

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 3<sup>rd</sup> day of February, 2022 at 9:00 a.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon, and Councillor James McLean were present. Councillor Margaret Mercer was absent with prior notice given. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order. It was noted that Councillor Mercer was sending regrets today due to a work commitment and that Craig Micks, Public Works Superintendent was not able to attend the meeting due to the significant snowfall last evening.

### **Land Acknowledgement Statement**

Mayor White shared the Land Acknowledgement Statement.

### **Announcements**

None.

### **Additions**

Councillor McLean – Bretton Estate School Bus Update

### **Deletions**

None.

### **Approval of the Agenda**

Moved by Besley, Seconded by McLean that Council approve the Agenda as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Deputy Mayor Besley declared a pecuniary interest on Public Question Period and Possible Public Meeting regarding On Farm Diversified Use discussion for the reason that: on the advice of my lawyer to provide absolute transparency as a Member of the Public has a perception I have a Conflict of Interest because I am a Real Estate Agent.

### **Minutes**

Moved by Besley, Seconded by McLean that Council approve the minutes of the January 13, 2022 Council meeting as circulated. Carried.

Moved by Hannon, Seconded by Besley that Council approve the minutes of the January 14, 2022 Pre- Consultation Meeting regarding Bretton Estates as circulated. Carried.

Moved by McLean, Seconded by Besley that Council approve the minutes of the January 18, 2022 Special Council Meeting as circulated. Carried.

Moved by McLean, Seconded by Besley that Council approve the minutes of the January 25, 2022 Special Council Meeting as circulated. Mayor White provided a statement with his thoughts regarding the January 25, 2022 Statutory Public Meeting. Deputy Mayor Besley was put in the waiting room for the statement and then brought back into the meeting when Mayor White was finished. The motion was then carried.

## **Business Arising from Minutes**

None.

## **Point of Privilege or Personal Privilege**

None.

## **Public Question Period**

1. Letter from Jennifer Luxton
2. Letter from Kristine Pedicone
3. Letter from Karren Wallace
4. Letter from Jennifer Luxton – Second letter
5. Letter from Bev Robinson
6. Letter from David Thwaites
7. Letter from Douglas Read
8. Letter from Harve Lyon
9. Letter from David Thwaites – Second Letter

Moved by McLean, Seconded by Besley that Council acknowledge that the letters have been read and Council accept them as correspondence. Carried.

## **Questions/Comments from those in attendance at the Council meeting**

Karren Wallace spoke to her email in the Agenda package (#3 - Public Question Period). Bill Neilson spoke to a letter that he prepared which will be in the next Agenda package, as it was received too late for this package and Harve Lyon offered comments regarding the complaint registry item that is on today's Agenda.

## **Public Works**

### **Accounts**

The accounts were presented in the amount of \$52,239.54. Moved by McLean, Seconded by Besley that Council receive the Public Works Accounts as presented. Carried.

## **Other**

### **Adoption of the Township of Melancthon 2021-2022 Winter Plan as recommended by the Roads Sub-Committee (January 13, 2022 meeting)**

Moved by Besley, Seconded by McLean that Council adopt the Township of Melancthon 2021-2022 Winter Plan as presented at the meeting on January 13, 2022. Carried.

### **Council request at January 13, 2022 Council meeting for Staff to send OPP Emails regarding the Bretton Estates Subdivision School Bus Pick-up to Sylvia Jones, MPP (Mayor White)**

Discussion ensued and it was suggested that any emails received from the OPP be sent to the Melancthon Township Police Services Board and Council, instead of Sylvia Jones, MPP.

## **Addition to the Agenda – Councillor McLean**

At this time, Councillor McLean provided his update (Addition to the Agenda) and updated Council on the meeting held on January 14<sup>th</sup> with the School Board Officials and Township Representatives. He advised that the School Board had sent a school

bus into the subdivision to do a test drive in the cul-de-sac and the School Board Officials advised of promising results. The School Board will be working on next steps.

## **Planning**

Chris Jones, Township Planning Consultant was in attendance.

## **Applications to Permit**

There were no applications for this meeting.

## **Resignation of Service Retainer from Chris Jones, Township Planner**

Mayor White offered apologies to Mr. Jones regarding the Statutory Public Meeting on January 25, 2022 and spoke on his professional planning advice that he has provided to the Township. Chris Jones also spoke to his resignation.

Moved by White, Seconded by McLean that Council accept the resignation of Chris Jones, Township Planner, and thank him for his many years of outstanding professional planning services to the Township and its residents. Carried.

## **Email Chain regarding resignation of Planner Services – (Mayor White)**

Deferred to the next meeting as Councillor Mercer was absent from the meeting.

## **Report from Chris Jones, MCIP, RPP – Regarding Duivenvoorden Haulage Ltd. OP and Zoning Amendment**

Chris Jones reviewed his Report with Council. Discussion ensued with various questions and comments from Council. James Hunter, the Applicant's Planner was also in attendance and spoke to the application.

Moved by Besley, Seconded by White that Council directs that the Application for Official Plan and Zoning By-law Amendment submitted by Duivenvoorden Haulage Ltd. be received, together with this report, and be declared complete. And further that the Township of Melancthon coordinate the completion of peer reviews of the technical reports and site plans submitted with the application. Carried.

## **Tripp/Serbin Invoices for Zoning Amendment**

Deferred to the next meeting as Councillor Mercer was absent from the meeting.

## **Other**

Nothing for this.

## **Strategic Plan**

Nothing for this.

## **Climate Change Initiatives**

Nothing for this.

## **Police Services Board**

The next meeting is February 8, 2022 at 9:00 a.m.

## **Committee/Board Reports & Recommendations**

The following verbal reports were given:

Deputy Mayor Besley – Mulmur Melancthon Fire Department – February 1, 2022.  
Councillor Hannon – Shelburne and District Fire Department – February 1, 2022  
Mayor White – Centre Dufferin District Recreation Complex – January 26, 2022

## **Correspondence**

### **Board & Committee Minutes**

1. CDRC – October 27, 2021
2. Shelburne Public Library – December 21, 2021
3. GRCA General Membership – January 28, 2022
4. Mulmur-Melancthon Fire Board – November 16, 2021

Moved by Besley, Seconded by McLean that Council receive the Board and Committee Minutes correspondence – Items 1-4, as information. Carried.

### **Items for Information Purposes**

1. Resolution from Town of Grand Valley regarding Postponement of the Province-Wide Assessment Update
2. Grey County Notice of Public Meeting Official Plan Amendment #11
3. Email from Ministry of Northern Development, Mines, Natural Resources and Forestry regarding Proposed Regulatory Changes Under the Aggregate Resources Act
4. Correction Notice – Advocacy Update: Joint and Several Liability Reform
5. Motion from Town of Plympton-Wyoming in Support of City of Kitchener's Resolution to Review the Ontario Fire Code Retrofit Section 9.5
6. Year To Date Building Permit Summary Report 2021 from County of Dufferin, Development and Tourism
7. RJ Burnside Drainage Superintendent Services – October 1, 2021 – December 31, 2021
8. Court Security and Prisoner Transportation Transfer Payment Program Report
9. Resolution from Town of Grand Valley in Support of the Multi-Municipal Turbine Working Group
10. NDACT Release regarding a Public Meeting held on January 15, 2022
11. Resolution from Township of Adjala-Tosorontio Regarding Funding Support for Infrastructure Projects
12. Regulatory and Policy Proposals under the Conservation Authorities Act – Ministry of the Environment, Conservation and Parks
13. Email from Minister of Municipal Affairs and Housing regarding Intake 3 Municipal Modernization Program
14. Email from OMAFRA regarding Wildlife Claims
15. Regional Electric Vehicle Charging Station Study
16. Letter from Township of East Garafraxa regarding Community Development and Tourism Committee – Draft Land Needs Analysis Report
17. GRCA – Staff Report, Draft Inventory of Programs and Services
18. NVCA Media Release – 2022 NVCA Board of Directors

Moved by McLean, Seconded by Besley that Council receive Correspondence Items 1-18, for information purposes, as information with the exception of # 11. Carried.

# 11- Moved by McLean, Seconded by Besley that the Council of the Township of Melancthon support the resolution from the Township of Adjala-Tosorontio for the Federal and Provincial Government to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements and that this motion be forwarded to the Premier of Ontario, Provincial Minister of Finance,

Federal Finance Minister, Sylvia Jones, MPP Dufferin-Caledon, AMO and all Dufferin County municipalities. Carried.

### **Items for Council Action**

1. Proposal for Wood Smoke Shack at the NDCC

This item deferred pending a review of the NDCC Agreement, which will take place at the next meeting.

2. GRCA Notification of Budget 2022

Moved by Besley, Seconded by Hannon that Council accept and approve the GRCA 2022 Budget and direct Staff to incorporate the levy of \$20,387.00 in the 2022 Draft Budget. Carried.

3. Swift Eh!tel – Extensions on Permit Request

Staff were directed to advise Eh!Tel that the Township has no concerns with an extension of its approval for the installation of Fibre for the SWIFT Home Build project for 3<sup>rd</sup> Line, Rutledge Heights, Prentis Court, Ashlea Lane, Main Street Horning's Mills, Oldfield Court, Fieldway Court, George Street, High Street, River Road and 477161 – 477181 3<sup>rd</sup> Line and 12 Ashlea Lane

4. Proclamation for Human Trafficking Awareness Day

Staff were directed to prepare a Proclamation for the February 17, 2022 Council meeting.

5. Proclamation for Non-Profit Sector Appreciation Week

Staff were directed to prepare a Proclamation for the February 17, 2022 Council meeting.

6. New Dundalk Fire Truck Logos

Chief Malynyk, Southgate Fire Chief was in attendance and spoke to the request. Council were appreciative of Southgate Township's thoughtful gesture and recognition and had no issues with Melancthon's logo going on the new Fire Truck.

7. Report from G. Edward Oldfield regarding Boundary Road Agreement

Staff were directed to forward the comments from G. Edward Oldfield, Township Solicitor to the Township of Southgate regarding the Boundary Road Agreement.

### **General Business**

#### **Accounts**

Sarah Culshaw, Treasurer presented the accounts in the amount of \$104,320.99. Moved by McLean, Seconded by Besley that Council receive the General Accounts as presented by the Treasurer. Carried.

#### **New/Other Business/Additions**

#### **Emails regarding NDACT Meeting held on January 15, 2022 – (Councillor Mercer, Councillor Hannon & Mayor White)**

This item was deferred to the next meeting as Councillor Mercer was absent.

### **Email from Karren Wallace regarding NDACT Meeting**

This item was deferred to the next meeting as Councillor Mercer was absent.

### **Facebook Posts Regarding On Farm Diversified Uses By-law Meeting – (Councillor Mercer)**

This item was deferred to the next meeting as Councillor Mercer was absent.

### **Development Charge Information Pamphlet with 2022 Indexing**

Moved by Besley, Seconded by McLean that Council receive the Development Charge Information Pamphlet as presented with the 2022 Indexing. There were questions raised on the indexing and that Sarah will provide some information to Council on how the information was arrived at. The motion was then tabled to the next meeting.

### **Councillor Hannon – Notice of Motion from January 13, 2022 Council Meeting – that the Corporation of the Township of Melancthon review all Municipal Boards and Committees to streamline and look for any efficiencies**

Moved by Hannon, Seconded by Besley that the Corporation of the Township of Melancthon review all Municipal Boards and Committees to streamline and look for any efficiencies. Discussion ensued and Councillor Hannon spoke to his motion. The purpose of the review will be to look at the various Boards (internal), if they have a Terms of Reference, look for efficiencies, see if some can be consolidated, etc. This will be done in Committee of the Whole so that all of Council can contribute to the discussion. The motion was then carried.

### **Strada & NDACT – Consultations regarding the Proposed Strada Quarry – Questions (Councillor Hannon)**

Discussion ensued on this matter and Councillor Hannon advised that some people are under the impression that the Township is involved with this, but the Township doesn't have an application yet and he would like it to be clear that these consultations are between NDACT and Strada.

### **Inter-Municipal Working Group regarding the dissolution of the CDRC and Shelburne Fire Board – Questions of Council for first meeting and Legal Representation recommendations**

No action taken. There hasn't been a meeting yet. Item deferred.

### **New/Other Business/Additions**

#### **Unfinished Business**

### **Councillor Hannon Motion regarding Multi-Municipal Turbine Working Group**

Moved by Hannon, Seconded by White that Council support the Multi-Municipal Turbine Working Group in their request for ongoing monitoring of operation of wind turbines with public reporting of the results of inspections and remedial actions ordered to address faults identified; And further that Council directs Staff to provide a copy of this resolution to Premier Doug Ford; Sylvia Jones, MPP Dufferin Caledon; Minister of Environment, Conservation and Parks; Minister of Labour, Training and Skills Development, the Multi-Municipal Wind Turbine Working Group, Township of Amaranth and Town of Grand Valley. Carried.

## **Township Diversity Policy**

Deferred.

### **Resignation Letter from Clayton Rowbotham for NDCC – Melancthon Member**

Moved by Besley, Seconded by McLean that we accept, with regret, the resignation of Clayton Rowbotham, Melancthon Member of the NDCC and thank him for his contributions to the Board. Carried.

Staff were directed to advertise for a public member to fill the vacancy.

### **Tabled Motion from January 13, 2022 – Moved by Hannon, Seconded by Mercer that the Corporation of the Township of Melancthon develop a complaint registry**

Moved by Hannon, Seconded by McLean (in Councillor Mercer's absence) that the Corporation of the Township of Melancthon develop a complaint registry. Discussion ensued on the complaint registry which would enable complaints to be tracked. Staff will set this up in an excel spreadsheet. Carried.

### **Tabled Motion from January 13, 2022 – Moved by Besley, Seconded by McLean regarding the Corbetton Park Recommendations**

Moved by Besley, Seconded by McLean that Council accepts the recommendations from the Corbetton Park Board of Management and directs Staff to obtain costings for fencing along the east boundary, pavilion/gazebo structure, basketball nets – purchase and installation and 3-4 solar powered pole mounted lights – purchase and installation and bring this information back to a future Council meeting for action.

Discussion ensued on the motion and it was felt that the best way to deal with it, was to separate it into different motions. Both Deputy Mayor Besley and Councillor McLean agreed to withdraw the motion on the floor.

Moved by Besley, Seconded by McLean that Staff, with the input of the Corbetton Park Board of Management, seek costs for fencing along the east boundary of the Park. Carried.

Moved by White, Seconded by Besley that Staff seek quotes/proposals for the supply and construction of a pavilion/gazebo structure based on the drawings already obtained depicting the old train station that once stood on the grounds of the Park. Carried.

Moved by McLean, Seconded by Besley that the request for the basketball nets and solar lights be referred back to the Corbetton Park Board of Management for further discussion and recommendation to Council. Carried.

### **CDRC Capital Costs – Number of Melancthon Users using the Facility**

Staff advised that they had received information from the Facility Manager that 20% of registrants are using the Arena but we were not provided with the number of registrants. Staff will go back to the Facility Manager to get this information. It was noted that the Arena only tracks for its registered programs and not drop-in programs or user groups using the Arena.

**North Dufferin Community Centre Board of Management/Joint Recreation Sub-Committee – Full Scale Review of Joint RSC as per motion passed on January 13, 2022**

Discussion ensued and Staff shared a motion regarding this matter, that was passed by Mulmur Township Council at its meeting yesterday, and noted that it would be in the next Agenda package. Staff were directed to put the NDCC Agreement on the next Agenda for the start of the review.

**Delegations/Closed Session**

11:26 a.m. (Scheduled for 11:15 a.m.) Chris Johnston, By-law Enforcement Officer attended Council regarding a Fill Complaint/Order to Remedy – Closed Session Matter.

Moved by Besley, Seconded by McLean that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: personal matters about an identifiable individual, including municipal or local board employees – Fill Complaint/Order to Remedy and litigation of potential litigation including matters before administrative tribunal, affecting the local board – Information Update from Alan Wargon. Carried. Note – Chris Johnston left the meeting after his Delegation and Council resumed the other business of Closed Session.

12:04 p.m. - Moved by McLean, Seconded by Besley that Council rise without report. Carried.

**Third Reading of By-laws**

There were no By-laws for this meeting.

**Notice of Motion**

None.

**Confirmation By-law**

Moved by Besley, Seconded by White that leave be given to introduce a By-law to confirm the proceedings of The Council of the Corporation of the Township of Melancthon at its meeting held on February 3, 2022 and it be given the required number of readings and numbered 7-2022. Carried.

**Adjournment and Date of Next Meeting**

Moved by McLean, Seconded by Besley that Council adjourn this meeting at 12:05 p.m. to meet again on Thursday, February 17, 2022 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK