



**NORTH DUFFERIN COMMUNITY CENTRE  
BOARD OF MANAGEMENT  
AGENDA  
WEDNESDAY, MAY 11, 2022 –  
7:00 P.M**



**IN PERSON AT NORTH DUFFERIN COMMUNITY CENTRE**

**AGENDA**

**1. Chair Call Meeting to Order**

**2. Land Acknowledgement Statement:**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

**3. Additions/Deletions/Approval of the Agenda**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ That the Agenda be approved as circulated/amended. Carried.

**4. Declaration of Pecuniary Interest or Conflict of Interest**

**5. Delegation**

**6. Approval of Draft Minutes – April 13, 2022**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ the minutes of the North Dufferin Community Centre Board of Management held on April 13, 2022 be approved as circulated. Carried

**7. Business Arising from the Minutes**

## 8. Facility Manager's Report

## 9. General Business

1. Financial
  1. Accounts Payable  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ the accounts in the amount of \$ \_\_\_\_\_ be received as presented. Carried.
  2. A/R update
  3. YTD vs. Budget comparison
  4. Report from Heather Boston regarding Schedule of Fees  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ that the Schedule of Fees be accepted and approved as presented. Carried.
  5. Beef BBQ Update
2. Unfinished Business
  1. NDCC Agreement – Full Scale Review
  2. Strawberry Supper Update

## 10. Information

1. Report from Tracey Atkinson, CAO/Clerk/Planner and Heather Boston Treasurer Township of Mulmur regarding NDCC and a Motion passed at April 6 Council.
2. Report from Roseann Knechtel, Deputy Clerk, Township of Mulmur regarding Pickleball Courts in Mulmur
3. Township of Melancthon Motion to Accept the increase in Budget
4. Township of Melancthon Motion to Appoint a Member to the NDCC Board
5. Township of Melancthon Motion for NDCC Budget to be adjusted
6. Township of Melancthon Letter to Township of Mulmur  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ that items 1 - 6 listed for information purposes be accepted as information. Carried.

## 11. Notice of Motion

## 12. Confirmation Motion

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ that all actions of the Members and Officers of the NDCC Board of Management with respect to every matter addressed and/or adopted by the Board on the above noted date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried

## 13. Adjournment and Date of Next Meeting – Wednesday June 8, 2022 at 7:00 p.m?

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ that we adjourn the NDCC Board of Management meeting at \_\_\_\_:\_\_\_\_ p.m. to meet again \_\_\_\_\_, 2022 at \_\_\_\_:00 p.m. or at the call of the Chair. Carried.



## REPORT TO NDCC BOARD OF MANAGEMENT

**TO:** NDCC Board of Management  
**FROM:** Curtis Bouchard, Arena Manager  
**DATE:** Wednesday May 11<sup>th</sup> 2022  
**SUBJECT:** Facility Manager's Report

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### **PURPOSE**

The purpose of this report is to update the NDCC Board of Management with any concerns or issues with the Arena and to report completed projects since the last meeting and items to be completed for the next meeting.

### **BACKGROUND & DISCUSSION**

1. Nothing new

### **FINANCIAL CONSIDERATIONS**

At time of report no summer projects have been started

### **RECOMMENDATION**

Respectfully submitted:

*Curtis Bouchard*

\_\_\_\_\_  
Curtis Bouchard, Arena Manager



## REPORT TO NDCC BOARD OF MANAGEMENT

**TO:** Chair Clark and Members of the Board  
**FROM:** Heather Boston, Treasurer  
**DATE:** May 11, 2022  
**SUBJECT:** Schedule of Fees

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### PURPOSE

The purpose of this report to provide a proposed updated fee schedule to the Board for consideration.

### BACKGROUND & DISCUSSION

Over the past several years the Board typically approves an inflationary increase to the user fees for the arena.

The Board approved a 3% increase in the user fees effective September 2019, with the following motion.

*#6.7 -Moved by Clark, Seconded by Fawcett, be it resolved to accept the revised 2019 fee schedule as presented effective September 1, 2019. Carried.*

There was no increase in the user fees for the 2020-2021 season.

The Board approved a 2% increase in user fees effective September 1, 2021, with the following motion.

*-Moved by Fawcett, Seconded by Clark that the Board Receive the report of Heather Boston, Rental Fees;*

*AND THAT the Board approve the removal of the non-resident charges of \$36 or 10% of the total bill;*

*AND FURTHER THAT the Board approve a 2% increase in the ice and room rentals per the attached Schedule of Fees effective September 1, 2021. Carried.*

Attached is a proposed 2022/23 fee schedule that has an increase of 1% - 3% increase in fees to make the after-tax rates rounded to the nearest dollar to make collections easier and also makes advertising and discussion or rate easier.

Collection of one-off rentals has been an issue for the arena over the past few years and allowing them to pay cash, if needed, can ensure collection before the rental date has passed.

### FINANCIAL IMPACT

This increase will increase overall rental revenue by approximately 1%.

**RECOMMENDATION**

THAT the Board approve the fee schedule as presented.

Respectfully submitted:

*Heather Boston*

Heather Boston, CPA, CA, CGA, BComm  
Treasurer



**NORTH DUFFERIN COMMUNITY  
& RECREATION CENTRE FEES**

**Effective September 1, 2022**



<b><u>ADVERTISING FEES</u></b>	
Arena Sign 4 ft x 4 ft	\$130/year*
Arena Sign 4 ft x 8 ft	\$180/year*
Roadside Sign when renting facility	\$40*/wk
Roadside Sign when NOT renting facility	\$70*/wk
Roadside Sign per additional week	10*
Zamboni Advertising (contact for details)	\$1,000/year*
Time Clock Advertising (contact for details)	\$400/year*

**ICE RENTAL RATES**

<b>TYPE OF BILLING</b>	<b>CODE</b>	<b>HOURLY RATE (excluding HST)</b>	<b>HOURLY RATE (including HST)</b>
*PRIME TIME PUBLIC	PRIME	\$150.44	\$170.00
NON PRIME TIME PUBLIC	NON PR	\$101.77	\$115.00
MINOR HOCKEY	HONMIN	\$132.74	\$150.00
FIGURE SKATING	HONFIG	\$132.74	\$150.00
FLOOR SURFACE (Summer, per hour)	FLOORA	\$53.10	\$60.00
FLOOR SURFACE & BOOTH (Summer, per hour)	FLOORB	\$66.37	\$75.00
PUBLIC SKATING	PUBLIC	FREE	FREE

\*Prime Time – Monday – Friday 4:00 pm – 10:00 pm & Weekends & Holidays (All Day)

**FACILITY RENTAL RATES**

<b>TYPE OF BILLING</b>		<b>DAY/HOURLY RATE (excl. HST)</b>	<b>DAY/HOURLY RATE (incl. HST)</b>
NORDUFF HALL (Full Day > 6 hrs Licensed)*	NORDUF	\$429.20	\$485.00
NORDUFF HALL (Per Hour < 6 hrs Licensed)	NORDHR	\$53.10	\$60.00
NORDUFF HALL (Full Day > 6 hrs Non-Licensed)*	RECREA	\$305.31	\$345.00
NORDUFF HALL (Per Hour < 6 hrs Non-Licensed)	COMM	\$39.82	\$45.00
CHAIR RENTAL OFF-SITE, PER ITEM	CHAIR	\$2.65	\$3.00
TABLE RENTAL OFF-SITE, PER ITEM	COMM	\$10.62	\$12.00

\*Deposit of \$200 for all hall rentals is refundable if no clean up required or damages incurred.

All hall rentals commence at the time the hall is required (including set up time) until the time it is vacated.

purchase insurance through the Township's insurance provider if they do not provide proof of insurance.



## STAFF REPORT

**TO:** Council  
**FROM:** Tracey Atkinson, CAO/Clerk/Planner  
Heather Boston, Treasurer  
**MEETING DATE:** April 6, 2022  
**SUBJECT:** NDCC Board of Management

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### PURPOSE:

The purpose of this report is to present Council with a motion passed by the NDCC Board regarding the 2022 NDCC Budget and resignation of Mulmur's citizen representative, Keith Lowry.

### BUDGET ANALYSIS:

The Township of Mulmur entered into a Joint Recreation Agreement with the Township of Melancthon for the operation and management of the North Dufferin Community Centre in 2017. The joint recreation agreement was amended and approved by each municipality in October, 2021.

As per the agreement, the two municipalities agree to joint operations and management of the NDCC which includes "all land, buildings, improvements, equipment and chattels".

In addition, the NDCC Board is responsible for presenting the annual budget to each Township for approval no later than October 31<sup>st</sup>.

At their regular meeting on March 14, 2022, the NDCC Board of Management passed the following motion:

*-Moved by White, Seconded by Noble, the NDCC Board of Management recommends that the play structure and cenotaph repairs and maintenance be approved and paid by Mulmur Township. Further; the NDCC Budget be adjusted to reflect these changes. AND FURTHER; that this motion be sent to Melancthon and Mulmur Councils for each to approve. Carried.*

**FINANCIAL IMPACTS:**

Costs associated with the NDCC parklands include but are not limited to grass cutting, maintenance and operation of the baseball diamond, play structure and cenotaph.

Baseball diamond rentals carry a potential revenue stream. Baseball diamond rates are set in the Township's user fees schedule and would be equal to those at the Mansfield Community Park.

Repairing the cenotaph would cost approximately \$5700. The Township of Mulmur has \$8160 allocated in the 2022 budget for Cemetery-Rehab & Repair. No additional cost to the Township would be incurred in 2022.

The Township budgeted \$50,000 as a transfer to the NDCC Building Reserve in 2022 that can be used for the replacement of the Honeywood play structure.

**VACANCY ANALYSIS:**

At the regular Council meeting on February 2, 2022 Council discussed the NDCC Board. Mayor Horner confirmed her willingness to attend NDCC Board meetings as ex-officio to ensure quorum is achieved. Council passed the following motion:

**Moved by Boxem and Seconded by Clark**

THAT Council receive the report of Tracey Atkinson regarding NDCC updates, and that staff be directed to:

- advertise to fill the representative's vacancy for a Mulmur representative to ensure that the Board has sufficient members to maintain quorum;
- monitor the grant application for redevelopment of the NDCC facility and meet with Melancthon staff to discuss changes to the agreement that may be necessary should the Townships be successful on the grant application.

AND THAT Council expresses grave concern with the January motion of Melancthon Council and ask for clarification as to what "full-scale review of our participation in the Agreement" means in light of the work done over the past year to develop a working partnership with Melancthon to move forward in the redevelopment of the NDCC facility.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	



**CARRIED.**

On March 30, 2022, Keith Lowry, one of Mulmur's citizen representatives on the NDCC Board of Management, tendered his official resignation. It is noted that the Township of Melancthon currently has two citizen vacancies on the NDCC Board.

Mulmur continues to experience difficulties maintaining citizen representation on the NDCC Board and Advisory Committees. Boards and Committees are experiencing a decrease in attendance, difficulties achieving quorum and the inability to fill vacant positions. The current NDCC Board Composition, as detailed in the Agreement is as follows:

*The Board shall have eight (8) members, all of whom have voting rights. The Board shall be comprised of one (1) member of Council from each of Mulmur and Melancthon, two (2) community members from each of Mulmur and Melancthon, and two (2) other community members-at-large. The Board shall recommend nominated candidates, drawn from community applicants to the parties. The Board members shall be appointed by both parties by resolution. In the event of a disagreement, each party shall appoint 3 community members of its choice to the Board. Nominated candidates shall serve for a term of which they are appointed. The parties shall also have the power to designate the appointed Council representatives to the Board, and may set their term on the Board, not to exceed the term of the Council on which they sit. The quorum of the Board shall be five (5).*

Greater Council representation on the NDCC Board of Management would address the difficulties currently facing the Township in securing and maintaining citizen representation, as well as ensure fiscal accountability for the use of taxpayers dollars.

Citizen representation continues to be a valued contribution to the operation and management of the NDCC Board. Current appointments expire on November 14, 2022 with the current term of Council. Compositional changes would ensure the continued operation of the NDCC Board of Management within election years and maintain quorum while also maintaining a level of citizen involvement from each municipality.

**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success.
3. Growing a Supportive Mulmur: Providing local services to support the needs of Mulmur residents and businesses.

**RECOMMENDATION:**

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner and Heather Boston, Treasurer, NDCC Board of Management and motion of the NDCC Board of Management;

AND THAT Council supports the NDCC motion in principle;

AND THAT Council directs staff to make a one-time exception to the Joint Recreation Agreement removing the parklands and cenotaph from the 2022 NDCC Budget;

AND THAT Council request the Joint Recreation Committee reconvene to consider an amendment to the Joint Recreation Agreement to reflect proposed budgetary and compositional changes prior to the 2023 budget deadline of October 31, 2022;

AND THAT Council defer filling the citizen vacancy on the NDCC Board of Management and that the Mayor continue to attend in an ex-officio capacity for the remainder of the term to ensure representation and quorum are achieved;

AND FURTHER THAT a copy of this resolution be forwarded to the Township of Melancthon and NDCC Board of Management.

Respectfully submitted,

Tracey Atkinson

Tracey Atkinson, CAO/Clerk/Planner

Heather Boston

Heather Boston, Treasurer

Schedule A – NDCC Motion

Schedule B – Keith Lowry Resignation Letter



**NORTH DUFFERIN COMMUNITY CENTRE  
BOARD OF MANAGEMENT  
MINUTES  
MONDAY, MARCH 14, 2022 – 7:00 P.M.**



-Moved by White, Seconded by Noble, the NDCC Board of Management recommends that the play structure and cenotaph repairs and maintenance be approved and paid by Mulmur Township. Further; the NDCC Budget be adjusted to reflect these changes. AND FURTHER; that this motion be sent to Melancthon and Mulmur Councils for each to approve. Carried.

## Roseann Knechtel

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**Subject:** FW: Resignation from the Board of Management

**From:** Keith Lowry

**Date:** March 30, 2022 at 3:49:05 PM EDT

**To:** [jhorner@mulmur.ca](mailto:jhorner@mulmur.ca), [dfunston@melancthontownship.ca](mailto:dfunston@melancthontownship.ca)

**Subject:** Resignation from the Board of Management

This email is my formal statement of resignation from the Board of Management of the North Dufferin Community Centre.

As first a councillor and then a Mulmur community representative it has been both an honour and a pleasure to work with the other members of the Board. However I now feel that I should step away from this work to allow fresh perspectives and new voices to lead the Board forward.

I want to commend the Tupling family, Bert and Chester, for their commitment, support, contributions and leadership in their almost sixty years of involvement with the NDCC.

As Council representatives both Dave Besley and Patty Clark have proved their value both to the Board and to their Councils, and in Patty's case her leadership in assessing and promoting the broader issue of recreation across the township.

The Board has benefitted from the involvement and investment of Donna Funston and Heather Boston in their roles. I give extra points to Donna for her ability to wrangle cats (oops, convene meetings) and to capture the essence of my various motions and comments.

I appreciated the statements from both Mayors, Janet Horner and Darren White, in their assurances of support for the future of the NDCC.

It is my firm belief that only a community-biased, community-based and user-informed Board will ensure the viability and vibrancy of the North Dufferin Community Centre to the benefit of both residents of and visitors to our region.

Keith Lowry

## Donna Funston

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**From:** Roseann Knechtel <rknechtel@mulmur.ca>  
**Sent:** Monday, April 11, 2022 8:48 AM  
**To:** Donna Funston  
**Subject:** NDCC Board  
**Attachments:** 11.2 NDCC Report.pdf

Hi Donna,

Please see attached report that went to Mulmur Council on April 6<sup>th</sup>, and the following motion that was passed below (for circulation to the NDCC Board).

### **Moved by Hawkins and Seconded by Boxem**

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner and Heather Boston, Treasurer, NDCC Board of Management and motion of the NDCC Board of Management;

AND THAT Council supports the NDCC motion in principle;

AND THAT Council directs staff to make a one-time exception to the Joint Recreation Agreement removing the parklands and cenotaph from the 2022 NDCC Budget;

AND THAT Council request the Joint Recreation Committee reconvene to consider an amendment to the Joint Recreation Agreement to reflect proposed budgetary and compositional changes prior to the 2023 budget deadline of October 31, 2022;

AND THAT Council defer filling the citizen vacancy on the NDCC Board of Management and that the Mayor continue to attend in an ex-officio capacity for the remainder of the term to ensure representation and quorum are achieved;

AND FURTHER THAT a copy of this resolution be forwarded to the Township of Melancthon and NDCC Board of Management.

**CARRIED.**

Have a great day,

**Roseann Knechtel, BA, MMC | Deputy Clerk / Planning Coordinator**  
Township of Mulmur | 758070 2<sup>nd</sup> Line East | Mulmur, Ontario L9V 0G8  
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | [rknechtel@mulmur.ca](mailto:rknechtel@mulmur.ca)

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## STAFF REPORT

**TO:** Council  
**FROM:** Roseann Knechtel, Deputy Clerk  
**MEETING DATE:** May 4, 2022  
**SUBJECT:** Pickleball Courts

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### PURPOSE:

The purpose of this report is to advise Council of the possibility of establishing pickleball courts in Mulmur.

### BACKGROUND:

As part of the Council Agenda Package for the April 6, 2022 meeting, Council received correspondence from a resident requesting the municipality investigate the construction of pickleball courts in Mansfield. Council provided the following direction:

- 15.13 Resident Request: Pickleball**  
*Direction was given to staff to direct item 15.13 to the Mansfield Parks Committee for discussion and recommendation to Council to be considered at a future Council meeting.*

Pickleball is also identified in Mulmur's Recreation Master Plan as:

- A potential programming opportunity (Section 4.3)
- A future indoor recreation opportunity (Section 6.3)
- A future outdoor recreation opportunity (Section 8.4)

The following recommendation was made as part of Mulmur's Recreation Master Plan for medium term, year 6 completion, being 2027:

- 37.** As new parkland is developed in Mansfield, consider planning for the development of new multi-use courts in the medium or long term for local use. A multi-use court facility can accommodate a variety of court sports, including tennis, pickleball, and basketball.

### ANALYSIS:

Following Council's direction, a survey was conducted as part of the April Newsletter to survey resident's interest in Pickleball. The Township received 67 responses with 89.55% (60 respondents) showing interest in utilizing a pickleball court somewhere in Mulmur.

The Mansfield Parks Committee met on April 20, 2022 and discussed the establishment of pickleball courts in Mansfield and passed the following motion:

**Moved by Pendleton and Seconded by Little**

THAT the Committee does not support the development of pickleball courts on the Thomson Trail Park basketball courts at this time;

AND THAT the Committee recommend pickleball courts be located at the NDCC;

AND THAT the Committee recommend staff apply for grants for the creation of stand-alone pickleball courts in Mansfield.

**CARRIED.**

**Mansfield Outdoor Court:** Purchasing pickleball materials through the tax levy would require administrative oversight to organize rentals (availability, pick up, drop off, payment etc) to ensure access for all residents in Mulmur. The Township does not currently rent the basketball court, and therefore cannot guarantee its availability. There are concerns with establishing a permanent pickleball court on the basketball pad, and the potential conflict it could pose between users.

The development of a standalone single outdoor pickleball court would cost approximately \$50-\$75,000. The development of a multi-purpose tennis court would cost approximately \$125,000 and would allow for 1, 2 or 4 pickleball ball courts in addition to the tennis court use.

The Township will continue to apply for grants for the development of tennis and pickleball multi-purpose courts in Mansfield.

**North Dufferin Community Centre Indoor Court:** The NDCC facility is currently underutilized outside of the ice rental season. The NDCC Board of Management recognizes there is an opportunity to rent the facility during the summer for sports such as pickleball but are not interested in leading recreational programs.

The NDCC facility is staffed and available for hourly rentals by residents. The NDCC Board of Management could consider purchasing equipment based on rental rates and cost recovery.

The Township has applied for the 2022-2023 Seniors Community Grant from the Ontario Ministry for Seniors and Accessibility. If successful, the grant will provide the Township the funding to purchase supplies for 3 pickleball courts (portable nets, paddles and balls), rent the arena floor from the NDCC and run a free 11 week "Learn to Pickleball" program from July – September 2022. If unsuccessful, portable pickleball equipment (1 net, 4 paddles, 4 balls) can be purchased for approximately \$650.00 plus HST.

**STRATEGIC PLAN ALIGNMENT:**

2. Growing a Connected Mulmur - Action 3: Pursue opportunities identified in the Recreation Study
3. Growing a Supportive Mulmur – Action 3: Conduct community conversations to better understand the needs of residents in hamlets

**RECOMMENDATION:**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Pickleball Court Report;

AND THAT Council supports the creation of a Learn to Pickleball program at the North Dufferin Community Centre subject to grant funding;

AND THAT Council recommends the North Dufferin Community Centre Board of Management consider purchasing portable pickleball nets, paddles and balls if funding is not secured through the 2022 Seniors Community Grant;

AND FURTHER THAT Council direct staff to apply for funding as it becomes available for the creation of a multi-purpose racquetball court to be located in Mansfield.

Respectfully submitted,

*Roseann Knechtel*

Roseann Knechtel, Deputy Clerk

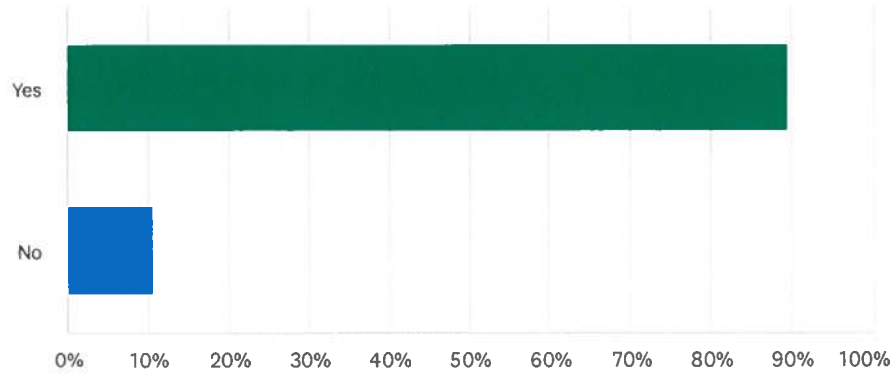
Schedule A – Pickleball Survey Results



# Pickleball Survey

## Q1 Would you use a pickleball court in Mulmur?

Answered: 67 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	89.55%	60
No	10.45%	7
Total Respondents: 67		

## Donna Funston

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**From:** Denise Holmes  
**Sent:** Friday, April 22, 2022 3:01 PM  
**To:** Donna Funston; Tracey Atkinson; Roseann Knechtel  
**Subject:** RE: NDCC April 13 motion

Hi Donna,

At the meeting of Council held on April 21, 2022, Council reviewed the NDCC motion and passed the following motion:

*Moved by Mercer, Seconded by McLean*

**Be it resolved that:** "Council accept the motion from the NDCC and approve the increase of \$20,000.00 to the 2022 draft NDCC budget, for the purchase of a soft controller for the brine pump and directs the Treasurer to fund the extra costs from the applicable Township reserve fund." **Carried.**

Thank you.

***Denise B. Holmes, AMCT  
CAO/Clerk, Township of Melancthon  
519-925-5525 Ext. 101***

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**From:** Donna Funston <dfunston@melancthontownship.ca>  
**Sent:** Thursday, April 14, 2022 3:00 PM  
**To:** Denise Holmes <dholmes@melancthontownship.ca>; Tracey Atkinson <tatkinson@mulmur.ca>; Roseann Knechtel <rknechtel@mulmur.ca>  
**Subject:** NDCC April 13 motion

Please find attached a motion from the NDCC meeting on April 13, 2022.

Thanks,  
Donna



Donna Funston | Administration and Finance Assistant | Township of Melancthon |

[dfunston@melancthontownship.ca](mailto:dfunston@melancthontownship.ca) | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | [www.melancthontownship.ca](http://www.melancthontownship.ca) |

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## Donna Funston

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**From:** Denise Holmes  
**Sent:** Friday, April 22, 2022 10:12 AM  
**To:** Douglas Read  
**Cc:** Donna Funston  
**Subject:** Appointment to NDCC Board

Good morning Doug,

At the meeting of Council held on April 21, 2022, the following motion was introduced and passed:

*Moved by Neilson, Seconded by McLean*

**Be it resolved that:** "Council appoint Douglas Read to the North Dufferin Community Centre Board of Management for the remainder of the term of Council." **Carried.**

I have copied Donna Funston on this email, as she is the Secretary of the Board, and she will be sending you out the Agenda for the next meeting on May 11<sup>th</sup>, 2022 at 7:00 p.m.

Thank you.

Regards,  
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |  
[dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca) | PH: 519-925-5525 ext 101 | FX: 519-925-1110 |  
[www.melancthontownship.ca](http://www.melancthontownship.ca) |

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## Donna Funston

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**From:** Denise Holmes  
**Sent:** Monday, April 11, 2022 4:05 PM  
**To:** Donna Funston  
**Cc:** Tracey Atkinson; Heather Boston  
**Subject:** NDCC Resolution  
**Attachments:** NDCC Motion - March 14, 2022.pdf

Hi Donna,

At the meeting of Council held on April 7, 2022, the motion from the NDCC Board of Management was reviewed and the following motion was introduced and passed:

*Moved by Mercer, Seconded by Neilson*

**Be it resolved that:** "Council concur with the recommendation from the NDCC Board of Management and that the play structure, cenotaph repairs and maintenance be approved and paid for by Mulmur Township. And further, that the NDCC 2022 Budget be adjusted to reflect these changes." **Carried.**

Should you have any questions regarding the above motion, please don't hesitate to contact me.

Regards,  
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |  
[dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca) | PH: 519-925-5525 ext 101 | FX: 519-925-1110 |  
[www.melancthontownship.ca](http://www.melancthontownship.ca) |

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The Corporation of

**THE TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525  
Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)  
Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

April 22, 2022

Corporation of the Township of Mulmur  
758070 2<sup>nd</sup> Line E  
Mulmur, Ontario  
L9V 0G8

Attention: Tracey Atkinson, CAO/Clerk/Planner

Dear Ms. Atkinson:

**Re: North Dufferin Community Centre**

At the meeting of Council held on April 21, 2022, the following motion was introduced and passed:

*Moved by White, Seconded by Mercer*

**Be it resolved that:** "The Council of the Corporation of the Township of Melancthon defer any decisions on its participation in the North Dufferin Community Centre until such time as the 2022 Election is complete." **Carried.**

With regards to the above motion, this would include any decisions regarding the full-scale review of the NDCC Agreement, the NDCC renovation project and the Joint Recreation Sub-Committee.

Should you have any questions regarding the above, please do not hesitate to contact me.

Yours truly,

Denise B. Holmes, AMCT  
CAO/Clerk