

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held an electronic meeting March 21<sup>st</sup>, 2022, at 1:30 p.m. The following members were present: David Besley, Chair, James McLean and Darren White. Also present were: Craig Micks, Public Works Superintendent, Donna Funston, acting Roads Sub-Committee Secretary and Denise Holmes CAO/Clerk. Chair Besley called the meeting to order at 1:30 p.m.

### **Land Acknowledgement**

Chair Besley shared the Land Acknowledgement Statement.

### **Additions/Deletions/Approval of Agenda**

Moved by McLean, Seconded by White that the agenda be approved as circulated. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

### **Approval of Draft Minutes**

Moved by McLean, Seconded by White be it resolved that the minutes of the Roads Sub-Committee meeting held on February 11<sup>th</sup>, 2022, be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Correspondence Items**

None.

### **General Business**

#### **1. Update from Public Works Superintendent**

Craig advised they have been doing some cold patching, spring maintenance, some snow plowing as required and shop work.

## **2. Letter from Loretta McKellar regarding broken pipe under River Road**

Loretta McKellar was in attendance and spoke to this item. Chair Besley, Craig Micks and Donna Funston had an onsite visit at 10 a.m. with Ms McKellar to see the pipe and damaged road. She reported the events; 2 years ago the roads department were replacing a cross culvert in a driveway and the pipe was hit while digging, the roads department fixed the pipe but then it did not flow properly. Ms McKellar contacted Craig and the pipe was fixed again, this year the pipe broke and water bubbled up on the road leaving large cracks. This pipe runs from the Boyne River in to Ms Kellars pond to keep it full. There is an agreement on file from 1958 that is registered on title to this property regarding the underground pipe. Craig delivered a copy to Ms McKellar who was not aware of this agreement when she purchased the property. To replace this pipe will be costly and the visible section of the pipe has significant deterioration. Currently the pipe is pulled out of the river so that no water is going through, there is no risk of the road collapsing or any further damage from the water. Sub-committee directs Denise to send this to the Township lawyers and Insurance to determine any Township obligation or responsibility and report back to Ms McKellar with the findings.

## **3. Agreement between the Township of Melancthon and the current owner of East Part of Lot 14, Concession 1 OS (McKellar)**

Agreement on file as referred to in #2

## **4. Photos of Damage to River Road due to pipe**

Photos for item #2

## **5. Email from Glen Asaph regarding entrance and road upgrades on 5<sup>th</sup> Line OS**

Denise Holmes explained the history of this and that the included email is to confirm the property owner is aware of the responsibility to cover costs of the road upgrades.

## **6. Bridge 4 Update**

Denise Holmes explained some background information regarding this Bridge and further updates will come.

## **7. Road Safety Task Force Final Report**

Member McLean explained the report and that in the future this report and the recommendations included could possibly be part of the Roads Sub-Committee instead of the Roads Safety Task Force remaining in existence. This report is a data driven process to report back and monitor in years to come. Committee was looking for high impact, low cost initiative as a starting point. Discussion on widening shoulders

throughout the Township, Committee directs Craig to get a quote for 1 meter or 1 kilometer costing for shoulder widening to be considered. Member White will request accident data locations from the OPP at the next Police Services Board Meeting and bring that back to this Committee to help determine specific locations and areas that need action.

**Recommendation:**

The Roads Sub-Committee recommends to Council, that an evaluation of traffic calming measures be implemented and start conversations with Develotech to determine best locations of signs and rumble strips throughout the Township. AND; that the Police Services Board requests traffic and collision data from the OPP. AND; to begin researching costs for lawn signs.

**8. Bretton Estates Bussing Issue**

Member McLean gave some history on conversations that have taken place between the Bussing Company, the School Board, Township Engineers and Township Staff. The Bus Company is requesting a letter signed by the Township before they will enter the subdivision. In the draft letter the second point needs to be amended as the Township does not have a parking by-law to enforce. Direction to Staff is to amend the letter and sent to STWDSTS in time for the next meeting. Member McLean offered to prepare a letter to be sent to the residents in Bretton Estates explaining the bussing situation including a timeline. Member McLean and Craig will pick a location as the bus pick up spot when Council has given approval.

**9. 2023 Project Preparation Discussion**

The road study projects include the 7<sup>th</sup> Line SW convert to gravel, currently the roads department is cold patching the holes and the 5<sup>th</sup> Line OS.

**10. Other/Additions**

Craig noted that a tractor trailer was on the 3<sup>rd</sup> Line and went off the road and ended up against a hydro pole so the road was closed from 3 pm until 10 pm. There is damage to the shoulder and the pavement that will need to be evaluated before being fixed.

**11. Unfinished Business**

- 1) Issue of Fill and Ditching on 5<sup>th</sup> Line OS Update

Denise gave an update on this, MOE is working with the owner, brick and broken cinder blocks need to be removed as it doesn't meet requirements. Half load season is on so after that is lifted the blocks and bricks will be removed from the property.

## **Delegations**

None.

## **Recommendations to Council**

Recommendations have been outlined above.

## **Public Question Period**

A member of the public commented that the Roads Safety Task Force report would make a great companion with the Road Management Plan. He would like to see the pedestrian zones in Horning's Mills done as soon as possible and feels the speed reduce limits acted on sooner than later on the 5<sup>th</sup> Line and 4<sup>th</sup> Line NE.

## **Confirmation Motion**

Moved by McLean, Seconded by White that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

## **Adjournment**

2:29 p.m. - Moved by McLean, Seconded by White that we adjourn this Roads Sub-Committee meeting to meet again at the Call of the Chair. Carried.

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CHAIR

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SECRETARY