

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. 28 -2022

**Being a By-law to amend By-law No. 16-2015
passed in open Council on April 16th, 2015.**

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25 section 238 provides that a municipality shall establish a procedural by-law to govern meetings;

AND WHEREAS the Corporation of the Township of Melancthon has enacted Procedural By-law 16-2005 on April 16, 2015;

AND WHEREAS on April 21, 2022, the Council of the Township of Melancthon directed that Section 37, regarding Petitions and Communications be amended;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 16-2015, a By-law to govern the proceedings of Council and its Committees and to Repeal By-law No. 8-2009, 15-2009, 3-2010, 21-2010, 11-2012, 15-2013 and 58-2014;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

That Section 37 be amended as follows:

PETITIONS AND COMMUNICATIONS

37. (a) Communications – Council

Every communication addressed to Council, including a petition designed to be presented to the Council, shall be legibly written or printed, shall not contain any obscene or improper language; and must include the author's full name and current contact information, at a minimum, the author's address, telephone number and email and filed with the Clerk. Once received, the communication shall be published in the Agenda package and form part of the public record. The communication shall be submitted in accordance with Section 16 of the Procedural By-law.

(b) Communications - Public

Any communications submitted by the public to be considered or addressed by Council shall form part of the agenda for the appropriate meeting and shall be considered to be a public document and therefore, subject to disclosure.

(c) Communications - Referral to Committee

Any communication within the jurisdiction of a Committee shall first be placed on the Agenda for the appropriate Committee, unless the communication relates to a subject or report scheduled to be considered by Council.

This By-law shall take effect and come into force on the passing thereof.

By-law read a first and second time this 5th day of May, 2022.

By-law read a third time and passed this 5th day of May, 2022.



MAYOR



CLERK