

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on February 1st, 2023, at 9:00 a.m. The following members were present: James McLean, Chair, Bill Neilson, Vice-Chair and Member Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer/Deputy Clerk and Kaitlin Chessell, Roads Sub-Committee Secretary.

Call to Order

Chair McLean called the meeting to order at 9:00 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by White, Seconded by Neilson that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by White, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on January 17th, 2023 be approved as circulated. Carried.

Business Arising from Minutes

Discussion ensued as to what direction had been taken since the previous meeting regarding the 15 Sideroad Speeding and the Phragmites.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised the Roads Sub-Committee that they have been plowing snow and working on trucks in the shop. They are going to be cleaning up the streets in Horning's Mills and Corbetton in the next week or so.

2. Report from Public Works Superintendent Regarding 2023 Budget

Craig discussed his report with the Committee and gave a brief run down of what he thought was necessary to be done this year for road work and what equipment was needed. This discussion lead into a discussion regarding the Committees wish list for 2023.

3. 2023 Road and Bridge Project Budget Discussion

The Roads Sub-Committee discussed what equipment is needed for the Public Works Department in 2023. Craig advised that he has been told by a dealer that if we want a new plow truck in 2025, we will need to tender and order it in 2023. This item would not affect the 2023 budget as we would not pay for the truck until we have received it. The Roads Sub-Committee would like to put some money into the equipment reserve in 2023 to start saving for this new plow truck. We also discussed putting the grader back into the 2023 budget as we do still require one, we just did not get one tendered last year. A discussion around getting a tractor was also had, Craig advised that we could get a brusher and snowblower attachment and this would save us from hiring out snow blowing services, brushing services, and not having to rent a tractor in the summer to run our roadside mower.

The Roads Sub-Committee discussed the Bridge work that they would like to complete in 2023. The 2021 Bridge Study suggests that we do the engineering of Bridge 2023 and Bridge 7, as well as the waterproofing and paving of Bridge 6.

Currently Poulton Place is also being discussed to be upgraded this year, we are currently in discussions with our lawyer on how to proceed with billing the property owners. A letter will be forwarded to the property owners to inform them of our intentions, once this has been determined a meeting with the property owners will be arranged. Line painting on the 2nd Line SW has also been added at this time to the budget, as this road work was just completed in 2022, and would benefit from lines being painted.

The Roads Sub-Committee discussed the different road projects that should be completed in 2023. Craig's report that was in the Roads agenda package spoke to multiple road sections that need to be completed. Please see the below table with recommended projects, in order of priority.

ROAD RECOMMENDATION	APPROXIMATE COSTING
7 th Line SW – 3 areas need to be repaved – Approximately 1km	\$150,000
260 Sideroad through the stop sign to town limits and 7 th Line SW from North of Bridge 12 through the intersection to where the pavement ends – Approximately 1km	\$250,000

15 Sideroad – 3 rd Line to County Road 124 – Approximately 1.2kms	\$250,000
3 rd Line OS from 20 Sideroad to South of Downey's Potato Storage – Approximately 1.2kms	\$250,000
15 Sideroad – Main Street to 1km East to Townline	\$250,000

Recommendation:

The Roads Sub-Committee recommends to Council that we discuss all projects outlined above during budget discussions.

11. Other/Additions

None.

12. Unfinished Business

1. Road Safety Priorities for 2023

The Committee discussed that the bollards in Horning's Mills last year worked to slow traffic down, but they would like to look at repositioning a couple to work better for the residents in Horning's Mills. The Committee would like Road Counter Data from the same time as last year before the bollards go up and then again at the same time last year of once they were installed. They also discussed putting some bollards on 15 Sideroad to slow down traffic. The Committee discussed that they would like to map the Township of what roads each member of council thinks should be gravel or pavement and what speed limit the roads should be and then compare mapping and have an overall idea as to what they would like to see happen with Melancthon Roads in the future.

2. Entrance and Road Upgrades on 5th Line (Asaph)

No update at this time.

Recommendation to Council

Recommendation outlined above.

Public Question Period

A Member of the Public was present and ask the Committee about how we are going to be proceeding with Poulton Place.

Confirmation Motion

Moved by White, Seconded by Neilson that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed.
Carried.

Adjournment

10:43 a.m. - Moved by Neilson, Seconded by White that we adjourn this Roads Sub-Committee meeting to meet again at the Call of the Chair. Carried.

CHAIR

SECRETARY