's Mills Hall when it's opened as a shelter, and whether the County could fund this. There was further discussion about the following: the Red Cross supplies trailer and whether it could be parked at the Hall and used for emergency events; that there are keyholders in the Horning's Mills and a suggestion about getting a list of volunteers together that could open the Hall in the event of an emergency and lastly, providing some training to the volunteers in order to open the Hall. Also, it was mentioned that there needs to be coordination with the OPP to let them know that the Hall is a shelter and also to get the word out that the Hall can be used, not only for stranded motorists, but if there is a power outage for people to go get warm. This could be done during the OPP Open House, Emergency Preparedness Week on social media and the local radio station. Staff will coordinate with Steve Murphy, CEMC at the County of Dufferin and also work with Deputy Mayor McLean on this.

Mayor White – Proposed Development in Melancthon Township

Mayor White advised that in the past couple months he has been approached by different development interests wanting to put some development proposals in place and he has met with them. There are a couple properties that are proximate to Shelburne and Dundalk. There will be some correspondence on the next Agenda about this.

Unfinished Business

1. Melancthon Recreation Task Force Report

Discussion ensued on the Report and Mayor White went through each of the recommendations. There was further discussion on the establishment of a Recreation Sub-Committee, the composition of the Sub-committee and its purpose. Staff were directed to put this item on the next Agenda for discussion, in order to give the Council members some more time to think about it.

2. Draft 2023 Operating and Capital Budget Report and 5-Year Capital Plan Report

Sarah Culshaw, Treasurer reviewed her Reports with Council. The increase to this draft is 7.16% in the budget, but due to 1.79% in growth, that number decreases to 5.37% in the tax rate. She advised that \$31-32,000 is approximately a 1% increase.

Discussion ensued on the Salary report and Staff were directed to put this increase in the budget. There was further discussion on the Horning's Mills Hall wish list, operational costs and capital expenditures, the Markdale hospital funding, road capital projects, and a budget increase target. With some reductions made to the budget

during the meeting, it brought the budget down to a 3.71% (taking the growth in to consideration).

Staff will further review and bring the budget back to the next meeting and with that budget, Sarah will provide the property assessments and the impacts to taxes.

3. International Plowing Match Funding Request

Discussion ensued and Staff were directed to send Mr. McCutcheon and Ms. Van Kampen a letter to advise that given the Dufferin County financial support and resources approved on February 9th, 2023 and extreme budget pressures that Melancthon is facing, that the Township will not be providing financial support for the event. Also, Staff were to advise that if there is a need, down the road, for some specific asks of Melancthon, to reach out to the Township.

Delegations

During the meeting, Council heard from the following Delegation:

5:30 p.m. – Michele Fisher, Dufferin Community Foundation – Presentation to Council about the Importance of the Charitable and Not-for-Profit Sector in Dufferin County and regarding Non-profit Appreciation Week in Ontario February 13-19, 2023.

Moved by Plowright, Seconded by McLean that **Whereas** Nonprofit Appreciation Week is an important opportunity to say thank you to a sector that goes above and beyond in supporting vulnerable people and strengthening communities; **Whereas** the diversity of nonprofit programs – including food security, housing, mental health, support for seniors and caregivers, child and youth development, sports and recreation, faith, the environment, arts and culture – immeasurably enhances our quality of life; **Whereas** there are more than 150 charities and nonprofit organizations serving families and individuals throughout Dufferin County, including Melancthon; **Whereas** the people who work at nonprofits are known for their dedication, skill, compassion, teamwork and leadership, and have always been there when we have needed them the most; Now therefore, I, Mayor Darren White, on behalf of Council of the Corporation of the Township of Melancthon, do hereby proclaim February 13-19 to be Nonprofit Appreciation Week in Melancthon Township and encourage all residents to show their appreciation to the people who work in our community's charities and nonprofits. Carried.

Closed Session

Moved by McLean, Seconded by Moore that Council move into a Closed Session Meeting at 7:55 p.m. pursuant to Section 239(2)(e) of the Municipal Act, 2001, as amended for the following reason: Litigation or Potential Litigation, including matters before administrative tribunal, affecting the local board– McGill and Melancthon Township – Update to Council. Carried.

Rise Without Report from Closed Session

Moved by McLean, Seconded by Neilson that Council rise from Closed Session at 8:02 p.m. without report. Carried.

Third Reading of By-laws

Moved by Moore, Seconded by Neilson that By-laws 7-2023, 8-2023, 9-2023, 10-2023 and 11-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

Moved by McLean: That Council for the Township of Melancthon hereby rescinds the Covid-19 Vaccination Staff Policy, approved by Council on November 4, 2021, effective immediately.

Confirmation By-law

Moved by McLean, Seconded by Plowright that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on February 16, 2023 and it be given the required number of readings and numbered 12-2023. Carried.

Adjournment and Date of Next Meeting – Thursday, March 2nd, 2023 – 5:00 p.m.

Moved by Neilson, Seconded by Moore that Council adjourn this meeting at 8:04 p.m., to meet again on Thursday, March 2, 2023 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK