



TOWNSHIP OF MELANCTHON ELECTRONIC MEETING THURSDAY, MAY 5, 2022 - 5:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/86827389586?pwd=ZUFLMkFMcWdlIdEFYm1JNjYIRUL004Zz09>

Meeting ID: 868 2738 9586

Passcode: 160718

One tap mobile

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Meeting ID: 868 2738 9586

Passcode: 160718

AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**
- 5. Declaration of Pecuniary Interest and the General Nature Thereof**

- 6. Approval of Draft Minutes – April 21, 2022**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
 1. Accounts
 2. 2022 Gravel Tender Recommendation/Award
 3. Unfinished Business
 1. River Road Broken Pipe – Recommendation from Roads Sub-Committee
 2. Environmental Sustainability Committee Recommendation from the March 18, 2022 meeting (Phragmites)
 4. Other
- 11. Planning**
 1. Applications to Permit
 2. Other
- 12. Strategic Plan**
- 13. Climate Change Initiatives**
- 14. Police Services Board**
- 15. Committee/Board Reports & Recommendations**
 1. Recommendation from Joint Horning's Mills Hall Board and Horning's Mills Community Park Board from April 26, 2022 Meeting
 2. Recommendation from Horning's Mills Hall Board from April 27, 2022 Meeting
 3. Recommendation from Environmental Sustainability Committee from April 29, 2022 Meeting
 4. Unfinished Business
 1. Unfinished Business from April 7, 2022 - Report from Donna Funston, Secretary Environmental Sustainability Committee, Recommendations from March 18, 2022 Meeting – Deferred to Roads Sub-Committee –
Motion tabled: Moved by Mercer, Seconded by Neilson that Council accepts the recommendation from the Environmental Sustainability Committee regarding the engagement of the Roads Department in a mapping process to identify where phragmites is located in Melancthon, and how to deal with the areas as mapping. The tracking has to be done consistently to be effective, as well as educating the residents.
- 16. Correspondence**

Board & Committee Minutes

1. Horning's Mills Hall Board and Horning's Mills Community Park Board – March 16, 2022
2. Shelburne Public Library – March 15, 2022
3. CDRC Board of Management – February 23, 2022
4. NVCA Board Meeting Highlights – April 2022
5. GRCA Summary of General Membership – April 22, 2022

Items for Information Purposes

1. Thank You from Together in Care for Markdale Hospital Donation
2. Township of Mulmur Motion regarding More Homes for Everyone Act
3. Township of Amaranth Resolution to Endorse Township of Mulmur's Resolution on Concerns with the More Homes for Everyone Act
4. Township of Amaranth Resolution Regarding 2023 International Plowing Match
5. Letter from Nature Canada's Ocean Protection Team regarding Climate Change
6. County Council Motion regarding Conformity Report to the Province until July 2023
7. Regulations and Policy under the Conservation Authorities Act – Ministry of the Environment, Conservation and Parks
8. Multi-Municipal Wind Turbine Working Group Resolution regarding Setback Recommendation
9. 2023 Municipal Policing Billing Statement Property Count
10. Letter from Town of South Bruce Peninsula Mayor Janice Jackson regarding New Home Tax Rebate Program
11. Ontario Land Tribunal Proceedings Clearview/Simcoe
12. Email from David Thwaites regarding Recreation and NDCC

Items for Council Action

1. Headwaters Food and Farming Alliance request for support of the Headwaters Farm Fresh Guide

17. General Business

1. Accounts
2. Notice of Intent to Pass By-law
 1. By-law to amend By-law 16-2015 - Procedural By-law
3. New/Other Business/Additions
4. Unfinished Business
 1. In-Person Council meetings Update
 2. Township Diversity Policy

18. Delegations

1. 5:30 p.m. – Grant Ferguson, Berlach, LLP – regarding Notices of Libel served on the Township – **this Delegation will be held in Closed Session**

19. Closed Session

1. Personal matters about an identifiable individual, including municipal or local board employees – Properties eligible for Tax Arrears Registration
2. The receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose (**see Delegations – 5:30 p.m.**)
3. Approval of Draft Minutes – April 13, 2022 Special Meeting and April 21, 2022
4. Business Arising from Minutes
5. Rise With or Without Report from Closed Session

20. Third Reading of By-laws

21. Notice of Motion

22. Confirmation By-law

23. Adjournment and Date of Next Meeting – Thursday, May 19, 2022 – 5:00 p.m.

24. On Sites

25. Correspondence on File at the Clerk's Office



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

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Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

**SUBJECT: UNFINISHED BUSINESS – LORETTA MCKELLAR RIVER ROAD
BROKEN PIPE – RECOMMENDATION FROM ROADS
SUB-COMMITTEE**

DATE: APRIL 28, 2022

This item was deferred from the April 21, 2022 Council meeting due to the Public Works Superintendent's absence from the meeting:

Loretta McKellar – River Road Broken Pipe

Staff sent the agreement to the Township lawyer and insurance and both found that the property owner is responsible for all costs and the Township has no legal responsibility for any costs. Ms. McKellar has concerns because she made the roads crew aware of the pipe but it was still hit. Ms. McKellar feels the Townships knew about the agreement and she did not so she is looking for fairness with covering costs. Chair Besley explains the roads sub-committee will put together a recommendation to Council, so from here on she will be dealing with Council. It was also noted that this agreement was registered on title and her lawyer should have provided a copy to her when she purchased the property.

Recommendation: The Roads Sub-Committee recommends that Council consider the deterioration of the pipe under River Road to Ms. McKellar's pond and that the appropriate Conservation Authority be notified of this pipe being in place and its purpose. The Agreement of 1958 was sent the Township lawyer and insurance provider and both found that the Township is not responsible to cover costs but requesting Council to consider covering some of the costs.

NOTE: Two new pictures have been included to show the condition of the pipe in the road allowance

PW # 10.3.1
MAY 05 2022





RECEIVED

MAR 16 2022

March 16, 2022

Attention Craig Micks
Roads Committee Members

In 2020 my pipe that Seeds,
my pond was broken, when the
Township Construction men, where
working. I had notified them
at that time that there is a
pipe under the area that
they where working (digging).
They repaired it, but there
remains to be an issue
with the pipe to this day.
This pipe ~~has~~ been there
for decades and is Grandfathered
in.

I am looking forward in
working with you regarding
this matter.

Sincerely

Loretta McKellar



MAR 21 2022

MF 6245

MEMORANDUM OF AGREEMENT made this 29th day of May, A.D. 1958.

B E T W E E N :

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
hereinafter called the Party

OF THE FIRST PART

and

CYRIL L. MURRAY, of the City of Toronto, in
the County of Dufferin, Secretary, hereinafter
called the Party

OF THE SECOND PART

WHEREAS the Party of the Second Part is the owner of all and singular that certain parcel or tract of land and premises situate, lying and being in the Township of Melancthon, in the County of Dufferin, and being composed of part of Lot 14, Concession 1, O.S. which said parcel or tract of land may be more particularly known and described as follows:

PREMISING that the bearing of the southerly limit of the east one-half of the said lot 14 is north 73 degrees and 30 minutes east and referring all bearings mentioned herein thereto.

COMMENCING at a point in the southerly limit of the said lot 14 at a distance of 61.00 feet measured westerly along the southerly limit of the said lot 14 from the south east angle of the said lot.

THENCE continuing westerly along the southerly limit of the said lot 14 a distance of 423.50 feet.

THENCE north 28 degrees, 23 minutes and 50 seconds east a distance of 298.90 feet more or less, to the southerly limit of an old deviation road.

THENCE south 61 degrees, thirty-six minutes and ten seconds west a distance of 300.00 feet more or less to the point of commencement.

AND WHEREAS the said party of the second part has laid water mains from a branch of the Pine River where it flows through part of the above described lands and crosses a part of the Township Road owned by the party of the first part and returns

MAR 21 2022

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across the same township road to the said branch of the Pine River.

AND WHEREAS it has been agreed between the parties hereto that in consideration of the party of the first part permitting the party of the second part to install the water mains across the township road as aforesaid that the party of the second part would assume the obligations hereinafter set out.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises the parties hereto agree as follows:

1. The Party of the First part will not be in any way responsible for any damage or injury to the said water mains caused by reason of any lack or defect in the construction, maintenance, repair or otherwise done on the said township road by the agents, servants, workmen or otherwise of the party of the first part or by any machinery or materials that the said agents, servants, workmen or otherwise may use on the said road.
2. In the event that the said water mains deteriorate causing damage or deterioration to the said Township road requiring construction, maintenance or repair, the party of the first part may do or cause to be done such construction, maintenance or repair as may be required and the cost of such construction, maintenance or repair shall be borne by the party of the second part.
3. The party of the first part will be the sole judge as to whether or not the said township road is damaged or deteriorated by the said water mains to such an extent as to require such work. In the event that the party of the second part fails to make such payment the party of the first part may recover the same from the party of the second part by action in which event the party of the second part shall be responsible for any costs incurred in recovering payment.
4. In the event that the water mains deteriorate causing

- 3 -

damage to the said Township road and the party of the first part is sued for damages arising out of the deteriorated condition of the said Township road or settles a claim for damages with or without being sued, the party of the first part shall be indemnified for such payment made by the party of the first part plus costs of recovery.

5. In the event that the party of the second part fails to indemnify the party of the first part within one month after demand for payment, the party of the first part shall have the right to take such action against the party of the second part as it deems necessary in which event the party of the second part shall be responsible for costs incurred in recovering such indemnity.

6. Any charges, costs or payments made by the party of the first part incurred by reason of the foregoing shall be a charge on the lands above described and the burden of the covenants contained in this agreement shall be deemed to run with the land.

7. The township road hereinbefore referred to is the deviation road running across the East Half of Lot 14 in the First Concession O.S. and in the event that the said deviation road at any time in the future is transferred to come under the authority of the County of Dufferin or the Department of Highways for the Province of Ontario or any other authority, the party of the second part agrees to conform with any restrictions or regulations with reference to the installation or maintenance of the said water mains across the said road that may be imposed by such authority.

The provisions herein contained shall enure to the benefit of and be binding upon the parties hereto their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the party of the first part has hereunto affixed its corporate seal as attested by the signatures of its proper officers and the party of the second part has hereunto set his hand and seal.

SIGNED, SEALED & DELIVERED
in the presence of



Canada

Province of Ontario

County of Dufferin

I, Beth Durkin

of the Town of Orangeville, in the County

of Dufferin, Stenographer, make oath

TO WIT: and say:

1. THAT I was personally present and did see the within Instrument and a duplicate duly signed, sealed and executed by Cyril L. Murray, one of the parties thereto.

2. THAT the said Instrument and duplicate were executed by the said party at the Town of Orangeville, in the County of Dufferin.

3. THAT I know the said party.

4. THAT I am a subscribing witness to the said Instrument and duplicate.

SWORN before me at the Town
of Orangeville, in the County
of Dufferin, this 31 day of
May, A.D. 1958.

[Signature]
A Commissioner &c.

Canada

Province of Ontario

County of Dufferin

I, Beth Durkin

of the Town of Orangeville, in the County

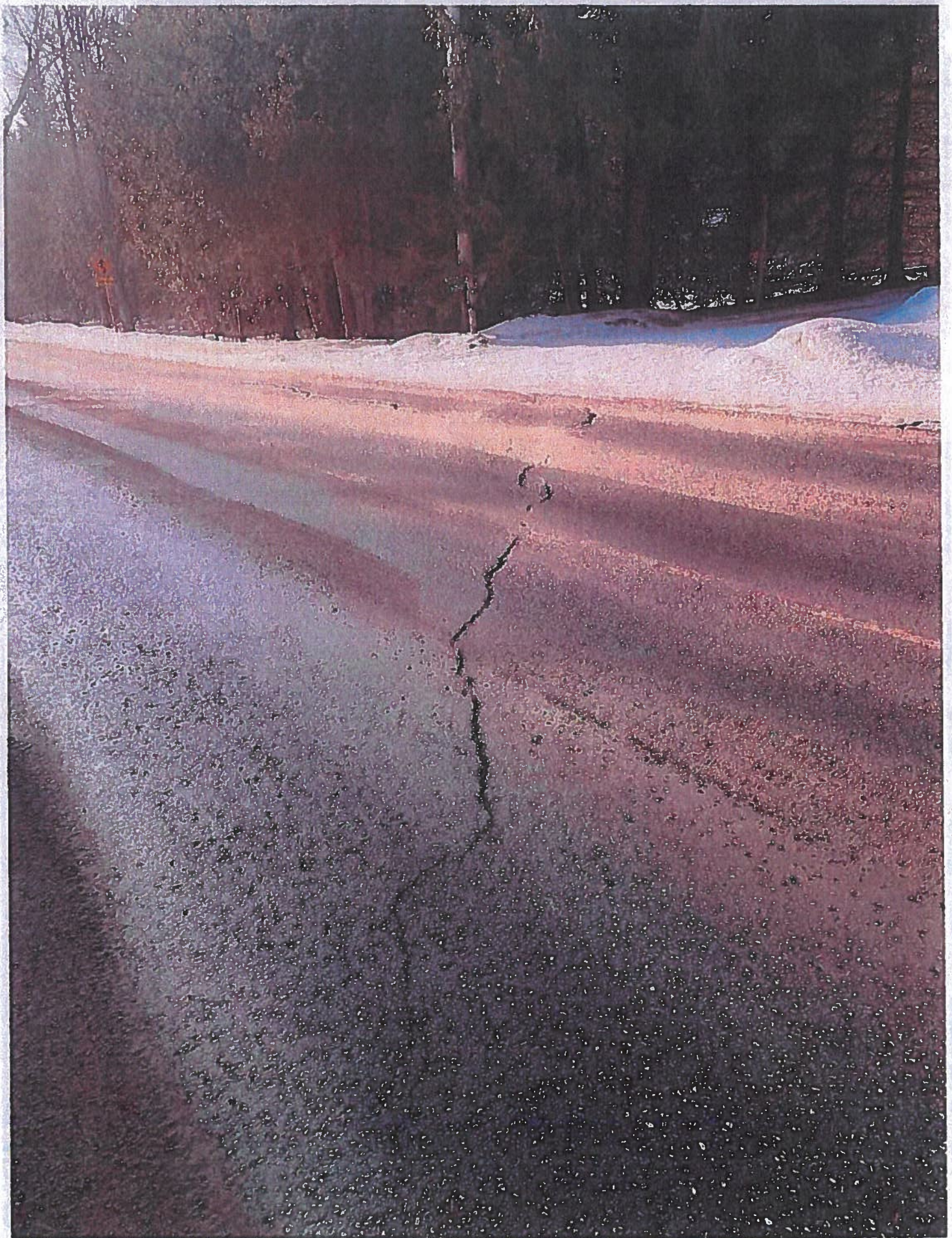
of Dufferin, Stenographer, make oath

TO WIT: and say:

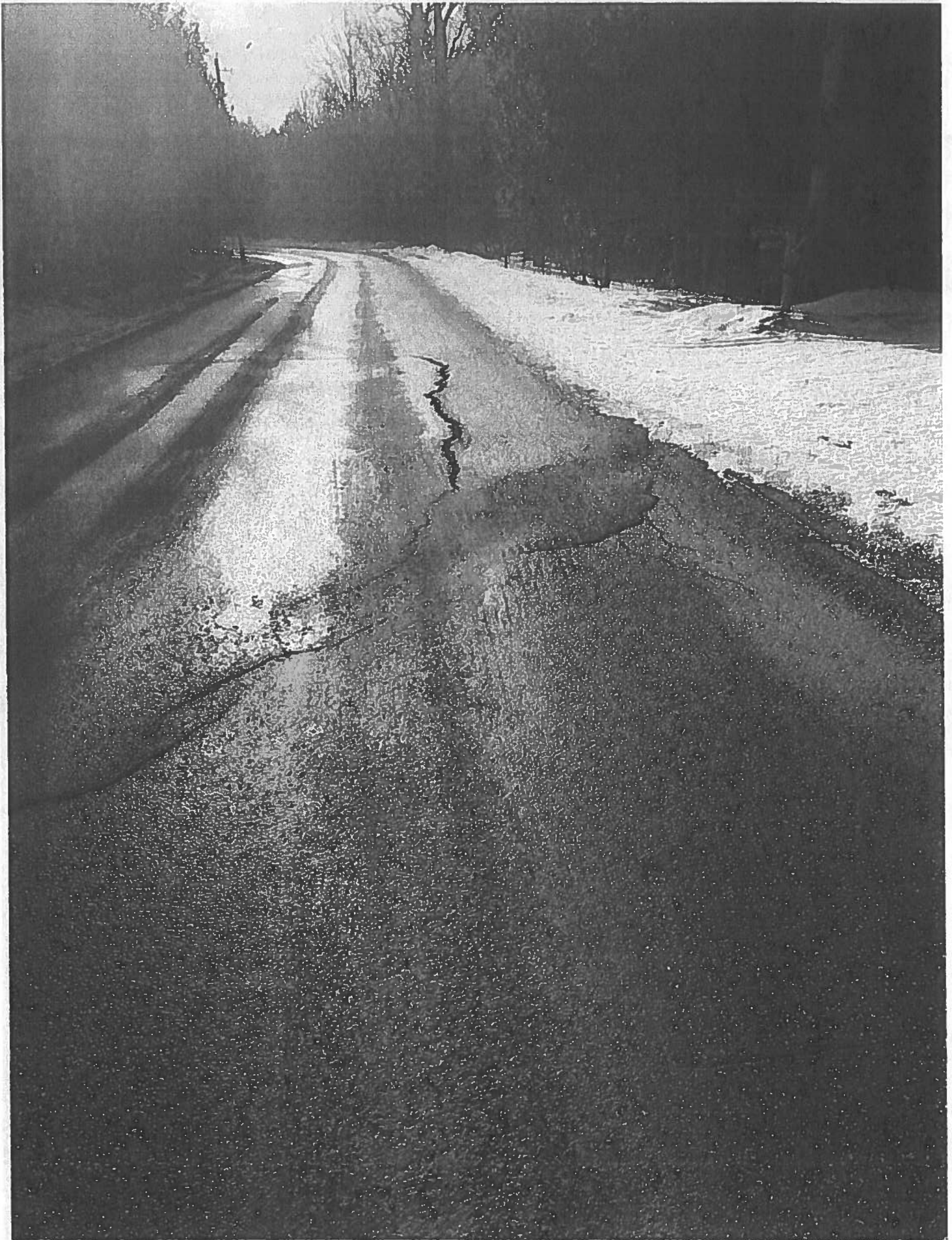
1. THAT I was personally present and did see the within Instrument and a duplicate duly signed, sealed and executed by Cyril L. Murray, one of the parties thereto.
2. THAT the said Instrument and duplicate were executed by the said party at the Town of Orangeville, in the County of Dufferin.
3. THAT I know the said party.
4. THAT I am a subscribing witness to the said Instrument and duplicate.

SWORN before me at the Town
of Orangeville, in the County
of Dufferin, this 31 day of
May, A.D. 1958.

[Signature]
A Commissioner &c.



MAR 21 2022



MAR 21 2022



The Corporation of
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**CORPORATION OF THE TOWNSHIP OF MELANCTHON
MEMORANDUM**

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DONNA FUNSTON, ACTING SECRETARY ROADS SUB-COMMITTEE

**SUBJECT: RECOMMENDATIONS FROM ROADS SUB-COMMITTEE MEETING
APRIL 13, 2022**

DATE: APRIL 14, 2022

**4. Environmental Sustainability Committee Recommendation from
March 18, 2022 Meeting**

Craig reports he has started a list of ditches that have phragmites but so far he has not seen a lot. Spring time is very busy for the roads department with gravel, calcium and grass cutting; they won't have enough staff to deal with the phragmites on a consistent basis. Craig suggests putting money in the budget to hire a licensed weed company to spray, cut and maintain these areas to try to stop the spread.

Recommendation: The Roads Sub-Committee recommends choosing one of the two options listed; first, that this item be deferred until the next term of Council and if they choose to put money in the budget to cover these costs or secondly, the Environmental Sustainability Committee could use the \$5,000 currently in the budget for their projects.

PW # 10.3.2
MAY 05 2022

APPLICATIONS TO PERMIT FOR APPROVAL
May 5, 2022 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Levi Martin Applicant Eli Sherk - EMS Construction	Lot 19, Con 3 NE 198093 2nd Line NE	204.96 m2 (2206 sq ft)	single family dwelling	home	\$325,000	NO	replacing old house approved
James MacDonald	Lot 10, Plan 134 19 Oldfield Court	15 m2 (161 sq ft)	deck	deck	\$4000-\$5000	NO	NEC
Wayne Ferrier	Pt Lot 289 & 290, Con 1 SW 582415 County Road 17	223 m2 (2400 sq ft)	garage/cold storage	storage garage/building	\$50,000	NO	
Levi Martin Applicant: Tobais Martin	Lot 19, Con 3 NE 198093 2nd Line NE	1337.8 m2 (14400 sq ft)	sheep-horse barn	barn	\$250,000	NO	

Plan # 11.1
MAY 05 2022

Denise Holmes

From: Lynn Hodgson [REDACTED]
Sent: Thursday, April 28, 2022 10:44 AM
To: Denise Holmes
Cc: James McLean
Subject: Recommendation to Council

Dear Denise:

Please be advised that the Horning's Mills Community Hall Board and the Horning's Mills Community Park Board have jointly made a recommendation to Melancthon Council on the basis of their April 26, 2022, meeting:

The Horning's Mills Community Hall Board and the Horning's Mills Community Park Board put forth a recommendation that Melancthon Council consider covering the expense of the fireworks for Melancthon Day on Saturday, June 25, 2022, at a cost of approximately \$1,500.

Thank you,

Lynn Hodgson

Denise Holmes

From: Denise Holmes
Sent: Monday, May 2, 2022 9:55 AM
To: Denise Holmes
Subject: HM Hall Recommendation

From: James McLean <jmclean@melancthontownship.ca>
Sent: Monday, May 2, 2022 9:28 AM
To: Denise Holmes <dholmes@melancthontownship.ca>
Subject: Re: HM Hall Recommendation

Hi Denise,

Here it is:

The Horning's Mills Community Hall Board recommends that Ruth Plowright be selected as the project manager to oversee the Trillium Grant renovations at the Hall.

I will ask her to send you her quote asap.

James

Get [Outlook for Android](#)

April 27 2022

Plowright Signs 193 Main St. Melancthon L9V 1X7

Project Management for Horning's Mills Hall

Horning's Mills Hall Board

Estimate for project management for upgrades to the Hall.

Jobs: **Construction/ Renovation**

Masonry Parging

Stucco Recoating

Attic Insulation

Sealant Replacement

Window/door trim replacement

Electric system Maintenance

Fixed Equipment

Exterior Stairs

Door Replacement

Furnace

Exhaust Fans

HVSC Equipment

Plumbing Fixtures

Hot Water Storage Tank

Electric System-Thelma Imaging

13 jobs allowing for aprox. 6 hours each job- 78hrs- 2 quotes will be obtained for each job

1 job –Staircase allowing aprox.8 hrs- 2 quotes will be obtained

Total time hours 86

Hourly rate \$65

Total Quote -\$5590.00 plus HST



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CORPORATION OF THE TOWNSHIP OF MELANCTHON
MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DONNA FUNSTON, SECRETARY ENVIRONMENTAL SUSTAINABILITY COMMITTEE

SUBJECT: RECOMMENDATIONS FROM ENVIRONMENTAL SUSTAINABILITY COMMITTEE MEETING APRIL 29, 2022

DATE: MAY 2, 2022

8 General Business

1. Environmental Sustainability Day

June 4, 2022 will be Environmental Sustainability Day in Melancthon, this day will bring an online program through ZOOM from 9 am – 12 or 1 pm with presentations lasting about 15-20 minutes each. Possibilities to be included in the presentations are; Sara Wicks, County of Dufferin regarding Climate Change, NVCA, Phragmites, Bats, Sustainable Products and Beekeeping. Member Neilson will handle the beekeeping session, Member White will handle the County of Dufferin with Sara Wicks climate change session and Chair Mercer will send emails to invite the others.

Recommendation:

The Environmental Sustainability Committee recommends that June 4, 2022 be declared as Environmental Sustainability Day in Melancthon.

Rec # E.3
MAY 05 2022

HORNING'S MILLS COMMUNITY HALL BOARD
AND
HORNING'S MILLS COMMUNITY PARK BOARD
Joint Meeting Minutes - Wednesday, March 16, 2022

The Horning's Mills Community Hall Board and the Horning's Mills Community Park Board held a joint Zoom meeting on the 16th day of March 2022 at 5:30 pm. Members present from the Hall Board were Chair Ruth Plowright, Utra Hebden, Blaise Meunier, and Larry Taman. Park Board members in attendance were Councillor James McLean, Mayor Darren White, Jim Hill, and Lynn Hodgson. Nanci Malek joined the meeting at approximately 6:03 pm. Michael Mehlhorn, President of the Mulmur-Melancthon Fire Association, was unable to attend and sent his regrets.

CALL TO ORDER:

James McLean, Councillor/Chair, called the meeting to order at 5:30 pm.

LAND ACKNOWLEDGEMENT STATEMENT:

Councillor McLean recited the Land Acknowledgement Statement.

ANNOUNCEMENTS:

None

ADDITIONS/DELETIONS:

None

APPROVAL OF AGENDA:

Approval of the Agenda was moved by Plowright, seconded by Hebden. Carried.

DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None

APPROVAL OF DRAFT MINUTES:

As this was the first joint meeting of the boards, there were no previous minutes to be approved.

BUSINESS ARISING FROM MINUTES:

None

POINT OF PRIVILEGE OR PERSONAL PRIVILEGE:

None

PUBLIC QUESTION PERIOD:

No members of the public were present.

GENERAL BUSINESS:

Horning's Mills Community Hall Trillium Grant Project:

Councillor McLean conveyed that the application submitted for the Trillium Grant by Melancthon Township had been successful, and that the township will be receiving approximately \$62,000 in funding to make necessary upgrades to the Horning's Mills Community Hall. Improvements will begin this year. Plowright is awaiting the list of hall needs that was originally submitted for this grant. Once received, items will need to be prioritized, with the side fire exit stairs taking top priority. Mayor White mentioned that when the new Hall Board was formed, Burnside and Associates completed a Building Condition Assessment Report. The necessary upgrades will be covered by the Trillium Grant. Melancthon Township

Bdcomm# 1

MAY 05 2022

plans to hire an external project manager for this position, who will communicate and deal with the board, township, contractors, etc. This expense will be funded by Melancthon Township.

Easter Event In Horning's Mills:

Plowright has been working with Meunier in planning the Easter Event, which will take place on Good Friday, April 15, 2022, at the Horning's Mills Community Hall. The event will kick off with a pancake sundae bar at 9:30 am with face painting and games. The egg hunt will commence at 11:00 am, having children participate in various age groups. Event advertising and making of posters is in progress. Finding enough volunteers will be the challenge. Plowright will contact Centre Dufferin District High School to see if any students would be interested in filling some of their volunteer hours, as well as reach out to the Pine River Institute. Meunier will also post the need on the Horning's Mills Facebook page. Some supplies still need to be purchased.

Councillor McLean noted that Melancthon Council will hopefully be finalizing and approving the hall rental fees at their next meeting on Thursday, March 17, 2022. Interest has already been shown regarding rentals of the hall, with hopes it will be reopened by May 1, 2022.

Summer Event - Canada Day Or Melancthon Day:

The Hall Board and Park Board decided that they would jointly organize and put on the summer event. Melancthon Day will be celebrated on Saturday, June 25, 2022, therefore avoiding any conflicts with other local community functions. The event will need to consist of enough content/entertainment to hold the interests of people of all ages.

Draft Plans For The Hall

Vendors Market

The market will be held at the hall earlier in the day and will include 15 to 20 indoor and potentially outdoor local vendors marketing crafts and foods. It may include a silent auction/raffle draw. Plowright will connect with Malek to compile a potential list of vendors to reach out to, to see if interested in participating. A small fee would be charged per vendor table. Service/business displays may also be a possibility depending on the availability of space.

Draft Plans For The Park

The park events will potentially begin around 4:00 to 5:00 pm.

BBQ

There will be a small cost to purchase food items at the BBQ.

Softball Game

Councillor McLean, with assistance, will organize ball game, providing there is time prior to the fireworks needing to be set up on the diamond and in the outfield. If unable to accommodate a ball game, other games will be organized for the children. Will inquire about the time frame needed to prepare the fireworks display. Meunier suggested making improvements to the old, existing scoreboard at the park so it could be used during the game.

Emergency Personnel

Councillor McLean expressed that the Mulmur-Melancthon Fire Department was interested in participating/volunteering at the event and potentially may have a raffle draw. The Ontario Provincial Police may be asked to attend.

Displays/Booths

- Mayor White will reach out to the County of Dufferin Waste Services concerning free compost giveaway.

- Dufferin County Outdoor Recreation Plan Refresh/Regrow/Recreate, which is seeking community input on the recreational use of the Dufferin County Forest and the County-owned Rail Trail.
- Museum of Dufferin with info on the history of Horning's Mills and Melancthon Township.
- Township of Melancthon Heritage Committee will introduce the launch of the Historical Plaque Program for homeowners if approved by Council.

Live Music

Meunier will reach out to the Dufferin County Line Band with regards to providing the music.

Movie

A movie will potentially be shown to keep people entertained prior to the fireworks. Plowright has an 8x4 indoor LED sign, which could possibly be used as a large movie screen but would need to be sheltered by the pavilion. Will look further into the screen needed. Popcorn may be sold.

Fireworks

The fireworks will begin around 9:30 pm. Councillor McLean will follow up with Malek as to who has been hired in previous years. Mayor White will approach Melancthon Council to see if they are willing to cover the costs of the fireworks or will make a donation towards the expense.

Miscellaneous

Potentially having a Dunk Tank and Cow Paddy Bingo was briefly mentioned.

It was inquired if the event should be licensed to serve alcohol. Was decided this is a family event and if licensed there would be many legalities.

Meunier volunteered to design the posters and Facebook page, as well as advertise if anyone is interested in having a vendor table at the market. Will collaborate with Malek, who will post on alternative sites. Councillor McLean and Plowright will collectively draft an agenda outlining the time frames of the specific events.

Other:

Malek inquired if the Horning's Mills Community Hall would be interested in hosting a Mum Market on a separate date. Will get market organizer to contact Plowright.

DELEGATIONS:

None

CLOSED SESSION:

None

NOTICE OF MOTION:

None

CONFIRMATION BY-LAW:

Not applicable.

ADJOURNMENT AND DATE OF THE NEXT MEETING:

The next meeting date will be decided upon by the call of Councillor/Chair McLean and Chair Plowright following the Easter Event.

Meeting was adjourned at 6:16 pm. Moved by Malek, seconded by Plowright. Carried.

*Minutes for Shelburne Public Library Board Meeting
Tuesday, March 15, 2022*

Present: Geoff Dunlop Mikal Archer James Hodder
 Gail Little Margaret Mercer Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Sharon Martin, Shane Hall

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized.

Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

“We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy.”

Motion 13-22 M. Mercer, J. Hodder

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 14-22 G. Little, M. Archer

Be it resolved that we approve the Agenda of the March 15, 2022, meeting.

Carried

Motion 15-22 P. Clark, J. Hodder

Be it resolved that we approve the minutes of the board meeting dated February 15, 2022.

Carried

Motion 16-22 G. Little, P. Clare

Be it resolved that we approve the Accounts Payable Register for February, 2022, with invoices and payments in the amount of \$24,507.48.

Carried

Bdcomm #2

MAY 05 2022

CEO/ Head Librarian's Report:

○ **Statistics—including Social Media and e-resources**

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for March, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation.

○ **Programming**

○ **Children's Programming (Planning Face to face on May1, 2022)**

Our virtual programs remain the same, although we are planning on how to accommodate 30 plus children for Story Time. It is unclear if we should have an "in-person" Story Time if they are not wearing masks, especially since, if they are under 2 years of age, masks are not required.

We also post new Lego Challenges for children every Wednesday and encourage interaction through social media. On Thursday nights, we have Sleepy Story time.

○ **Tween and Teen Programming**

For the Teens and Tweens, our new program called *Booking It* features a weekly book club and crafts. We are excited to welcome 20 registrants already and are hoping for more.

- **Adult Programming** –We have sent out a survey to determine if there is interest to start "Rose's Book Club" again, either by "in person" or by Zoom. This would be an extension of Rose's Book Club which has been curtailed because of Covid issues. As a result of the survey results, we are planning for our first meeting in April, probably on the last Tuesday of the month, April 26th at 2 pm.

Business

- **Ongoing Library Protocols** As of February 1, 2022, we allowed browsing in the library with capacity limits. Also, on March 1, 2022, we expanded to regular hours and allowing all 7 of the Public Access Computers to be used, but are limiting each of them to ½ hour of use unless someone has an urgent need for more time.

As of March 21, 2022, pursuant to the protocols established by the Province of Ontario, patrons are to be allowed in the library without masks but staff will probably continue to wear masks.

○ **Town of Shelburne Parks and Recreation Plan**

Rose mentioned that she had contacted CAO, Denyse Morrissey of the Town to request being part of the discussions around the Master Parks and Recreation Plan, pointing out that the Library as an essential community service should also be involved in discussion of future vision, growth and facility planning. Denyse had responded suggesting she would let the consultants know. The Board agreed that a letter sent from the Board would be appropriate to show the importance of this involvement.

Motion 17-22 P. Clark, J. Hodder

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on April 19, 2022.

Carried

- **In Camera session – Not required**

Motion 18-22 P. Clark, M. Mercer

That we now adjourn at 8:05 p.m., to meet again April 19, 2022, at 7 pm., or at call of the Chair.

Carried

Monthly Statistics														
March 2022														
Physical Collection	Facebook		Instagram		YouTube		Twitter	Overdrive	Hoopla	PressReader	Ancestry	LibraryAware		
Total Circulation	Post Engagements	Page Likes	Post Engagements	Followers	Views	Subscribers	Followers	Checkouts	Total Circ	Issues Opened	Searches	Library News	Teen News	Children's News
3644	515	876	53988	613	1336	112	284	1320	113	294	0	12,591	19	251



SHELBURNE PUBLIC LIBRARY

201 Owen Sound Street
Shelburne, Ontario L9V 3L2
www.shelburnelibrary.ca

Telephone: 519-925-2168
Fax: 519-925-6555

April 4th, 2022

Mayor Mills and Members of Council,

Re: Parks and Recreation Master Plan

Information, knowledge, and leisure are critical to the well-being of all persons within a community. Libraries are critical to these aspects of life within a community, as we are a safe place of knowledge, learning, and creativity, open to everyone in the community.

The Shelburne Public Library has been a cornerstone in Shelburne since its construction in 1912. Our mandate is to be a primary resource for community cultural, educational, and leisure interests, providing freely accessible support for partnerships with like-minded community organizations. We take this mandate seriously with each decision made; we strive to ensure our collection, programming, and services are the best they can be, and align with the needs and wants of our community.

Shelburne is a wonderful, growing community, which needs and deserves the best of services. As a part of the recreational services provided to the community of Shelburne, consideration should be given to the Shelburne Public Library regarding the development and implementation of a Parks & Recreation Master Plan for the Town of Shelburne.

As the Town of Shelburne continues its excellent work in creating a Parks and Recreation Master Plan, the Shelburne Public Library Board requests the opportunity to be at the table as a stakeholder in this plan.

Yours truly,

A handwritten signature in black ink, appearing to read 'Geoff Dunlop'.

Geoff Dunlop, Chair
On Behalf of the Shelburne Public Library Board

Cc: Denyse Morrissey, CAO

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Regular meeting held February 23, 2022 via ZOOM

Attendance:	Lindsay Wegener	Shelburne
	Steve Anderson	Shelburne
	Dan Sample	Shelburne
	Geer Harvey	Shelburne
	Chris Gerrits	Amaranth
	Heather Foster	Amaranth
	Darren White	Melancthon
	Margaret Mercer	Melancthon
	Melinda Davie	Mono
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager
	Emily Francis	Recreation Program Coordinator

Meeting called to order by Board Chair, Chris Gerrits at 6:30pm.
A quorum was present.

Declaration of Pecuniary Interests:

Chair, Chris Gerrits stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

MOTION #1 – Moved by M. Davie seconded by D. White. Be it resolved we approve the agenda dated February 23, 2022 as circulated and presented. Carried

Discussion & Approval of Minutes of Previous Meeting January 26, 2022:

MOTION #2 – Moved by D. Sample seconded by L. Wegener. That the minutes of the CDRC Board of Management regular board meeting held virtually on January 26, 2022 be approved as circulated and presented. Carried

Correspondence:

The CDRC has an MOU with the County of Dufferin for emergency sheltering.

- Email from Steve Murphy re: stranded motorists update February 20, 2022

MOTION #3 – Moved by H. Foster seconded by D. Sample. That correspondence is received and placed on file. Carried

Ad comm #3
MAY 05 2022

Finance Committee Report:

The bank account has recently been updated requiring two authorized users to pay bills electronically. After review of the CDRC financial reports and accounts, the following motion was presented.

MOTION #4 – Moved by M. Davie seconded by L. Wegener. That the CDRC Board of Management receive the financial reports and paid accounts in the amount of \$29,094.81, as presented by the Facility Administration Manager. Carried

G. Harvey arrives at 6:38pm

Facility Administration Manager and Recreation Program Coordinator Reports:

See Schedule A

See Schedule B

MOTION #5 – Moved by D. Sample seconded by M. Mercer. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

Facility Maintenance Manager's Report:

See Schedule C

MOTION #6– Moved by H. Foster seconded by D. White. That we receive the report from the Facility Maintenance Manager. Carried

New Business

Ice Season Extension Report #03-2022

See Schedule D

MOTION #7– Moved by L. Wegener seconded by M. Mercer. That the CDRC Board of Management approves the extension of ice rentals into April. Carried

Confirmation by By-law:

MOTION #8 – Moved by M. Davie seconded by G. Harvey. Be it resolved that leave be given for the reading and enacting of by-law #02-2022 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held February 23, 2022. Carried

Adjournment:

MOTION #9- Moved by S. Anderson seconded by L. Wegener. That we now adjourn at 7:08pm to meet again on March 23, 2022 at 6:30pm, or at the call of the chair. Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – February 23, 2022

General Information:

- Continuing with the financial year end and reconciliations, BDO review and 2022 budget preparation.
- Ongoing, receiving and responding to various facility rental booking requests.

Old Business:

- Attended a virtual facilities meeting on January 28, 2022 hosted by Ontario Hockey Federation (OHF) prior to the MHSTCI meeting.
- Attended a virtual technical briefing on January 28, 2022 presented by Ontario Ministry of Heritage, Sport, Tourism and Cultural Industries (MHSTCI), reviewing the summary of Public Health and Workplace Safety Measures scheduled to take effect January 31, 2022. This included allowing food and drink services at indoor sporting events, therefore the concession reopened on January 31, 2022
- Attended a further briefing on February 16, 2022 presented by MHSTCI to review the next phase of reopening and ease of public health measures to take effect February 17, 2022. This included removing capacity limits to indoor public settings and allowing 50% of the usual seating capacity in sports arenas.
- Security to validate vaccination update: CDRC did not contract Tag Security, instead able to work with Safestate Securities (Barrie) on an "as needed" basis. If public health and health system indicators continue to improve then capacity limits in most remaining indoor public settings and proof of vaccination requirements will be lifted on March 1, 2022.
Security cost: Jan 31-Feb 6 (34.5 hours) = \$1,434.05
Feb 7-Feb 13 (48 hours) = \$1,960.92
Feb 14-Feb 20 (20 hours) = \$ 844.61 estimate
Feb 21-Feb 28 (40 hours) = \$1,663.78 estimate
Total = \$5,903.36 estimate

New Business:

- Assisted Marty with the RFP for the replacement boiler. Reviewed, edited and submitted the RFP to the Town of Shelburne to post on the website and MERX.
- Have had preliminary discussions with Shelburne Rotary to host a smaller version HMF in August 2022. They want an estimated facility rental cost.
- Communicated with Marty, staff and rental groups regarding weather cancellations on Saturday, as well as the potential for the CDRC being used as an emergency shelter on Sunday night.

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis

To: CDRC Board of Management

Date: Wednesday February 23rd, 2022

Subject: Recreation Program Coordinator Report

February Overview

- Continuing to assist with day-to-day operations including phone inquiries, email inquiries etc.
- Prepare and ensure that all necessary contact tracing sheets are ready for each day and COVID-19 protocols compliant (up until January closure).
- Continuing to make updates to the CDRC information on the Town of Shelburne website and actively creating graphics and posting on the CDRC social media.
- **2022 Recreation Guide**
 - Content for the 2022 Recreation Guide has been submitted to the Shelburne Free Press. This guide will be distributed on Thursday March 31st, 2022. Over the coming weeks we will be editing and approving the layout of the guide.
- **CDRC Recreation Programs**
 - **March Break Camp (March 14-18):** Registration is well underway for the first March Break Camp
 - **PA Day Camp (June 3):** Registration is now open for the Pa Day Camp on Friday June 3, 2022.
 - **Pickleball** is now back up and running on Wednesday afternoons. Saturday morning pickleball will be added.
 - **Public Skating** is running on Friday afternoons from 4:00-5:30pm. We have a steady turn out each week.
 - **March Break skating/shinny** etc. will be added to the CDRC calendar on the Town of Shelburne website over the coming week.
- **Ontario Camps Association Conference**
 - Attended the first part keynote speaker of the Ontario Camps Association conference on Thursday February 17th. This was a two-part presentation; part 1 focused on Mental Health Strategies – Overcoming Stress and Burnout and part 2 focused on Magnetize your Marketing.
- **Recreation Programmer Meetings**
 - Attended two (Friday February 11 and Friday February 18th) virtual meetings with Recreation Programmers in Wellington North, Mapleton and Town of Minto. These meetings are an opportunity to discuss upcoming programs, operations etc.
 - Attended a virtual meeting with the Sport and Senior Recreation Coordinator of the City of Orillia to discuss the operation of youth and adult sport leagues.
- Attended an Ontario Hockey Federation (OHF) Meeting on Friday January 28th, 2022, to go over the how the changes to the COVID-19 guidelines impact the arena and hockey.
- Attended a webinar put on by the Ministry of Heritage, Tourism, Culture and Sport on Wednesday February 16th, 2022 that outlined the COVID-19 changes going being implemented on Thursday February 17th, 2022.
- **Summer 2022 Preparation**
 - Continuing to prepare for the summer of 2022 through the following tasks:
 - Day Camp/Outdoor Pool Interviews
 - Program planning and preparation
 - Continue to update training documents and manuals
 - Website updates/changes and development of registration forms

SCHEDULE 'C'

Facility Maintenance Managers Report – February 23, 2022

SAFETY

Covid policy to hand out to staff.

GENERAL INFORMATION:

Covid-19 updated guidelines Feb 17, 2022, capacity limits 100% except bleacher.

Developed RFP for one NTI boiler of three in series that is not working.

RFP site visits and Q&A document for addendum.

Looking for 2 board members to open RFPs March 2, 2022, after 2pm or March 3, 2022

Olympia had a seized brake caliper. (On site repair.)

Safety Fire plan updated and sent to SDFD for Approval. After approved will send to County and Shelburne Township

Continue snow removal around doors and entrances.

Trillium Community building fund no update Feb. 18, 2022

Town reduced snow pile by exit moved some snow to gravel parking area.

Some preventative action to help prevent water damage from snow melt. Clearing drains on roof and ice melt

ORFA Short webinar on facility procurement. A broad outlook of procurement challenges of purchasing in today's workplace.

Feb 20, 2022, request from Dufferin County to use arena as an emergency shelter if needed, in the end was not needed. There is some learning we can try to address to see what options we have.

Note: CDDHS (high school) has a co-op program and asked if I will once again consider taking on a student if he wishes to apply. I would move forward pending an outcome of an interview with the student. Approx. 3 hours a day until mid-June

New business

Would like to have the CDRC purchasing policy and procedure updated and to also include e-procurement tools currently working off 2005 policy

SBA has put together a spread sheet that shows the costs from our assessment of the community centre that we feel would qualify for funding from the GICB program.

SBA would like to develop a plan for grant funding submission on the CDRC behalf. Feb 22, 2022,

Approx. cost would be \$3,500 (only verbally quoted)

New business

Marty Lamers

Facility Maintenance Manager

SCHEDULE 'D'

Centre Dufferin Recreation Complex
REPORT

Meeting Date:	February 22, 2022
To:	CDRC Board of Management
From:	Kim Fraser
Subject:	#03-2022 Ice Season Extension

Recommendation

To extend ice rental season until approximately April 18, 2022

Background and Analysis

The ice rental season usually finishes on or about March 31st. Then over the course of approximately ten days, the arena shifts from ice rentals to floor rentals for ball hockey, lacrosse, pickleball, and other events including the Heritage Music Festival. The ice plant is turned off, the ice is taken out and lacrosse and ball hockey lines painted on the floor.

Shelburne Minor Lacrosse and Shelburne Minor Ball Hockey usually start mid-late April. They have both been contacted and do not plan to begin programs until late April or early May.

Due to the January closure most ice rental groups are interested in skating into April so they can finish as much of their programs as possible. SCS has reserved Sunday, April 3rd for a workshop/seminar and would like to reschedule the season end carnival to Saturday, April 9th and they are interested in skating for as long as the ice is available in April.

SMHA intends on making up ice time that was missed for their participants.

COVID closures have affected many opportunities. The short-term extension will provide a community service.

Respectfully Submitted:
Kim Fraser
Facility Administration Manager



NVCA April 2022 Board Meeting Highlights

Next Meeting: May 27, 2022, held virtually

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

2021 Financial Statement

NVCA receives clean audit for 2021.

Board members received the 2021 NVCA audited financial statements as presented by KPMG LLP Chartered Accountants. The financial statement is [available on NVCA's website](#).

Motion to amend scheduled board meetings

The Board of Directors defeated a motion to amend the current eleven regularly scheduled meetings to seven regularly scheduled meetings.

Employee Handbook Update

The Board of Directors approved the updates to the Employee Handbook. The updates included three changes to the employee handbook all around OMERS and benefits for all non-permanent full-time employees.

2022 First Quarter Budget Report

In the first three months of operations of NVCA, expenditures to date are tracking behind schedule, with 16.25% of the budgeted expenses (25% of budget year completed), partially because expenses are usually low for the first few months of the year.

Revenues are tracking well, with 21.52% of the budgeted revenues recognized. This includes the first 3 months of the general municipal levy of \$651,192.

Currently, NVCA is sitting in a surplus position, primarily due to two reasons:

1. Revenues are tracking higher than expenses currently
2. There was a large payroll accrual in 2021 due to the timing of the last payroll and a larger than normal vacation accrual which when reversed in 2022, causes our payroll expenses to show lower than normal but will be caught up as the year moves forward.



Grand River Conservation Authority

Summary of the General Membership General Meeting – April 22, 2022

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-04-22-39 - Financial Summary

Information Items

The Board received the following reports as information:

- GM-04-22-48 - Strategic Plan Update
- GM-04-22-40 - General Insurance Renewal 2022-2023
- GM-04-22-36 - Cash and Investment Status
- GM-04-22-35 - Development, Interference with Wetlands and Alterations to Shorelines Regulation
- GM-04-22-37 - GRCA Hunting Program Update
- GM-04-22-41 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Ministry of Environment, Conservation and Parks re: Conservation Authorities' Program and Service Inventory Workshop
- Mario Coniglio, Jim Baker and Tony Jackson, and the Ontario Federation of Anglers and Hunters re: Pheasant Hunting Program
- Ministry of Environment, Conservation and Parks re: Agricultural Sector Representative

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board

Action Items

The SPA Board approved the resolutions in the following reports as presented in the agenda:

- SPA-04-22-01 - Submission of the 2021 Grand River Annual Progress Report and Supplemental Form

Correspondence

The SPA Board received the following correspondence:

- Lake Erie Region Source Protection Committee - Grand River Source Protection Plan Update

For full information, please refer to the [April 22 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on May 27, 2022.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Bdcomm#5

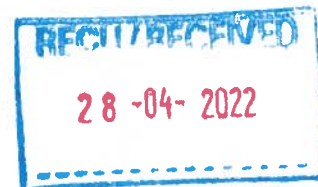
MAY 15 2022



Centre Grey Health Services Foundation
55 Isla Street, Box 406
Markdale, Ont. N0C 1H0
(519) 986-3040, Ext. 6178 or 6153

Email: dlamberti@cghsfoundation.com
accounting@cghsfoundation.com

April 23, 2022



Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Mayor & Members of Council,

Thank you for your initial gift to the "Together in Care" campaign for the new hospital located in Markdale of \$15,000. We look forward to providing Council with an update in early 2023, for your consideration.

Your generosity will have an immediate impact on health care for every resident and visitor of Centre Grey area, now and for generations to come. Just as important, your commitment at this strategic moment will help to propel this project towards success in establishing the new hospital we have needed for so long. Your participation adds to the momentum and is both encouraging and energizing as the community strives to reach its goal.

"Building this new modern hospital will ensure that people get a high level of care whether they are in big cities or our small and rural communities" stated Ontario Premier Doug Ford. Thank you again for partnering with us as we continue to improve the lives of everyone in this community through superior healthcare.

It is our privilege to have you as a member of the "Together In Care" campaign as we build the new Markdale Hospital TOGETHER!

With Gratitude

Harvey Fraser
Campaign Chair

P.S. Construction of your new hospital is coming along nicely and on time. Thank you for being part of this project as it moves from concept to reality.


Info # 1
MAY 05 2022

Melancthon Mayor
& Council!

Thank you so much
for your support to the
new Markdale Hospital!

We are honoured
to have you as a partner
in this transformational
campaign!

Harvey Fraser
Board Chair


Executive
Director

Sincerely

With Thanks



GBHS
GARY SMS, President & CEO



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**
Toll Free from 519 only **(866) 472-0417**
Fax **(705) 466-2922**

April 12 2022

RE: MORE HOMES FOR EVERYONE ACT

At the meeting held on April 6, 2022, Council of the Township of Mulmur passed the following resolution regarding the More Homes for Everyone Act.

Moved by Clark and Seconded by Hawkins

WHEREAS Council supports removing red tape and expediting the creation of affordable housing through the proper review and approval

AND WHEREAS Council values citizen input, professional planning recommendations and elected Official decision making;

NOW THEREFORE, Council provides the following comments on Bill 109:

1. Final Decision making should rest with elected officials
2. Planner's recommendations should be subject to public input and local expertise
3. Ratepayers should not be subsidizing development applications through refunds to application fees intended to cover the cost of processing applications
4. That a definition of minor rezoning has not been established
5. Planners should not be put in a position of having to be experts and decision makers over all other disciplines
6. Delegating authority for site plans and creating penalties for site plan and minor rezonings will not solve housing crisis, as the proposed legislation targets single lot developments opposed to large scale residential development

AND FURTHER THAT a copy of this resolution be forwarded to the Province of Ontario, Ministry of Municipal Affairs and Housing, Environmental Registry, the County of Dufferin and all Ontario municipalities.

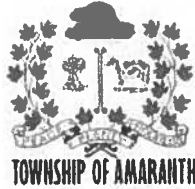
CARRIED.

Sincerely,

Tracey Atkinson

Tracey Atkinson, CAO/Clerk/Planner
Township of Mulmur

Info #2
MAY 05 2022



374028 6TH LINE • AMARANTH ON • L9W 0M6

April 26, 2022

The Corporation of the Township of Mulmur
758070 2nd Line E
Mulmur, ON
L9V 0G8

SENT BY EMAIL: rknechtel@mulmur.ca

Attention: Tracey Atkinson, CAO/Clerk/Planner

Dear Ms Atkinson:

Re: "More Homes For Everyone Act"

At its regular meeting of Council held on April 20, 2022, the Township of Amarnath Council passed the following resolution:

Resolution

Moved by: S. Niedzwiecki – Seconded by: G. Little

BE IT RESOLVED THAT:

Council accept memo to council 2022-011 as information and endorses the Township of Mulmur's resolution on concerns with the More Homes for Everyone Act.

CARRIED.

Please do not hesitate to contact the office if you require any further information in this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk – Acting Treasurer

Info #3
MAY 05 2022



374028 6TH LINE • AMARANTH ON • L9W 0M6

April 26, 2022

Ontario Plowmen's Association
Attn: Cathy Lasby
188 Nicklin Road
Guelph, ON
N1H 7L5

Dear Cathy,

Thank you for your presentation to the Council of the Township of Amaranth during the Regular Meeting of Council on April 20, 2022.

Council has wishes to support the Ontario Plowmen's Association's 2023 International Plowing Match and Rural Expo with the following motion:

Resolution

Moved by: C. Gerrits – Seconded by: S. Niedzwiecki

BE IT RESOLVED THAT:

Council support the hosting of the 2023 International Plowing Match in principle and that Amaranth will support further discussions of in-kind sponsorship of operational needs.

CARRIED.

Thank you for your work in the community and your commitment to municipal governance.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

Cc: County of Dufferin, Clerk
Cc: Lower Tier Dufferin County Municipalities

Info #4

MAY 05 2022

His/Her Worship Mayor,

I'm writing to you on behalf of Nature Canada's ocean protection team with an opportunity to help create positive change for your community, and the natural world we all rely on.

Canada has the longest coastline in the world. With it comes the duty to be leaders in protecting and restoring the ocean. As part of the Global Deal for Nature in the Paris Accords, our government **has promised to protect 30 percent of oceans by 2030** through establishing Marine Protected Areas. In 2015 only one percent of Canadian oceans were protected. But as of 2020, due advocacy by Canadians like you, nearly 14 percent of the world's oceans are now safeguarded for generations to come.

Municipalities can be powerful change agents in the goal to protect 30 percent of the world's oceans by 2030. We have seen this leadership in action in combating climate change, when cities and towns across the world stepped up to reduce their greenhouse gas emissions and pressured federal governments to do the same. Whether on the coast or far inland, municipalities rely on ocean ecosystems for seafood production, climate regulation, and the preservation of unique and beautiful animals and ecosystems.

Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation.

Reaching our ocean protection goal will help us win the fight against global warming. Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation. The oceans play a pivotal role counteracting climate change as the largest carbon sink, providing more than half our oxygen while storing fifty times more carbon than the atmosphere. Oceans also regulate weather, helping to balance the uneven distribution of solar radiation.

Here's why we need you: Your voice as a municipality can influence national governments and have a direct effect on the quality of life for your residents. It's as easy as having the council pass the attached resolution. By taking this simple step, you will be helping our policy team show government officials that Canadians support National Marine Protected Areas and encourage them to implement effective policies.

It would mean a great deal to us if you could sign on to help secure a future for our generation and the generations to come.

In solidarity with you and with our natural world,

Paul Gregory
Senior Oceans Campaigner

Nature Canada is one of the oldest national nature conservation charities in Canada. For 80 years, we've helped protect over 110 million acres of parks and wildlife areas in Canada and countless species. Today, Nature Canada represents a network of over 130,000 members and supporters, guided by more than 1,200 nature organizations.

Info #5
MAY 05 2022

**A RESOLUTION IN SUPPORT OF MUNICIPALITY X RECOGNIZING AND CELEBRATING
WORLD OCEANS DAY 2022 AND THE ADVANCEMENT OF OCEAN CONSERVATION IN
CANADA**

WHEREAS, Wednesday, June 8, 2022, is the 30th annual World Ocean's Day. World Oceans Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it.

WHEREAS, Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine life.

WHEREAS, The ocean is home to hundreds of species at risk, vulnerable ecosystems, and is a crucial carbon sink shielding us from the worst of climate change.

WHEREAS, The ocean produces over half of the world's oxygen and absorbs 50 times more carbon dioxide than our atmosphere. Therefore protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future.

WHEREAS, It is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protected areas in consultation with Indigenous Peoples. Many Indigenous nations and communities are leading in the conservation of the ocean, and have been stewards of the ocean since time immemorial.

WHEREAS, It is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance.

WHEREAS, In celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.

Therefore be it resolved that the MUNICIPALITY OF X recognizes the 30th anniversary of World Oceans Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.

Denise Holmes

From: Cody Joudry <cjoudry@dufferincounty.ca>
Sent: Thursday, April 14, 2022 8:51 PM
To: Susan Stone; Mark Kluge; Denise Holmes; David Trotman; Tracy Atkinson; Brandon Ward; planning@shelburne.ca; Liz Howson; Paul Kitchen; Steve Wever; Alexander, Matt; Bender, Gregory; James Johnstone; Denise Holmes; Susan Pottle; David Trotman; Becky Montyro; Ashley Harris; Silva Yousif
Subject: FW: Delay of Conformity Report

Hi everyone,

I wanted to make you aware that the following motion was made and **passed** at Dufferin County Council tonight. The piece of special note is Council's direction not to submit the conformity report to the Province until July 2023. I'm sure this will be a topic at next week's PoD meeting.

WHEREAS the Province of Ontario has required the submission of a Conformity Report to the Growth Plan to be approved by Dufferin County Council and submitted to the Province no later than July 2022;

AND WHEREAS a Lands Need Analysis has been prepared by our consultant WSP and presented to the Community Development and Tourism Committee on January, 2022;

AND WHEREAS municipal consultation is underway and will be considered prior to undertaking any public consultation;

NOW THEREFORE BE IT RESOLVED THAT County Council request WSP to incorporate the following guidelines and principles in the completion of the Land Use Analysis and any subsequent Official Plan policies:

- While acknowledging the Province's growth targets, the County of Dufferin believes this anticipated growth is best met in urbanized and serviced areas/ communities, which is a clearly an establish principle of the Growth Plan;
- Existing municipal inventories of potential residential units should be respected and be included in any growth targets;
- Municipal 'employment lands' should only be converted for residential purposes in rural or settlement areas outside built boundaries when on existing full services and subject to a comprehensive municipal review of employment and residential designations;
- Water and sewage constraints should determine where growth can occur, not through a paper allocation exercise;
- Growth should not occur at the expense of the environment. Planning conditions and controls imposed through Provincial Plans such as the Niagara Escarpment Plan, Greenbelt Plan and Oak Ridges Moraine Plan must be respected. Policies and regulations of the local Conservation Authorities should not be compromised;
- Growth targets should not be met by non-consensual boundary adjustments (i.e. annexations/amalgamations) in Dufferin County;

AND THAT the County of Dufferin advise the Ministry of Municipal Affairs that because of the need for further review and analysis, the County will not be submitting the Conformity Amendment until July 2023.

Cody

Cody Joudry, Director | Development and Tourism | County of Dufferin

Phone: (519) 942-7618 | cjoudry@dufferincounty.ca | 30 Centre St, Orangeville, ON L9W 2X1

We've launched a newsletter!

Business | Tourism | Agriculture

(Click to subscribe)

DufferinCounty.ca | JoininDufferin | DufferinMuseum.com

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Denise Holmes

From: ca.office (MECP) <ca.office@ontario.ca>
Sent: Friday, April 22, 2022 3:46 PM
Subject: Regulations and Policy under the Conservation Authorities Act – Ministry of the Environment, Conservation and Parks

Ministry of the Environment,
Conservation and Parks
Conservation and Source Protection
Branch
14th Floor
40 St. Clair Ave. West
Toronto ON M4V 1M2

Ministère de l'Environnement, de la
Protection de la nature et des Parcs
Direction de la protection de la nature et des
sources
14^e étage
40, avenue St. Clair Ouest
Toronto (Ontario) M4V 1M2



Good afternoon:

We are moving forward with Phase 2 regulations to improve the governance, oversight, transparency and accountability of conservation authority (CA) operations. These new regulations and provincial policy build on the first phase of regulations put in place in October 2021 and support amendments to the *Conservation Authorities Act* that focus CAs on their core mandate:

- Ontario Regulation 402/22: Budget and Apportionment. This regulation details CA budget and municipal apportionment methods and requirements.
- Ontario Regulation 401/22: Determination of Amounts Under Subsection 27.2 (2) of the Act. This regulation details the methods available to CAs to determine amounts owed by their specified municipalities for CA programs and services provided in respect of the *Clean Water Act, 2006* and *Lake Simcoe Protection Act, 2008*.
- Policy: Minister's Fee Classes Policy. This policy is a published list of the classes of programs and services for which a CA may charge a fee.
- Ontario Regulation 400/22: Information Requirements. This regulation increases transparency of CA operations by requiring the public posting of prescribed information on a Governance section of a CA's website.
- Ontario Regulation 399/22: Amending the Minister's Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act regulation (Ontario Regulation 687/21). This regulation increases transparency of user fees for programs and services that a CA determines is advisable to provide in its jurisdiction, where a cost apportioning agreement is in place.

The regulations and policy build on current CA budgetary practices with updates to align the levy apportionment methods and budget processes with the new funding framework and categories of programs and services established by recent amendments to the *Conservation Authorities Act* and first phase of regulations. The changes will ensure a smooth transition by January 1, 2024 of CAs to the new funding framework and three categories of programs and services.

The regulations and policy were consulted on through the Environmental Registry of Ontario from January 26 to February 25, 2022. We held webinars on the proposals in which over 400 people attended, and we received 24 submissions from municipalities, conservation authorities,

environmental non-government organizations, community groups, industry, agricultural sector, and individuals. A decision notice with links to the final regulations and policy is available on the Environmental Registry of Ontario (notice number 019-4610), which includes a summary of the feedback received and how it was considered.

Thank you again for your input. You can reach the Conservation Authority Office at ca.office@ontario.ca if you have any questions. We will have information on training webinars in the near future.

Sincerely,

Kirsten Corrigan
Director, Conservation and Source Protection Branch

MULTI-MUNICIPAL WIND TURBINE WORKING GROUP

TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR

STEVE ADAMS, COUNCILLOR, BROCKTON, VICE-CHAIR

1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0

[519-363-3039](tel:519-363-3039) Fax: [519-363-2203](tel:519-363-2203)

deputyclerk@arran-elderslie.ca

April 22, 2022

Dear Mayor and Members of Council,

The mandate of the Multi Municipal Working Group (MMWTWG) is to share, discuss and advocate best practices and other means to address mutual concerns regarding proposals to locate and install industrial/commercial wind generation facilities to all the relevant Government Ministries and Agencies.

At the April 14, 2022 meeting of the Multi-Municipal Wind Turbine Working Group passed the following resolution:

Agenda Number: 7.2.4

Resolution No. MMWTWG-2022-17

Title: Setback Recommendation

Date: Thursday, April 14, 2022

Moved by: Bill Palmer - Citizen - Municipality of Arran-Elderslie

Seconded by: Bob Purcell - Mayor - Municipality of Dutton Dunwich

To address concerns related to noise and the public safety of citizens, the Multi Municipal Wind Turbine Working Group recommends that the following setbacks from wind turbines should be adopted in each municipality:

1. 2000 metres from any wind turbine and any noise receptor, including homes, schools, places of worship, and locations where citizens go for relaxation, such as parks and community centres.
2. 1200 metres from any wind turbine and the lot line of any non-participating citizen, or a place where a citizen can access, such as public roadways, or waterways.

Further, that the Recording Secretary is empowered to prepare a letter to all municipalities in Ontario and the responsible Ministries, (Ministry of the Environment Conservation and Parks, and Ministry of Municipal Affairs) to be signed by the chair of the MMWTWG for immediate release.

CARRIED

Info #8
MAY 05 2022

Through changes made to the Planning Act in 2019, the province returned powers to municipalities to ensure that they have the final say on energy projects in their community. Proponents of new projects need to confirm that their project is permitted by the municipalities' zoning bylaws. Now that there are reports that sites are being sought for new wind turbines, it is timely that municipalities review the provisions in their zoning bylaws and update them as appropriate.

Key elements in zoning bylaws are setbacks between activities. While experience with the existing wind turbine projects in Ontario and changes in other jurisdictions indicate that the current provincial setbacks are inadequate to protect health of nearby residents. Municipalities are free to establish their own setbacks used in local bylaws. It is in this context that the MMWTWG is providing these recommendations to your municipality.

Attached is a summary of information related to setbacks. It includes a review of different setbacks based on a review by the Polish Public Institute of Health as well as information on setbacks used in other jurisdictions. The 2000 m setback from noise receptors is designed to provide protection from audible noise as well as low frequency noise and infrasound which travels greater distances that could occur from multiple turbines permitted by the current setback of 550 metres. Similarly, although 1200 metres may be a larger distance than we have observed significant pieces of blades travel from the towers, it provides a buffer to give protection from fire, or shadow flicker, that can cause problems further than blade pieces fall.

The Multi-Municipal Wind Turbine Working Group invites the participation of all municipalities across Ontario. To obtain details regarding the group's mandates, Terms of Reference and how to become a Member, please reach out to our Recording Secretary, Julie Hamilton at deputyclerk@arran-elderslie.ca. Size in numbers provides a louder voice to be heard!

Warmest Regards,
On behalf of the Chair, Tom Allwood



Julie Hamilton, Recording Secretary
Deputy Clerk
Municipality of Arran-Elderslie,
1925 Bruce Road 10, PO Box 70
Chesley, ON N0G 1L0
519-363-3039 ext. 105
deputyclerk@arran-elderslie.ca

c. Honourable David Piccini, Minister of Environment, Conservation and Parks, minister.mecp@ontario.ca, Honourable Steve Clark, Minister of Municipal Affairs and Housing, minister.mah@ontario.ca

Encl.

Setback Information

Current Ontario Rules – Regulation 359/09

Receptors	550 metres	Audible noise only based on 40 dBA
Property Lines	Blade length plus 10 metres	Typically 60 metres

Polish Public Health Institute Review

Audible Noise	.5 to .7 km	No adjustments for pulsing/tonal quality
Total Noise	1.0 to 3 km	Includes low frequency noise & pulsing/tonal adjustments
Shadow Flicker	1.2 to 2.1 km	Depends on height of turbine
Ice Throw	.5 to .8 km	Fragments of ice thrown from blades
Turbine Failure	.5 to 1.4 km	Potential distance for blade fragments

Examples of Setbacks

Jurisdiction	Set-back	Comments
Dutton-Dunwich, ON	2,000 M	To receptors
Mason County, Kentucky	1,600 M	To property line
Caratunk County, Maine	2,414 M	To property line
Wyoming	1,110 M	5.5 X height to property line
Bavaria, Germany	2,073 M	10 X hub height plus blade length
Sachsen, Germany	1,380 M	10 X hub height
Northern Ireland	1,386 M	10 X rotor diameter
Poland	2,073 M	10 X hub height plus blade length

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, ave Memorial
Orillia (ON) L3V 7V3

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 4000- GOV

Date: April 14, 2022

The Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Chief Administrative Officer:

Re: 2023 Municipal Policing Billing Statement Property Count

Please find below your municipal property count that has been provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the requirements defined in O. Reg. 267/14 of the Police Services Act (PSA). The counts are based upon the 2021 Assessment Roll data delivered by MPAC to municipalities for the 2022 tax year. The property counts will be used by the OPP to help determine policing costs in the 2023 Annual Billing Statements.

Municipality	Household	Commercial & Industrial	Property Count
The Township of Melancthon	1179	81	1260

The Household count is reflected in your 2021 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having the designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ). Please find the details on <http://www.opp.ca/billingmodel> (search for Property Count Description document).

Please review the count for your municipality and if you have any questions or concerns, please contact your local MPAC Account Manager, Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2021 year end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2023 municipal billing will be adjusted for the applicable changes.

Yours truly,

Phil Whitton, Superintendent
Bureau Commander
Municipal Policing Bureau



TOWN OF
SOUTH BRUCE PENINSULA

April 21, 2022

Prime Minister Justin Trudeau
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

Re: New Home Tax Rebate Program

At the regular Council meeting held on April 19, 2022, the Council for the Corporation of the Town of South Bruce Peninsula discussed the New Home Tax Rebate Program. Our Council is focused on increasing the instances where both attainable and affordable housing are available to more residents of not only South Bruce Peninsula, but all across Canada. Council is pleased that the New Home Tax Rebate Program exists, and they applaud the government's commitment to assisting new home buyers.

Council, in their review of the program, respectfully requests that the Federal Government reconsiders their portion of the program. Council is encouraged by the Province of Ontario's program and would like to see the Federal Government either mirror the rebate program implemented by the Province of Ontario, or alternatively, increase the purchasing threshold to an amount which is greater than the current \$450,000 ceiling. In today's housing market, the instances of new houses being purchased for anything under \$450,000 is extremely rare, making the receipt of Federal rebate money not possible for most new home buyers.

Council adopted resolution R-144-2022 which is attached to this correspondence. We look forward to your consideration of this important issue and receiving a response with regard to same.

Should you have any questions, please do not hesitate to contact our office.

Yours very truly,

Janice Jackson
Mayor
519-534-1400 ext 200
janice.jackson@southbrucepeninsula.com

Enclosure

cc: Premier Doug Ford, MP Alex Ruff, MPP Bill Walker, all Ontario municipalities



Excerpt from Council Meeting Minutes – April 19, 2022

28. Notice of Motion – Mayor Jackson, New Home Tax Rebate Program

Discussion included the purchasing of homes and the government programs.

R-144-2022

It was **Moved** by J. Jackson, **Seconded** by K. Durst and **Carried**

Whereas attainable housing has been a concern for residents across Canada;

And whereas attainable housing is a priority for all levels of government;

And whereas the Government of Canada and the Province of Ontario have implemented HST and GST rebate programs for those purchasing newly constructed and majorly renovated homes;

And whereas the Province of Ontario rebate program applies to the first \$400,000 of the purchase price of the new home and land, as the case may be, with a maximum rebate of \$24,000;

And whereas the Government of Canada rebate program applies only to new home and land purchases, as the case may be, under \$450,000, with an incremental decrease in rebate as the purchase price reaches \$450,000 and the maximum rebate being \$6,000;

And whereas the cost of new home construction has risen exponentially such that the majority of Canadians cannot afford to purchase a newly constructed home;

And whereas the Province of Ontario rebate program goes a long way toward assisting Ontarians purchase newly constructed homes.

Now therefore be it resolved that the Corporation of the Town of South Bruce Peninsula requests that the Government of Canada reviews its rebate program and considers implementing their rebate program in the same manner as that of Ontario meaning that there is no incremental decrease applied to the rebate and instead a maximum rebate is established for new home purchases under \$450,000;

And that alternatively, if the Government of Canada does not see fit to mirror the rebate program of the Province of Ontario, that the Government of Canada increases its new home purchasing threshold to an amount significantly higher than \$450,000 which is reflective of today's housing market;

And further that Council's position on this matter is circulated to Prime Minister Justin Trudeau, Premier Doug Ford, MP Alex Ruff, MPP Bill Walker and all municipalities in Ontario.

Ontario Land Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: olt.gov.on.ca

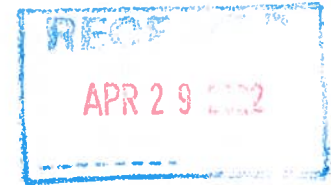
**Tribunal ontarien de
l'aménagement du territoire**

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: olt.gov.on.ca



PROCEEDING COMMENCED UNDER section 34(19) of the *Planning Act, R.S.O. 1990, c. P. 13, as amended.*

Appellant	Sarah Curtosi
Subject:	Zoning By-law
Description:	Municipally initiated ZBLA to establish regulations on Cannabis Cultivation and Cannabis Production Facilities
Reference Number:	BL 21-78
Property Address:	Town Wide
Municipality/UT:	Clearview/Simcoe
OLT Case No:	OLT-22-002075
OLT LeadCase No:	OLT-22-002075
OLT Case Name:	Curtosi v. Clearview (Township)



The Ontario Land Tribunal ("Tribunal") will conduct a **Case Management Conference (CMC)** by Video Conference for this matter.

The event will be held:

AT: 10:00AM

ON: June 6, 2022

AT: <https://meet.goto.com/914098901>

ACCESS CODE: 914-098-901

The Tribunal has set aside **one** day(s) for this matter.

The event will be held using **GoTo Meetings**. The appellant(s), applicant, municipality or approval authority, and those persons who intend to request party or participant status, are asked to log into the video hearing through the link provided above at least **15 minutes** before the start of the event to test their video and audio connections. All persons are expected to access and set-up the application well in advance of the event to avoid unnecessary delay. The desktop application can be downloaded at [GoToMeeting](#). A web application is also available: <https://app.gotomeeting.com/home.html>. A compatible web browser for this service is Chrome.

Info # 11
MAY 05 2022

Persons who experience technical difficulties accessing the GoToMeeting application or who only wish to listen to the event can connect to the event by calling into an audio-only telephone line: [1 888 299 1889](tel:18882991889) or [\(647\) 497-9373](tel:6474979373). The access code is **914-098-901**.

Event dates are firm – adjournments will not be granted except in the most serious circumstances, and only in accordance with the Tribunal's Rules of Practice and Procedure [Rule 17](#) on adjournments.

This event is conducted under [Rule 20](#) of the Tribunal's Rules. [Rule 20.2](#) sets out how a party may object to the Tribunal conducting this event electronically. Any party, or any person who intends to seek party status, may object to the Tribunal holding this event by video by filing an objection with the Tribunal's Case Coordinator. The objection must be received by the Tribunal **at least 20 days** before the date of the hearing event and must be copied to the other parties. All contact information is included in Schedule A.

If you do not attend the event, the Tribunal may proceed in your absence and you will not be entitled to any further notice of these proceedings.

SUBMISSION REQUIREMENTS

If a person intends to refer to a document at the hearing that is not in the Tribunal's case file, the document is expected to be pre-filed electronically with the Tribunal **at least 10 days** before the date of the hearing, unless another filing date is specified in the Tribunal's Rules. All pre-filed documents shall be served on the other parties electronically. All contact information is included in Schedule A.

Submissions larger than **10MB** must be transferred to the Tribunal's Case Coordinator using an electronic file sharing link/service. Please see Schedule B for further submission requirements.

PARTY OR PARTICIPANT STATUS REQUEST:

Persons other than the appellant(s), applicant, municipality or approval authority who wish to participate in the proceeding, either as a party or as a participant, are expected to file a written status request with the Tribunal to outline their interest in the proceeding.

The Party Status Request Form and Participant Status Request and Participant Statement Form are available on the Tribunal's website (<https://olt.gov.on.ca/appeals-process/forms/>) and are to be used to assist with the preparation of the request. If you are requesting status, this form must be provided at least 10 days in advance of the hearing to:

- The assigned Tribunal Case Coordinator Kayla Ansell at kayla.ansell@ontario.ca
- The municipality and the approval authority on the same day as it is emailed to the Tribunal Case Coordinator.
- The Applicant and the Appellant(s) on the same day as it is emailed to the Tribunal Case Coordinator.

The contact information for the parties is included in Schedule A.

The status request will be reviewed and considered by the presiding Member at the hearing. It will also assist the Tribunal in organizing the hearing event. **Attendance by the requestor, or their representative, at the hearing is required for all status requests.**

Persons who are granted **party status** may participate fully in the proceeding ([see Rule 8](#)).

Persons who are granted **participant status** may only participate in writing by way of a participant statement. This statement is expected to be provided 10 days advance of the hearing as part of the status request (see above) and sets out their position in the matter ([see Rule 7.7](#)).

Only persons who are **granted party or participant status** by the Tribunal at the hearing are permitted to participate in any further hearing event that is convened by the Tribunal for this appeal.

Please note that this matter is a hearing and the presentation of evidence will be required.

FURTHER DIRECTIONS

Tribunal proceedings are open to the public and all documents filed in a proceeding will be included in the Tribunal's public file (except those documents that may be deemed confidential in accordance with the Ontario Land Tribunal's [Rule 22.1](#)).

The Tribunal shall issue a disposition following the event that will set out the directions of the Tribunal. A copy of the decision may also be obtained from the Tribunal's website (<https://olt.gov.on.ca/tribunals/lpat/e-decisions/>) by referencing the above case number.

Please review the Tribunal's [Rules](#) for relevant information.

We are committed to providing accessible services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible by emailing OLT.COORDINATOR@ontario.ca. If you require documents in formats other than conventional print, or if you have specific accommodation needs, please let us know so we can make arrangements in advance

Pour recevoir des services en français, veuillez communiquer avec la Tribunal au 1-866-448-2248/(416) 212-6349 ou OLT.COORDINATOR@ontario.ca.

For general information concerning the Tribunal, visit our website at <https://olt.gov.on.ca> or you may contact the Tribunal's offices at 1-866-448-2248 or local (416) 212-6349.

DATED at Toronto, this 19th day of April, 2022.

Euken Lui
Acting Registrar

SCHEDULE A

Please provide materials electronically to the assigned Tribunal Case Coordinator
Kayla Ansell at kayla.ansell@ontario.ca

On the same day that documents are submitted to the Tribunal, electronic copies are to
be submitted to:

Solicitor for Approval Authority:

Harold Elston, counsel@haroldelston.com

Appellant:

Sarah Curtosi, sarahcurtosi@gmail.com

SCHEDULE B

INSTRUCTIONS FOR ELECTRONIC PRE-FILING SUBMISSIONS

Submission requirements to organize the video hearing

If a person intends to refer to a document at the video hearing (for clarity, any document that is not in the Tribunal's case file), it is expected to be pre-filed electronically with the Tribunal at **least 10 days** before the date of the video hearing and provided to all parties. The deadline applies unless otherwise specified in the Rules.

Submission emails **under 10MB** in size may be emailed directly to the assigned Tribunal Case Coordinator. Emails **larger than 10MB** must be transferred to the Tribunal's Case Coordinator using an electronic file sharing link/service to avoid sending documents across multiple email parts. Where appropriate, documents are to be submitted in .pdf format.

Naming convention

To assist the Tribunal and the adjudicator during the event, it is important that all submissions are **paginated and labelled appropriately** to clearly identify the content of each document. Where a document contains numerous sections, each section is to be indexed to a table of contents.

Parties are asked to adhere to the following naming convention: **case number_party role_ document type_date of hearing event**.

For example: PL123456_Applicant_Notice of Motion_Jan 1, 2020

Please see [Rules 7.1 and 7.2](#) for the standard document submission requirements.

SCHEDULE C

EXCERPT FROM ONTARIO LAND TRIBUNAL'S RULES OF PRACTICE AND PROCEDURE, ON DOCUMENTS, EXHIBITS, FILING, SERVICE, ROLES OF PARTIES, ADJOURNMENTS AND ELECTRONIC HEARINGS. THE FULL DOCUMENT IS AVAILABLE ON THE TRIBUNAL'S WEBSITE.

RULE 7

DOCUMENTS, EXHIBITS, FILING, SERVICE

7.1 Form of Documents Unless otherwise directed by the Tribunal, every document filed or introduced by a party or participant in a proceeding before the Tribunal shall be legible and prepared on letter size paper (8 ½" x 11"), except for large documents such as plans, surveys or maps, and, where bound together with other documents, shall have each page numbered consecutively, throughout the entire text or within tabs, including any graphic content. Wherever possible, an electronic copy of the document must also be filed with the Tribunal, identically numbered as the paper document.

7.2 Other Exhibits Large graphic or other such types of visual evidence should not be glued to foam or other boards. They shall be on paper and be removed from the boards following the hearing event, and folded to 8 ½" x 11". Three-dimensional models must be photographed and the photographs must be introduced with the model. Visual evidence must be reviewed by the other parties before the hearing event or by an earlier date if set out in a procedural order.

7.3 Copies of Documents for Parties and the Municipal Clerk A party who intends to introduce a document as evidence at a hearing event shall provide a copy of the document to all the parties at the beginning of the proceeding or by an earlier date if that is required by the terms of a procedural order or otherwise directed by the Tribunal. If the document is an official plan, those parts of the plan to be referred to at the hearing event should be distributed to the parties, and a copy of the entire plan must be made available to the Tribunal Member(s). If the Tribunal orders that the Municipal Clerk keep copies of documents for public inspection, they do not need to be certified copies, unless a party objects that they are not authentic copies.

7.4 Prefiling of Witness Statements and Reports If the hearing is expected to last more than 5 days, the Tribunal may require that parties calling expert or professional witnesses serve on the other parties any expert witness statements and reports prepared for the hearing, at least 30 days in advance of the commencement of the hearing, unless otherwise directed by the Tribunal. The Tribunal may in its discretion, or at the request of a party, also make this prefiling order for hearings expected to last fewer than 5 days. The expert witness statement must contain:

- a. an executed acknowledgment of expert's duty form (attached to these Rules) and the expert's qualifications;

- b. the issues the expert will address, their opinions on these issues, the reasons that support their opinions and their conclusions; and
- c. a list of the reports or documents, whether prepared by the expert or by someone else, that the expert will refer to at the hearing.

The expert's complete report may be filed instead of this statement if it contains the required information.

An expert may not be permitted to testify if this statement or report is not served on all parties when so directed by the Tribunal.

7.5 Duty of the Expert Witness It is the duty of every expert engaged by or on behalf of a party who is to provide opinion evidence at a proceeding under these Rules to acknowledge, either prior to (by signing the acknowledgment form attached to the Rules) or at the proceeding, that they are to:

- a. provide opinion evidence that is fair, objective and non-partisan;
- b. provide opinion evidence that is related only to the matters that are within the expert's area of expertise;
- c. provide such additional assistance as the Tribunal may reasonably require to determine a matter in issue;
- d. not to seek or receive assistance or communication from any third party, except technical support, while giving oral evidence in examination in chief, while under cross-examination, or while in reply; and
- e. acknowledge that these duties prevail over any obligation owed by the expert to the party by whom or on whose behalf he or she is engaged.

7.6 Other Witnesses The Tribunal may also require that a witness who is not presenting expert evidence provide a witness statement. A witness statement should contain:

- a. a short written outline of the person's background experience and interest in the matter;
- b. a list of the issues that they will discuss; and
- c. a list of reports or materials that they will rely on at the hearing.

The Tribunal may decline to allow the witness to testify if this statement is required by the Tribunal and has not been provided to the other parties.

7.7 Participant Statements A person who wishes to participate in a proceeding as a participant, shall file a written participant statement that sets out their position on the appeal and issues of the proceeding, together with an explanation of their reasons in support of their position. A participant may only make submissions to the Tribunal in writing unless otherwise provided for by an Act or regulation.

7.8 Amendment of Documents Documents filed with the Tribunal can only be amended with the consent of the parties or by order of the Tribunal. The Tribunal may

require that the person requesting an amendment do so by way of a motion under Rule 10.

7.9 Copies of Tribunal Documents A person may examine any document, including electronic documents, filed with the Tribunal and copy it after paying the Tribunal's fee, unless a statute, a Court Order, an order of the Tribunal or these Rules provide otherwise.

7.10 Return of Exhibits Exhibits of all types introduced at a hearing will be kept for 180 days after the Tribunal decision issues. The person introducing an exhibit may ask for its return after this time, and it may be given back if the Tribunal agrees. If no such request is made, the exhibit becomes the property of the Tribunal and may be archived.

7.11 Service by Personal Service or Electronic Service Where any document is required to be served or filed, including the one commencing a proceeding or a motion or providing notice, it shall be served by personal service, registered mail or electronically (unless a statute or the Tribunal requires another method of service) and shall be sent to:

- a. the party's representative, if any;
- b. where the party is an individual and is not represented, to that party directly, where that party has provided an address for service and/or an e-mail address;
- c. where that party is a corporation and is not represented, to the corporation directly, to the attention of an individual with apparent authority to receive the document;
- d. where served on or filed with a local board or commission, or any department, ministry or agency of the federal, provincial or municipal government, to an individual with apparent authority to receive the document; or
- e. where served on or filed with the Tribunal, to the Registrar, or the assigned administrative staff.

Subject to Rule 7.12, if a document is served by e-mail, then service is effective on the date of service.

7.12 If Served Electronically After 4:30 p.m. Any document served electronically after 4:30 p.m. is deemed to have been served on the next business day.

7.13 Proof of Electronic Service A confirmation printout received by the sender is proof of the full transmission and receipt of the electronic service.

RULE 8

ROLE AND OBLIGATIONS OF A PARTY

8.1 Role and Obligations of a Party Subject to Rule 8.2 below, a person conferred party status to a proceeding before the Tribunal may participate fully in the proceeding, and by way of example may:

- a. Identify issues raised in a notice of appeal for the approval of the Tribunal;
- b. Bring or respond to any motion in the proceeding;
- c. Receive copies of all documents and supporting information exchanged, relied upon or filed in connection with any hearing event conducted in the proceeding;
- d. Present opening and closing submissions at the hearing;
- e. Present and examine witnesses and cross-examine witnesses not of like interest;
- f. Claim costs or be subject to a costs award when ordered by the Tribunal; and
- g. Request a review of the Tribunal's decision or order as set out in Rule 25.

8.2 Power of Tribunal to Add or Substitute Parties The Tribunal may add or substitute a party to a proceeding when that person satisfies any applicable legislative tests necessary to be a party and their interest may be transferred or transmitted to another party to be added or substituted provided their presence is necessary to enable the Tribunal to adjudicate effectively and completely on the issues in the proceeding.

8.3 Non-Appellant Party A party to a proceeding before the Tribunal which arises under any of subsections 17(24) or (36), 34(19) or 51(39) of the Planning Act who is not an appellant of the municipal decision or enactment may not raise or introduce a new issue in the proceeding. The non-appellant party may only participate in these appeals of municipal decisions by sheltering under an issue raised in an appeal by an appellant party and may participate fully in the proceeding to the extent that the issue remains in dispute. A non-appellant party has no independent status to continue an appeal should that appeal be withdrawn by an appellant party.

8.4 Common Interest Class Where the Tribunal is of the opinion that more than one party is of common interest with another party or other parties, the Tribunal may, on its own initiative or on the request of any party, appoint a person of that class of parties to represent the class in the proceeding.

RULE 17

ADJOURNMENTS

17.1 Hearing Dates Fixed Hearing events will take place on the date set unless the Tribunal agrees to an adjournment. Adjournments will not be allowed that may prevent the Tribunal from completing and disposing of its proceedings within any applicable prescribed time period.

17.2 Requests for Adjournment if All Parties Consent If all of the parties agree, they may make a written request to adjourn a hearing event. The request must include the reasons, a suggested new date, and the written consents of all parties. However, the Tribunal may require that the parties attend in person or convene an electronic hearing to request an adjournment, even if all of the parties consent. The consenting parties are expected to present submissions to the Tribunal on the application of any prescribed time period to dispose of the proceeding.

17.3 Requests for Adjournment without Consent If a party objects to an adjournment request, the party requesting the adjournment must bring a motion at least 15 days before the date set for the hearing event. If the reason for an adjournment arises less than 15 days before the date set for the hearing event, the party must give notice of the request to the Tribunal and to the other parties and serve their motion materials as soon as possible. If the Tribunal refuses to consider a late request, any motion for adjournment must be made in person, at the beginning of the hearing event.

17.4 Emergencies Only The Tribunal will grant last minute adjournments only for unavoidable emergencies, such as illnesses so close to the hearing date that another representative or witness cannot be obtained. The Tribunal must be informed of these emergencies as soon as possible.

17.5 Powers of Tribunal upon Adjournment Request The Tribunal may,

- a. grant the request.
- b. grant the request and fix a new date or, where appropriate, the Tribunal will schedule a case management conference on the status of the matter;
- c. grant a shorter adjournment than requested;
- d. deny the request, even if all parties have consented;
- e. direct that the hearing proceed as scheduled but with a different witness, or evidence on another issue;
- f. grant an indefinite adjournment, if the Tribunal finds no substantial prejudice to the other parties or to the Tribunal's schedule and the Tribunal concludes the request is reasonable for the determination of the issues in dispute. In this case, a party must make a request, or the Tribunal on its own initiative may direct, that the hearing be rescheduled or resumed as the case may be;
- g. convert the scheduled date to a mediation or case management conference; and
- h. make any other appropriate order.

RULE 20

ELECTRONIC HEARINGS

20.1 Hearing Events by Teleconference or Videoconference The Tribunal may hold a hearing event by electronic hearing, such as by teleconference or videoconference, for the determination of any issue in the proceeding. Where the Tribunal directs that a hearing event be held by electronic hearing, the Tribunal may direct a party to make the necessary arrangements and to give notice of those arrangements to the Tribunal and other parties.

20.2 Objection to the Electronic Format A party who objects to a hearing event being held as an electronic hearing shall notify the Tribunal and all other parties of its objection within the time period specified in the notice of the electronic hearing. The objecting party shall set out the reasons why the electronic hearing is likely to cause the objecting party significant prejudice.

20.3 Response to Notice of Objection The Tribunal may request a written response from other parties to the objection of an electronic hearing within a time period set out by the Tribunal.

20.4 Procedure When Objection is Received If the Tribunal receives an objection to hold a hearing event by electronic hearing, it may:

- a. accept the objection, cancel the electronic hearing, and schedule an in person or written hearing; or
- b. if the Tribunal is satisfied, after considering any responding submissions that no significant prejudice will result to a party, then the Tribunal will reject the objection and proceed with the electronic hearing.

20.5 Directions for the Electronic Hearing The Tribunal may direct the arrangements for the electronic hearing or designate an approved location for videoconference to protect the integrity of the hearing process, including the security and confidentiality of evidence as necessary.

20.6 Videoconferences The Tribunal shall pre-approve all arrangements for conducting a hearing event by videoconference, including the pre-filing and exchange of motion materials, documents, written submissions or any visual and written evidence, and the locations for the conference. Any information, statement or material intended to be filed as an exhibit at a videoconference shall be pre-filed with the Tribunal and provided to all parties in accordance with the Tribunal's directions or procedural order for conducting a hearing event by videoconference.

20.7 The View of the Camera A party's representative or a witness in a videoconference shall be in view of the camera, with minimal visual obstructions, in the course of their presentations or submissions to the Tribunal. Where a witness is being examined or cross-examined, there shall be a view of the witness, counsel protecting

the witness, and the person conducting the examination or cross-examination. Any document that may be referred to by parties or their witnesses shall be visible and legible to the Tribunal and all other parties to the conference, either by the camera or by referring to a copy of the document exchanged in accordance with the Tribunal's directions.

June 1, 2021

Denise Holmes

From: David Thwaites [REDACTED]
Sent: Thursday, April 21, 2022 8:03 PM
To: Denise Holmes
Subject: Recreation-NDCC plus

Denise:

As a followup to tonite's Council meeting, while I support the decision of Council to defer the decision on the NDCC to new Council/ post election I do believe that Council as currently constituted could and should implement now a process for public consultation and information gathering that would facilitate and assist new Council's decision making.

The need is for Melancthon to come to grips on all Recreation needs for the residents of the Township, including the future of NDCC, the Role/commitments for the CRDC (Shelburne) and to Southgate. This has not been done too date.

To defer and lose another year in the opportunity to to have the requisite information would be unfortunate to say the least. This is more so since the Township continues to make substantial contributions to the capital expenses/reserves of these facilities BUT with very, very limited control on the ability to recapture these contributions.

The Township needs to understand the short and long term needs of residents and certainly should not be proceeding based upon the philosophy expressed by the Mulmur/Melancthon NDCC study consultants "build it and they will come". I objected to the approach then and I would submit it is critical to understand where Melancthon is at. My concern is underlined by the apparent approach that Recreation is not to be a County driven initiative/responsibility at least on the capital infrastructure.

I would be pleased to volunteer/assist on any initiative that might be taken at this time.

I recognize that there may be a cost to a "study/survey" but it will be pennies compared to the millions being discussed otherwise.

Thank you.

David Thwaites

Sent from my iPad



for food. for farming.
for our future.

April 6, 2022

Dear Mayor Darren White and Members of Melancton Council

On behalf of Headwaters Food and Farming Alliance we are writing to you again to ask for your support of the Headwaters Farm Fresh Guide. It was another successful year for the guide and our local farmers.

We have now made it through 2 years of a grueling pandemic. But it has not stopped our farmers and our local food supply. More than ever people are searching out their local food providers. They are finding new — and old — farmers at their farmers' markets. They are shopping online with more and more producers. They are visiting on-farm stores to keep contact with their local neighbourhood farmers. The richness of this ability to connect with our local farmers is one of the things that makes living in Headwaters such a unique experience.

As well as connecting our local community with fresh, healthy food, the annual Headwaters Farm Fresh Guide is used by visitors to our region who are looking for local food and beverages. It provides an opportunity for local farmers to develop relationships with their neighbours. Every dollar that is spent on this project goes toward building a stronger community.

We continue to partner with In the Hills magazine to distribute the guide to 45,000 households in Headwaters via their June issue. The guide can also be found online at <http://headwatersfarmfresh.ca>. As well, we will be printing an additional 5,000 copies of the stand-alone guide to be distributed to Town offices, libraries, local eating and drinking establishments, and at long last, fall fairs and other outdoor events.

This year we will be mounting a social media campaign to promote the guide to more people. We will have short videos of the farmers endorsing the guide to explain how it helps promote their farms.

This year, with the cost of everything rising, we depend more than ever on your support for this essential community asset, which benefits local food producers and contributes to the well-being of eaters in Melancton.

We respectfully request a contribution of \$250.00 to help cover the costs of updating, printing, distributing and promoting the 2022 Headwaters Farm Fresh Guide.

We appreciate Council's consideration of this request. If there are any questions, please do not hesitate to contact us.

Marci Lipman, HFFA Co-Chair 416-346-5511

Karen Hutchinson, HFFA Agriculture and Food Sector Representative 416-802-7245

headwatersfoodandfarming.ca

info@hffa.ca

headwatersfarmfresh.ca

Headwaters Food and Farming Alliance is a project of Headwaters Communities In Action

246372 Hockley Road, Mono, ON L9W 6K4

Act #1
MAY 05 2022

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2022

**Being a By-law to amend By-law No. 16-2015
passed in open Council on April 16th, 2015.**

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25 section 238 provides that a municipality shall establish a procedural by-law to govern meetings;

AND WHEREAS the Corporation of the Township of Melancthon has enacted Procedural By-law 16-2005 on April 16, 2015;

AND WHEREAS on April 21, 2022, the Council of the Township of Melancthon directed that Section 37, regarding Petitions and Communications be amended;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 16-2015, a By-law to govern the proceedings of Council and its Committees and to Repeal By-law No. 8-2009, 15-2009, 3-2010, 21-2010, 11-2012, 15-2013 and 58-2014;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

That Section 37 be amended as follows:

PETITIONS AND COMMUNICATIONS

37. (a) Communications – Council

Every communication addressed to Council, including a petition designed to be presented to the Council, shall be legibly written or printed, shall not contain any obscene or improper language; and must include the author's full name and current contact information, at a minimum, the author's address, telephone number and email and filed with the Clerk. Once received, the communication shall be published in the Agenda package and form part of the public record. The communication shall be submitted in accordance with Section 16 of the Procedural By-law.

(b) Communications - Public

Any communications submitted by the public to be considered or addressed by Council shall form part of the agenda for the appropriate meeting and shall be considered to be a public document and therefore, subject to disclosure.

(c) Communications - Referral to Committee

Any communication within the jurisdiction of a Committee shall first be placed on the Agenda for the appropriate Committee, unless the communication relates to a subject or report scheduled to be considered by Council.

This By-law shall take effect and come into force on the passing thereof.

By-law read a first and second time this 5th day of May, 2022.

By-law read a third time and passed this 5th day of May, 2022.

MAYOR

CLERK

GB#17.2.1
MAY 05 2022