

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 21<sup>st</sup> day of April, 2022 at 5:00 p.m. Mayor Darren White, Councillor Margaret Mercer and Councillor James McLean were present. Deputy Mayor Dave Besley was absent with prior notice given. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Land Acknowledgement Statement**

Mayor White shared the Land Acknowledgement Statement.

### **Announcements**

Councillor Mercer – Russia has put 61 sanctions on people today, including Premier Doug Ford and Toronto Mayor John Tory for showing support for Ukraine. We must continue to show our support and stand in solidarity with Ukraine.

### **Additions**

None.

### **Deletions**

Mayor White – withdrawing Notice of Motion – Item No. 17.2.3

### **Approval of the Agenda**

Moved by McLean, Seconded by Neilson that Council approve the Agenda as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Councillor Mercer declared in interest on Item 17.3.3 for the reason that: Libel Action I am involved in.

Councillor McLean declared an interest on the By-law to appoint new Deputy Fire Chief for the reason that: I serve on the MMFD and want to avoid perceptions of favouritism.

Mayor White declared an interest on the Special Meeting of Council held on April 13, 2022 (as he was absent from that meeting) for the reason that: Margaret Mercer has named me and the Township in a Notice of Liable.

### **Minutes**

Moved by Neilson, Seconded by McLean that Council approve the minutes of the April 7, 2022 Council meeting as circulated. Carried.

Moved by McLean, Seconded by Neilson that Council approve the minutes of the April 13, 2022 Special Council meeting as circulated. Carried.

### **Business Arising from Minutes**

None.

## **Delegations**

5:05 p.m. – Sylvia Jones, MPP, Dufferin Caledon attended Council, at the invitation of Council, and discussed various matters ranging from development charges and our limitations on spending the funds, aggregates and quarry expansion and the proposed 2-year moratorium motion that is circulating, cost of living and affordable housing and severances on agricultural lands, traffic and speed enforcement and human trafficking.

## **Point of Privilege or Personal Privilege**

None.

## **Public Question Period**

1. Email from Robin Tripp and Brenda Serbin

Mayor White went through the submission and answered the questions.

Questions/comments from the public: a comment about the number of vacant lots in the Township and in the Province and that there should be some incentive from the government to activate these lots and a suggestion that a letter could be sent from Council, a question regarding why a Zoning By-law Amendment was on for Council approval and not Committee of Adjustment and an update regarding the Horning's Mills Easter Event held on April 15, 2022.

## **Public Works**

### **Report from Donna Funston, Acting Secretary for Roads Sub-Committee, Recommendations from April 13, 2022 Meeting**

#### **Recommendation # 1 Loretta McKellar Broken Pipe**

Discussion ensued on this matter and because Craig Micks, Public Works Superintendent was absent from this meeting, the matter was deferred to the next Council meeting to give Craig an opportunity to speak to this.

#### **Recommendation # 2 – Letter from Dina Barazza**

Moved by McLean, Seconded by Neilson that Council accept the recommendation of the Roads Sub-Committee and directs Staff to forward the concerns of Ms. Barazza to the County of Dufferin Public Works Department for consideration, as County Road 124 this is their jurisdiction. Carried.

#### **Recommendation # 3 – Environmental Sustainability Committee Recommendation from March 18, 2022 Meeting**

Discussion ensued on the matter of mapping the Phragmites in the Township and this item will be on the Environmental Sustainability Agenda for the April 29<sup>th</sup>, 2022 meeting for further action.

#### **Recommendation # 4 – Speed Limited Reduction on 5<sup>th</sup> Line OS and 4<sup>th</sup> Line NE**

Discussion ensued on lowering the speed limit on the 4<sup>th</sup> Line NE and whether it should be reduced to 50 km/hour or 60 km/hour. Staff were directed to set up a public engagement session with the residents of that road and other members of the public.

## **Other**

Nothing for this.

## **Planning**

### **Applications to Permit**

There were no concerns or questions regarding the applications on the spreadsheet.

### **Notice of Intent to Pass By-Law - By-law to amend Zoning By-Law for Part 2, Plan 7R-789 and Part 1, Plan 7R-4530 located in Part of the East Half of Lot 30, Concession 8 N.E. (Dundalk Leisure Craft)**

Chris Jones, Township Planning Consultant spoke to this By-law.

Moved by McLean, Seconded by Neilson that leave be given to introduce a By-law to amend By-law 12-1979, as amended for lands described legally as Part 2, Plan 7R-789, Part 1, Plan 7R-4530 located in Part of the East Half of Lot 30, Concession 8 NE and it be hereby read a first and second time and numbered 22-2022. Carried.

### **Other**

Nothing for this matter.

### **Climate Change Initiatives**

Nothing for this matter.

### **Police Services Board**

It was announced that there would be a Joint Section 10 PSB meeting on April 22<sup>nd</sup>, 2022.

### **County Council Update**

No update as Mayor White was absent for the meeting.

### **Committee/Board Reports & Recommendations**

#### **Unfinished Business from April 7, 2022 - Report from Donna Funston, Secretary Environmental Sustainability Committee, Recommendations from March 18, 2022 Meeting – Deferred to Roads Sub-Committee –**

The below motion continues to be tabled, as this matter has been referred back to the Environmental Sustainability Committee for the meeting on April 29<sup>th</sup>, 2022.

Moved by Mercer, Seconded by Neilson that Council accepts the recommendation from the Environmental Sustainability Committee regarding the engagement of the Roads Department in a mapping process to identify where phragmites is located in Melancthon, and how to deal with the areas as mapping. The tracking has to be done consistently to be effective, as well as educating the residents.

### **Correspondence**

#### **Board & Committee Minutes**

1. Shelburne & District Fire Board – March 1, 2022
2. NDCC – March 14, 2022

Moved by Mercer, Seconded by Neilson that Items 1 & 2 of the Board and Committee Minutes correspondence be received as information. Carried.

### **Items for Information Purposes**

1. Letter from S. Burnett & Associates regarding Town of Shelburne, Water and Wastewater Servicing Mater Plan Municipal Class Environmental Assessment
2. Email from Tom Pridham – Rescheduled Site Meeting – Ken Holmes Petition for Drainage Works
3. Municipality of Grey Highlands Resolution regarding HST Rebate on New Homes In Ontario
4. Letter from Ministry of Municipal Affairs and Housing regarding Emergency Orders that end April 27, 2022
5. Dufferin Climate Action Plan Report Card 2021
6. Email from C.K. Pedicone to Sylvia Jones MPP
7. Email from Jack and Linda Polonsky to Sylvia Jones MPP
8. Notice of Public Planning Meeting Concerning the Township of Southgate Official Plan

<https://www.southgate.ca/en/municipal-services/resources/Planning/General-Planning-and-Land-Use-Files/2021-Draft-of-New-Official-Plan/Notice-of-Public-Meeting-Official-Plan---May-4-2022.pdf>

9. Ministry of the Solicitor General regarding Emergency Preparedness Week 2022

Moved by McLean, Seconded by Neilson that Correspondence Items 1-9, for information purposes, be received as information with the exception of # 5 for further discussion. Carried.

# 5 – Councillor Neilson spoke to this item and wondered if it could be posted to social media and Staff advised that it had been posted. It will also be posted to the Township’s website.

### **Items for Council Action**

1. Motion from NDCC Board of Management April 13 Meeting and Draft Budget 2022

Moved by Mercer, Seconded by McLean Council accept the motion from the NDCC and approve the increase of \$20,000.00 to the 2022 draft NDCC budget, for the purchase of a soft controller for the brine pump and directs the Treasurer to fund the extra costs from the applicable Township reserve fund. Carried.

2. Email from Peter Mensinga, Building Science Engineer, RJ Burnside regarding Proposal for Project Manager of the Horning’s Mills Hall Renovations

Discussion ensued on the proposal and this matter was directed to be sent to the Horning’s Mills Community Hall Board, as the Chair expressed an interest in taking on this role.

### **General Business**

#### **Notice of Intent to Pass By-laws:**

#### **By-law to Authorize Township of Melancthon to Appoint A Deputy Fire Chief for Mulmur Melancthon Fire Department**

Councillor McLean declared an interest at the beginning of the meeting on this matter and he was placed in the Zoom waiting room.

Moved by Mercer, Seconded by Neilson that leave be given to introduce a By-law to authorize the Township of Melancthon to appoint a Deputy Fire Chief for the Mulmur Melancthon Fire Department and it be hereby read a first and second time and numbered 23-2022. Carried.

Councillor McLean was returned to the meeting.

### **By-law to Constitute and Appoint a Committee of Adjustment**

Moved by Neilson, Seconded by Mercer that leave be given to introduce a By-law to Constitute and appoint a Committee of Adjustment and it be hereby read a first and second time and numbered 24-2022. Carried.

### **By-law to Appoint Municipal Officials**

Moved by Mercer, Seconded by McLean that leave be given to introduce a By-law to amend By-law No. 70-2021 (to appoint Municipal Officials) and it be hereby read a first and second time and numbered 25-2022. Carried.

### **By-law to Appoint a Board of Management for Horning's Mills Community Hall**

Moved by McLean, Seconded by Neilson that leave be given to introduce a By-law to amend By-law No. 21-2021 (to appoint a Board of Management for the Horning's Mills Community Hall) and it be hereby read a first and second time and numbered 26-2022. Carried.

### **New/Other Business/Additions**

#### **NDCC Assessment Report Prepared by Dickinson and Hicks Architects Inc.**

The Assessment Report was reviewed and discussed. Councillor Neilson and Denise Holmes, CAO/Clerk attended the NDCC meeting on April 13<sup>th</sup>, 2022 and Councillor Neilson commented on the meeting. Discussion ensued on the Report and the Arena renovation project, as well as Council's review of the NDCC Agreement and Joint Rec Sub-Committee. The consensus of Council was to defer this matter to the next term of Council, for the new Council to make the decisions on these matters.

Moved by White, Seconded by Mercer that the Council of the Corporation of the Township of Melancthon defer any decisions on its participation in the North Dufferin Community Centre until such time as the 2022 Election is complete. Carried.

#### **Notice of Motion from April 7, 2022 meeting – Moved by Besley, that the municipality of Melancthon recognize the month of June as LGBTQ2S+ Pride month and purchase a flag to be raised at the township building for the month of June.**

Moved by Mercer, Seconded by McLean that the municipality of Melancthon recognize the month of June as LGBTQ2S+ Pride month and purchase a flag to be raised at the Township building for the month of June and going forward, that the Flag be raised annually in the month of June. Carried.

### **Unfinished Business**

#### **Report to Council from Denise Holmes, CAO/Clerk - COVID-19 Vaccination Policy**

The Report was reviewed and the Policy will be left in place and be brought back for review in six months.

### **In-Person Council meetings Report**

This item was deferred, as Staff will be meeting with County IT next week.

## **Memo from Denise Holmes, CAO/Clerk - Amendment to Township Procedural By-law**

Councillor Mercer declared an interest at the beginning of the meeting and was placed in the Zoom waiting room.

Moved by Neilson, Seconded by McLean that Council approve the amendment to the Procedural By-law 16-2015 Section 37, as presented, and direct Staff to prepare an amending By-law for the next meeting. Carried.

Staff will have to provide notice to the public of the By-law to amend the Procedural By-law as per Section 80.

Councillor Mercer was returned to the meeting.

## **Full Scale Review for NDCC Agreement & Report from Tracey Atkinson, CAO/Clerk/Planner and Heather Boston, Treasurer, Township of Mulmur regarding NDCC Board of Management**

There was no further discussion on this matter due to the motion being passed under New/Other Business. Staff will remove this item from future Agendas.

## **Township Diversity Policy**

There was discussion on this item and the involvement of Althea Ali from the Multi-Cultural Foundation. It was advised that the County DEI Committee will be formulating their policies in the coming months and to wait and see what comes out of that.

## **Retaining the services of a Planner/Planning Consultant for Land Use Planning Applications**

The CAO/Clerk advised that she was in discussions with the Director of Development and Tourism at the County of Dufferin regarding Land Use Planning Services and in order for the County to provide this service to the Township, the County will require a formal letter from the Township. Staff were directed to send the formal request to the County of Dufferin to enter into an Agreement with them for Land Use Planning Services.

## **NDCC Board of Management Vacancy**

To be discussed in Closed Session.

## **Closed Session**

7:52 p.m. - Moved by Mercer, Seconded by Neilson that Council move into a Closed Session meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual, including municipal or local board employees – Application for the NDCC Board of Management Vacancy. Carried.

## **Rise With or Without Report from Closed Session**

Moved by McLean, Seconded by Mercer that Council rise from Closed Session with report at 8:11 p.m. Carried.

Moved by Neilson, Seconded by McLean that Council appoint Douglas Read to the North Dufferin Community Centre Board of Management for the remainder of the term of Council. Carried.

**Committee of Adjustment**

During the meeting, Council adjourned at 6:00 p.m. to go into Committee of Adjustment and reconvened at 6:42 p.m.

**Third Reading of By-laws**

Moved by Neilson, Seconded by Mercer that By-laws 22-2022, 23-2022, 24-2022, 25-2022 and 26-2022 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Neilson, Seconded by Mercer that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on April 21, 2022 and it be given the required number of readings and numbered 27-2022. Carried.

**Adjournment and Date of Next Meeting**

Moved by Nielson, Seconded by McLean that we adjourn Council at 8:13 p.m. to meet again on Thursday, May 5, 2022 at 5:00 p.m. or at the call of the Mayor. Carried.

---

MAYOR

---

CLERK