

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held an electronic meeting April 13, 2022, at 2:00 p.m. The following members were present: David Besley, Chair, James McLean and Bill Neilson. Also present were: Craig Micks, Public Works Superintendent, Donna Funston, Acting Roads Sub-Committee Secretary and Denise Holmes CAO/Clerk. Chair Besley called the meeting to order at 2:00 p.m.

### **Land Acknowledgement**

Chair Besley shared the Land Acknowledgement Statement.

### **Additions/Deletions/Approval of Agenda**

Moved by McLean, Seconded by White that the agenda be approved as amended. Carried.

Addition: 5<sup>th</sup> Line OS Costing of Road Upgrade

### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

### **Approval of Draft Minutes**

Moved by McLean, Seconded by Besley be it resolved that the minutes of the Roads Sub-Committee meeting held on March 21, 2022, be approved as circulated. Carried.

### **Business Arising from Minutes**

1. Quotes to Widen Shoulders of Road

Craig noted that this quote was hard to figure out due to ditches being different on the roads. Some would require more gravel than others due to the angle and depth of the ditch. Some roads would not be able to be widened unless the entire road was rebuilt. Craig based the estimate on 2' depth and 3' width, widening for both sides of the road would cost approximately \$25,000 per km. It was noted this estimate was just for budget thoughts but is not a priority right now.

### **Correspondence Items**

None.

## **General Business**

### **1. Update from Public Works Superintendent**

Craig advised they have been working on the roads but with being so wet it's tough to do too much. All plows have been removed from the trucks and painted. Routine maintenance on the trucks has also been done. Craig notes a lot of garbage has been in the ditches again this year and they are picking that up. The frost is better this year so far but, is not fully out as some of the roads are just starting to crack, most of the roads have held up very well this winter. The gravel tender will be going out soon and prices have increased so Craig will be tendering 25,000 tonnes instead of 30,000 tonnes and is hoping the tenders will go to the May 17 Council Meeting. The asphalt tender will be going out soon too and he predicts that asphalt will be a little cheaper this year.

### **2. Loretta McKellar – River Road Broken Pipe**

Staff sent the agreement to the Township lawyer and insurance and both found that the property owner is responsible for all costs and the Township has no legal responsibility for any costs. Ms. McKellar has concerns because she made the roads crew aware of the pipe but it was still hit. Ms. McKellar feels the Townships knew about the agreement and she did not so she is looking for fairness with covering costs. Chair Besley explains the roads sub-committee will put together a recommendation to Council, so from here on she will be dealing with Council. It was also noted that this agreement was registered on title and her lawyer should have provided a copy to her when she purchased the property.

**Recommendation:** The Roads Sub-Committee recommends that Council consider the deterioration of the pipe under River Road to Ms McKellars pond and that the appropriate Conservation Authority be notified of this pipe being in place and its purpose. The Agreement of 1958 was sent the Township lawyer and insurance provider and both found that the Township is not responsible to cover costs but requesting Council to consider covering some of the costs.

### **3. Letter from Dina Barazza**

Discussion regarding this corner Ms. Barazza is concerned about in regards to site lines and speeding. It was noted that this is at the bottom of hills and that looking each direction you see a hill. This is also on County Road 124 which the County maintains.

**Recommendation:** The Roads Sub-Committee recommends that these concerns be forwarded on to the County of Dufferin Roads Department for consideration as this is their area.

#### **4. Environmental Sustainability Committee Recommendation from March 18, 2022 Meeting**

Craig reports he has started a list of ditches that have phragmites but so far he has not seen a lot. Spring time is very busy for the roads department with gravel, calcium and grass cutting; they won't have enough staff to deal with the phragmites on a consistent basis. Craig suggests putting money in the budget to hire a licensed weed company to spray, cut and maintain these areas to try to stop the spread.

**Recommendation:** The Roads Sub-Committee recommends choosing one of the two options listed; first, that this item be deferred until the next term of Council and if they choose to put money in the budget to cover these costs or secondly, the Environmental Sustainability Committee could use the \$5,000 currently in the budget for their projects.

#### **5. Speed Limit Reduction on 5<sup>th</sup> Line OS and 4<sup>th</sup> Line NE**

Denise Holmes explained the process of changing a speed limit on any road. The first step is to put out road counters to collect data, the data is then received and reviewed, Craig would recommend to Roads Sub-Committee, Roads Sub-Committee then recommends to Council, Council passes a motion, staff prepare a By-law, By-law is brought back to Council for approval, signs are posted and then the speed limit change is in effect. The OPP would be notified of any change. It was agreed to use the data that was collected from last year and that public engagement would be beneficial. This could be a delegation at Council and notification would be sent to the residents so they could bring concerns and/or support to the meeting. Craig estimated that it would be \$10,000 for posts and signs to do the 5<sup>th</sup> Line OS from County Road 21 to Badjeros road. He suggested using wooden posts instead of steel as they will last much longer.

**Recommendation:** The Roads Sub-Committee recommends the speed limit be reduced to 60/km per hour on the 4<sup>th</sup> Line NE from 5<sup>th</sup> line OS to the Boundary. Wooden posts be used for installation of signs and Council to set a date and time for a public engagement session.

#### **6. Other**

None.

#### **7. Other/Additions**

##### **1. OPP Report – Accident Data Locations**

Deferred until the next Police Services Board Meeting.

## **8. 5<sup>th</sup> Line OS Costing of Road Upgrade**

A resident is wanting an entrance permit but this portion of the road is unmaintained. The road would need to be built to Township standards and would be at the land owners expense. Craig is requesting the driveway be staked out so he can see where they are proposing it to be, the entrance needs to be a certain distance from the property line. Direction to staff is to get costing to have this section of the road brought up to Township standards and let the property owner know so they can decide if they want to proceed or not.

### **Delegations**

None.

### **Recommendations to Council**

Recommendations have been outlined above.

### **Public Question Period**

### **Confirmation Motion**

Moved by Neilson, Seconded by McLean that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried.

### **Adjournment**

3:16 p.m. - Moved by Neilson, Seconded by McLean that we adjourn this Roads Sub-Committee meeting to meet again at the Call of the Chair.

Carried.

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CHAIR

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SECRETARY