

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the day of 7th day of April, 2022 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Margaret Mercer (arrived at 9:35 a.m. and left the meeting at 11:50 a.m.), Councillor James McLean and Councillor Bill Neilson were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Declaration of Office – Councillor Bill Neilson

Councillor Neilson took his Declaration of Office for Council and Mayor White, Deputy Mayor Besley and Councillor McLean welcomed him to Council.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor McLean advised of the Easter Event at the Hall on Good Friday, April 15th – there will be a pancake bar and easter egg hunt for the children.

Additions

None.

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Besley that Council approve the Agenda as presented. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

There was discussion with Councillor Neilson during this time about conflict of interest as he raised this regarding the item 3 under Public Works, as he lives on the road. Mayor White explained “interest in common with the general electorate” regarding this situation.

Minutes

Moved by Besley, Seconded by McLean that Council approve the minutes of the March 17, 2022 Council meeting as circulated. Carried.

Moved by McLean, Seconded by Neilson that Council approve the minutes of the March 24, 2022 Special Council meeting as circulated. Carried.

Moved by Besley, Seconded by McLean that Council approve the minutes of the March 30, 2022 Special Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

1. Email from Dina Barazza

The questions from Ms. Barazza were referred to the Roads Sub-Committee for review and recommendation.

There was a question from a member of the public regarding Melancthon's vision moving forward, and another question regarding sending an email to Sylvia Jones, MPP about her not coming to Council and should constituents be sending her an email.

Public Works

Accounts

Craig Micks, Public Works Superintendent was in attendance and presented the public works accounts in the amount of \$98,407.26. Moved by Besley, Seconded by Neilson that Council receive the Public Works Accounts as presented. Carried.

Report from Donna Funston, Acting Roads Sub-Committee Secretary, Recommendations from March 21, 2022 Meeting

Deputy Mayor Besley spoke to the recommendation.

Moved by Besley, Seconded by McLean that Council accepts the recommendation from the Roads Sub-Committee and directs that an evaluation of traffic calming measures be implemented and to start conversations with Develotech to determine best locations of signs and rumble strips throughout the Township. And that the Police Services Board be asked to request traffic and collision data from the OPP. And that we begin researching costs for lawn signs. Carried.

Discussion on speed limit reduction for the 5th Line OS and 4th Line NE (direction from Roads Sub-Committee meeting held on March 21st, 2022)

Discussion ensued on this matter and the matter was referred back to the Roads Sub-Committee for further discussion about the process. There was also discussion about more Community Safety Zones in the Township and this will also be discussed at the Roads Sub-Committee.

Other

Craig advised that he is seeing a lot of complaints on Facebook, but assured Council they were out working on the roads and fixing them as best they can. This happens every spring with the frost coming out of the roads.

Planning

Applications to Permit

None.

Other

Nothing for this.

Strategic Plan

Nothing for this.

Climate Change Initiatives

Councillor Mercer spoke briefly about an AMO Energy Symposium that she and Councillor McLean attended on March 31st and April 1st, 2022.

Police Services Board

Nothing for this matter. There is a Section 10 Joint Police Services Board meeting scheduled for April 22, 2022.

Committee/Board Reports & Recommendations

Report from Donna Funston, Secretary Environmental Sustainability Committee, Recommendations from March 18, 2022 Meeting

Moved by Mercer, Seconded by Neilson that Council accepts the recommendation from the Environmental Sustainability Committee regarding the engagement of the Roads Department in a mapping process to identify where phragmites is located in Melancthon, and how to deal with the areas as mapping. The tracking has to be done consistently to be effective, as well as educating the residents. Discussion ensued on the motion and concerns raised about public works staff workload and tracking the phragmites. The matter was referred to the Roads Sub-Committee and the motion was tabled.

Correspondence

Board & Committee Minutes

1. CDRC – January 26, 2022
2. Mulmur-Melancthon Fire Board – February 1, 2022
3. Shelburne Public Library – February 15, 2022
4. GRCA General Membership – March 25, 2022
5. NVCA Board Meeting Highlights – March 2022

Moved by Besley, Seconded by Neilson that the Board and Committees correspondence items 1-5 be received as information. Carried.

Items for Information Purposes

1. Town of Mono Resolution regarding Federal Government Provide Greater Support Ukraine
2. Town of Wasaga Beach Resolution regarding County of Simcoe Regional Government Review Service Delivery Task Force– Fire Services
3. Email from Althea Alli regarding Dufferin County Multicultural Foundation
4. NDACT Media Release March 18, 2022
5. Port Colborne Resolution regarding Year of the Garden 2022
6. H.J Lyon Letter to Honourable Sylvia Jones regarding Use of Development Charge Reserve Funds
7. Letter from Ministry of Municipal Affairs and Housing regarding Amendments to Greenbelt Plan (2017)
8. NVCA Media Release – Spring Tonic Maple Syrup Festival
9. Town of Georgina Resolution regarding Goods Traced To Have Originated From Russia
10. Letter from Ministry of the Solicitor General regarding Compliance with EMCPA in 2021

11. City of Cambridge Resolution regarding Request to Impose a Moratorium On All New Gravel Applications, Including Expansions to Existing Licensed Sites
12. Letter from Ministry of Municipal Affairs and Housing, More Homes for Everyone Plan
13. Strada 2021 Annual Compliance Report – Strada Shelburne Pits 1-4

Moved by Mercer, Seconded by Neilson that Correspondence Items 1-13, for information purposes, be received as information, except items 1, 6, 11 and 13 for further discussion. Carried.

Item # 1 – Mayor White – will be asking County Council and the lower tier municipalities to take similar action to this motion. Councillor McLean spoke to Humanitarian efforts and Mayor White will also add this to the motion.

Items # 6 – Councillor Neilson would like to support this item of correspondence.

Moved by Neilson, Seconded by McLean that the Council of the Corporation of the Township of Melancthon supports the letter of Harvey Lyon and endorses it in its entirety. Carried.

Item # 13 – Councillor Neilson raised concerns that in the report there were several samples that exceeded the limits. Staff were directed to forward the Report to the Township’s Hydrogeologist for review and comments on this matter.

Item # 11 – Councillor Mercer would like to support this item of correspondence.

Moved by Mercer, Seconded by Neilson that the Council of the Corporation of the Township of Melancthon supports the motion of the City of Cambridge, in its entirety, requesting the Province of Ontario to impose a moratorium on all new gravel applications, including expansions to existing licensed sites. And further that this motion be sent to Premier Doug Ford; Sylvia Jones, MPP; all Municipalities in Dufferin County; NDACT; Gravel Watch Ontario; No Quarry Melancthon and AMO.”

Recorded Vote

- Mayor White – Yea
- Deputy Mayor Besley – Nay
- Councillor Mercer – Yea
- Councillor McLean – Nay
- Councillor Neilson – Yea

Carried.

Items for Council Action

1. NDCC Board of Management Motion from March 14, 2022 Meeting

This item moved to General Business and to be discussed along with the Report from Tracey Atkinson, CAO/Clerk/Planner and Heather Boston, Treasurer, Township of Mulmur regarding NDCC Board of Management

2. Letter from Town of Orangeville – Vehicle For Hire By-law

Council accepted the Staff recommendation that the Township of Melancthon do not participate in the Town of Orangeville’s Vehicle Hire By-law. Staff will let the Town know.

General Business

Accounts

Sarah Culshaw presented the accounts in the amount of \$172,071.23. Moved by Besley, Seconded by Neilson that Council receive the General Accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

By-law to Authorize an Agreement Between Township of Melancthon and The Town of Orangeville for By-law Enforcement Services

Moved by McLean, Seconded by Besley that leave be given to introduce a By-law to authorize an Agreement between the Township of Melancthon and the Town of Orangeville for By-law Enforcement Services and it be hereby read a first and second time and numbered 18-2022. Carried.

By-law to Adopt The Estimates of All Sums Required During The Year and To Strike The Rates of Taxation

Moved by Besley, Seconded by Neilson that leave be given to introduce a By-law to adopt all sums required during the year and to strike the rates of taxation and to further provide for penalty and interest in default of payment thereof for the year 2022 and it be hereby read a first and second time and numbered 19-2022. Carried.

New/Other Business/Additions

Report from Denise Holmes, CAO/Clerk – Municipal Election – Use of Corporate Resources Policy

Moved by Neilson, Seconded by Besley that Council approve the Use of Corporate Resources for Municipal Elections Policy, as presented. Carried.

Report from Tracey Atkinson, CAO/Clerk/Planner and Heather Boston, Treasurer, Township of Mulmur regarding NDCC Board of Management

Discussion ensued on the Report and it was decided to defer the matter until after the NDCC/Joint Council meeting being held on April 13, 2022.

Action Item # 1 - Moved by Mercer, Seconded by Neilson that Council concur with the recommendation from the NDCC Board of Management and that the play structure, cenotaph repairs and maintenance be approved and paid for by Mulmur Township. And further, that the NDCC 2022 Budget be adjusted to reflect these changes. Carried.

Unfinished Business

Memorandum from Denise Holmes, CAO/Clerk - Amendment To Township Social Media Policy

Moved by McLean, Seconded by Neilson that Council approve the amended Township Social Media Policy as presented. Carried.

Memorandum from Denise Holmes, CAO/Clerk - Draft Horning's Mills Community Hall Rental Agreement

Council accepted the Staff recommendation to forward the comments from the Township's Solicitor and Insurance Company to the Horning's Mills Hall Board Chair, in order for the changes to be made to the Horning's Mills Community Hall Rental Agreement.

Covid Policies and Procedures – Vaccination Policy and In-person Council meetings (Hybrid)

This item was deferred as Staff are still working on the Vaccination policy and working on setting up a meeting with County IT staff regarding the hybrid Council meetings.

Amendment to Township Procedural By-law

This item was deferred as Staff just received the comments from the Township's Solicitor yesterday, and have not had a chance to review them.

Full Scale Review for NDCC Agreement

This item was deferred as Staff are waiting on comments from the Township's Solicitor (as per the direction from the March 17, 2022 Council meeting).

NDCC Final 2022 Budget

This item was deferred as an amended budget is forthcoming with removal of play structure, cenotaph repairs and maintenance. (As per the motion passed above – Action # 1)

CDRC Capital Costs – Number of Melancthon Users using the facility

Staff advised that the following information was received from the Facility and Administration Manager is as follows:

The following is 2021 information for Melancthon users in CDRC Programs:

Day Camp (Summer, PA Day, Winter Break): 68/509 Registrations =13.36%

Swimming Programs: 49/495 Registrations = 9.90%

Home Alone/Babysitting: 10/35 Registration =28%

All program registrations were low in 2021 due to COVID restrictions.

Township Diversity Policy

Item deferred.

Retaining the services of a Planner/Planning Consultant for Land Use Planning Applications

Staff updated Council about a meeting with a Planner and CAO of a municipality in Dufferin, but found out this morning that they are not able to help us out with Planning. Council directed the CAO to contact WSP directly to see if they have capacity to take on the Township's land use planning applications in the short term. Council will look at putting out an RFP later in the fall once a new Council is in place.

Replacement Board/Committee Council Member for the following Boards/Committee: Southgate Recreation Advisory Committee, Upper Grand Watershed Committee, Shelburne and District Fire Department, Roads Sub-Committee, Road Safety Task Force

Discussion ensued on this item and due to the length of time left in the term of Council, Council appointed Councillor Neilson to all of the Boards, including the Horning's Mills Community Hall (as it had been left off the list). Staff will prepare the necessary amending By-laws for the next meeting.

NDCC Board of Management Vacancy – Appointment of New Member

12:55 p.m. - Moved by Besley, Seconded by Neilson that Council move into a Closed Session meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual, including municipal or local board employees – Application for the NDCC Board of Management Vacancy. Carried.

1:05 p.m. - Moved by Besley, Seconded by Neilson that we rise from Closed Session with report. Carried.

Moved by Besley, Seconded by Neilson that Council appoint Darcy Timmins to the North Dufferin Community Centre Board of Management for the remainder of the term of Council. Carried.

Staff were directed to re-advertise for the current vacancy on the Board and put the matter back on the Agenda for April 21, 2022.

Delegations

The following Delegations took place during the Council meeting.

9:30 a.m. - Debbie Fawcett and Janet Burke from the Horning's Mills Women's Institute attended Council (at Council's invitation) and gave a very informative presentation on the Federated Women's Institute of Ontario. Mrs. Fawcett spoke on the history, membership, education and advocacy of the Women's Institute, as well as the Institute's 125th Anniversary. Mayor White, on behalf of Council, presented a wooden plaque to Mrs. Fawcett, congratulating the Federated Women's Institute on its 125th Anniversary.

9:45 a.m. - Althea Alli, Dufferin County Multicultural Foundation attended Council and gave a presentation on the history of the Multi-cultural Foundation which was started in 2017. She advised of the events coming up and requested that Melancthon Township become a registered member of the Foundation and that the Township participate in the flag raising ceremony on June 27, 2022.

Moved by White, Seconded by Neilson that the Council of the Township of Melancthon make a donation of \$250.00 to the Dufferin County Multicultural Foundation and to raise the Flag on June 27, 2022. Carried.

10:00 a.m. – Committee of Adjustment – Moved by McLean, Seconded by Neilson that we adjourn Council to move into the Special Committee of Adjustment meeting and reconvene as Council. Carried. 10:10 a.m. – Council reconvened.

11:00 a.m. – Jane Parnell, Ministry of Municipal Affairs and Housing and Guy Giorno, Township Integrity Commissioner attended Council (at Council's invitation) to give presentations to Council. Ms. Parnell spoke on the topics in the Municipal Councillor's Guide, which include the role of Council, role of Staff, Conflict of Interest and Accountability and Transparency and Mr. Giorno spoke on Code of Conduct and Conflict of Interest. Both presentations have been posted to the Township's website under Agendas and Minutes for today's meeting.

Third Reading of By-laws

Moved by McLean, Seconded by Neilson that By-laws 18-2022 and 19-2022 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

Moved by Besley, that the municipality of Melancthon recognize the month of June as LGBTQ2 Pride month and purchase a flag to be raised at the township building for the month of June. It was noted that Deputy Mayor Besley will be absent for the next meeting.

Moved by White, that Council for the Township of Melancthon engage an HR consultant or other appropriate firm to conduct an assessment into potential instances of workplace bullying and harassment between a Member or Members of Council and Staff, and that any assessment be conducted with reference to the statutory obligations of Council under the Occupational Health and Safety Act and that a Report be brought back to Council.

Confirmation By-law

Moved by Neilson, Seconded by McLean that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its special meeting held on April 7, 2022 and it be given the required number of readings and numbered 20-2022. Carried.

Adjournment and Date of Next Meeting

Moved by Besley, Seconded by McLean that we adjourn Council at 1:11 p.m. to meet again on Thursday, April 21, 2022 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK