

**HORNING'S MILLS COMMUNITY PARK BOARD**  
**Meeting Minutes – Tuesday, June 29, 2021**

The Horning's Mills Community Park Board held a meeting on the 29<sup>th</sup> day of June 2021 at 5:30 pm. Members present were Nanci Malek, Mayor Darren White, Councillor James McLean, and Jim Hill. Lynn Hodgson was present via telephone.

**CALL TO ORDER:**

Nanci Malek - Chair called the meeting to order at 5:28 pm.

**ELECTION OF CHAIRPERSON AND VICE-CHAIR:**

Councillor James McLean was nominated to assume the role of Chair.

Jim Hill was nominated to assume the role of Vice-Chair.

All members of the Horning's Mills Community Park Board were in agreeance and as such, Councillor McLean and Hill will hereby assume these postings at the next meeting.

**ADDITIONS/DELETIONS:**

None

**APPROVAL OF AGENDA:**

Approval of the Agenda was moved by Councillor McLean, seconded by Malek. Carried.

**DECLARATION OF PECUNIARY INTEREST OR CONFLICT OF INTEREST:**

None

**APPROVAL OF DRAFT MINUTES:**

The draft minutes of the previous meeting held on Wednesday, March 31, 2021, were reviewed and approved as circulated – moved by Malek, seconded by Mayor White. Carried.

**BUSINESS ARISING FROM MINUTES:**

None

**GENERAL BUSINESS:**

**Financials:**

The Horning's Mills Community Park financial balance sheet for 2021 to date was reviewed as circulated. The following added expenses were noted and discussed:

Demmans Excavating – levelling the playing field \$3,955.00

Richard Galbraith – rototill, spread, roll and grass seed ball field \$715.00

**2021 Plans:**

Plans for activities at the park for 2021 continue to be discussed.

**Diamond and Park Rentals:**

The rental fees for the use of the ball diamond were reviewed and discussed. The park rates for the Town of Shelburne and the Township of Mulmur as circulated by Malek were used as a comparison. Members of the Park Board agreed that the rental cost of the ball diamond would be \$10.00 plus HST per game, and if the lights were used, then \$25.00 plus HST. If a team requested the diamond for the season, a lump sum payment was also discussed.

**Portable Toilet:**

Members request that Melancthon Township re-install a portable toilet at the park for the season with signage "Use At Your Own Risk".

**Park Bleachers:**

It was decided that the Horning's Mills Community Park Board will proceed this year with the purchasing of new park bleachers. The bleachers will need to be ordered and the existing ones removed. The installation will involve securing the bleachers into concrete pads. The first level of the bleachers will be accessible for those with mobility issues, and the bleachers will be equipped with a standard 4-foot railing around. Malek provided the website to view the bleachers.

**Donations Re Mr. Doug Newell:**

In memory of Mr. Doug Newell, \$1,585.00 is being donated to the Horning's Mills Community Park. The Park Board is awaiting further instruction from the family as to their wishes concerning the specific use of the money and the placement of a memorial plaque in Mr. Newell's honour.

**NEW/OTHER BUSINESS/ADDITIONS:**

Board members are requesting a lock box at the park to house the key for the lights. This would avoid the user having to obtain the key from the township office.

The Park Board would like to request that an access gate be installed behind the bleachers with an accessible walkway.

Board members and volunteers would like to organize a walking path from the front gates located at the pavilion to the ball diamond. Currently there is no design drafted for the pathway, but Malek indicated that she would draft a preliminary design. It was mentioned that a call-out for volunteers to participate in the construction of the path would potentially be posted on social media. The installation of solar lights along the path was also raised as a prospective means by which to make the park more inviting.

Councillor McLean inquired into the possibility of constructing a flower garden at the park and getting the local Horticultural Societies involved in the project. Concern was raised that there is no access to running water. The Board will seek quotes on repairing the water pump with a sign specifying that the water is not safe for human consumption.

It was noted that some local residents are using the community park to conduct their own personal business. It was brought forth as to whether these individuals should seek permission prior to using the park and if a small fee should be charged. Mayor White suggested that a waiver be signed by these individuals for liability reasons.

The Park Board members plan to pursue a discussion with the Horning's Mills Community Hall Board members regarding a "September Harvest Dinner In The Park".

Hodgson mentioned that all the windows in the pavilion have been vandalized. Mayor White noted that he has asked Craig Micks to look into installing windows of a more durable material such as Plexiglass.

It was suggested that when the Melancthon Township crew is at the park doing grass maintenance that they also maintain the grounds, such as by picking up garbage, etc.

Weed control of the infield has been an ongoing issue. An application of screenings would be beneficial.

**CONFIRMATION MOTION:**

Read by Chair Malek. Carried.

**ADJOURNMENT AND DATE OF NEXT MEETING:**

The next meeting date will be announced once decided upon by Councillor and new Chair McLean. Meeting adjourned at 6:06 pm.