

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on November 2nd, 2022, at 10:30 a.m. The following members were present: David Besley, Chair, James McLean and Bill Neilson. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, and Kaitlin Chessell, Roads Sub-Committee Secretary. Chair Besley called the meeting to order at 10:30 a.m.

Land Acknowledgement

Chair Besley shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Addition

Memorandum of Understanding from Dufferin Drift Busters Snowmobile Club

Moved by McLean, Seconded by Neilson that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by McLean, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting June 7, 2022, Special Roads Sub-Committee Meeting with On-Site July 20, 2022, Special Roads Sub-Committee Meeting August 10, 2022, Special Roads Sub-Committee On-Site September 8, 2022, and Special Roads Sub-Committee Meeting September 14, 2022, be approved as circulated. Carried.

Business Arising from Minutes

June 7, 2022, Minutes

Chair Besley asked if staff had gotten information regarding what surrounding Municipalities do regarding reduced loads on no heavy truck roads. Kaitlin Chessell, Roads Sub-Committee Secretary advised that she had reached out to surrounding Municipalities and has received lots of comments on how they deal with this. This will be brought forward to the next terms Roads Sub-Committee.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised the Committee that the Public Works Department has been working on grading roads, brushing, and putting up signs. He also advised that they finished the winter sand yesterday and they have a new full-time employee that has started. Member McLean updated the Committee on the new bus route that will be implemented in Bretton Estates as the Public Works department has finished installing the signs that were ordered.

2. Quote for Entrance and Road Upgrades on 5th Line OS

Staff was directed to send the quote to the landowner and let them know that this is just an estimate which can change due to construction costs rising and three quotes will need to be obtained by the Township if the project is going to proceed. The landowner needs to confirm if they are wanting to proceed and enter into an agreement with the Township to pay to upgrade the road.

3. 4 Way Stop Request at 10th Line NE and 240 Sideroad (Councillor Mercer)

The Committee asked Craig what the procedure to do this is. Craig advised that the Township would need to receive a formal complaint from the resident and then they would put the road counter out to see if a four-way stop is justified. If Council wants to proceed with the installation of a stop sign, they will need to pass a by-law to do so. Craig also advised the Committee that this intersection is not busy. Chair Besley advised that he will bring this up during his report to Council at next Thursday's meeting and advise Councillor Mercer that the resident will need to make a formal complaint before we can proceed with looking into this issue.

4. Impassable Roads for Large Farm Equipment (combines) due to Tree Branches Growing Over the Roadways. Ex. 270 Sideroad between 2nd Line SW and 4th Line SW (Councillor Neilson)

Member Neilson spoke to this and advised that some residents brought this to his attention, and he just wanted to bring it forward on their behalf. Craig advised that he tries to do what he can but the cost to rent a brusher or hire someone to come into brush is very expensive and by the time they brush a few of the main roads the budget for brushing is gone. Member McLean advised that we should be looking at the shortfall in funding for brushing during the 2023 budget discussion.

5. 4th Line SW not Wide Enough to Allow Passage of Tractors with Duals and Combines with Oncoming Traffic (Councillor Neilson)

The Committee discussed that the farm equipment is getting bigger and bigger, and the roads are not able to accommodate this. Craig advised that even the main County Roads are not wide enough to accommodate the large machinery anymore.

6. Several Road Ditches Have Grown Full of Willows and Cedar Greatly Compromising the Passage of Water Resulting in Adjacent Fields being Wetter than the Rest of the Field (Councillor Neilson)

This was discussed under Item #4.

7. Phragmites in the Township (directed from Council)

Member Neilson spoke to this as this originated from the Environmental Sustainability Committee, he advised that the Committee has mapped the phragmites that is in the Township and most of it is either on County Roads or Private Property. The County has been out spraying the phragmites but the only thing we can do about the private property phragmites is educate the community. The Committee discussed that maybe we can piggyback with the County Phragmites spraying and spray the Phragmites in our Township road allowances as well. Staff was directed to reach out the County of Dufferin about piggybacking onto their annual phragmites spray program.

8. Poulton Place Update

Craig advised that he compared the breakdown of RJ Burnside's quote with the quote from Demmans Excavating and can see various spots where we can eliminate items and get a better price on gravel and trucking. Craig advised that the quote from Demmans Excavating did not account for manholes which will need to be installed and this will cost around \$14,000. The Committee discussed whether we would be able to use development charge money to do this project or if the Township should help fund this. The Committee discussed that if we pay to build this road, we would then be responsible for building up other no maintenance roads in the Township for people to build on (as we have had people inquire about this) and the Township Official Plan Policy says that the Township does not fund this, the builders fund this. Craig was directed to try and get a more accurate price together so that we can send letters to the six lot owners and see if they are wanting to fund the road.

9. Other/Additions – Memorandum of Understanding with Dufferin Drift Busters Snowmobile Club

The Roads Sub-Committee discussed that we have previously signed memorandums of understanding with the Dufferin Drift Busters Snowmobile Club. Public Works Superintendent, Craig Micks advised that he has no issues with this and that he spoke

to Steve McCarthy of the snowmobile club who dropped the agreement off and he advised that the government is making them have annually signed agreements with Municipalities now just like they do with the landowners whose properties they use for the trails.

Recommendation:

The Roads Sub-Committee recommends to Council that we sign the memorandum of understanding with the Dufferin Drift Busters Snowmobile Club.

10. Unfinished Business

None.

Recommendation to Council

Recommendation has been outlined above.

Confirmation Motion

Moved by Neilson, Seconded by McLean that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed.
Carried.

Adjournment

11:32 a.m. - Moved by McLean, Seconded by Neilson that we adjourn this Roads Sub-Committee meeting sine die. Carried.

CHAIR

SECRETARY