



## **TOWNSHIP OF MELANCTHON ELECTRONIC MEETING THURSDAY, JUNE 2, 2022 - 5:00 P.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/86841831019?pwd=Wm1XN0NkeGRwdTISWVZoQXRPS29jdz09>

Meeting ID: 868 4183 1019

Passcode: 192351

One tap mobile

+14388097799,,86841831019#,,,,\*192351# Canada

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Dial by your location

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+1 587 328 1099 Canada

+1 647 374 4685 Canada

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 780 666 0144 Canada

+1 204 272 7920 Canada

Meeting ID: 868 4183 1019

Passcode: 192351

### **AGENDA**

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

*We will begin the meeting by sharing the Land Acknowledgement Statement:*

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**
- 5. Declaration of Pecuniary Interest and the General Nature Thereof**

- 6. Approval of Draft Minutes – May 19, 2022**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
  1. Accounts
  2. Tender 02-2022 for the Placement of HL4 Hot Mix Asphalt and Shoulder Gravel – Recommendation
  3. Preliminary Copy of Plan Showing Laneway in Horning’s Mills
  4. Other
- 11. Planning**
  1. Applications to Permit
  2. Report from Cody Joudry, Director of Development & Tourism regarding Bill 109 More Homes for Everyone Act, 2022
  3. Other
- 12. Strategic Plan**
- 13. Climate Change Initiatives**
- 14. Police Services Board**
- 15. Committee/Board Reports & Recommendations**
- 16. Correspondence**

**Board & Committee Minutes**

1. Mulmur Melancthon Fire Board – March 15, 2022
2. Shelburne Public Library – April 19, 2022
3. Police Services Board – October 22, 2021

**Items for Information Purposes**

1. Multicultural Event on Saturday June 11, 2022 at the Museum of Dufferin
2. Email from Michelle Hargrave acknowledging receipt of Township of Melancthon Resolution – Moratorium on Gravel Mining Applications
3. Upper Grand District School Board – 2022 Long Term Accommodation Plan Annual Review Report

**17. General Business**

1. Accounts
2. Notice of Intent to Pass By-law
  1. By-law to Prescribe Lower Rates of Speed on the 4<sup>th</sup> Line NE from 5<sup>th</sup> Line OS to Dufferin County Road 9
  2. By-law to Authorize the Signing of a Memorandum of Understanding Between the County of Dufferin and the Township of Melancthon
  3. By-law to Delegate Site Plan Approval to Staff
3. New/Other Business/Additions
  1. Consideration for Fireworks and the Excessive Noise By-law – Councillor McLean
  2. Raising of Pride Flag and Multi-Cultural Flags for the month of June – Confirmation of Placement
4. Unfinished Business

1. Tabled Motion: Moved by Mercer, Seconded by Neilson that the Corporation of the Township of Melancthon become a member of the Multi-Municipal Wind Turbine Working Group at a cost of \$400.00 for the annual membership. Council hereby appoints the following Council Member(s) to the Working Group: Councillor Bill Neilson and Councillor Mercer as the Alternate.
2. In Person Council meetings
3. Township Diversity Policy

**18. Delegations**

1. **5:30 p.m.** – Jennifer Payne, Executive Director of Headwaters Communities in Action and Marci Lipman, Co-Chair, Headwaters Food and Farming Alliance regarding the 2022 Headwaters Farm Fresh Guide
2. **5:40 p.m.** – Brett Lemieux, Bluewater Geoscience Consultants Inc. regarding his letter of May 16, 2022, Re: Strada Aggregates 2021 Groundwater and Surface Water Monitoring Report for Shelburne Pits 1-4, Melancthon Township
3. **6:00 p.m.** – Grant Ferguson, Stieber Berlach, LLP – regarding Notices of Libel served on the Township – **this Delegation will be held in Closed Session**

**19. Closed Session**

1. Approval of Draft Minutes – May 5, 2022 – 5:41 p.m. and May 5, 2022 7:03 p.m.
2. Business Arising from Minutes
3. The receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose (**see Delegations – 6:00 p.m.**)
4. Rise With or Without Report from Closed Session

**20. Third Reading of By-laws**

**21. Notice of Motion**

**22. Confirmation By-law**

**23. Adjournment and Date of Next Meeting – Thursday, June 16, 2022 – 5:00 p.m.**

**24. On Sites**

**25. Correspondence on File at the Clerk's Office**

## Denise Holmes

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**From:** Stephen Coles <steve@wilsonford.ca>  
**Sent:** Thursday, May 12, 2022 3:48 PM  
**To:** Denise Holmes  
**Subject:** Preliminary copy of Plan showing laneway (#9663)  
**Attachments:** 9663\_HORNINGS MILLS ROAD TOPO\_PRELIMINARY.pdf

Hi Denise,

I apologize for the delay in getting this to you.

Attached is a *preliminary copy* (PDF file) of the Plan showing the laneway that is on the east side of the Main Street of Hornings Mills.

Please note the following:

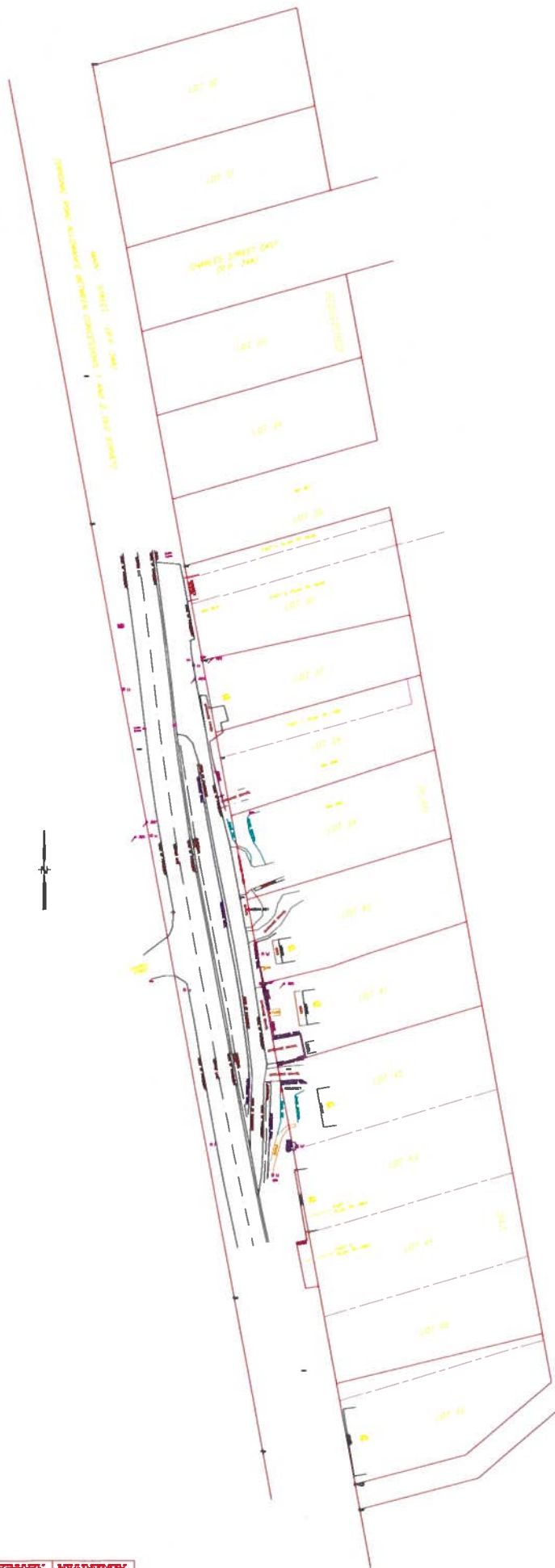
- 1.) The laneway lies wholly within the Original Road Allowance.
- 2.) Besides the survey monuments shown (iron bars), we have set two points (rebar) along the easterly boundary of the road. The first point was set in front of Lot 42 (#177 Main Street) and the second was set along the front of Lot 40 (#197 Main Street).
- 3.) As shown on the plan, topographic features were located and shown in relationship to the easterly boundary of the Road Allowance. These features include: edge of pavement, retaining walls, guide rails, stairs, driveway entrances, houses that are close to the road boundary, fences, top & bottom of banks, utility poles, bell pedestals, wells close to the road boundary, etc.

Please call (or email) if you have any questions.

Cheers,  
Steve

Stephen Coles  
for ***Wilson-Ford, Surveying & Engineering***  
120 King Street East, Box 294  
Mount Forest, ON  
N0G 2L0  
519-323-2451 (*Mount Forest*)  
or 1-800-367-5042  
or 519-941-6231 (*Orangeville*)  
or 519-925-0057 (*Shelburne*)

P.S. please use my new email in the future.



SKETCH SHOWING EXISTING LAYOUT OF  
OF MARI STREET, HONOLULU, HAWAII

SCALE: 1" = 100'

DATE: 10/10/2018  
DRAWN BY: [Name]  
CHECKED BY: [Name]  
APPROVED BY: [Name]



10/10/2018  
10/10/2018  
10/10/2018

**APPLICATIONS TO PERMIT FOR APPROVAL**  
**June 2, 2022 COUNCIL MEETING**

<b>PROPERTY OWNER</b>	<b>PROPERTY DESCRIPTION</b>	<b>SIZE OF BUILDING</b>	<b>TYPE OF STRUCTURE</b>	<b>USE OF BUILDING</b>	<b>DOLLAR VALUE</b>	<b>D.C.'s</b>	<b>COMMENTS</b>
Jeanne Dawson	Lot 87 to 88 Plan 23A 87 Argyle Street	307.238 m2 (3307 sq ft)	detached garage	garage	\$25,000	NO	
Isreal Martin Applicant: Aaron Bauman	Part Lots 285 & 286, Con 3 SW 117104 2nd Line SW	417.69 m2 (4496 sq ft)	on farm shop	dry manufacturing	\$400,000	YES	
Allen Bauman Applicant: Aaron Bauman	Lot 8, Con 5 SW 097062 4th Line SW	927.34 m2 (9981 sq ft)	agriculture	farm shed, sheep and horse barn, manure storage	\$230,000	NO	
Levi Martin Applicant: Tobias Martin	Pt Lot 19, Con 3 NE 198093 2nd Line NE	38 m2 (409 sq ft)	silos	silo	\$80,000	NO	
Irvin Bauman Applicant: Aaron Bauman	Lots 257-260 Con 4 SW 682047 260 Sideroad	167.26 m2 (1800 sq ft)	single family dwelling	home	\$425,000	NO	Demo permit in 2019
Allen Bauman Applicant: Aaron Bauman	Lot 8, Con 5 SW 097062 4th Line SW	6 m2 (64 sq ft)	grain bins	grain bin	\$5,000	NO	

*Plan# 11.1*  
**JUN 02 2022**

## REPORT TO COMMITTEE

**To:** Chair Horner and Members of the Community Development and Tourism Committee

**From:** Cody Joudry, Director of Development & Tourism

**Meeting Date:** April 28, 2022

**Subject:** **Bill 109 More Homes for Everyone Act, 2022**

### **In Support of Strategic Plan Priorities and Objectives:**

**Economic Vitality** – promote an environment for economic growth & development

**Good Governance** – ensure transparency, clear communication, prudent financial management

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### **Purpose**

The purpose of this report is to provide the Committee an overview of land use planning changes as a result of Bill 109 More Homes for Everyone Act, 2022.

### **Background & Discussion**

Bill 109, More Homes for Everyone Act, 2022, was introduced on March 30, 2022 and received Royal Assent on April 14, 2022. With the passage of this Act the government of Ontario took the first step in implementing the recommendations of the Affordable Housing Task Force.

A presentation from the Ministry of Municipal Affairs and partner ministries on April 20<sup>th</sup> summarized the changes as follows:

"Schedules 1, 2 and 5 of the bill make changes to the Planning Act, City of Toronto Act, 2006 and the Development Charges Act, 1997 to:

- Make changes related to zoning, plan of subdivision and site plan application processes to expedite approvals and incent timely decisions
- Ensure provincial housing policies are implemented and priority projects are expedited by making changes to provide the Minister of Municipal Affairs and Housing with new tools to address dispute resolution, and
- Enhance transparency and increase certainty of development costs through changes to development-related charges.

The changes in Schedules 1, 2 and 5 came into force on April 14, 2022 upon Royal Assent except as otherwise noted.

Schedules 3 and 4 of the bill make amendments to the New Home Construction Licensing Act, 2017 (Licensing Act) and to the Ontario New Home Warranties Plan Act (Warranties Act) to strengthen protections for purchasers of new homes.”

The changes to the land use planning system directly impact all 444 municipalities in Ontario. An overview of the changes is provided below.

## **1. Increased Powers for the Minister**

Discretion of the Minister to refer Municipal Comprehensive Review Official Plan Amendments (OPAs), or new Official Plans, to the Tribunal for either a recommendation on whether the Minister should approve or modify the OPA or for a final decision from the Tribunal on whether the OPA/new OP should be approved or modified. Power given to the Minister to make regulations:

- Prohibiting certain matters from being the subject of conditions of draft plan approval.
- Setting out planning matters that the Minister can require a municipality to report on, if the Minister asks for a report.
- Regarding the types of securities that can be used to secure municipal requirements as part of the approvals process.

## **2. Refund of Zoning By-law Application Fees**

Incentives to have decisions made on applications within the timelines in the Planning Act through the refund of application fees. The table below summarizes the proposed rules for applications received after the January 1, 2023.



<b>Amount of refund</b>	<b>Days following application of no decision on zoning/Zoning &amp; OPA/failure to approve site plan</b>
50%	90 days (Zoning), 120 days (Zoning & OPA), 60 days (site plan)
75%	150 days (Zoning), 180 days (Zoning & OPA), 90 days (site plan)
100%	180 ys (Zoning), 240 days (Zoning & OPA), 120 days (site plan)

### **3. Amendments to Site Plan Control**

- Site plan control decisions must be made by staff (instead of municipal councils or committees of council). This will apply to all site plan applications received on or after July 1, 2022. At present, municipal council may, but is not obligated to, delegate its authority to approve site plan applications.
- A new complete application process for site plan applications is proposed. This process is like the complete application process that applies to official plan amendment applications and zoning bylaw amendment applications.
- The timeline to appeal a site plan application for non-decision is increased from 30 days to 60 days.

### **4. Amendments to Subdivision Control**

- Establish regulation-making authority to prescribe what cannot be required as a condition of subdivision approval.
- Establish a one-time discretionary authority to reinstate draft plans of subdivision that have lapsed within the past five years, subject to consumer protection provisions.

### **5. New Rules regarding Community Benefit Charge By-laws and Parkland Contribution**

Implementation of tiered alternative parkland dedication for Transit-Oriented Communities (TOC's). This would help ensure that TOC developments can provide new homes and parkland for use by the community.

### **6. Requirement to publish list of applications and their status**

- Require public reporting by planning authorities on development applications that have been submitted, are complete, under review, and approved (e.g. zoning, plans of subdivision, site plan)

- Development of a development approvals data standard to help create a more efficient and consistent approvals process

**Impact on local municipalities:**

The Town of Orangeville has delegated authority to staff for site plan approval since 2004. Municipalities who have not delegated this authority will need to do so by July 1, 2022, including delegating the authority to enter into agreements related to site plans. In situations where a Council does not delegate this authority, they will not have the legislative authority to provide site plan approvals after June 30<sup>th</sup>.

As a normal practice staff are already checking site plan applications for the criteria as part of their due diligence when bringing them forward to Council. Site plan requirements are already laid out by Council through existing policy and bylaws (e.g. zoning, required studies, access to road systems, etc). These policies and bylaws are still under the jurisdiction of Council. The theory behind the legislative change is to speed things up by avoiding Council cycles and political influence on individual applications that have meet their established criteria.

In discussions with Municipal planners its clear most land use planning applications require several submissions before being deemed complete. Part of this relates to the lack of clarity regarding the scope and deliverables of individual studies that are required as per policies and bylaws. In discussion with local planners, it was determined that, County staff could provide support by leading an initiative to create standard terms of reference for various studies. The adoption of these standards will not be mandated, but certainly encouraged as continuity across the county will be helpful for developers and hopefully reduce workload on local planning staff. This will create clarity for developers on what is required of them before submitting their application, making the process more efficient for all involved.

The refunding of fees does not apply to any application received prior to January 1, 2023. This provides Municipalities an opportunity to establish policies and procedures to mitigate circumstances where fees would need to be refunded. The one issue that will be out of their control is when third parties, such as conservation authorities and Provincial ministries are slow in providing approvals. Minister Clark has committed that Provincial approvals will be provided within 45 days by the January 1, 2023 change.

It is possible that some Municipalities, especially those with limited planning staff resources will be strained. County staff will continue to explore opportunities to support Municipalities.

### **Financial, Staffing, Legal, or IT Considerations**

There will be impacts to staffing as these changes are made. Legal support may also be required. Another option that may be considered to improve the overall process is adoption of digital application options for developers. This is an area that is supported by both the federal and provincial governments and was brought forward during the County Service Delivery Review. Further consultation and investigation is required before making any recommendations for options in this regard.

### **County-level Housing Perspective**

The More Homes for Everyone Act also identifies the need to support the development of more community housing, multi-generational housing, and what is referred to as the “missing middle”.

In April of 2019, the government launched the Community Housing Renewal Strategy which outlined the government’s plan to stabilize and grow the community housing sector. As part of the Strategy, the government committed to work with its partners to explore changes to the legislative and regulatory environment for community housing with the goal of creating a more streamlined framework that will incent non-profit and co-operative housing providers to stay in the system once their original obligations end. Since that time, the ministry has collaborated with Service Managers and housing providers to work towards the goals set out in the Strategy. One key milestone was the passage of the Protecting Tenants and Strengthening Community Housing Act in July 2020, which created enabling legislative changes to the Housing Services Act, 2011 (HSA) so that a new regulatory framework for community housing could be developed.

On March 31, 2022, the government announced changes to O. Reg 367/11 under the Housing Services Act, 2011. The changes will:

- Require Service Managers to set local income and asset limits to make sure rent-geared-to-income assistance goes to households that need it most;
- Establish minimum requirements for more flexible service agreements between Service Managers and housing providers to enter into once their original agreements end;

- Better connect households to different types of housing assistance that are available in their communities, and provide households with the information they need to make informed choices about the housing that is right for them; and
- Modernize required service levels so that Service Managers are incented to develop more types of deep housing assistance to better address diverse local housing needs in their communities.

**Recommendation**

**THAT the report of the Director of Development and Tourism, titled Bill 109 More Homes for Everyone Act, 2022, dated April 28, 2022, be received.**

Respectfully Submitted By:

Cody Joudry  
Director of Development & Tourism

Prepared By:  
Silva Yousif  
Senior Planner

Attachment: More Homes for Everyone Briefing



## **MINUTES**

### **MULMUR-MELANCTHON FIRE BOARD**

**Tuesday, March 15, 2022 at 7:30 p.m.**

**Present:** David Besley, Chair – Melancthon Township  
Earl Hawkins, Vice Chair – Mulmur Township  
Ken Cufaro – Mulmur Township  
Darren White – Melancthon Township  
Mathew Waterfield – Fire Chief  
Heather Boston – Secretary

**Absent:** None

**1. Call to Order** – meeting was called to order by the Chair at 7:31 pm

#### **2. Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole

#### **3. Approval of the Agenda**

**Motion by: Hawkins/Cufaro**

THAT the March 15, 2022, agenda for the Mulmur-Melancthon Fire Board be approved as circulated.

**CARRIED.**

#### **4. Approval of Previous Meeting's Minutes**

**Motion by: Cufaro/White**

THAT the Minutes of the Mulmur-Melancthon Fire Board dated February 1, 2022, be approved as copied and circulated.

**CARRIED.**

*Bd comm#1*  
JUN 02 2022

## **5. Declaration of Pecuniary Interest**

Chair Besley stated that if any member of the Board had a pecuniary interest, they could declare the nature thereof now or at any time during the meeting.

No Declarations of Pecuniary interest were stated at this time.

## **6. Treasury**

### **a) Accounts**

**Motion by: Cufaro/Hawkins**

THAT the operating accounts as presented in the amount of \$15,601.09 be approved.

**CARRIED.**

## **7. Administration**

### **a) Fire Chief General Update**

- Full Department Training now with COVID restriction changes

## **8. Information Items – None**

## **9. Closed Session**

Closed session pursuant to the Municipal Act, 2001 S.O. 2001, Chapter 25, Section 239: Personal matters about an identifiable individual, including municipal or local board employees and approving the previous closed meeting minutes.

**Motion by: Cufaro/White**

THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at 7:36 p.m. for the following reasons: - personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes and approval of January 18, 2022, Closed Session Minutes.

**CARRIED.**

**Motion by: Cufaro/Hawkins**

THAT the Mulmur-Melancthon Fire Board adjourn the Closed Session at 7:45 p.m. and return to the regular meeting.

**CARRIED.**

**Motion by: White/Cufaro**

THAT the Board approve the hiring of Everhard Olivieri-Munroe as Volunteer Deputy Fire Chief effective April 1, 2022; AND THAT all conditions of the Hiring Policy apply.  
**CARRIED.**

**10. Adjournment**

**Motion by: White/Cufaro**

THAT we do now adjourn at 7:46 pm to meet again on May 17, 2022, at 7:00 pm or at the call of the Chair.  
**CARRIED.**

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**Chair**

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**Secretary**

*Minutes for Shelburne Public Library Board Meeting  
Tuesday, April 19, 2022*

**Present:** Geoff Dunlop      Mikal Archer      James Hodder  
              Gail Little      Margaret Mercer      Patricia Clark

**Also Present:** Rose Dotten, CEO/ Head Librarian

**Absent:** Shane Hall, Sharon Martin

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The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized.

Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

"We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy."

**Motion 19-22      P. Clark, J. Hodder**

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

**Carried**

**Motion 20-22      M. Mercer, M. Archer**

Be it resolved that we approve the Agenda of the April 19, 2022, meeting.

**Carried**

**Motion 21-22      G. Little, J. Hodder**

Be it resolved that we approve the minutes of the board meeting dated March 15, 2022.

**Carried**

**Motion 22-22      G. Little, J. Hodder**

Be it resolved that we approve the Accounts Payable Register for March, 2022, with invoices and payments in the amount of \$40,769.21.

**Carried**

*Bd comm #2*

MAY 02 2022



## CEO/ Head Librarian's Report:

- **Statistics—Including Social Media and e-resources**

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for March, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation.

- **Programming**

- **Children's Programming**

We will start our first in-person Story Time on May 1, 2022. Prior to that we will host Carolyn Morris with her chicks, her storytelling, and crafts.

We have started Lego Challenges in-person for children every Wednesday from 3:30 – 4:30

On Thursday nights, we have Sleepy Story time and we will be alternating between Britt and Emma, on-line.

- **Tween and Teen Programming**

For the Teens and Tweens, our new program called *Booking It* features a weekly book club and crafts. We are excited to welcome 20 registrants already and are hoping for more.

- **Adult Programming** –We have sent out a survey to determine if there is interest to start “Rose’s Book Club” again, either by “in person” or by Zoom. This would be an extension of Rose’s Book Club which has been curtailed because of Covid issues. As a result of the survey results, we are planning for our first meeting in April, probably on the last Tuesday of the month, April 26<sup>th</sup> at 2 pm.

## Business

- **Town of Shelburne Parks and Recreation Plan**

The letter dated April 4, 2022, which was circulated to the board prior to this meeting, was sent to the Town Council. The thrust of the letter was asking for the library to be part of the discussions around the Master Parks and Recreation Plan, having pointed out that the Library as an essential community service should also be involved in discussion of future vision, growth and facility planning of the planning process for the new Parks and Recreation Plan.

- **Library and Political Elections Policy**

The Library and Political Elections Policy that was passed on April 24, 2018, was circulated among the board members.

- **Ongoing Library Protocols**

As of March 21, 2022, pursuant to the protocols established by the Province of Ontario, patrons were allowed to be in the library without masks but staff have continued to wear masks.

## Motion 23-22                      M. Mercer, G. Little

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on May 17, 2022.

**Carried**

○ **March Break activities**

• **Monday-Scientists in Situ –**

19 children attended. SIS limits 15 experiment kits per session but this group was so popular we had many siblings that were willing to share kits.

• **Tween Video**

As of the end of March Break we had 6 views.

• **LEGO Challenge**

Our LEGO challenge has had 6 likes across Facebook and Instagram.

• **Sleepy Story**

So far it has 46 views and 6 likes on Facebook.

• **Toronto Zoo LIVE**

There were over 30 connections with about 60 children watching from home, as well as the entire CDRC Day Camp, and everyone at the Active Lives Day Program.

• **Tiny Art Show**

23 kits were given out, and 8 returned in time to be judged (a great average for teens in my opinion!)

• **1000 Books before Kindergarten Registration**

This was the most astonishing this week. After our March email we had 17 families (25 children total) sign up for this program. As of April 14<sup>th</sup>, we now have 34 children participating in this program as a result of our March Break advertising.

○ **In Camera session – Not required**

**Motion 24-22 P. Clark, G. Little**

That we now adjourn at 7:41 p.m., to meet again May 17, 2022, at 7 pm., or at call of the Chair.

**Carried**

Monthly Statistics														
March 2022														
Physical Collection	Facebook		Instagram		YouTube		Twitter	Overdrive	Hoopla	PressReader	Ancestry	LibraryAware		
Total Circulation	Post Engagements	Page Likes	Post Engagements	Followers	Views	Subscribers	Followers	Checkouts	Total Circ	Issues Opened	Searches	Library News	Teen News	Children's News
3644	515	876	53988	613	1336	112	284	1320	113	294	0	12,591	19	251

# **MINUTES OF THE JOINT MEETING OF THE DUFFERIN COUNTY SECTION 10 POLICE SERVICES BOARDS ("Joint Meeting")<sup>1</sup>**

**(Hosted by Orangeville Police Services Board)**

**Location:** Electronic Participation conducted Online via Microsoft Teams

**Conference ID: 985 600 498# Telephone No: +1 437-703-4638**

**Date / Time:** Friday, October, 22 2021 at 9:00 a.m.

**Present:**

Todd Taylor – Chair Orangeville  
Heather Asling – Orangeville  
Alan Blundell - Melancthon  
Sarah Culshaw -  
Ken Cufaro -  
John Creelman – Mono  
Wayne Evans – Mono  
Mike Fazackerley – Shelburne  
Josh Hoskin –  
Ken Krakar – Orangeville  
Nicole Martin – Amaranth  
Ian McSweeney – Vice-Chair Orangeville  
Jennifer Roach – Dufferin OPP  
Mary Rose – Orangeville  
Mike Stoddart – OPP Superintendent  
Meghan Townsend – Grand Valley  
Mike Walker – Mono  
Terry Ward – Dufferin OPP  
Darryn White – Melancthon

## **Minutes**

### **1. Call to Order by Chair Taylor of the Orangeville Police Services Board**

1.1 Welcome and Introduction - The meeting was called to order at 9:02 a.m. by Chair Taylor

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<sup>1</sup> Note participation at this joint meeting, including discussions and motion voting, by representatives of the various Dufferin County Section 10 Police Services Boards does not, without express approval from such Boards, necessarily represent the Board's views or policy and should not be considered to be binding in the absence of such approval.

## **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None

## **3. Approval of the Agenda**

Recommendation:

Motion that the Agenda for the October 22, 2021 Joint Meeting be approved.

Moved by A. Blundell

Seconded by M. Walker

All in favour

Carried.

## **4. Adoption of Minutes of the Previous Joint Meeting**

Recommendation:

Motion that the minutes of the April 23, 2021 Joint Meeting be received and approved.

Moved by: D. White

Seconded by: W. Evans

All in favour

Carried.

## **5. Children Traffic Dampening Signs (Chair Taylor to lead discussion)**

At the April 23, 2021 Joint Meeting, traffic calming initiatives including signage depicting young children were discussed. This discussion will be continued including possible next steps for traffic calming measures throughout the county.

A. Blundell advised that the Melanchthon township proceeded with the project and purchased 4 child image signs and distributed them throughout the Township. The signs are double-sided and the purchase price was \$300 per unit.

I. McSweeney inquired about the images that were used and sourcing for the children. He noted the impact that these signs have on drivers.

A. Blundell advised that the images were provided by the sign manufacturer as stock images.

Chair Taylor inquired about the thoughts and opinions that the OPP have on these signs. Inspector Ward advised that any type of traffic calming measures are support by the OPP.

M. Walker inquired about the potential for having the signs sponsored by local business persons. D. White advised that the signs were purchased by a local sign manufacturer.

Chair Taylor inquired about the potential of a group purchase for cost savings. Mary Rose inquired about the location of the signs and their proximity to schools.

Recommendation:

Motion to receive the information.

Moved by K. Cufaro

Seconded by M. Rose

All in favour

Carried.

#### **6. Towing – OPP internal plans for arrival at the scene (Chair Taylor and Inspector Ward to lead discussion and report)**

At the April 23, 2021 Joint Meeting, attending Police Services Boards representatives discussed licensing and regulation of tow trucks within Dufferin County. Inspector Ward will advise the Joint Meeting on the internal strategies for the OPP when tow trucks are utilized at collisions.

Regional OPP Superintendent Mike Stoddart provided a high-level overview of his job responsibilities and oversights. He noted that he has considerable experience with the towing industry from his previous role with the OPP. He introduced OPP Officer and Community Liaison, Jennifer Roach of the Shelburne OPP attended the meeting to speak about towing in the county. She noted that there has been an escalation of criminal activity within the towing industry.

Since June of 2020 the OPP have participated in a multi-agency task force to ensure safe and ethical towing and storage services. This will also ensure there is an equitable distribution of requests for towing services. Officer Roach outlined the program requirements for towing operators within the county related to the towing drivers as well as insurances held by the organization. These requirements include a criminal background check and the OPP on scene will check each towing operator on scene for any outstanding criminal matters. The application package for towing operators are due to the Orangeville Police detachment on November 1, 2021 for the 2022 calendar year.

The OPP will conduct safety inspections of the vehicles used for the tows. All vehicles must be released with the approval of the OPP.

Chair Taylor inquired as to how the impound locations will be used around the county.

Inspector Ward noted that it will take some time for all participants to adjust to the new system and that it will be much safer for all involved.

The OPP is transitioning to a new encrypted radio system that will prevent scanning of their radio frequencies; this will prevent "chasing" by tow truck drivers.

Chair Taylor will inquire about the status of the Towing Bylaw forthcoming from the Town of Orangeville Clerk's department.

Recommendation:

Motion that the report be received.

Moved by I. McSweeney

Seconded by M. Walker

All in favour

Carried.

## **7. Information Update from Inspector Ward – New Traffic Division**

Detachment Commander Inspector Ward advised the Joint Meeting on the progress of the new traffic division within the Dufferin County OPP.

Inspector Ward introduced the new traffic enforcement division in Dufferin County. He noted that it is a small unit of 3 officers that will be trained at will assist with identifying, educating and enforcement where the traffic difficulties are.

He informed the group about the community crimes unit. Recently a large drug ring was thwarted with a large drug bust. The group discussed the amount of public pressure with traffic concerns.

Recommendation:

Motion that the report be received.

Moved by A. Blundell

Seconded by M. Rose

All in favour

Carried.

**8. Police Services Board Composition (originally proposed by Grand Valley) -  
The Joint Meeting will review and discuss information received since the  
April 23, 2021 Joint Meeting.**

Chair Taylor noted that not all Boards in the County submitted proposals to SOLGEN. The anticipated forthcoming decision from SOLGEN will determine the composition and amalgamation of Boards.

Recommendation:

Motion that the information be received.

Moved by: J. Hoskin

Seconded by 2. Evans

All in favour

Carried.

**9. Other Business and Items for Future Joint Meetings**

None

**10. Confirm Proceedings**

Motion that, subject the scope of the authority of Joint Meeting participants, all actions taken at the Joint Meeting with respect to every matter addressed and/or approved on the above date, are hereby adopted, ratified, and confirmed, and that each motion, resolution, and other action taken at the Joint Meeting held on the above date are hereby adopted, ratified and confirmed.

Moved by: M. Rose

Seconded by: M. Fazackerley

All in favour

Carried.

**11. In-Camera Session**

None



## **12. Adjournment**

Recommendation:

That the meeting be adjourned at 10:22 a.m. Shelburne will host the next meeting on April 22, 2022.

Moved by: M. Walker

Seconded by: A. Blundell

All in favour

Carried.

## Denise Holmes

---

**From:** Sarah Culshaw  
**Sent:** Monday, May 16, 2022 11:19 AM  
**To:** Denise Holmes  
**Subject:** FW: Invitation to Multicultural Event on Saturday June 11th, 2022 - Join us in celebration!  
**Attachments:** Multicultural-Instagram.gif

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**From:** Althea Alli <dcmulticulturalfoundation@gmail.com>  
**Sent:** Friday, May 13, 2022 2:18 PM  
**Subject:** Invitation to Multicultural Event on Saturday June 11th, 2022 - Join us in celebration!

Dear Mayor, Council and staff,  
Join us in celebration!

You are formally invited to the annual Multicultural Event. The event will be held at the Museum of Dufferin on Saturday June 11th, 2022 between 11:00AM and 4:00PM.

Enjoy cultural arts, crafts, performances and food.

We will also have a market with some unique finds!

For more information on the event please visit

**FB**

<https://www.facebook.com/DCMulticulturalFoundation>

**Instagram**

<https://www.instagram.com/dc.multicultural.foundation/>

**Website**

<https://dcmulticulturalfou.wixsite.com/dcmulticulturalfdn>

*Thank you,*

*Althea Alli,*

*President/Founder*

*905-872-5070*



DUFFERIN COUNTY  
MULTICULTURAL  
FOUNDATION

# JOIN US!

for the Dufferin County  
Multicultural Event to  
celebrate art, food,  
music & more!

**Sat.  
June  
11**

**11AM  
TO  
4PM**



DUFFERIN COUNTY  
**MULTICULTURAL**  
FOUNDATION

**Presented by Dufferin County  
Multicultural Foundation**

**Hosted at Museum of Dufferin**

936029 Airport Road, Mulmur

[www.DufferinMuseum.com](http://www.DufferinMuseum.com)

519-941-1114

## UNITY IN DIVERSITY



TOWNSHIP OF  
**Melancthon**



TOWNSHIP OF  
**AMARANTH**



TOWNSHIP OF  
**EAST GARAFRAXA**



## Denise Holmes

---

**From:** Michelle Hargrave <mhargrave@dufferincounty.ca>  
**Sent:** Friday, May 13, 2022 3:05 PM  
**To:** Denise Holmes  
**Subject:** Melancthon Resolution - Moratorium on Gravel Mining Applications

Good Afternoon,

The Township of Melancthon's resolution to support the City of Cambridge's motion to request a moratorium on all new gravel mining approvals in Ontario was placed on the April 28, 2022 Community Development and Tourism Agenda. Dufferin County Council at its regular meeting on May 12, 2022, received your correspondence.

Thank you,  
Michelle Hargrave

**Michelle Hargrave | Administrative Support Specialist | Corporate Services**  
**County of Dufferin** | Phone: 519-941-2816 Ext. 2506 | [mhargrave@dufferincounty.ca](mailto:mhargrave@dufferincounty.ca) | 30 Centre Street,  
Orangeville, ON L9W 2X1

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# UPPER GRAND DISTRICT SCHOOL BOARD

**Ruchika Angrish, MCIP, RPP**  
Manager of Planning

Board Office: 500 Victoria Road N. Guelph, ON N1E 6K2  
Email: [Ruchika.angrish@ugdsb.on.ca](mailto:Ruchika.angrish@ugdsb.on.ca)  
Tel: 519-822-4420 ext. 820 or Toll Free: 1-800-321-4025

26 May 2022

PLN: 22-051

File Code: B01

Sent out by: email

To Whom it May Concern;

**Re: 2022 Long Term Accommodation Plan (LTAP) Annual Review Report**

We are writing to advise that on May 24, 2022, the Upper Grand District School Board Trustees approved the 2022 Long Term Accommodation Plan (LTAP) Annual Review Report.

This purpose of the Annual Review report is for staff to review updated data and any changes that affect school accommodation. It is necessary for staff to monitor the relevance of the Board's work plan priorities. The LTAP review report also provides the status of the 5-year work plan priorities identified for 2018-2023.

Please visit the UGDSB [webpage](#) to download a copy of the report, which is listed under the "List of Documents" heading. We invite you to share this information with other members of your organization who may be interested in the Board's accommodation planning.

Sincerely,

Ruchika Angrish, MCIP, RPP

Manager of Planning

Upper Grand District School Board

**Upper Grand District School Board**

Info #3  
JUN 02 2022

• Martha MacNeil; Chair  
• Mark Bailey

• Barbara Lustgarten Evoy; Vice-Chair  
• Jen Edwards

• Jolly Bedi  
• Mike Foley

• Linda Busuttil  
• Robin Ross

• Gail Campbell  
• Lynn Topping

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. - 2022

BEING A BY-LAW TO PRESCRIBE LOWER RATES OF SPEED

**WHEREAS** Section 128(2) of the *Highway Traffic Act*, R.S.O. 1990, Chapter H.8 provides that the Council of a Municipality may, for motor vehicles driven on a highway or portion of a highway under its jurisdiction, by by-law prescribe a rate of speed different from the rate set out in subsection 128(1) of the Highway Traffic Act, R.S.O. 1990, Chapter H.8.

**AND WHEREAS** it is deemed expedient that the speed of motor vehicles on certain highways in the Corporation of the Township of Melancthon be reduced;

**NOW THEREFORE** the Council of the Corporation of the Township of Melancthon enacts as follows:

- 1. When any highway or portion of highway set out below is marked in compliance with the regulation of the *Highway Traffic Act*, the maximum rate of speed thereon shall be the rate of speed set out opposite thereto in Column 2.

<u>Column 1</u>	<u>Column 2</u>
4 <sup>th</sup> Line NE from 5 <sup>th</sup> Line OS to Dufferin County Road 9	_____ kilometres per hour

- 2. The penalties provided in the *Highway Traffic Act* shall apply to offences against this By-law.
- 3. That this By-law comes into force and takes effect upon the final passing thereof and upon the erection of appropriate signing in compliance with the regulations under the *Highway Traffic Act*.

BY-LAW READ A FIRST AND SECOND TIME THIS 19<sup>TH</sup> DAY OF MAY, 2022.

BY-LAW READ A THIRD TIME AND PASSED THIS 19<sup>TH</sup> DAY OF MAY, 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NUMBER \_\_\_\_\_ - 2022**

**BEING A BY-LAW TO AUTHORIZE THE SIGNING OF A  
MEMORANDUM OF UNDERSTANDING BETWEEN THE  
CORPORATION OF THE COUNTY OF DUFFERIN AND THE  
CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY  
THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:**

1. THAT the Head of Council and Clerk are hereby authorized to execute a Memorandum of Understanding with the Corporation of the County of Dufferin to establish the terms and conditions under which the County of Dufferin will provide Information Technology (IT) and Geographical Information Systems (GIS) services and support to Melancthon.

BY-LAW READ A FIRST AND SECOND TIME THIS 2<sup>ND</sup> DAY OF JUNE, 2022.

BY-LAW READ A THIRD TIME AND PASSED THIS 2<sup>ND</sup> DAY OF JUNE, 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

# **MEMORANDUM OF UNDERSTANDING BETWEEN THE CORPORATION OF THE COUNTY OF DUFFERIN AND TOWNSHIP OF MELANCTHON**

## **1. Parties**

This Memorandum of Understanding (hereinafter referred to as "MOU") prepared on "February 14<sup>th</sup>, 2022" is made and entered into by and between the Corporation of the County of Dufferin, hereafter referred to as "Dufferin", whose address is 30 Centre Street, Orangeville, ON L9W 2X1 and the Township of Melancthon hereafter called "Melancthon", whose address is 157101 Highway 10, Melancthon, ON L9V 2E6.

## **2. Term of MOU**

This MOU is effective upon January 1<sup>st</sup> 2022 and date last signed and executed by the duly authorized representatives of the parties to this MOU and the governing bodies of the parties' respective organizations and shall remain in full force until terminated.

## **3. Definitions**

In this Agreement terms shall have the meanings ascribed to them where required in Schedule 2 (Definitions).

## **4. Purpose**

The purpose of this MOU is to establish the terms and conditions under which Dufferin will provide Information Technology (IT) and Geographical Information Systems (GIS) services and support to Melancthon.

## **5. Responsibilities of Dufferin**

- Provide IT support to Melancthon staff via email and phone during the following hours



IT Service Desk Support Schedule		
	Start	Finish
<b>Monday to Friday</b>	8:30 AM	4:30 PM
<b>Weekends &amp; Holidays</b>	No Service	
<b>After Hours</b>	No Service	
<b>On-Call</b>	Network and Major Services	

- Lead the IT/GIS working group.
- Provide IT/GIS services (see Schedule 1)
- Invoice Melancthon for IT/GIS services and support provided based on the Service Fees (see Schedule 1).
- Procure hardware, software, and or services by using the collaborative purchasing agreements (Provincial) on a cost-recovery basis with the approval of the Dufferin Manager of Information Technology & Geographic Information Systems and the Melancthon Manager.
- Review with Melancthon this MOU annually.
- Defend, indemnify and save and hold harmless Melancthon from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of obligations imposed on Dufferin under the terms of this Agreement.

## 6. **Responsibilities of Melancthon**

- Submit IT requests to the IT Service Desk by:

Email: [itservicedesk@dufferincounty.ca](mailto:itservicedesk@dufferincounty.ca)

or

Phone: 519-941-2816 extension 8000.

- Participate in the IT/GIS working group.
- Payment of invoices for IT/GIS services and support.
- Review with Dufferin this MOU annually.

- Notify the IT Service Desk 10 business days in advance for new user account activations.
- Defend, indemnify and save and hold harmless Dufferin from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of obligations imposed on Melancthon under the terms of this Agreement.

## **7. Service Fees**

- Dufferin will charge Melancthon a fee based on the agreed to cost recovery model (see Schedule 1) for services.
- Invoices submitted by Dufferin to Melancthon are due within 60 days of receipt.
- In addition Melancthon will be invoiced yearly for Esri Canada suite of applications as part of our shared Enterprise License Agreement.
- Melancthon will be responsible for the costs for some services that involve outside vendors such as network cabling; however, in these cases a quote will be provided before proceeding.

## **8. IT Management and Security**

- Dufferin IT staff will conduct the administrative management of the Melancthon IT environment. Melancthon staff will not have administrative permissions on any of the software or hardware in the IT environment that Dufferin is responsible for.
- Through the various listed services Dufferin is responsible for installing vendor recommended security patches and updates. There is no need to call the IT Service Desk for confirmation; however, Melancthon can request compliance audit reports as needed.

## **9. Insurance**

- a. Each party shall, at its own expense, obtain and keep in force during the term of this Agreement, liability insurance satisfactory to the other party, including the

following terms and minimum coverage and underwritten by an insurer licensed to conduct business in the Province of Ontario:

- i. General Liability insurance on an occurrence basis for an amount of not less than Two Million Dollars (\$2,000,000);
  - ii. inclusion of the other party as an Additional Insured with respect to the operations of the named insured;
  - iii. cross liability and severability of Interest clauses;
  - iv. policies shall not be invalidated as respects the interests of the Additional Insured by reason of any breach or violation on any warranties, representations, declarations or conditions;
  - v. Products and completed operation coverage with an aggregate limit of not less than Two Million Dollars (\$2,000,000);
- b. Each party shall provide the other party proof of insurance, each year, in the form of a certificate of insurance.

#### **10. Exclusions**

- Dufferin will not provide support for desktop phones, cellular phones, phone systems.
- Dufferin does not provide service desk support outside of regular business hours (i.e., 8:30 a.m. to 4:30 p.m., Monday to Friday).

#### **11. Force Majeure**

Neither Dufferin or Melancthon shall be held responsible for any damage or delays as a result of war, invasions, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, flood, human health emergency, strikes and generally as a result of any event that is beyond the reasonable control of Melancthon or Dufferin.

Dufferin and Melancthon agree that in the event of a disaster or FORCE MAJEURE the parties will co-operate and each party will make all reasonable efforts necessary with temporary replacement IT/GIS services until permanent services are completely restored.

## 12. Amendments

Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

### **13. Termination**

This agreement may be terminated by either party within **60 days** from notice of termination with pro-rated fees refundable from the point of termination.

## 14. Signatures

In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

CORPORATION OF THE COUNTY OF DUFFERIN

Wade Mills, Warden

Date MM/DD/YYYY

Michelle Dunne, Clerk

Date MM/DD/YYYY

## Township of Melancthon

Denise Holmes, CAO/Clerk

Date MM/DD/YYYY

## Schedule 1: Services and Fees

Refer to the IT Service Costing Model document, maintained by the IT/GIS working group, for a detailed list of services, support areas, and the associated costs.

Service fees will be phased in over three years based on this payment schedule:

Year >>	2022	2023	2024
*County Subsidy	65%	35%	0%
Inflation		3%	3%
Payment	One-time	Semi-annual (January and July)	
The County of Dufferin is providing a costing subsidy for IT/GIS services for year 2022 and 2023			

Service fees are a culmination of a charge by user, device, or a flat fee depending on the area as outlined in the fee chart below.

**\*Students and Councillors are supported within this agreement at no additional cost.**

### Fee Chart

	Area	Description	Fee (\$)	Per User/Device/Flat
1	Service Desk	Support, Procurement, Training, and Inventory	100	User/Monthly
2	System Administration	System, Application, Active Directory, Network, Firewall, etc.	100	Device/Monthly
3	Maintenance	Firmware, OS, Patching, etc.	100	Device/Monthly
4	Monitoring	24/7 monitoring	1200	Flat/Yearly
5	Cost Recovery	Software and 3 <sup>rd</sup> party services		
6	GIS		TBD	

Service fees will be reviewed on a yearly basis within the IT/GIS working group and adjusted based on the results of the review.

## **Schedule 2: Definitions**

In this Agreement terms shall have the meanings ascribed to them where required in in this Schedule 2.

**“User”** A user is considered a full or part-time municipal employee;

**“Device”** A server, computer, or laptop;

**“Monitoring”** 24/7 Network and Application monitoring.



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

*157101 Highway 10, Melancthon, Ontario, L9V 2E6*

**MEMORANDUM TO COUNCIL**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**

**FROM: DENISE B. HOLMES, AMCT, CAO/CLERK**

**SUBJECT: BY-LAW TO DELEGATE SITE PLAN APPROVAL TO STAFF**

**MEETING DATE: JUNE 2, 2022**

---

On March 30, 2022, Bill 109, More Homes for Everyone Act, 2022 was introduced and on April 14, 2022 received Royal Assent. With the passage of the Act, the government of Ontario took the first step in implementing the recommendations of the Affordable Housing Task Force.

One of the changes in Bill 109 that Council needs to deal with before June 30, 2022 is the approval to Site Plan Control.

In Bill 109, site plan control decisions must now be made by Staff instead of Municipal Councils or Committees of Council. This will apply to all site plan applications received on or after July 1, 2022. At present, the Municipal Council, may, but is not obligated to, delegate its authority to approve site plan applications. A new complete application process for site plan applications are proposed. This process is like the complete application process that applies to Official Plan and Zoning By-law Amendment applications. The timeline to appeal a site plan application for non-decision is increased from 30 days to 60 days.

I have prepared a By-law to Delegate Site Plan Approval Authority to Staff and the By-law shall take effect from the date of passage by Council.

GB#17.2.3  
JUN 02 2022

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. \_\_\_\_ - 2022**

**BEING A BY-LAW DELEGATE SITE PLAN APPROVAL AUTHORITY TO STAFF**

**WHEREAS** Bill 109, More Homes for Everyone received Royal Assent on April 14, 2022;

**AND WHEREAS** subsection 41(2) and (4.0.1) of the Planning Act, 1990, R.S.O. 1990, C. P13, provides that Council shall appoint an officer, employee or agent of the municipality as an authorized person for site plan control decisions for applications received on or after July 1, 2022;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MELANCTHON HEREBY ENACTS AS FOLLOWS:**

1. That the Planner of the Township of Melancthon is hereby delegated authority to approve any and all site plan applications.
2. THAT the Planner and Clerk (or Designate) are hereby authorized to enter into any and all site plan agreements.
3. That this By-law shall take effect from the date of passage by Council.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK



## Denise Holmes

---

**From:** James McLean  
**Sent:** Thursday, May 26, 2022 4:11 PM  
**To:** Denise Holmes  
**Subject:** Fwd: Request for Bylaw Consideration - RE: Fireworks

Denise,

Can we put this on the next agenda along with the excessive noise bylaw (2002) and the amendment (2013)?

Thank you,

James

Get [Outlook for Android](#)

---

**From:** Dina Barazza [REDACTED]  
**Sent:** Wednesday, May 25, 2022, 12:24 p.m.  
**To:** James McLean <jmclean@melancthontownship.ca>  
**Subject:** Request for Bylaw Consideration - RE: Fireworks

Hello James,

I am a resident of the Melancthon Township and ask our council to consider a fire education campaign and review our fireworks policy to include (religious and statutory holiday celebrations).

Here is some background for context for the ask.

- Over the weekend there were numerous fireworks, throughout the day and early evenings and on Victoria Day. They are loud and unexpected, which caused my heart rate to jump, as I thought they were gun shoots.
- As a dog owner, this is very taxing on the animals, and can't imagine how the farmers with livestock and horse farms manage
- A serious concern is FIRE, given that we have many protected forests and trails, and with many fireworks there is a potential hazard here. WE are limited in our fire fighting resources and volunteer firefighters and wonder how can we prepare for the inevitable? And be proactive?
- Also, I noticed with many new city folks moving up north, are perhaps unaware of fire permits, the risk of fire on our ecosystem, etc. I see the fireworks and fire ban/permit a great opportunity to educate our county.

I would ask the township to consider a bylaw to allow fireworks on certain ( Celebratory days, Victoria day) with set times and accountability measures. ( as a emergency preparedness info guide).

As a best practice I see that the Township of Mono has this fireworks bylaw. Interesting as they have a by law for noise and one for terms and condition for use of municipal land and parks. <https://mono.civicweb.net/filepro/documents/search/?keywords=firework&location=1379> I follow a facebook

page that had some interesting information about this exact matter this weekend, where people have stated they are "fines."

Perhaps a education campaign on fires in general?

Here are few other ideas for considerations for a fire awareness campaign:

- have a notice on your website ( As that was the first place I looked when I heard the fireworks on Friday, May 20<sup>th</sup> at 4 pm) and
- add to your newsletter
- Print an article in a few of our newspapers
- Start a conversation on facebook
- Education workshops at the fire hall ( info session)

If you should require additional information or input, please reach out to me.

Kind wishes,  
Dina

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NUMBER 31-2002**

**BEING A BY-LAW TO PROHIBIT EXCESSIVE NOISE**

**WHEREAS** Section 210 (138) of the Municipal Act, R.S.O. 1990, C.M45, as amended, provides that the Council may by by-law prohibit or regulate, within the municipality, noises likely to disturb the inhabitants.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MELANCTHON ENACTS AS FOLLOWS:**

**1. Definitions**

In this Bylaw, "excessive noise" means any unusual noise, or any noise likely or intended to disturb the inhabitants, and without limiting the generality of the foregoing, includes the following:

- 1.1 The sound or noise from or created by any radio, stereo, or television, or any musical or sound-producing instrument when such device is played or operated in such a manner or with such volumes as to disturb the inhabitants of any dwelling.
- 1.2 Any noise made by a domestic animal which disturbs the inhabitants of any dwelling.
- 1.3 Lighting or exploding firecrackers or similar explosive noisemakers, except as part of a display for community purposes, sanctioned by resolution of Council.
- 1.4 Any noise arising between the hours of 11:00 p.m. of any day till 6:00 a.m. of the next day from excavation or construction work, lawn mowers or other power tools.
- 1.5 Any noise arising from operation of any motorized vehicle, including automobiles, trailers, motorcycles, dirt bikes, snowmobiles, etc., which disturbs the inhabitants of any dwelling.

**2. Excessive Noise Prohibited**

- 2.1 No person shall cause or permit any excessive noise. Any person who holds any ownership interest, whether registered or unregistered, by way of being a trustee or otherwise, in property which has been shown to be the origin of excessive noise prohibited under this by-law shall be presumed to have power and authority over the making of such noises.

**3. Exceptions**

Section 2 does not apply to the following:

- 3.1 Where the noise arises from necessary work being performed by the municipality or its agents or contractors.
- 3.2 To the noise or sounds normally associated with an agricultural operation, including the operation of farm machinery, animals, livestock, etc.
- 3.3 To the noise or sounds normally associated with and necessary to any legal commercial/industrial use.
- 3.4 To the noise caused by any police, fire, ambulance or public service/emergency vehicle while in the process of carrying out their duty.

- 3.5 To fireworks, displays and/or military or other band or any parade held on recognized holidays, or to any event or activity authorized by resolution of Council, subject to compliance with all conditions as required by Council.
- 3.6 To noise or sounds normally associated with social and community functions held at halls, churches, schools, and public facilities.

4. **Offence**

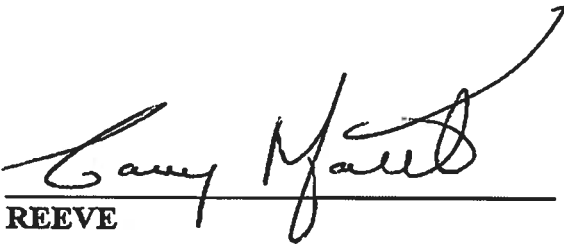
- 4.1 Every person who contravenes any of the provisions of this by-law is guilty of an offence and is liable to the penalty provided under the Provincial Offences Act.

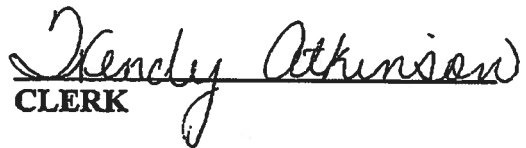
5. **Enactment**

- 5.1 This by-law comes into force upon adoption by Council of the Corporation of The Township of Melancthon.
- 5.2 This by-law will be enforced by the County of Dufferin By-law Enforcement Officer.

BY-LAW READ A FIRST AND SECOND TIME THIS 1st DAY OF AUGUST, 2002.

BY-LAW READ A THIRD TIME AND PASSED THIS 1st DAY OF AUGUST, 2002.

  
REEVE

  
CLERK

**CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. 46 -2013**

**A BY-LAW TO AMEND BY-LAW 31-2002**

Being a By-law to amend By-law No. 31-2002 (Noise By-law) passed in open Council on August 1, 2002.

**WHEREAS** the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 31-2002.

**NOW THEREFORE** be it resolved that the Council of the Corporation of the Township of Melancthon enacts as follows:

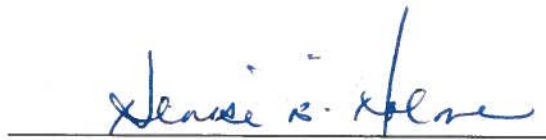
That Section 3.5 of the By-law be amended to allow the setting off of fireworks at all times of the year and not just on recognized holidays.

This amendment shall take effect and come into force on the passing thereof.

By-law read a first and second time this 18<sup>th</sup> day of July, 2013.

By-law read a third time and passed this 18<sup>th</sup> day of July, 2013.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CLERK

Delegation: June 2/22

5:30 p.m.



for food. for farming.  
for our future.

April 6, 2022

Dear Mayor Darren White and Members of Melancton Council

On behalf of Headwaters Food and Farming Alliance we are writing to you again to ask for your support of the Headwaters Farm Fresh Guide. It was another successful year for the guide and our local farmers.

We have now made it through 2 years of a grueling pandemic. But it has not stopped our farmers and our local food supply. More than ever people are searching out their local food providers. They are finding new — and old — farmers at their farmers' markets. They are shopping online with more and more producers. They are visiting on-farm stores to keep contact with their local neighbourhood farmers. The richness of this ability to connect with our local farmers is one of the things that makes living in Headwaters such a unique experience.

As well as connecting our local community with fresh, healthy food, the annual Headwaters Farm Fresh Guide is used by visitors to our region who are looking for local food and beverages. It provides an opportunity for local farmers to develop relationships with their neighbours. Every dollar that is spent on this project goes toward building a stronger community.

We continue to partner with In the Hills magazine to distribute the guide to 45,000 households in Headwaters via their June issue. The guide can also be found online at <http://headwatersfarmfresh.ca>. As well, we will be printing an additional 5,000 copies of the stand-alone guide to be distributed to Town offices, libraries, local eating and drinking establishments, and at long last, fall fairs and other outdoor events.

This year we will be mounting a social media campaign to promote the guide to more people. We will have short videos of the farmers endorsing the guide to explain how it helps promote their farms.

This year, with the cost of everything rising, we depend more than ever on your support for this essential community asset, which benefits local food producers and contributes to the well-being of eaters in Melancton.

We respectfully request a contribution of \$250.00 to help cover the costs of updating, printing, distributing and promoting the 2022 Headwaters Farm Fresh Guide.

We appreciate Council's consideration of this request. If there are any questions, please do not hesitate to contact us.

Marci Lipman, HFFA Co-Chair 416-346-5511

Karen Hutchinson, HFFA Agriculture and Food Sector Representative 416-802-7245

[headwatersfoodandfarming.ca](http://headwatersfoodandfarming.ca)

[info@hffa.ca](mailto:info@hffa.ca)

[headwatersfarmfresh.ca](http://headwatersfarmfresh.ca)

*Headwaters Food and Farming Alliance is a project of Headwaters Communities In Action  
246372 Hockley Road, Mono, ON L9W 6K4*

Del #1  Act #1  
JUN 02 2022 MAY 05 2022

Delegation: June 2/22  
5:40pm

# **BLUEWATER GEOSCIENCE CONSULTANTS INC.**

42 Shadyridge Place  
Kitchener, Ontario  
N2N 3J1

Tel: (519) 744-4123  
Fax: (519) 744-1863  
E-mail: blemieux@rogers.com

May 16, 2022

The Township of Melancthon  
157101 Highway 10,  
Melancthon, Ontario  
L9V 2E6

**Attn.: Ms. Denise Holmes, A.M.C.T., Clerk-Treasurer**

**Re: Strada Aggregates 2021 Groundwater and Surface Water Monitoring Report,  
Shelburne Pits 1-4, Melancthon Township, ON.**

Denise:

Bluewater Geoscience Consultants Inc. (Bluewater) is pleased to provide this review of the above-captioned report. The report details the 2021 groundwater and surface water sampling completed by Whitewater Hydrogeology Ltd. on behalf of Strada Aggregates.

The 2021 report includes the results of water taking volumes as well as groundwater and surface water sampling and laboratory analyses completed for the site. The water taking report determined the maximum daily water taking was 1,173,683 litres, below the allowable maximum of 2,400,00 specified in the Permit To Take Water (PTTW) 3210-AKRL9C for the site.

Surface water monitoring was undertaken during 2021 including for the 'Wash' Pond as well as the 'North', 'South' and 'Vernal' Ponds. The monitoring suggests that the water takings are not affecting these surface water features significantly.

Groundwater levels in the site wells were monitored throughout 2021 and these levels suggest minimal disruption to the groundwater regime due to site operations. Groundwater sampling with laboratory analysis was completed on a semi-annual basis during 2021 as per past years. During the sampling event completed in May 2021, three of the wells were determined to contain detectable PHC concentrations. This occurred at wells OW-10A, OW-12A and OW-14B. These wells had not registered detectable PHC concentrations in the past. At OW-10A and OW-14B the PHC concentrations were determined to be in excess of the Ont. Reg. 153/04 Site Condition Standard (SCS) applicable to the property.

Upon review of the 2021 report, Bluewater contacted Strada and Whitewater to discuss this finding and determine what actions would be taken in response. Strada and Whitewater agreed to undertake a re-sampling of the three wells with elevated PHC detections. During the spring of 2022 a re-sampling of the three wells was undertaken with laboratory analysis of samples for the F2 - F4 fraction PHC parameters. It was reported that all three samples were determined to not contain any detectable PHC concentrations.

# **BLUEWATER GEOSCIENCE**

Del #2  
JUN 02 2022

GB# 16.2.2  
MAY 19 2022

In consultation with Strada and Whitewater regarding the findings of the 2021 groundwater sampling results and the initial lack of an appropriate response to the PHC detections, Strada and Whitewater have agreed to the following protocols. If any groundwater sample is found to contain detectable concentrations of any VOC or PHC parameters in the future they will immediately notify the Township of this finding and will undertake a re-sampling of any wells determined to contain the detectable concentrations. Should the re-sample be found to still contain any detectable concentrations, immediate corrective action is to be implemented including appropriate regulatory notification.

We trust you will find this review satisfactory for your present requirements. Should you have any questions, or require further information, please feel free to contact the undersigned.

Sincerely,  
**BLUEWATER GEOSCIENCE CONSULTANTS INC.**

A handwritten signature in cursive script, appearing to read "B. Lemieux".

Breton J. Lemieux, M.Sc., P.Geo., QP  
President, Senior Geoscientist

Date: May 16, 2022