

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 17th day of February, 2022 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Margaret Mercer and Councillor James McLean were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Mercer announced that Heritage Week is next week February 21-27, 2022 and there will be a Road Safety Task Force report ready for the next meeting.

Additions

CAO/Clerk - Councillor Hannon's resignation of February 15, 2022
Deputy Mayor Besley – Update on MMAH Communications
Councillor McLean – Update on Planner (on Agenda under Item 16.2.4)

Deletions

None.

Approval of the Agenda

Moved by Besley, Seconded by McLean that Council approve the Agenda as amended.
Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Councillor Mercer declared a pecuniary interest on the following items:

- Item 9 – 1, 2, 3, 4 – Public Question Period, for the reason that: subject of litigation between myself, Township of Melancthon and Mayor Darren White
- Item 11.2.1 – Email Chain, for the reason that: subject of litigation between myself, Township of Melancthon and Mayor Darren White
- Item 13.1 – Letter from Alan Blundell, for the reason that: subject of litigation between myself, Township of Melancthon and Mayor Darren White
- Item 16.3. – 1, 2, 3 Unfinished Business, emails, emails, Facebook posts, for the reason that: subject of litigation between myself, Township of Melancthon and Mayor Darren White

Minutes

Moved by Besley, Seconded by McLean that Council approve the minutes of the Special Council meeting held on February 1, 2022 as circulated. Carried.

Moved by McLean, Seconded by Besley that Council approve the minutes of the Council meeting held on February 3, 2022 as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

Mayor White made a Statement regarding a Notice of Libel that he was served with on February 17, 2022 from Councillor Mercer.

Public Question Period

Councillor Mercer declared a pecuniary interest on the next items and she was placed in the waiting room.

1. Email from Jeanne Dawson
2. Email from Karren Wallace
3. Email from Bill Neilson
4. Email from Karren Wallace – Second Email

Mayor White allowed the authors of the submissions to speak to them, which they all did, and then they were accepted as information.

Councillor Mercer was put back into the meeting.

Mayor White asked for questions from those in attendance. A question was asked about the third draft of the budget and requesting a status update of the Township's reserves. A question was asked about how many emails Councillor Mercer had sent to residents/ratepayers threatening libel.

Public Works

Email from Glen Regier, UGDSB Superintendent of Finance, regarding Bretton Estates Bussing

The email was discussed. It was noted that there were more safety concerns regarding the entrance due to a car passing the bus while the students were loading and this was reported to the OPP. Councillor McLean spoke to a similar situation in the Town of Mono and has been in touch with Staff there about it. Discussion ensued about a replacement member of Council to sit in on the meetings regarding this matter, due to Councillor Hannon's resignation and Mayor White was selected. Deputy Mayor Besley advised of the Halton Student Transportation Operating Policy which Gord Feniak brought to the Roads Sub-Committee's attention on February 11, 2022.

Melancthon and Southgate Boundary Agreement – Comments from Intact Insurance

Staff were directed to forward the comments to the Township of Southgate for inclusion into the draft Agreement.

Report from Kaitlin Chessell, Secretary Roads Sub-Committee, Recommendations from February 11, 2022 Meeting

With regards to Recommendation – 8.2 – this will be further discussed during budget deliberations.

With regards to Recommendation – 8.4 – Staff were directed to supply residents with a replacement mailbox (value \$25) when theirs is hit by the snowplow.

Other

Nothing for this.

Planning

Chris Jones, Township Planning Consultant was in attendance.

Other

Nothing for this item.

Unfinished Business

Councillor Mercer declared a pecuniary interest on the next items and she was placed in the waiting room.

Email Chain regarding resignation of Planner Services – (Mayor White)

There was brief discussion on this item. Moved by Besley, Seconded by McLean that this item be received as information. Carried.

Councillor Mercer was brought back into the meeting.

Tripp/Serbin Invoices for Zoning Amendment

Councillor Mercer asked that this item be deferred so that she could contact Mr. Tripp and Ms. Serbin about this being discussed in open session. The item was then deferred to a future meeting.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Councillor Mercer declared a pecuniary interest on the next item and she was placed in the waiting room.

Letter from Alan Blundell, Police Services Board Chair regarding Road Safety Taskforce Comments

Alan Blundell, Chair of the Police Services Board was in attendance and spoke to his letter. Discussion then ensued about the letter and the comments that were made during Task Force Meetings held on November 23 and November 30, 2021 and regarding the recordings of the meetings that have since been deleted. Moved by McLean, Seconded by Besley that we receive this item as information. Carried.

Councillor Mercer was brought back into the meeting.

Mayor White provided Council with an update on the Police Services Board meeting held on February 8, 2022.

County Council Update

Mayor White updated Council regarding the meeting on February 10, 2022 and the various items discussed.

Correspondence

Board & Committee Minutes

1. Shelburne & District Fire Board – January 4, 2022
2. NVCA January 2022 Board Meeting Highlights

Moved by Mercer, Seconded by Besley that Council receive the Board and Committee Minutes Correspondence Items 1 & 2, as information. Carried.

Items for Information Purposes

1. Council Statement of Remuneration and Expenses Paid for 2021
2. NVCA Board Member Per Diem and Expenses
3. Grey Highlands Notice of Public Meeting to Regulate Cannabis Facilities
4. Letter from Ministry of Municipal Affairs and Housing – Steps to Cautiously and Gradually Ease Public Health Measures
5. Motion from Township of Mulmur regarding NDCC Minutes and Information Regarding the Smoke Shack Proposal
6. 2021 Census Data Prepared by Cody Joudry, Director, Development and Tourism, County of Dufferin

Moved by Mercer, Seconded by Besley that Council receive Correspondence Items 1-6, for information purposes, as information with Item 1 being pulled for further discussion. Carried. Councillor Mercer spoke to Item 1 regarding the remuneration increase.

Items for Council Action

- 1. Email from Steve Murphy, Manager-Preparedness, 911 & Corporate Projects regarding Multi-Year Accessibility Plan**

Staff were directed to amend the Multi-Year Accessibility Plan specific to Melancthon Township Accessibility plans and submit to Steve Murphy by the end of February.

- 2. Dundalk Fall Fair Sponsorship**

Moved by McLean, Seconded by Besley that Council contribute the amount of \$750.00 to the Dundalk Agricultural Society for the September 9-11, 2022 Dundalk Fall Fair subject to the Fair proceeding on these dates. Carried.

- 3. Wish List from the Horning’s Mills Hall Board**

Discussion ensued on the wish list but no decision was made at this time. There is a lot of work to be done at the Hall. Discussion then ensued about the Trillium Grant and that information will be in the next agenda package.

- 4. Bluewater Geoscience Consultants Proposal to Provide 2022 Semi-Annual Groundwater Monitoring and Sampling**

Moved by Besley, Seconded by McLean that Council accept the quote from Bluewater Geoscience Consultants Inc. in the amount of \$15,560.00 + HST to conduct the 2022 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site. Carried.

General Business - New/Other Business/Additions

Township of Melancthon Proclamation – February 14-20, 2022 as Non-Profit Sector Appreciation Week

Mayor White, on behalf of Council, proclaimed February 14-20, 2022 as Non-Profit Sector Appreciation Week in the Township of Melancthon.

Township of Melancthon Proclamation – February 22, 2022 as Human Trafficking Awareness Day

Mayor White, on behalf of Council, proclaimed February 22, 2022 as Human Trafficking Awareness Day in the Township of Melancthon.

Full Scale Review of Melancthon's Participation in the North Dufferin Community Centre Agreement (as per motion passed on January 13, 2022)

The motion from the Township of Mulmur regarding the NDCC and passed on February 2, 2022, as well as the NDCC Report from Tracey Atkinson, CAO/Clerk were reviewed. Council directed that the review of the Agreement will take place at the next meeting and suggested that Council bring their thoughts and concerns regarding the Agreement for that meeting.

Retaining the services of a Planner/Planning Consultant

Discussion ensued and the CAO/Clerk will reach out to other municipalities in Dufferin County to discuss the possibility of sharing a Planner. Mayor White will speak to the County about using its Planner for building permit approvals and report back.

Discussion regarding a Joint Mulmur and Melancthon Council meeting, with an invitation to the NDCC Board of Management, to hear a presentation from D + H Architects Inc. regarding the Feasibility Report and Arena Assessment 2022

Discussion ensued and Council was agreeable to participate in a Joint Meeting with Mulmur Council and inviting the NDCC Board of Management to hear the Presentation. Staff will consult with Mulmur Staff on this matter.

Addition to the Agenda: Councillor Wayne Hannon Resignation – February 15, 2022

Moved by McLean, Seconded by Besley that Whereas on February 15, 2022 the CAO/Clerk of the Township of Melancthon received written notification from Councillor Wayne Hannon of his resignation from Council, effective immediately; And Whereas, Council accepts Mr. Hannon's resignation and thanks him for his service and dedication to the Township of Melancthon and to the many Boards and Committees he has served on; Now therefore be it resolved that in accordance with Section 262 of the Municipal Act, Council of the Township of Melancthon does hereby declare the Office of Councillor to be vacant. Carried.

Discussion ensued regarding filling the vacancy and the suggested timelines. The Clerk will advertise for the vacant position to be filled by appointment. Council would like to have the new Councillor sworn in at the April 7, 2022 Council meeting.

Addition – MMAH Discussions Update

The CAO/Clerk advised that she has been in discussions with MMAH and the Township's MMAH Representative has reached out to other staff there to see if there are other municipalities dealing with similar issues and she will get back to the Township Staff with that information. The Ministry Representative advised that she could attend Council to give the members some refresher training and also suggested that the Township's Integrity Commissioner speak to Council. Discussion ensued and Council would like both the Ministry and the Integrity Commissioner to come speak with Council and it was suggested that this be done once the new Councillor has been sworn in.

Unfinished Business

Councillor Mercer declared a pecuniary interest on the next three items and she was placed in the waiting room.

1. Emails regarding NDACT Meeting held on January 15, 2022 – (Councillor Mercer, Councillor Hannon & Mayor White)

Moved by McLean, Seconded by Besley that this item be received as information.
Carried.

2. Email from Karren Wallace regarding NDACT Meeting

Moved by Besley, Seconded by McLean that this item be received as information.
Carried.

3. Facebook Posts Regarding On Farm Diversified Uses By-law Meeting – (Councillor Mercer)

Moved by McLean, Seconded by Besley that we receive this item as information.
Carried.

Councillor Mercer was brought back into the meeting.

4. Proposal for Wood Smoke Shack at NDCC

Staff were directed to advise the NDCC that Council has no objection to the Wood Smoke Shack Proposal by Scot Robinson.

5. Development Charge Information Pamphlet with 2022 Indexing

Moved by Mercer, Seconded by Besley that Council receive the Development Charge Information Pamphlet for 2022 as information and that Staff be directed to post the Pamphlet on the website. Carried.

6. CDRC Capital Costs - Number of Melancthon Users using the Facility

Staff advised that they have not received any information on this matter and it was further deferred.

7. Draft Budget 2022 – Capital and Operating

Discussion ensued and Sarah Culshaw, Treasurer reviewed her Report and Budget with Council. Council would like at least one more percent shaved off the budget and suggested some areas that could be cut. There was also discussion on the paving of the 4th Line NE and Sarah will look into financing this road expenditure and bring the draft budget back to the next meeting.

8. Township Diversity Policy

Item Deferred.

Delegations

No Delegations scheduled for this meeting.

During the meeting, Council adjourned at 6:00 p.m. to move into Committee of Adjustment and reconvened Council at 6:50 p.m.

Closed Session

8:55 p.m. - Moved by McLean, Seconded by Mercer that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: Litigation or potential litigation, including matters before administrative tribunal affecting the local board – Automobile Accident Notice of Action and the receiving of advice that is subject to Solicitor/Client privilege, including

communications necessary for that purpose – Legal opinion regarding the recording of Council meetings. Carried.

9:13 p.m. - Moved by Besley, Seconded by McLean that Council rise from Closed Session with Report. Carried. The Report being the directives given in the Closed Session meeting to Staff.

Third Reading of By-laws

No By-laws for this meeting.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Mercer, Seconded by McLean that leave be given to introduce a By-law to confirm the proceedings of The Council of the Corporation of the Township of Melancthon at its meeting held on February 17, 2022 and it be given the required number of readings and numbered 8-2022. Carried.

Adjournment and Date of Next Meeting

Moved by Mercer, Seconded by Besley that Council adjourn this meeting at 9:14 p.m. to meet again on Thursday, March 3, 2022 at 9:00 a.m. or at the call of the Mayor. Carried.

MAYOR

CLERK