



**THE CORPORATION OF THE TOWNSHIP OF  
MELANCTHON PERMIT FOR ROAD  
OCCUPANCY**

**CONSTRUCTION**

Date \_\_\_\_\_

Applicant \_\_\_\_\_  
(Name – Please print)

Hereby make application to occupy.

Road \_\_\_\_\_ Between \_\_\_\_\_

And \_\_\_\_\_

**Purpose:** \_\_\_\_\_

It is requested that the road as aforesaid be occupied on the

Start: \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_\_

End: \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_\_ Times: \_\_\_\_\_

If closure, traffic will be detoured via \_\_\_\_\_

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**CONSTRUCTION:**

Upon obtaining such permit and before commencing the work, the applicant shall provide, and during the course of the work shall maintain the following:

- (a) All staff ALWAYS wear safety equipment including hard hats, reflective vests, and safety boots while on the municipal road allowance.
- (b) The Township of Melancthon does not permit full closure of any municipal road without approval from the Public Works Superintendent.
- (c) All damage disruption or removal of existing works such as curb, sidewalk etc. related to the work activity shall be reinstated by the applicant current to the

satisfaction of the Municipality. All road repairs will be the financial responsibility of the Applicant.

- (d) No asphalt surfaces shall be cut. Crossings being bored must be augured. The use of a pneumatic torpedo is not permitted.
- (e) Traffic plan must be executed in accordance with Book 7 of the Ontario Traffic Manual.
- (f) Disturbed areas shall be graded to direct drainage away from municipal road. The ditches, shoulders and travelled road surface, must be restored to its original condition.
- (g) The Township of Melancthon requires all equipment and staff to be off the Municipal Road allowance by 4 p.m. on weekdays prior to a weekend or long weekend.

The undersigned assumes full responsibility for public and employee safety at and around the site and will keep in effect liability insurance to a minimum value of \$5,000,000.00 against loss or damage resulting from an act or omission on the part of the applicant. The undersigned will also comply with all Acts, Regulations, and By-laws which may apply to any work done on the site and obtain all necessary approvals for the above noted works which may include: Local utilities, Ministry of Natural Resources, local Conservation Authorities, and/or any applicable legislation. **Proof of insurance must accompany this application.**

_____ SIGNATURE OF APPLICANT	_____ PHONE
_____ E-MAIL	_____ FAX
_____ ADDRESS	_____ POSTAL CODE
_____ SIGNATURE OF PUBLIC WORKS SUPERINTENDENT	_____ DATE

**EXTENSIONS**

Where time extension is required, the holder of this permit shall apply for such extension at least 24 hours in advance of stated date or re-opening. Time extensions must be authorized by the Public Works Superintendent or his authorized representative before taking effect. Failure to comply will render this permit void.

**PERMIT FEE \$500.00    PAYMENT BY: CHEQUE [ ] CASH [ ] DEBIT [ ]**



# THE CORPORATION OF THE TOWNSHIP OF MELANCTHON PERMIT FOR ROAD OCCUPANCY

## COMMERCIAL/EVENT

### **COMMERCIAL / EVENT:**

Upon obtaining such permit and before the event, the applicant shall provide, and during the event shall maintain the following:

- (a) The Township of Melancthon does not permit full closure of any municipal road without approval from the Public Works Superintendent.
- (b) All damage caused by any event activity shall be reinstated by the applicant current to the satisfaction of the Municipality. All road repairs will be the financial responsibility of the Applicant.
- (c) Traffic plan (traffic control persons) must be executed in accordance with Book 7 of the Ontario Traffic Manual.
- (d) The Township of Melancthon requires schedule of times and events for duration of the road occupation.

The undersigned assumes full responsibility for public and employee safety at and around the site and will keep in effect liability insurance to a minimum value of \$5,000,000.00 against loss or damage resulting from an act or omission on the part of the applicant. The undersigned will also comply with all Acts, Regulations, and By-laws which may apply to any work done on the site and obtain all necessary approvals for the above noted works which may include: Local utilities, Ministry of Natural Resources, local Conservation Authorities, and/or any applicable legislation. **Proof of insurance must accompany this application.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
E-MAIL

\_\_\_\_\_  
FAX

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
POSTAL CODE

\_\_\_\_\_  
SIGNATURE OF PUBLIC WORKS SUPERINTENDENT

\_\_\_\_\_  
DATE

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