

**MEETING OF
HORNING'S MILLS PARK BOARD
WEDNESDAY JULY 27, 2022 AT 6:00 P.M.**

MINUTES

Present: James McLean, Darren White, Nanci Malek & Jim Hill
Regrets: Lynn Hodgson

- 1. Call to Order – 6:09pm**
Additions/Deletions/Approval of Agenda
Darren moved / Jim second
- 2. Approval of Draft Minutes – May 10, 2022**
Nanci moved / Darren second
- 3. General Business**

1. Melancthon Day debrief

Discussion: Starting later in the day as wait for Fireworks is a long time between activities. The 2023 Melancthon Day should include a more coordinated marketing campaign. Vendors at Park next year. There is a need to accommodate both cash and credit/debit payments. The Board should look at purchasing or renting of tents due to hot weather.

Amazing community business support with Masonville Store. Overall success.

2. HM Park Board Accounts – recommendations below

3. Projects for the remainder of 2022:

The Park Board would like to see a garden/walking path created at the park for accessibility of visitors. The labour would primarily be covered by Board and community volunteers but requires gravel supply and limestone coating.

Mansfield Minor Baseball has requested that an electrical line be buried under the baseball diamond to accommodate a pitching machine on the pitcher's mound. They will cover the cost and labour. They are currently securing the necessary permits. The Board discussed having someone from the Roads Department supervise the labour.

Projects for 2023:

The Board is seeking costing and grant funding on two projects for 2023.

1. New fencing as the old fence isn't safe or aesthetically appealing.

2. The Board would like to renovate the existing pavilion. Vandalism occurs regularly and the building is deteriorating rapidly. The Board would like to see an enclosed building with exterior patio and retractable or permanent roof. Electrical needs updating and further research on old well potential use.

4. Recommendations to Council

- **The Horning's Mills Park Board requests that Melancthon Township cover the Board's costs to run the 2022 Melancthon Day event.**
- **The Horning's Mills Park Board request that Melancthon Township cover the full costs of the 2023 Melancthon Day event.**
- **The Horning's Mills Park Board requests that the Township make a \$500 donation to the Honeywood Fire Association for their hard work during the 2022 Melancthon Day event.**
- **The Horning's Mills Park Board requests that the Township pay for the gravel and limestone costs associated with a new path that will make the park more accessible.**

5. Confirmation Motion:

Nanci moved/Darren second

6. Adjournment 6:57pm and Date of Next Meeting- At the call of the Chair.



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**RECOMMENDATION TO COUNCIL FROM THE
HORNING'S MILLS COMMUNITY PARK BOARD OF MANAGEMENT**

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK on behalf of the Board

**SUBJECT: PURCHASE AND INSTALLATION OF BLEACHERS AT THE
HORNING'S MILLS COMMUNITY PARK**

DATE: AUGUST 18, 2021

Recommendation:

That Council accept the recommendation from the Horning's Mills Community Park Board of Management and approve the purchase of a 5 Row GTG Aluminum Bleacher with Mid-Aisle & Guardrail, 15' long, double footboard in the amount of \$12,118.11 (HST included), and the purchase of concrete in the amount of \$1,130.00 (HST included) for the installation. The bleachers to be installed by Kevin Fawcett and the Township Public Works Department. The monies to cover the cost of the purchase of the bleachers and concrete will come from donations received by the Township in Memory of Mr. Doug Newell, as well as the funds that were approved, by motion, to be transferred from the Municipal Modernization Funding to the Horning's Mills Park Funding on March 5, 2020.

Background and Discussion:

During the Horning's Mills Community Park Board of Management meeting held on June 29, 2021, a discussion took place regarding the purchase of new park bleachers as the existing ones need to be removed for safety purposes.

I have provided an attachment with this recommendation, for the purchase of a 5 Row GTG Aluminum Bleacher with Mid-Aisle & Guardrail, 15' long, double footboard, as these are the bleachers that the Board would like to purchase. There were other websites viewed but the bleachers were out of stock. The cost for the bleachers is

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\$9,530.00 + \$1,193.99 shipping and \$1,394.12 HST for a total of \$12,118.11. Please note that after the HST has been claimed, the net cost will be \$10,912.73.

The installation of the bleachers would involve securing them to a 15' x 10' concrete slab as recommended by Kevin Fawcett. I contacted Mr. Fawcett for a quote and his thoughts on securing them. He has generously offered to cover the costs associated with the labour for the installation if the Park Board would purchase the concrete. The cost would be approximately \$1,000.00 plus HST, for 4 m³ of 32 c2 concrete. If this recommendation is accepted, I would ask that Public Works send two employees to help Mr. Fawcett with the installation when the bleachers are ready to be installed. I also recommend that a plaque be inserted in the concrete slab to recognize the donation of labour to the project by Mr. Fawcett.

The Township of Melancthon is in receipt of \$1,635.00 in donations received in Memory of Mr. Doug Newell who passed away on May 7, 2021. Mr. Newell was a huge supporter of the Horning's Mills Park. The family would like the donations to go towards the purchase of the bleachers and have also requested that the Township have a plaque made to recognize the donations in his memory. I am recommending that the plaque be mounted to the bleachers.

On March 5, 2020, Council passed a motion that \$15,000.00 from the Municipal Modernization Fund be directed to the Horning's Mills Park Funding.

If this recommendation is approved, and if we can get the bleachers ordered as soon as possible after approval, we are hopeful that the bleachers can be installed by the end of September, first week of October. Mr. Fawcett advises that he can have the slab installed and ready for when the bleachers arrive.