

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 2nd day of February, 2023 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor McLean advised that the Horning's Mills Community Hall Board was hosting a Pancake Tuesday Event on February 21st from 5:30 p.m. – 7:00 p.m.

Additions

CAO - Black History Month Proclamation and Raising of the Pan African Flag under Agenda Item 17.2.4

Deletions

None.

Approval of the Agenda

Moved by Moore, Seconded by Neilson that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by McLean, Seconded by Moore that Council approve the minutes of the January 12, 2023 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A question was asked from a member of the public regarding the request for a motion of support regarding the Source Water Protection proposal from the January 12, 2023 meeting and a question about the public consultation forum.

A member of the public complimented Staff on the changes to the newsletter and had a question regarding the North Dufferin Community Centre and getting the County involved in this matter for funding.

Public Works

Accounts

Craig Micks, Public Works Superintendent presented the accounts in the amount of \$77,542.11.

Moved by Neilson, Seconded by Moore that Council receive the accounts as presented by the Public Works Superintendent. Carried.

Quote from Chris Knechtel, P.Eng RJ. Burnside and Associates, regarding Melancthon 2023 OSIM Bridge Inspections

Moved by Neilson, Seconded by Plowright that Council accept the quote from RJ Burnside and Associates in the amount of \$16,000.00 + HST for the completion of the 2023 Municipal Bridge and Culvert OSIM Inspection for the Township of Melancthon. Carried.

Roads Sub-Committee Recommendations from February 1, 2023 meeting

Deputy Mayor McLean who is Chair of the Roads Sub-Committee spoke to the recommendations in the Report.

Moved by McLean, Seconded by Neilson that Council accepts the recommendation from the Roads Sub-Committee meeting held on February 1, 2023 to discuss all of the projects outlined in the Report of Kaitlin Chessell, dated February 2, 2023, during 2023 budget discussions. Carried.

Other

Nothing for this.

Planning

Applications to Permit

There were no questions or concerns from Council regarding the applications on the spreadsheet.

Report from Silva Yousif, Senior Planner – Mandatory Pre-Application Consultation By-Law

Council discussed the Report from Silva regarding the Pre-application Consultation and the purpose of a Pre-application consultation.

Moved by Neilson, Seconded by Moore that the Staff Report of Silva Yousif, Senior Planner be received and that:

Council direct Staff to bring forward for approval by Council a By-law to establish mandatory pre-application consultation requirements in respect of planning applications submitted to the Township.

Council direct Staff to bring forward for approval by Council amendments to the Township By-law 3-2019, as amended, to prescribe a tariff of fees for planning matters,

changes to address the additional changes to application review requirements and establish a fee refund process.

Council direct Staff to bring forward for approval by Council amendments to the Township Official Plan 2014, as amended, to prescribe all changes to address the additional changes to application review requirements, Site Plan control requirements and approval process with accordance to Bill 109. Carried.

Town of Shelburne letter to Doug Ford, Premier of Ontario – Regarding Bill 23

Moved by Plowright, Seconded by Moore that Council receive the correspondence from the Town of Shelburne regarding Bill 23 as information. Carried.

Other

Nothing for this.

Strategic Plan

Discussion ensued on the Strategic Plan. The Township will be undertaking this process soon and there will be further discussions at the next meeting. The County of Dufferin is undertaking its Strategic Plan right now and some Council members were involved with it on Tuesday night at the Councillor Training Session. There was a brief discussion about the possibility of partnering with the County's consultant, as a cost saving measure.

Climate Change Initiatives

Nothing for this.

Police Services Board

The first meeting of the Board is scheduled for February 14, 2023 at 9:00 a.m. and will be held virtually.

Committee/Board Reports & Recommendations

The following verbal reports were given:

Councillor Neilson – Southgate Recreation Advisory Committee – February 2, 2023

Councillor Plowright – Horning's Mills Community Hall advised that there are events booked all year, with the exception of August and also there is yoga and euchre.

Councillor Moore – Centre Dufferin Recreation Board – update to Council regarding issues with the Pool and the budget.

Correspondence

Board, Committee & Working Group Minutes

1. Horning's Mills Community Park Board - November 9, 2022
2. Grand River Conservation Authority – January 27, 2023
3. Roads Sub-Committee – November 2, 2022

Moved by McLean, Seconded by Plowright that the Board, Committee and Working Group minutes – Items 1-3 be received as information. Carried.

Items for Information Purposes

1. Dundalk Fire Department – 2022 Incident Summary
2. Tom Pridham, P.Eng RJ Burnside and Associates – Drainage Superintendent Services
3. Tom Pridham, P.Eng RJ Burnside and Associates – Martin Extension Drainage Works
4. Tom Pridham, P.Eng RJ Burnside and Associates – Schill Drainage Works
5. Belal Taha, Superintendent of Education – Letter to Parents regarding new well at Primrose Public School
6. Statement of the Treasurer of Remuneration and Expenses Paid as Required by Section 284(1) of the Municipal Act, 2002 for the Year 2022
7. NVCA Board Member’s Per Diem and Expenses
8. Development Charges Information Pamphlet Effective January 1, 2023
9. Dundalk Fire Department 2022 Year End Report
10. Ministry of Municipal Affairs – Financial Indicator Review

Moved by Moore, Seconded by Plowright that Correspondence Items 1-10, for information purposes, be received as information. Carried.

Items for Council Action

1. Courtenay Hoytfox, Municipal Clerk Township of Puslinch Regarding Citizen Appointment to the Source Protection Committee for the 2022-2026 Term

Moved by Neilson, Seconded by Moore that Township of Melancthon Council nominate Councillor John Sepulis, as the Municipal Representative for Wellington County, Halton Region, Dufferin County and Grey County on the Lake Erie Source Protection Committee for a four year term. Carried.

2. Shelburne Fire Department 2023 Operating and Capital Budget

There was brief discussion on the Budget and it will be discussed further during budget deliberations.

3. Nancy Frater, Crynot – CryNot Proclamation of Human Trafficking Awareness Day February 22, 2023

I, Mayor Darren White, on behalf of the Council of The Corporation of the Township of Melancthon, do hereby proclaim February 22, 2023 as Human Trafficking Awareness Day in the Township of Melancthon.

4. Grand River Conservation Authority 2023 Budget

Council referred the Grand River Conservation Authority 2023 Budget to the Treasurer and it will be dealt with during budget deliberations.

5. Bluewater Geoscience Consultants Inc. – Proposal to Provide 2023 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site, Melancthon Township, ON

Moved by Neilson, Seconded by McLean that Council accept the quote from Bluewater Geoscience Consultants Inc. in the amount of \$16,035.00 + HST to provide the 2023 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site. Carried.

General Business

Accounts

Sarah Culshaw, Treasurer presented the accounts in the amount of \$157,618.69.

Moved by Moore, Seconded by Plowright that Council receive the general accounts as presented by the Treasurer. Carried.

New/Other Business/Additions

Strategic Plan – Direction from Council on how to proceed (Mayor White)

There was further discussion of this matter, from what was discussed earlier in the meeting, and Staff were directed to reach out to Strategy Corp. who are preparing the County's Strategic Plan, to gather some information on what a proposal would look like for Melancthon and the cost and it was suggested that a meeting be set up with Staff, Strategy Corp and the Mayor and Deputy Mayor.

Strada Aggregates/NDACT – Community Peer Review Hiring Protocol – Strada meeting request of the Mayor and CAO

Mayor White advised that Strada has requested to meet with the Mayor and CAO, regarding the Community Peer Review Hiring Protocol that has been prepared by Strada and NDACT. There will be no position taken at this meeting it is an information gathering meeting. The Protocol will require both Council approval and input. Council had no objection to the meeting and suggested that Councillor Neilson also attend.

Draft 2023 Operating and Capital Budget

Sarah Culshaw, Treasurer presented and reviewed her Report and Budget with Council. This budget, as presented, represents a 14.74% increase. Sarah also added that for every road project removed from the budget in the amount of \$250,000.00, the budget would be decreased by 6.6%. The budget will be further reviewed at the next meeting.

Addition – Black History Month, Raising of the Pan African Flag

Moved by Moore, Seconded by Neilson that Whereas, Black History Month is an opportunity to acknowledge and honour the contributions of Black Canadians, both past and present and recognize their significant contributions made to the Township of Melancthon and Canada; and

Whereas, during Black History Month, we celebrate the many achievements and contributions made by Black Canadians to our collective economic, cultural, social, and political development; and

Whereas, the Township of Melancthon recognizes and values the significant contributions and advances that Black Canadians have made and continue to make to Canadian society and recognize the quest of Black Canadians for equal opportunity and freedom from discrimination in Canada; and

Whereas, this proclamation coincides with the United Nations declaration of the International Decade for People of African Descent from 2015 -2024, which encourages national regional and international co-operation in relation to the full enjoyment of economic, social cultural, civil and political rights by people of African Descent, and their full and equal participation in all aspects of society; and

Now Therefore, I, Mayor Darren White, on behalf of Council, do hereby proclaim February 2023 as "Black History Month" in the Township of Melancthon and encourage all residents to celebrate our diverse heritage and culture and continue our efforts to make Melancthon an inclusive community for all.

In recognition of Black History Month, the Township of Melancthon will raise the Pan African Flag for the month of February. Carried.

There was discussion during this time regarding the Township's Flag Raising Policy about including Flags to be automatically raised annually without the need for a request. This matter will be put on a future Committee of the Whole meeting for discussion and action.

Unfinished Business

Melancthon Recreation Task Force Report

Staff were asked to put this back on the Agenda for a discussion after the Joint Mulmur and Melancthon Council meeting on February 6, 2023.

Delegations

During the Council meeting, Council heard from the following Delegations:

5:30 p.m. - Guy Giorno, Integrity Commissioner attended Council and gave a presentation on the Municipal Conflict of Interest and Council Code of Conduct.

6:30 p.m. – Gord Gallagher, Bill McCutcheon and Dawn Van Kampen, Co-Chairs of the International Plowing Match and Rural Expo 2023 attended the meeting at the invitation of Council to provide more information on this year's Plowing Match which will be held in the Township of Amaranth and the Town of Grand Valley and to speak to the requests in their letter that was reviewed at the January 12, 2023 Council meeting.

Closed Session

Moved by Neilson, Seconded by Moore that Council move into a Closed Session meeting at 7:41 p.m. pursuant to Section 239 of the Municipal Act for the following reasons: (2)(k) – a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - NDCC Agreement Negotiations – Discussion about goals and achievements for new NDCC Agreement; (2)(b) – personal matters about an identifiable individual, including municipal or local board employees – Review the applications received for the vacant positions on the Horning's Mills Community Hall Board and the Corbetton Park Board and Update to Council from Mayor White regarding the Shelburne and District Fire Department. Carried.

Rise With or Without Report from Closed Session

Moved by Neilson, Seconded by McLean that Council rise from Closed Session at 8:57 p.m. with Report. Carried.

Report:

Moved by Moore, Seconded by Plowright that Council appoint Caroline Karn to the Corbetton Park Board of Management for the term of Council. Carried.

Moved by McLean, Seconded by Neilson that Council appoint Shaen Armstrong to the Horning's Mills Community Hall Board until December 31, 2023. Carried.

Staff will prepare amending By-laws for the next meeting.

Third Reading of By-laws

None.

Notice of Motion

There was no notice of motion, but it was mentioned during this time, that the Procedural By-law and the Code of Conduct By-law need to be reviewed and this will be done in a Committee of the Whole meeting.

Confirmation By-law

Moved by McLean, Seconded by Neilson that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on February 2, 2023 and it be given the required number of readings and numbered 6-2023. Carried.

Adjournment and Date of Next Meeting

Moved by Plowright, Seconded by Neilson that Council adjourn this meeting at 9:00 p.m., to meet again on Thursday, February 16, 2023 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK