



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT
MINUTES
MONDAY, MARCH 14, 2022 – 7:00 P.M.**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 14th day of March, 2022 at 7:00 p.m., as an electronic meeting through ZOOM.

Those present:

Patricia Clark, Councillor, Mulmur
Keith Lowry, Mulmur
Nancy Noble, Mulmur
Janet Horner, Mayor, Mulmur
Darren White, Mayor, Melancthon
Curtis Bouchard, Arena Manager
Mandy Little, Mulmur
Heather Boston, NDCC Treasurer, Mulmur
Donna Funston, NDCC Secretary, Melancthon

Regrets:

Debbie Fawcett, Melancthon

#1 Call to Order by Secretary

Donna called the meeting to order at 7:03 p.m.

Donna noted that Emma Holmes had resigned from the NDCC Board of Management, the first item would be electing a new chair for the remainder of the term.

#1 Election of Chair

Donna asked for nominations for the Chair position.

-Moved by Lowry, Seconded by Noble that Patty Clark be the Chair of the NDCC Board of Management until the end of term on November 14, 2022. Carried.

Chair Clark asked for all members and staff to introduce themselves.

#2 Land Acknowledgement Statement

The Land Acknowledgement Statement was read.

#3 Additions/Deletions/Approval of Agenda

-Moved by Noble, Seconded by Lowry that the Agenda be approved as circulated.
Carried.

#4 Declaration of Pecuniary Interest or Conflict of Interest

None.

#5 Delegation

None.

#6 Approval of Draft Minutes

-Moved by Noble, Seconded by Lowry, that the minutes of the North Dufferin Community Centre Board of Management held on February 10, 2022 be approved as circulated. Carried.

#7 Business Arising from the Minutes

None.

#8 Facility Manager's Report

Curtis went over each line of his report with the Board. It was noted each quote in his report was quoted on the same parts. Curtis recommends going with KORE Mechanical Inc, their quote is closest to the budgeted amount and he has dealt with them previously with no concerns.

-Moved by Little, Seconded by White, the NDCC Board of Management accept the quote from KORE Mechanical in the amount of \$15,850.00 and that the Arena Manager contact KORE Mechanical Inc to schedule the work to be completed. Carried.

Curtis has agreed to do the concrete for the base of the brine pump to help with cost savings. Curtis explained the concrete quote for the cenotaph. Board decided to defer this item for discussion until Melancthon and Mulmur Councils figure out what is being included in the NDCC budget.

-Moved by White, Seconded by Noble, the NDCC Board of Management recommends that the play structure and cenotaph repairs and maintenance be approved and paid by Mulmur Township. Further; the NDCC Budget be adjusted to reflect these changes. AND FURTHER; that this motion be sent to Melancthon and Mulmur Councils for each to approve. Carried.

Curtis reports the Arena will close March 31 or April 2 depending on the last minor hockey booking. Member Little will confirm with Curtis after the Honeywood Minor Hockey meeting. Staffing during the summer months will be on an as needed basis because all employees are part-time. At this time the Arena looks good and no request for repairs to be done.

#9 General Business

1. Financial

1. Accounts Payable

-Moved by Noble, Seconded by Little, the accounts in the amount of \$9,032.00 be received as presented. Carried.

2. A/R update

Dickinson & Hicks will be doing a presentation of the new design at the next meeting. NDCC meeting will be in person at the Arena and both Melancthon and Mulmur Councils will attend. With everyone in attendance the presentation is delivered once for all to see and hear. Heather will contact Dickinson & Hicks to set up the meeting.

3. YTD vs. Budget comparison

Request was made to have the budget numbers show a true reflection of each month. Hydro expense will be much higher when Arena is in operation and rentals will be minimal in the summer. With the numbers properly reflected in each month this will show the Board where they should be at the end of each month.

2. Discussion Regarding Meeting Dates

Discussion on future meeting dates, the second Wednesday from 5 pm – 7 pm was the best time slot for the Board members to attend.

Discussion on fund raising events and how to handle that this year. Mayor Horner will look into the Strawberry Supper that usually takes place July 1 of each year and report back. Member White will be attending a joint Horning's Mills Hall Board and Horning's Mills Park Board meeting and will discuss a joint effort with the Strawberry Supper for community involvement.

3. Request from Public – Discussion on Protocol for Closing Arena due to Weather/Roads Closures

Previously the Arena was closed during bad weather/storms. It was noted that the NDCC is an Emergency Shelter and if needed must be available to stranded motorist. Curtis and Mulmur Township staff will review the procedure for closing the Arena due to weather conditions. It was suggested that the user groups, OPP, Dufferin County

Emergency Manager, Curtis and Mulmur Staff all be included in the discussion so everyone involved has their needs met. Heather is directed to set up this meeting and complete a procedure for closing due to weather conditions and have it in place for next season.

4. New Routes: Dufferin County Outdoor Recreation Plan

Board requests each member to complete the survey individually and member Little offered to post this on the Honeywood Minor Hockey website. Donna and Heather directed to check the Township's websites and if it's not on to request that it be posted to both Township's websites.

5. Unfinished Business

1. NDCC Agreement – 2021 Final

Member White notes this item is on Melancthon Council Agenda for March 17, 2022 and is hoping to have a public member appointed to the Board and able to move forward with the agreement.

#10 Information

None.

#11 Notice of Motion

-None

#12 Confirmation Motion

-Moved by White, Seconded by Noble that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#14 Adjournment

-Moved by White, Seconded by Clark, we adjourn the North Dufferin Community Centre Board of Management meeting at 8:33 p.m. to meet again on Wednesday April 13, 2022 at 5:00 p.m. at the North Dufferin Community Centre or at the call of the Chair. Carried.

CHAIR

SECRETARY