

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Heritage Advisory Committee held an electronic meeting September 14th, 2022 at 5:30 p.m. The following members were present: Chair Margaret Mercer, Vice-Chair McIntosh, Councillor James McLean, and Member Webber, also present was Kaitlin Chessell, Heritage Advisory Committee Secretary. Member Fawcett was absent. Chair Mercer called the meeting to order at 5:32 p.m.

Land Acknowledgement

Chair Mercer shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by McIntosh, Seconded by Webber that the agenda be approved as circulated. Carried.

Approval of Draft Minutes

Moved by McLean, Seconded by Webber that the minutes of the Heritage Advisory Committee held on May 11th, 2022 be approved as circulated. Carried.

Moved by McIntosh, Seconded by Webber that the minutes of the Heritage Advisory Committee held on June 1st, 2022 be approved as circulated. Carried.

Business Arising from Minutes

None.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1. Heritage Plaque Program

The Heritage Advisory Committee reviewed all of the plaque samples that Shelburne Memorials had provided to us, and all agreed on the plaque design that is attached for the Heritage Plaque Program. The Committee discussed that they would like to launch the plaque program on October 1, 2022, and applications will be accepted until December 1, 2022. The Committee is hoping to receive three or more applications by the deadline as we receive a discount from Shelburne Memorials on the plaques if we order three or more at a time. The Committee would like to advertise the plaque program on the township website, the newsletter, the digital sign, and the Township's Facebook page. The applicants would bring their completed application with all

requirements to the township office for submission and pay the \$100 fee and then the applications would go to the Heritage Advisory Committee for review and approval.

Recommendations:

The Heritage Advisory Committee recommends to Council that we approve the plaque layout from Shelburne Memorials attached for the Township of Melancthon Heritage Plaque Program.

The Heritage Advisory Committee recommends to Council that we roll out the Township of Melancthon Heritage Plaque Program on October 1, 2022, with the deadline for applications being December 1, 2022.

2. Walking/Driving Tour

No update at this time.

3. Site Visit at Museum

In discussion with Dufferin County Museum staff, it was suggested that the Heritage Committee plan a date and time to go to the Dufferin County Museum to meeting with staff and learn how to do research. We were advised that the staff at the museum is there as a resource but not there to our research for us. It was discussed that this is something the Committee can decide after the Election. The Committee decided that they would like to do a walking tour of Horning's Mills for our next meeting in October.

4. Updates from Members of the Committee

The Committee discussed that Melancthon turns 170 in 2023.

5. Other/Addition

None.

Delegations

None.

Recommendations to Council

Recommendations are outlines above.

Public Question Period

None.

Confirmation Motion

Moved by McIntosh, Seconded by McLean that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

6:24 p.m. - Moved by McIntosh, Seconded by Webber that we adjourn this Heritage Advisory Committee meeting to meet again at the Horning's Mills Hall for a walking tour on October 12th, 2022 at 5:00 p.m. or at the Call of the Chair. Carried.

CHAIR

SECRETARY