



TOWNSHIP OF MELANCTHON ELECTRONIC MEETING THURSDAY, FEBRUARY 17, 2022 - 5:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/87939465462?pwd=SVq0L0xIUUNVOGMydXVON0ZsNld1Zz09>

Meeting ID: 879 3946 5462

Passcode: 081523

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Passcode: 081523

AGENDA

1. Call to Order

2. Land Acknowledgement Statement

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

3. Announcements

4. Additions/Deletions/Approval of Agenda

5. Declaration of Pecuniary Interest and the General Nature Thereof

6. **Approval of Draft Minutes** – February 1, 2022 – Special Meeting
- February 3, 2022
7. **Business Arising from Minutes**
8. **Point of Privilege or Personal Privilege**
9. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
 1. Email from Jeanne Dawson
 2. Email from Karren Wallace
 3. Email from Bill Neilson
 4. Email from Karren Wallace – Second Email
10. **Public Works**
 1. Email from Glen Regier, UGDSB Superintendent of Finance, regarding Bretton Estates Bussing
 2. Melancthon and Southgate Boundary Agreement – Comments from Intact Insurance
 3. Report from Kaitlin Chessell, Secretary Roads Sub-Committee, Recommendations from February 11, 2022 Meeting
 4. Other
11. **Planning**
 1. Other
 2. Unfinished
 1. Email Chain regarding resignation of Planner Services – (Mayor White)
 2. Tripp/Serbin Invoices for Zoning Amendment
12. **Climate Change Initiatives**
13. **Police Services Board**
 1. Letter from Alan Blundell, Police Services Board Chair regarding Road Safety Taskforce Comments
14. **County Council Update**
15. **Correspondence**

Board & Committee Minutes

1. Shelburne & District Fire Board – January 4, 2022
2. NVCA January 2022 Board Meeting Highlights

Items for Information Purposes

1. Council Statement of Remuneration and Expenses Paid for 2021
2. NVCA Board Member Per Diem and Expenses
3. Grey Highlands Notice of Public Meeting to Regulate Cannabis Facilities
4. Letter from Ministry of Municipal Affairs and Housing – Steps to Cautiously and Gradually Ease Public Health Measures
5. Motion from Township of Mulmur regarding NDCC Minutes and Information Regarding the Smoke Shack Proposal
6. 2021 Census Data Prepared by Cody Joudry, Director, Development and Tourism, County of Dufferin

Items for Council Action

1. Email from Steve Murphy, Manager-Preparedness, 911 & Corporate Projects regarding Multi-Year Accessibility Plan
2. Dundalk Fall Fair Sponsorship

3. Wish List from the Horning's Mills Hall Board
4. Bluewater Geoscience Consultants Proposal to Provide 2022 Semi-Annual Groundwater Monitoring and Sampling

16. General Business

1. Notice of Intent to Pass By-law
2. New/Other Business/Additions
 1. Township of Melancthon Proclamation – February 14-20, 2022 as Non-Profit Sector Appreciation Week
 2. Township of Melancthon Proclamation – February 22, 2022 as Human Trafficking Awareness Day
 3. Full Scale Review of Melancthon's Participation in the North Dufferin Community Centre Agreement (as per motion passed on January 13, 2022)
 1. Township of Mulmur Motion regarding NDCC passed on February 2, 2022 and NDCC Report from Tracey Atkinson, CAO/Clerk
 4. Retaining the services of a Planner/Planning Consultant
 5. Discussion regarding a Joint Mulmur and Melancthon Council meeting, with an invitation to the NDCC Board of Management, to hear a presentation from D + H Architects Inc. regarding the Feasibility Report and Arena Assessment 2022
3. Unfinished Business
 1. Emails regarding NDACT Meeting held on January 15, 2022 – (Councillor Mercer, Councillor Hannon & Mayor White)
 2. Email from Karren Wallace regarding NDACT Meeting
 3. Facebook Posts Regarding On Farm Diversified Uses By-law Meeting – (Councillor Mercer)
 4. Proposal for Wood Smoke Shack at NDCC
 5. Development Charge Information Pamphlet with 2022 Indexing
 6. CDRC Capital Costs - Number of Melancthon Users using the Facility
 7. Draft Budget 2022 – Capital and Operating
 8. Township Diversity Policy

17. Delegations

No Delegations scheduled for this meeting.

18. Closed Session

1. Approval of Draft Minutes – February 3, 2022
2. Business Arising from Minutes
3. Litigation or potential litigation, including matters before administrative tribunal affecting the local board – Automobile Accident Notice of Action
4. The receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose – Legal opinion regarding the recording of Council meetings
5. Rise With or Without Report from Closed Session

19. Third Reading of By-laws

20. Notice of Motion

21. Confirmation By-law

22. Adjournment and Date of Next Meeting – Thursday March 3, 2022 – 9:00 A.M.

23. On Sites

24. Correspondence on File at the Clerk’s Office

Denise Holmes

From: Jeanne Dawson [REDACTED]
Sent: Tuesday, February 8, 2022 3:27 PM
To: Denise Holmes
Subject: Letter to Council dated Feb 8, 2022

Denise would you kindly mind including this with the next agenda please? Thank you. Kind regards!

Dear Council,

As a resident and taxpayer of Melancthon, I am formally requesting the **resignations** of Margaret Mercer and Wayne Hannon.

I am also inquiring should they refuse to resign, is it within municipal level government possible to have a vote of no confidence?

If the vote of no confidence is not a possibility and they continue to refuse to resign would the Integrity commissioner please be requested to review both of their conduct since joining the council not just with fellow members of council, but with the staff, planner, constituents and third parties? With a review of business they were involved in, additionally can they be removed from their present committees?

I also formally request that the pay increase bylaw be **repealed** effective immediately. That at least would demonstrate not being completely tone deaf to a worldwide pandemic and the people whom you work for, it is unbelievable while the people of this Township struggle that a council would vote themselves a 38% pay increase.

In regards to these two council members requesting closed sessions, that is not transparency. They are not working for CSIS. They are municipal level council members for heaven sakes, calling for a closed session should only be used when it is absolutely necessary and a last resort.

Crying foul over the Mayor being open, transparent and available to his constituents online is what is truly unbelievable, maybe instead of being oppositional they should try observing and learning a thing or two from him.

In Margaret Mercer's email to NDACT sent January 15, 2022 she was being far from professional where she attempts to belittle Karen Wallace yet again with her posturing and off side comments that NDACT (you) and then calling it "Bizarre", who even talks that way and believes they are using a very basic level of decorum to the position you are holding.

In fact Margaret Mercer has harassed and made Karen Wallace her target on a personal level and that reflects horribly on this council as a whole. Calling the O.P.P. on a constituent was ridiculous and Wayne Hannon was no better when he too sent a blatantly similar response to NDACT, then had the audacity last week to feel it was within his scope that he contacted directly Karen Wallace's employer, asking them to review her employee code of conduct. This is a GROSS ABUSE of their position and truly is alarming when you would stoop so low to silence a constituent.

What if anything is this council prepared to do to censure these two council members?

Will the Deputy Mayor finally step up, what about Councillor McLean? To do nothing makes you just as culpable. You have an opportunity to do the right thing.

No way is it acceptable to be gaslighting constituents, abusing our police resources, playing vindictive and malicious games with constituents should be an automatic dismissal from council, in what way, shape or form have they even respected the Township's own code of conduct? This is gone past the point of no return and not right to just let them continue on till October's election.

Please just do the right thing and RESIGN!!

Sincerely

Jeanne Jeanveau-Dawson

Denise Holmes

From: karrenwallace karrenwallace [REDACTED]
Sent: Friday, February 4, 2022 6:45 PM
To: Darren White; Wayne Hannon; David Besley; James McLean; Margaret Mercer
Cc: Denise Holmes
Subject: Correspondence for the next meeting of Council

I recently offered critical opinions of my elected Council, both in emails to Council and social media posts, which is my democratic right.

On February 2, 2022 Councillor Wayne Hannon sent this email to my employer from his municipal email address:

From: Wayne Hannon <whannon@melanctontownship.ca>

Sent: February 2, 2022 1:14 PM

Subject: Karren Wallace social media posts

I would like to request XXXXX review the social media posts of Karren Wallace on or after January 18, 2022 to the present.

I would ask that specific regard be given to your workplace harassment policies.

Thanking you in advance for your attention to this matter.

Wayne Hannon

This is an apparent violation of the following Sections of the Council Code of Conduct that states:

1.15 Harassment is defined in accordance with the Ontario Human Rights Code as vexatious comment or conduct that is unwelcome or ought reasonably to be known to be unwelcome.

Harassment of another Member, Staff or any Member of the Public is misconduct.

1.16 Unreasonable behaviour can be defined as behaviour that harms, intimidates, threatens, victimizes, undermines, offends, degrades or humiliates another Staff Member/s. Bullying another Member of Council, Board Member, Staff or any Member of the Public is misconduct.

Fortunately, my employer understands that employees have the right to political discourse, provided they are not using their position or representing their employer, which I was not.

In my opinion, this shows that Councillor Hannon understands little as to how legislation works. A workplace harassment policy pertains to the conduct of employees in THEIR workplace. My employer workplace policies would not apply to the Township of Melancton, as I am not employed there.

In counties like China and North Korea, the government uses intimidation tactics to silence their citizens, thankfully however I live in Canada.

I am filing a request for an investigation with the Integrity Commissioner. The last investigation, instigated by Margaret Mercer against Mayor White, which the IC found to have no merit, was extremely costly.

To ensure that Melancthon taxpayers do not have to bear the cost of this investigation, I undertake to pay 1/2 of the costs, provided Councillor Hannon pays half, no matter what the IC findings are. I feel this is a reasonable position.

Karren Wallace

To: Mayor White and Council Members of Melancthon Township

Re: Melancthon Township Council

February 2, 2022

I purposely waited until the Special Meeting of February 1, 2022 concluded before I brought my concerns forward regarding the dysfunction of the current term of council. This Special Meeting has only reaffirmed my belief that there are hidden personal, or now, not so hidden personal agendas which are undermining the work of the council, Mayor White and Councillor McLean excepted.

There should only be one agenda, and that is the agenda of the scheduled meeting.

The abrupt stoppage of the Statutory Public Meeting held on January 25, 2022 before the agenda was even approved is nothing short of disgusting and disrespectful not only to the five public members who took the time and effort to submit their concerns, but to the twenty plus members of the public that joined the meeting, and the many others who could not join because the meeting was stopped before they could log in.

Council has effectively alienated and silenced the very people whom they are supposed to represent and who also pay their salary. I don't think some councillors understand the gravity of their actions and what this means going forward.

Public members are limited to how they can participate and communicate with their council. Participation is limited to a short public question period at each Council/Committee meeting and Statutory Public Meetings.

The Special Meeting held yesterday, February 1, 2022, in my opinion does nothing to repair the damage caused by this council, if damage control, was the true objective of this meeting. Surely this meeting was not solely to seek additional legal council. Really? When council now has three lawyers retained, we should seek another? Why not ask for two? This would give each council member their own legal council.

For any of the forty plus public members who joined this meeting yesterday without having attended the regular council meetings, they were probably left wondering what all the hoopla and fall out has been about. This meeting appeared to be quite civil. It was, however, this has not been the case with many of the past meetings held by this term of council. Reviewing the past Meeting Minutes will not reveal the dysfunction as council has decided to have staff write the minutes without adding any content that could be misconstrued as improper. Draft minutes are then brought forward for council approval before they can then be approved or sent back for further editing should council feel the need.

PQP #3
FEB 17 2022

Councillor Mercer's speech seemed quite eloquent and compassionate for those attending perhaps for the first time. Speaking about council members trying to work together in a respectful cohesive manner. I fully expected a full rendition of Kumbaya to break out followed by a virtual group hug after this. Again, all civil, but nothing could be further from the truth!

Having attended all council meetings and all road sub committee meetings minus one each and attending the road safety taskforce meetings, I can attest this council can and is capable of getting things done, but in my opinion, personal agendas have gotten in the way for this council to move forward.

Because of the dysfunction, we have a mayor who is constantly attacked by certain council members, we have had an excellent councillor resign, we have had municipal staff undermined and thrown under the bus on numerous occasions and we are now without the services of a Municipal planner who felt no recourse but resign after being thrown under the same bus, by the same councillors, at the Statutory Public Meeting.

Now after thirty-seven months in office, except councillor McLean, who has replaced former councillor Thwaites, council feels they need help. Seriously!!!!

With all due respect, council does not need help, council needs to treat each other and the public with the respect and decency we all deserve, not with dysfunction, delusion and deflection! To the council members causing this dysfunction, please do the right thing and resign.

Respectfully submitted,

Bill Neilson

Denise Holmes

From: karrenwallace karrenwallace [REDACTED]
Sent: Tuesday, February 1, 2022 8:05 PM
To: David Besley; James McLean; Wayne Hannon; Margaret Mercer; Darren White
Cc: Denise Holmes
Subject: Special meeting of Council February 1, 2022

Quite often politicians only hear from constituents when they are unhappy.

This email is to thank Mayor White for your patience and leadership at the special meeting today.

Councillor McLean, thank you for what I felt was a truly heartfelt speech and ownership of some of the issues.

Deputy Mayor Besley, thank you for voicing that this term of Council has in fact been toxic and for putting forward a possible solution, involving Municipal Affairs and Housing.

I am hopeful to a more peaceful end to this term of Council, so that staff and Council look forward to being a part of Melancthon and working toward common goals.

Karren Wallace

Denise Holmes

From: Glen Regier <Glen.Regier@ugdsb.on.ca>
Sent: Thursday, February 10, 2022 4:01 PM
To: James McLean; Gord Feniak; david@stwdsts.ca
Cc: Denise Holmes; Wayne Hannon
Subject: Re: Bretton Estates bussing issue

Good afternoon,

A key action item from our last meeting was for the bus provider to test whether a full-size bus would be able to enter and exit the Bretton Estates area. This test would help to determine if the current bus stop could be moved off the corner of Hwy 124 and Rutledge. This potential change would be an additional safety measure to the current procedure of the school vehicles stopping for pick-up and drop-off on door side (students don't have to cross the road) both morning and afternoon at the entrance to the development area (Rutledge Heights), which is currently an unassumed road.

A safety supervisor from Attridge attended the Bretton Estates area with a full-size bus and indicated that the cul-de-sacs within the development area are sufficiently large to allow for a full-size bus to enter and turn around provided no other vehicles are parked.

The following are recommended next steps that would enable to move the bus stop off Hwy 124 and move to a suggested spot of Rutledge and Prentice (where the bus would be exiting the cul-de-sac).

Recommended Next Steps:

- Municipality to serve notice for road assumption
- Municipality would confirm no construction in bus zone (Rutledge Heights from Hwy 124 to Prentice Ct)
- Municipality would confirm the road continues to be in shape for the school bus to use:
 - All repairs to roadway completed
 - Snow plowing – before bus arrives
 - Morning - 7:35/8:15/8:24/8:28 AM
 - Afternoon - 3:22/3:47/3:52/4:44 PM
 - Enforcement of no parking on Prentice Ct. in the circle/cul-de-sac
- Municipality and STWDSTS to confirm exact location of bus stop
- Municipality and developer to create a safe zone for students to wait for the bus
 - Must be off the road, clear of snow and enable 11-15 students to be standing safely while waiting for bus
- Municipality to provide Contact information for follow-up communications, working out details and to address changes if events such as construction require an additional move of the bus stop
- STWDSTS will review and update STWDSTS documentation as required

Please review the above notes and advise if there are any questions or comments or if you would like a virtual meeting to discuss.

Regards,

Glen

Glen Regier (he/him) CPA, CMA
Superintendent of Finance

Upper Grand District School Board
Glen.Regier@ugdsb.on.ca
(519) 822-4420 Ext. 780

From: James McLean <jmclean@melancthontownship.ca>
Sent: Tuesday, February 1, 2022 5:29 PM
To: Glen Regier <Glen.Regier@ugdsb.on.ca>; Gord Feniak <Gord.Feniak@rjburnside.com>; david@stwdsts.ca <david@stwdsts.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>; Wayne Hannon <whannon@melancthontownship.ca>
Subject: Re: Bretton Estates bussing issue

Excellent! Thank you, both.

James

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From: Glen Regier <Glen.Regier@ugdsb.on.ca>
Sent: Tuesday, February 1, 2022 4:58:41 PM
To: James McLean <jmclean@melancthontownship.ca>; Gord Feniak <Gord.Feniak@rjburnside.com>; david@stwdsts.ca <david@stwdsts.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>; Wayne Hannon <whannon@melancthontownship.ca>
Subject: RE: Bretton Estates bussing issue

Good afternoon,

The test results were promising – David and I are reviewing next steps and will send a follow-up communication soon.

Regards,

Glen

Glen Regier (he/him) CPA, CMA
Superintendent of Finance
Upper Grand District School Board

From: James McLean <jmclean@melancthontownship.ca>
Sent: Tuesday, February 1, 2022 7:48 AM
To: Gord Feniak <Gord.Feniak@rjburnside.com>; Glen Regier <Glen.Regier@ugdsb.on.ca>; david@stwdsts.ca
Cc: Denise Holmes <dholmes@melancthontownship.ca>; Wayne Hannon <whannon@melancthontownship.ca>
Subject: Re: Bretton Estates bussing issue

Hi Glen and David,

I hope this email finds you well.

I am writing to see if you could provide an update on the status of the bussing situation at Bretton Estates. How did the test drive go? Is there anything more that you require from us?

Thanks,

James

James McLean
Councillor
Township of Melancthon

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From: Gord Feniak <Gord.Feniak@rjburnside.com>
Sent: Monday, January 17, 2022, 10:49 a.m.
To: Glen.Regier@ugdsb.on.ca; david@stwdsts.ca
Cc: James McLean; Denise Holmes; Wayne Hannon
Subject: FW: Bretton Estates bussing issue

Hi Glen and David- Following our discussion on Friday I have checked our Bretton Estates file and the drawings show all three culs-de-sac having a pavement radius of 17 metres. There will be some final shaping done when the top lift is asphalt is installed and shouldering is finalized, but the existing sizes should be similar to the final.....gf



Gord Feniak
Executive Vice President, Public
Sector

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N1H 1C4
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The health and safety of our employees and clients is of paramount importance. For our full COVID 19 response please [click here](#).

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Thank you.

.....

Denise Holmes

From: Heather Hill <HHill@insurancestore.ca>
Sent: Wednesday, February 9, 2022 11:17 AM
To: Denise Holmes
Subject: FW: Township of Melancthon - Boundary Road Agreement between Townships of Melancthon and Southgate
Attachments: Melancthon and Southgate Boundary Agreement revised.docx

Hello Denise,

Here are the comments. Sorry for the delay!

All the best!

Heather Hill, BA, FCIP, CRM, CAIB, AIPC
Farm and Commercial Insurance Specialist
T: 705 737 5160
1-833-745-0299
hhill@insurancestore.ca | insurancestore.ca



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COVID 19 – Due to current government regulations, all Insurance Store offices will be temporarily closed to the public from January 5 – January 27, 2022. During this time, employees will be working from home in order to align with the modified Stage 2 restrictions. The health & safety of our employees, customers & their families is our top priority.

From: Colin Smith <Colin.Smith@intactpublicentities.ca>
Sent: Friday, January 28, 2022 8:19 AM
To: Heather Hill <HHill@insurancestore.ca>
Subject: FW: Township of Melancthon - Boundary Road Agreement between Townships of Melancthon and Southgate

Hi Heather

Our comments with respect to the boundary agreement.

Review of Boundary Road Agreement

It is our understanding that the Township of Melancthon is entering into a Boundary Road Agreement with the Township of Southgate.

3. Insurance

The insurance requirements are comprehensive and in line with our recommendations for boundary road agreements.

4. Indemnity

A sample indemnification clause for Boundary Road Agreements is provided below, for reference only.

Sample Wording

Indemnification

Municipality A covenants and agrees that it shall indemnify, defend and save harmless Municipality B from any liability, cost, demands, damages, expenses, claims and suits arising out of or in any way related to the obligations of Municipality A to carry out the work or otherwise meet the obligations provided for in this Agreement, including the failure to perform such work adequately or at all, except to the extent that same is caused by the negligence or willful misconduct of Municipality B. This indemnity shall survive the early termination or expiry of this Agreement.

**** This is a sample only, does not constitute legal advice, and is for information purposes. An Indemnification/Hold Harmless should be drafted by your legal counsel ****

Colin Smith, CIP
Regional Manager
Intact Public Entities
278 Pinebush Road, Suite 200
Cambridge, Ontario, N1T 1Z6
C. 519-732-5550
T. 1-800-265-4000
colin.smith@intactpublicentities.ca

From: Denise Holmes <dholmes@melancthontownship.ca>

Sent: Wednesday, January 19, 2022 3:42 PM

To: Heather Hill <HHill@insurancestore.ca>

Subject: Boundary Road Agreement between Townships of Melancthon and Southgate

Good afternoon Heather,

Attached please find the Boundary Road Agreement between the Township of Southgate and the Township of Melancthon. You reviewed an agreement for us last year and when I contacted Southgate with your comments, they advised that we were sent the wrong agreement and the one attached, is the one that should have been sent to us.

The draft agreement has gone before the Roads Sub-Committee and Council, and they have directed Staff to send it to you for your (Intact's) review.

Should you have any questions, please don't hesitate to contact me.

Regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |
dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 |
www.melancthontownship.ca |

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Email: info@melancthontownship.ca

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: KAITLIN CHESSELL, SECRETARY ROADS SUB-COMMITTEE

**SUBJECT: RECOMMENDATIONS FROM ROADS SUB-COMMITTEE MEETING
FEBRUARY 11, 2022**

DATE: FEBRUARY 14, 2022

8.2 General Business; 2022 Budget Road Project Discussion

The Roads Sub-Committee had a discussion regarding the road, bridge and equipment projects that are a priority for 2022. The Road Management Plan has the 2nd Line SW as a priority for 2022 and Aruna Kalinauskas, RJ Burnside and Associates advised that if we put off 2nd Line SW this year there could be harmful effects to the lifecycle of this road. The Committee discussed that a new grader and dually pick up are a priority for the Public Works Department as the equipment we have is getting older and costing more and more to maintain, as well as being able to plow the streets in the Hamlets with the dually would be cost efficient for the Township as opposed to paying a contractor.

Recommendation:

The Roads Sub-Committee recommends to Council that we proceed with the Bridge Work Chris Knechtel, RJ Burnside and Associates has recommended for 2022 (8th Line SW Bridge, 4th Line SW Bridge and 4th Line NE Engineering), the 2nd Line SW Paving Lift between Highway 89 and 300 Sideroad and 250 Sideroad to Ida Street and the purchase of a Dually Pick-Up and Grader in the 2022 Budget.

PW# 10.3
FEB 17 2022

8.4 General Business; Mailbox Policy Discussion

Craig Micks, Public Work Superintendent advised that when they hit people's mailboxes with the snowplow in the winter, the residents are requesting a replacement of the mailbox they currently have. This can range anywhere for \$10 - \$200. Craig advised the Roads Sub-Committee that this is becoming costly and that the Township of Southgate just gives their residents \$25 mailboxes that they buy in bulk from the Coop.

Recommendation:

The Roads Sub-Committee recommends to Council that direction be given to the Public Works Department to supply residents with \$25 replacement mailboxes when they hit them with the snow plow.

Denise Holmes

From: Darren White
Sent: Thursday, January 27, 2022 5:59 PM
To: Denise Holmes
Subject: Emails

Good evening Denise.

Could you add the responses from councillor Mercer in the email chain regarding The planners resignation to the public agenda where you are adding my original email.

Thanks.

Sent from my iPhone

Darren White

Mayor
Township of Melancthon
Past Warden
County of Dufferin

519 278 8234 cell
519 925 5525 office
dwhite@melancthontownship.ca

Denise Holmes

From: Darren White
Sent: Wednesday, January 26, 2022 4:07 PM
To: Margaret Mercer
Cc: David Besley; Wayne Hannon; James McLean; Denise Holmes; Sarah Culshaw
Subject: Re: Planner services

That is situational based assessment given all the data from discussions around workforce issues in the last few years using data from multiple municipalities making up the County as well as the WOWC which combined represent 3.5 million people.

Additionally it's based on proven factors like local municipalities recently looking for planners/consultants including the county who had run multiple recruitments to try to attract planners very recently.

Sent from my iPhone

Darren White

Mayor
Township of Melancthon
Past Warden
County of Dufferin

519 278 8234 cell
519 925 5525 office
dwhite@melancthontownship.ca

> On Jan 26, 2022, at 3:35 PM, Margaret Mercer <mmerc@melancthontownship.ca> wrote:

>

> Do you not know what is your personal opinion?

>

> The last paragraph. Your viewpoint.

>

> Enough...

>

> Sent from my iPad

>

>> On Jan 26, 2022, at 3:29 PM, Darren White <dwhite@melancthontownship.ca> wrote:

>>

>> Would you like to clarify for me what part of that is my own personal opinion.

>>

>> It will be brought to council for sure.

>>

>> Sent from my iPhone

>>

>> Darren White

>>

>> Mayor

>> Township of Melancthon

>> Past Warden

>> County of Dufferin

>>

>> 519 278 8234 cell

>> 519 925 5525 office

>> dwhite@melancthontownship.ca

>>

>>

>>

>>>> On Jan 26, 2022, at 2:31 PM, Margaret Mercer <mmercerc@melancthontownship.ca> wrote:

>>>

>>> Mayor White,

>>>

>>> This is an email meeting with your personal views.

>>>

>>> Denise - I ask that we bring this to council.

>>>

>>> Thank you,

>>> M Mercer

>>>

>>> Sent from my iPad

>>>

>>>>> On Jan 26, 2022, at 1:05 PM, Darren White <dwhite@melancthontownship.ca> wrote:

>>>>

>>>> Shortly after last nights public meeting Denise and I received notice from our planner Chris Jones terminating his service contract with the Township of Melancthon.

>>>>

>>>> While he has stated that he is willing to still address the planning applications that are currently in place at this time, in the short term he will not be working on any new applications.

>>>>

>>>> This unfortunately puts the township in the position where we will not be able to accept new planning applications, building permit applications etc as they all have to be given planning approval or clearance before they proceed to their next steps.

>>>>

>>>> Unfortunately, recruiting planning personnel at this time has proven difficult for many other jurisdictions and will likely provide numerous financial and planning challenges moving forward.

>>>>

>>>> Sent from my iPhone

>>>>

>>>> Darren White

>>>>

>>>> Mayor

>>>> Township of Melancthon

>>>> Past Warden

>>>> County of Dufferin

>>>>

>>>> 519 278 8234 cell

>>>> 519 925 5525 office

>>>> dwhite@melancthontownship.ca

>>>>

>>>>

INVOICE

Township Of Melancthon
157101 Hwy 10
Melancthon Ontario L9V 2E6

Customer Number

0000000626

General Receivables

Invoice Number: 002820

Billing Date: NOV 26, 2021

Due Date: DEC 31, 2021

Amount Due: 1,747.53

Amount Enclosed \$ _____

TRIPP, ROBIN
SERBIN, BRENDA
P.O. BOX 772
DUNDALK, ON N0C 1B0

Please detach and return this portion with your payment.

>8

Description	Unit Charge	Qty	Amount
Invoice: 002820 APPLICATION FOR ZONING AMENDMENT			
ZONING AMENDMENT	500.0000	1.00000	500.00
ADMIN FEE			
ZONING AMENDMENT	162.8200	1.00000	162.82
APRIL 1, 2019 - MUNICIPAL PLANNING SERVICES INV# 3708			
ZONING AMENDMENT	976.9000	1.00000	976.90
JUNE 1, 2019 - MUNICIPAL PLANNING SERVICES INV# 3839			
ZONING AMENDMENT	264.5800	1.00000	264.58
AUG 1, 2019 - MUNICIPAL PLANNING SERVICES INV# 3936			
ZONING AMENDMENT	447.7400	1.00000	447.74
OCT 31, 2019 - MUNICIPAL PLANNING SERVICES INV# 4089			
ZONING AMENDMENT	895.4900	1.00000	895.49
NOV 30, 2019 - MUNICIPAL PLANNING SERVICES INV# 4150			
ZONING AMENDMENT	-500.0000	1.00000	-500.00
ZONING FEE RECEIVED			
Security Deposit Rezoning Appl	-1,000.0000	1.00000	-1,000.00
ZONING DEPOSIT RECEIVED			

0000000626
TRIPP, ROBIN
SERBIN, BRENDA
P.O. BOX 772
DUNDALK, ON N0C 1B0

Invoice Charges 1,747.53
Balance Due 1,747.53

Tax Reg: 129192175RT0001

Township of Melancthon
157101 Highway 10
Melancthon ON L9V 2E6

22-Mar-21

Robin Tripp & Brenda Serbin

Application for Zoning Amendment

Rezoning Application

Admin Fee	500.00
Municipal Planning Services Ltd. Invoice Apr 1/19	162.82
Municipal Planning Services Ltd. Invoice June 1/19	976.90
Municipal Planning Services Ltd. Invoice Aug 1/19	264.58
Municipal Planning Services Ltd. Invoice Oct 31/19	447.74
Municipal Planning Services Ltd. Invoice Nov 30/19	895.49
TOTAL	3,247.53
Rezoning Fee Rec'd	<u>500.00</u>
Balance Owing	2,747.53
Deposit Received	<u>1,000.00</u>
Amount Owing	- 1,747.53

SORZAP

2035-0150

Municipal Planning Services Ltd.

18 Taylor Drive

Barrie ON L4N8K7

chris_mplanningservices@rogers.com

GST/HST Registration No.: 847801248

RT0001

COPY



INVOICE

INVOICE TO

Ms. Denise Holmes, CAO

Township of Melancthon

157101 Highway 10

R.R. #6

Shelburne Ontario L0N 1S9

INVOICE # 3708

DATE 01-04-2019

DUE DATE 01-05-2019

TERMS Net 30

DESCRIPTION	TAX	AMOUNT
Services	HST ON	160.00
2 hours - Site visit and meeting with the Serbins to view building and discuss wedding business, Discuss prior special events approval (Temporary Use By-law)		
Melancthon Serbin Pre-consult (Special Events)	SUBTOTAL	160.00
HST - RT0001 83323 4438	HST (ON) @ 13%	20.80
	TOTAL	180.80
	BALANCE DUE	\$180.80

TAX SUMMARY

RATE	TAX	NET
HST (ON) @ 13%	20.80	160.00

Township of Melancthon
Approved by 219
Account No 01-5012-2100
Cheque No. 11187
Cheque Date May 3, 2019
Cheque Amt.

Rebate 17.98

162.82

Municipal Planning Services Ltd.

18 Taylor Drive

Barrie ON L4N8K7

chris_mplanningservices@rogers.com

GST/HST Registration No.: 847801248

RT0001

COPY



INVOICE

INVOICE TO

Ms. Denise Holmes, CAO

Township of Melancthon

157101 Highway 10

R.R. #6

Shelburne Ontario L0N 1S9

INVOICE # 3839

DATE 01-06-2019

DUE DATE 01-07-2019

TERMS Net 30

DESCRIPTION	TAX	AMOUNT
Services 9.75 hours - Application review and communicate with applicant, Prepare and present preliminary report to Council, Prepare notice of public meeting, Coordination with mapping subconsultant, Prepare draft ZBA, Prepare public meeting script, Attend public meeting of Council	HST ON	780.00

Services Mapping subconsultant - key map and A-1, MDS offsets, aerial	HST ON	180.00
---	--------	--------

Melancthon Serbin ZBA (May and June)	SUBTOTAL	960.00
	HST (ON) @ 13%	124.80
HST - RT0001 83323 4438	TOTAL	1,084.80
	BALANCE DUE	\$1,084.80

TAX SUMMARY

RATE	TAX	NET
HST (ON) @ 13%	124.80	960.00

Rebate 107.90
976.90

Township of Melancthon
Approved by _____
Account No. 01-5012-2100
Cheque No. 11315
Cheque Date July 11, 2019
Cheque Amt. _____

Municipal Planning Services Ltd.

18 Taylor Drive

Barrie ON L4N8K7

chris_mplanningservices@rogers.com

GST/HST Registration No.: 847801248

RT0001

COPY



INVOICE

INVOICE TO

Ms. Denise Holmes, CAO

Township of Melancthon

157101 Highway 10

R.R. #6

Shelburne Ontario L0N 1S9

INVOICE # 3936

DATE 01-08-2019

DUE DATE 31-08-2019

TERMS Net 30

DESCRIPTION

Services

3.25 hours - Communication with Denise re: status of application, Email to applicant July 15 re: confirm if draft TZBA can go on agenda, Read/reply to July 15 email to applicant re: deputation to Council and suggest concerns with draft amendment be articulated in writing, Read/reply email to applicant re: copy of planning report and reference to Agricultural policies of the Official Plan, Read/reply email to applicant July 25 re: summary of OP policies sections addressing the permission and regulation of on-farm diversified uses, Read/reply email from/to applicant July 26 re: clarification/focus on specific issues of concern with TZBA

TAX

AMOUNT

HST ON

260.00

Melancthon Tripp/Serbin ZBA

SUBTOTAL

260.00

HST - RT0001 83323 4438

HST (ON) @ 13%

33.80

TOTAL

293.80

BALANCE DUE

\$293.80

TAX SUMMARY

RATE

TAX

NET

HST (ON) @ 13%

33.80

260.00

Rebate 29.22
264.58

Municipal Planning Services Ltd.

18 Taylor Drive

Barrie ON L4N8K7

chris_mplanningservices@rogers.com

GST/HST Registration No.: 847801248

RT0001

COPY



INVOICE

INVOICE TO

Ms. Denise Holmes, CAO

Township of Melancthon

157101 Highway 10

R.R. #6

Shelburne Ontario L0N 1S9

INVOICE # 4089

DATE 31-10-2019

DUE DATE 30-11-2019

TERMS Net 30

DESCRIPTION

Services

5.5 hours - Prepare and forward document to applicant to allow comments on draft zone regulations, Telephone discussion with applicant to review and discuss draft zone regulations, Communication with Denise re: Fire Chief, Revisions to draft ZBA, Communications and provide background information to Fire Chief, Communication and provide background information to CBO, Follow up with applicant

TAX

AMOUNT

HST ON

440.00

Melancthon Serbin ZBA
(OFDU - Special Events Business)

HST - RT0001 83323 4438

SUBTOTAL

440.00

HST (ON) @ 13%

57.20

TOTAL

497.20

BALANCE DUE

\$497.20

TAX SUMMARY

RATE

TAX

NET

HST (ON) @ 13%

57.20

440.00

Township of Melancthon
Approved by <u>MA</u>
Account No. <u>01-5012-2100</u>
Cheque No. <u>11568</u>
Cheque Date <u>Dec 2, 2019</u>
Cheque Amt. <u></u>

Rebate 49.46

447.74

Municipal Planning Services Ltd.

18 Taylor Drive

Barrie ON L4N8K7

chris_mplanningservices@rogers.com

GST/HST Registration No.: 847801248

RT0001

COPY



INVOICE

INVOICE TO

Ms. Denise Holmes, CAO

Township of Melancthon

157101 Highway 10

R.R. #6

Shelburne Ontario L0N 1S9

INVOICE # 4150

DATE 30-11-2019

DUE DATE 30-12-2019

TERMS Net 30

DESCRIPTION	TAX	AMOUNT
Services 10.25 hours - File review, Communication with applicant and Denise, Discussion with Dufferin County CBO, Official Plan review, Review OMAFRA on-farm use guidelines, Prepare and review MDS scenarios, Review applicant's building permit, Prepare planning report, Revisions to draft ZBA, Present planning report to Council	HST ON	820.00
Services Mapping Subconsultant - edits to A-1 and area calcs of zoned land and adjacent agricultural buildings	HST ON	60.00

Melancthon Serbin/Tripp ZBA	SUBTOTAL	880.00
HST - RT0001 83323 4438	HST (ON) @ 13%	114.40
	TOTAL	994.40
	BALANCE DUE	\$994.40

TAX SUMMARY

RATE	TAX	NET
HST (ON) @ 13%	114.40	880.00

Township of Melancthon
Approved by _____
Account No. 01-5012-2100
Cheque No. 11619
Cheque Date Dec 13, 2019
Cheque Amt. _____

Rebate 98.91
895.49



TOWNSHIP OF MELANCTHON

POLICE SERVICES BOARD

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Mayor White and Council,

At the most recent Police Services Board Meeting, the board discussed comments made by Councillors Hannon and Mercer during the Road Safety Taskforce public engagement meetings held on Nov 23, 2021 and Nov 30, 2021.

The nature of the comments could have the effect of diminishing the trust that the public have in their police service provider, and are divisive, inflammatory and perpetuate a false narrative. These comments also falsely impugn the reputation of the Dufferin Detachment Commander, Inspector Terry Ward. The PSB have concerns about the nature of the comments made, and are asking the members to explain and clarify the comments, and retract those that are false, and where necessary, apologize.

In no particular order, the comments are as follows;

-When responding to public questions asking "why are the OPP not attending the taskforce meetings?" the response from Councillor Hannon was;

"They refused to attend"

In response to other questions from residents on OPP operations in general, Councillors Hannon and Mercer made comments such as;

-"When council asks for something, the OPP resist taking action and say they only operate through the PSB"

When describing the recent OPP delegation to Council Councillors Hannon and Mercer suggested

"They (OPP) were confrontational, they refused to help, and were hostile"

Additionally, Councillors Hannon and Mercer suggest that Detachment Commander Ward made a statement at the most recent Joint Police Services Board meeting that suggests that he (Insp. Ward);

"Doesn't want council members to ask what they are getting for their tax dollars"

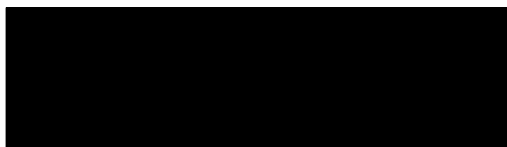
They both further express that this statement is backed up by it being posted in an "online blog post" by a local independent journalist.

To be clear, these comments are false and misleading and the board would ask for an explanation of same.

PSB # 13.1
FEB 17 2022

The Police Services Board had previously requested copies of the video recordings of the Taskforce meetings to examine the comments and the context in which they were said but as you are aware, that request was denied. As these meetings were sanctioned by Council and were advertised during the meetings as having been recorded and as those recordings were made using the Township of Melancthon's Zoom platform, the recordings should have been preserved for the public record but it has been brought to our attention that they have been destroyed by the Chair of the taskforce.

Yours truly,



Alan Blundell

Chair



SHELBURNE & DISTRICT FIRE BOARD

January 4, 2022

The Shelburne & District Fire Department Board of Management meeting was held electronically (Zoom ID 854 2811 4761) on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Secretary-Treasurer, Nicole Hill, called meeting to order at 7:01 pm.

2. **Appointments of:**

2.1 **Resolution # 1**

Moved by H. Foster – Seconded by F. Nix

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Chairperson: Walter Benotto

Carried

2.2 **Resolution # 2**

Moved by H. Foster – Seconded by M. Mercer

BE IT RESOLVED THAT:

Although not required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Vice-Chairperson: Fred Nix

Carried

Belkamm #1
FEB 17 2022

2.3 Resolution # 3

Moved by F. Nix – Seconded by H. Foster

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Secretary-Treasurer: Nicole Hill

Carried

2.4 Resolution # 4

Moved by S. Martin – Seconded by W. Hannon

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Auditors: RLB, LLP

Carried

3. Additions or Deletions

Add 10.1 Secretary-Treasurer Evaluation

4. Approval of Agenda**4.1 Resolution # 5**

Moved by J. Horner – Seconded by S. Martin

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

5. **Approval of Minutes**

5.1 **Resolution # 6**

Moved by E. Hawkins – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of December 7, 2021 as circulated.

Carried

6. **Pecuniary Interest**

6.1 No pecuniary interest declared.

7. **Public Question Period**

7.1 No questions.

8. **Delegations / Deputations**

8.1 No delegations present.

9. **Unfinished Business**

9.1 **2022 Capital Budget**

The Board discussed. Amaranth, Melancthon, Mono and Mulmur will be asking their Council's to start setting aside money in their Capital reserves for the building of a new fire station.

Resolution # 7

Moved by G. Little – Seconded by S. Martin

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management adopt the 2022 Capital Budget in the amount of \$222,500.00;

AND THAT this request be circulated to the participating municipalities for approval.

Carried

10. **Unfinished Business**

10.1 Secretary-Treasurer Evaluation

The Chief, S. Hall and M. Mercer will be meeting in January.

11. **Chief's Report**

11.1 Monthly Reports (December 2021)

There was a total of 26 incidents for the month of December.

11.2 Update from the Fire Chief

The Chief advised that there were 3 inspections completed.

Participated in the Shelburne Santa Claus parade. Washroom renovations completed

The Chief developed a COVID-19 Rapid Antigen testing protocol. The Chief is working with the Dundalk Fire Department on an automatic aid agreement for tanker support.

12. **Future Business:**

12.1 Annual Audit (RLB)

13. **Accounts & Payroll – December 2021**

13.1 Resolution # 8

Moved by E. Hawkins – Seconded by G. Little

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$35,160.57 for the period of December 4, 2021 to December 29, 2021 as presented and attached be approved for payment.

Carried

14. **Confirming and Adjournment**

14.1 **Resolution # 9**

Moved by S. Hall – Seconded by M. Mercer

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 10**

Moved by J. Horner – Seconded by H. Foster

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 7:50 pm to meet again on February 1, 2022 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Walter Benotto
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of January 4, 2022

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Sharon Martin	X	
Fred Nix	X	
Township of Melancthon		
Wayne Hannon	X	
Margaret Mercer	X	
Town of Shelburne		
Walter Benotto	X	
Shane Hall	X	
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	



NVCA January 2022 Board Meeting Highlights

Next Meeting: February 25, 2022, held virtually

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

On January 28, 2022, the Nottawasaga Valley Conservation Authority (NVCA) held its 2022 Annual General Meeting.

NVCA Board of Directors Election

Councillor Mariane McLeod of the Town of Collingwood, and Councillor Gail Little of the Township of Amaranth were acclaimed to lead the 2022 Nottawasaga Valley Conservation Authority (NVCA) Board of Directors as Chair and Vice Chair.

Keynote Speaker

Dr. David Sills, Executive Director of the Northern Tornadoes Project, gave a presentation on Tornadoes in Ontario and Canada.

The Northern Tornadoes Project aims to better detect tornado occurrence throughout Canada, improve severe and extreme weather understanding and prediction, mitigate against harm to people and property, and investigate future implications due to climate change.

NTP actively works to develop new methods and tools to inform the field of severe storms.

For more information about tornadoes in the Nottawasaga Watershed area, or across Ontario and Canada, [please review the keynote presentation](#).

2021 Accomplishments

[Watch a video that celebrates NVCA's accomplishments in 2021.](#)

- NVCA's Planning Team released the Ecological Net Gains Policy. As the Nottawasaga watershed faces increasing urbanization, it becomes a challenge to protect and enhance wetlands and other important ecological areas. With this new policy, NVCA can prevent further losses of these areas, and have the potential to increase their size, value and functions.
- By working together with municipalities, NVCA's Regulation Team proactively protected watershed residents and their properties from natural hazards like flooding and erosion. Municipalities also benefit from this relationship, as NVCA provides expertise in natural heritage, stormwater management, groundwater and water quality.
- The Watershed Science Team gathered information to identify stresses that are impacting the local environment, which can help shape land use planning and policy decisions. We can also see how effective our environmental restoration projects are or understand the impacts of new development.
- As COVID lockdowns prevented volunteers from helping during the intense spring planting season, NVCA received grants for tree planters to continue these watershed restoration efforts. As restrictions were lifted throughout the year, 250 volunteers participated in restoration events, such as tree planting, river restoration, planting native plants and removing Phragmites.
- NVCA's Forestry department planted over 100,000 trees for property owners to help convert their land into forests.
- Our Education Team created programs for the youth in the Nottawasaga Watershed. For example, students in Grades 4 to 8 learned how to help our environment through a new climate

change program. Children as young as 2.5 years old had the opportunity to attend the new Tiffin Nature Program. New Canadian families experienced the great Canadian outdoors this summer at the Tiffin Centre for Conservation.

- NVCA's Lands Team continued to maintain and construct trails and other infrastructure for conservation areas.
- Our Flood Management team continued to monitor weather forecasts and watershed conditions while maintaining and improving the system. In 2021, our flood team issued 5 flood messages.

**STATEMENT OF THE TREASURER OF REMUNERATION AND EXPENSES PAID
AS REQUIRED BY SECTION 284(1) OF THE MUNICIPAL ACT, 2001
FOR THE YEAR 2021**

		Salary Taxable	IT Allowance Taxable	Meetings Taxable	Mileage	Meals	Total Paid	Conference/ Education Costs
Council Members								
Darren White	Mayor	\$ 18,025.56	\$ -	\$ 975.00	\$ -	\$ -	\$ 19,000.56	
Dave Besley	Deputy Mayor	\$ 14,078.88	\$ 900.00	\$ 2,625.00	\$ 47.50	\$ -	\$ 17,651.38	\$ 407.04
Wayne Hannon	Councillor	\$ 12,891.12	\$ 900.00	\$ 1,275.00	\$ 23.00	\$ -	\$ 15,089.12	\$ 407.04
Margaret Mercer	Councillor	\$ 12,891.12	\$ 900.00	\$ 3,825.00	\$ 27.50	\$ -	\$ 17,643.62	\$ 407.04
James McLean	Councillor	\$ 9,668.34	\$ 675.00	\$ 1,650.00	\$ -	\$ -	\$ 11,993.34	
Council Totals for year 2021		\$ 57,886.68	\$ 2,700.00	\$ 8,700.00	\$ 98.00	\$ -	\$ 69,384.68	\$ 1,221.12

All Council Members with the exception of the Mayor receive an IT Allowance of \$75.00 per month

Payments are made under the authority of By-law 59-2020

Public Members		Meetings	Mileage	Total Paid
Allan Blundell	Police Services Board	\$ 450.00		\$ 450.00
		\$ -	\$ -	\$ -
Total		\$ 450.00	\$ -	\$ 450.00

Info # 1
FEB 17 2022



February 2, 2022

The Township of Melancthon
D. Holmes, AMCT -CAO/Clerk
157101 Hwy # 10
Melancthon, Ontario
L9V 2E6.

Dear Ms. Holmes:

RE: NVCA BOARD MEMBER'S PER DIEM AND EXPENSES

I have been asked to supply municipalities with remuneration expenses paid to our NVCA Board members over the 2021 year in accordance with the Municipal Act, Section 284(3).

Your council's appointee for the 2021 term to the Nottawasaga Valley Conservation Authority was Margaret Mercer.

The Authority held 11 Board of Directors meetings from January 1 to December 31, 2021.

The total number attended by your member was 11 Authority meetings.

The total per diem paid was \$902.33.

If you have any questions relating to the above, please do not hesitate to contact the undersigned at 705-424-1379 ext.228.

Sincerely,

S. Flannagan

Sheryl Flannagan
Director, Corporate Services
SF/kj

Nottawasaga Valley Conservation Authority
8195 8th Line, Utopia, ON L0M 1T0
T: 705-424-1479 F: 705-424-2115
admin@nvca.on.ca • nvca.on.ca

A member of Conservation Ontario

Info #2
FEB 17 2022



NOTICE OF PUBLIC MEETING

Application for Zoning By-law Amendment
Monday, February 28, 2022 at 6:00 p.m.
Virtual Meeting

Please register to attend here:

www.greyhighlands.ca/febpp

View the meeting live here:

<https://youtu.be/mg2gXPxz25k>

Your online registration will give you the ability to attend either online or by telephone. If you need assistance with the registration process or cannot access the registration link, please call 519-986-1216 x 401.

What is being proposed? The Municipality is seeking input on a municipal-wide by-law that will permit and regulate Cannabis facilities in Grey Highlands.

The purpose and effect of Zoning By-law Amendment 205.2022: To amend the Municipality's Zoning By-law 2004-50 to address permitted uses, setbacks from sensitive receptors, and provisions for ancillary uses related to cannabis production.

The effect of this By-law is to amend Zoning By-law 2004-50 to:

- Amend Section 3 to define an "Air Treatment Control System" and "Cannabis Processing and Production Facility";
- Amend Section 5 to add provisions for personal medical production of cannabis and nonmedical production of cannabis; and
- Add cannabis processing and production facility as a permitted use in Section 6.1.1. (Agriculture), Section 6.3.1 (Rural), Section 9.1.1 (Light Industrial), Section 9.2.1 (Heavy Industrial), and Section 9.3.1 (Extractive Industrial).

Why? This meeting is an opportunity to learn about the proposed Zoning By-law amendments and provide feedback.

No key map is included as this amendment affects all the Municipality of Grey Highlands.

Where do I submit my comments?

Please submit written comments to:

Director of Planning and Building, Michael Benner
Municipality of Grey Highlands
206 Toronto St. South, Unit 1
PO Box 409
Markdale ON N0C 1H0
Fax: 519-986-3643
Email: planning@greyhighlands.ca

Written comments are requested by February 25, 2022 so that they may be read at the public meeting for the benefit of everyone in attendance.

What can I expect at the Public Meeting?

The public meeting is an opportunity for members of the public to learn more about the proposal. Attendees can hear a brief presentation about the proposal, ask questions, and/or make verbal or written statements either in favour of, or in opposition to the proposed Zoning By-law Amendment. At the meeting members of the public will also hear a summary of any comments received about the proposed development prior to the public meeting.

When will a decision be made?

A decision on this proposal has NOT been made at this point and will NOT be made at the Public Meeting. After reviewing the application and any comments received, staff will bring a recommendation on this proposal to a future Council meeting.

Want to be notified of a decision?

You must make a request in writing if you wish to receive a notice of any decision of Council on this proposal.

Your rights to appeal a decision: If

a person or public body does not make oral submissions at the Public Meeting or make written submissions to the Municipality of Grey Highlands before the proposed Zoning By-law is adopted, the Ontario Land Tribunal (OLT) may dismiss the appeal.

If a person or public body does not make oral submissions at a Public Meeting or make written submissions to the Municipality of Grey Highlands before the proposed Zoning By-law is adopted, the person or public body may not be added as a party to the hearing of an appeal before the OLT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

A note about information you may submit to the Municipality:

Individuals who submit letters and other information to Council should be aware that any personal information contained within their communications may become part of the public record and may be made available through the Council agenda process.

This document can be made available in other accessible formats as soon as practicable upon request.

Questions? Want more information?

Ask the Planning Department.

Phone: 519-986-1216 x401

Email: planning@greyhighlands.ca

Info # 3

FEB 17 2022

**The Corporation of the
Municipality of Grey Highlands
Comprehensive Zoning By-law Amendment**

Cannabis Provisions

BEING a By-law to amend the Municipality of Grey Highlands Comprehensive Zoning By-law No. 2004-50;

WHEREAS the Council of the Corporation of the Municipality of Grey Highlands deems it in the public interest to pass a By-law to amend By-law No. 2004-50 to update zoning provisions for cannabis processing facilities.

AND WHEREAS pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, By-laws may be amended by Councils of Municipalities;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF GREY HIGHLANDS ENACTS AS FOLLOWS:

1. Section 3 of By-law 2004-50 is hereby amended by adding the following new definitions:

"Air Treatment Control System" shall mean a system designed, approved and implemented in accordance with a license issued by Health Canada for the purposes of controlling emissions, including odour.

"Cannabis Processing and Production Facility" shall mean any building or structure licensed and authorized by Health Canada to ship, deliver, transport, destroy, grow, dry, export and/or import cannabis for medical or non-medical purposes, including related research as defined in an applicable Federal Regulation, as amended from time to time.

2. Section 5 of By-law 2004-50 is hereby amended by adding the following section:

5.29 Cannabis

5.29.1 Notwithstanding any other provision of this by-law, the personal medical production of cannabis shall be subject to the following provisions:

a) The production of cannabis for personal medical use authorized under a registration certificate or designation issued by Health Canada, is permitted accessory to the ordinary place of residence of the registered or designated person, as follows:

i) The combined indoor and outdoor grow area shall not exceed an area equivalent to 15% of the floor area of the dwelling unit to which the growing is accessory; and,

ii) The use shall not create nor become a fire or building hazard, nor a health and safety hazard.

b) The production of cannabis for personal medical use authorized under a registration certificate or designation issued by Health Canada may be carried out as an agricultural use on a lot appropriately zoned for agriculture, as follows:

i) The lot area is greater than or equal to 2ha.

ii) The grow area is not in excess of 50 square metres.

iii) Where the grow area is in excess of 50 square metres, the provisions applicable to Section 5.29.2 of this By-law shall apply.

5.29.2 Notwithstanding any other provisions of this By-law, any cannabis production and processing not intended for personal use as described in Section 5.29.1 of this By-law shall be subject to the following provisions:

- a) a cannabis processing and production facility shall only be permitted in the following zones: Agricultural (A1), Restricted Agriculture (A2), Rural (Ru), Light Industrial (M1), Heavy Industrial (M2), Extractive Industrial (MEX)
- b) On lands zoned Agricultural, Rural or Restricted Agriculture, the processing of Cannabis authorized under a Processing license issued pursuant to the Cannabis Act and its regulations shall only be permitted where a Cultivation license is also in effect on the same lot.
- c) a cannabis processing and production facility will be subject to site plan control pursuant to Section 41 of the Planning Act;
- d) in addition to the requirements of this Section, a cannabis processing and production facility shall comply with all zone provisions of the zone it is located within;
- e) No building or structure or portion thereof used for cannabis processing and production that is equipped with air treatment control may be located nearer than 120 meters to any Residential or Institutional use or any existing dwelling or dwelling unit on a separate lot.
- f) No outdoor grow area, or building or structure or portion thereof used for cannabis processing and production that is not equipped with air treatment control, may be located nearer than 300 meters to any Residential or Institutional use or any existing dwelling or dwelling unit on a separate lot.
- g) Notwithstanding the foregoing, accessory buildings and structures ancillary to a cannabis processing and production facility such as an implement shed or security booth, may be sited in accordance with Section 5.6 of this By-law.
- h) A building or structure used for security purposes for a cannabis production facility may be located in the front yard of a cannabis processing and production facility in accordance with the yard setback provisions applicable to the property.
- i) Outdoor storage shall not be permitted in conjunction with cannabis processing and production facilities.
- j) no outdoor signage or advertising shall be permitted.
- k) the parking requirement for a cannabis processing and production facility shall be 1 parking space per 100 square metres of gross floor area.

3. Section 6.1.1 Agricultural A1 - Permitted Uses is hereby amended by adding the following:

(j) cannabis processing and production facility.

4. Section 6.3.1 Rural Ru - Permitted Uses is hereby amended by adding the following:

(k) cannabis processing and production facility.

5. Section 9.1.1 Light Industrial M1 - Permitted Uses is hereby amended by adding the following:

(j) cannabis processing and production facility.

6. Section 9.2.1 Heavy Industrial M2 - Permitted Uses is hereby amended by adding the following:

(h) cannabis processing and production facility.

7. Section 9.3.1 Extractive Industrial MEX - Permitted Uses is hereby amended by adding the following:

(g) cannabis processing and production facility.

DRAFT

February 3, 2022

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

SUBJECT: Steps to Cautiously and Gradually Ease Public Health Measures While Protecting Hospital and Health Care Capacity

Today, I am writing to provide an update on Ontario's response to the current COVID-19 pandemic situation. As a result of public health and workplace safety measures that were put into effect on January 5, 2022, there appear to be signs of stabilization in key public health and health system indicators. I want to express my deep gratitude to municipal practitioners who have worked tirelessly to support their communities throughout the pandemic.

On January 20, 2022, the government announced that province will exit Modified Stage Two and return all public health units to Step Three on January 31, 2022.

In the absence of concerning trends in public health and health system indicators, Ontario will follow a cautious and phased approach to lifting public health measures, with 21 days between each step. Ontario set out its intended approach over the next several weeks.

January 31, 2022

On January 31, 2022, Ontario begins the process of gradually easing restrictions, while maintaining protective measures, including but not limited to:

- Increasing social gathering limits to 10 people indoors and 25 people outdoors.
- Increasing or maintaining capacity limits at 50 per cent in indoor public settings, including but not limited to:
 - Restaurant, bars and other food and drink establishments without dance facilities;
 - Retailers (including grocery stores and pharmacies)
 - Shopping malls;
 - Non-spectator areas of sports and recreational fitness facilities, including gyms;
 - Cinemas;

- Meeting and event spaces, including conference centres and convention centres;
- Recreational amenities and amusement parks, including water parks;
- Museums, galleries, aquariums, zoos and similar attractions; and
- Casinos, bingo halls and other gaming establishments
- Religious services, rites, or ceremonies.
- Allowing spectator areas of facilities such as sporting events, concert venues and theatres to operate at 50 per cent seated capacity or 500 whichever is less.

Enhanced proof of vaccination, and other requirements would continue to apply in existing settings.

Please see Ontario Regulation 364/20, Rules for Areas at Step 3 and at the Roadmap Exit Step for the full list of measures.

February 21, 2022

Effective February 21, 2022, Ontario intends to lift public health measures, including:

- Increasing social gathering limits to 25 people indoors and 100 people outdoors.
- Removing capacity limits in indoor public settings where proof of vaccination is required, including but not limited to restaurants, indoor sports and recreational facilities, cinemas, as well as other settings that choose to opt-in to proof of vaccination requirements.
- Permitting spectator capacity at sporting events, concert venues, and theatres at 50 per cent capacity.
- Limiting capacity in most remaining indoor public settings where proof of vaccination is not required to the number of people that can maintain two metres of physical distance.
- Indoor religious services, rites or ceremonies limited to the number that can maintain two metres of physical distance, with no limit if proof of vaccination is required.
- Increasing indoor capacity limits to 25 per cent in the remaining higher-risk settings where proof of vaccination is required, including nightclubs, wedding receptions in meeting or event spaces where there is dancing, as well as bathhouses and sex clubs.

Enhanced proof of vaccination, and other requirements would continue to apply in existing settings.

March 14, 2022

Effective March 14, 2022, Ontario intends to take additional steps to ease public health measures, including:

- Lifting capacity limits in all indoor public settings. Proof of vaccination will be maintained in existing settings in addition to other regular measures.

- Lifting remaining capacity limits on religious services, rites, or ceremonies.
- Increase social gathering limits to 50 people indoors with no limits for outdoor gatherings.

PROOF OF VACCINATION

As announced on December 10, 2021, it is now mandatory to use the enhanced vaccine certificate with QR code to gain access to settings that require proof of vaccination. The QR code can be used digitally or by printing a paper copy. Individuals can download their enhanced certificate with QR code by visiting <https://covid-19.ontario.ca/get-proof>.

In addition, businesses are also now required to verify the certificate using the Verify Ontario app, which is available to download for free from the Apple App and Google Play stores. The app can be used without an internet connection and never stores personal information.

Individuals will continue to need to show a piece of identification that matches their name and date of birth to their enhanced COVID-19 vaccine certificate when visiting select businesses and organizations.

Note that businesses and organizations no longer need to collect information for case and contact management.

There are two exclusions to the use of mandatory enhanced vaccination certificates in Ontario: nine First Nations communities and international visitors to Ontario who do not have a scannable QR code.

Community members of nine First Nations can continue to use their original paper or electronic proof of vaccination along with identification where proof of vaccination is required. They do not need to have an enhanced vaccine certificate with QR code to enter the premises. This exclusion reflects the Province's commitment respecting Indigenous data sovereignty and decisions made by these communities.

These First Nations include:

- Anishinaabeg of Naongashiing
- Big Grassy First Nation
- Lac La Croix First Nation
- Mitaanjigamiing First Nation
- Nigigoonsiminikaaning First Nation
- Ojibways of Onigaming First Nation
- Rainy River First Nation
- Seine River First Nation
- Mississaugas of the Credit First Nation

Visitors to Ontario from outside of Canada (OOC) who do not have a QR code that can be successfully scanned by the Verify Ontario app are also excluded. In that case, they

must show businesses their international vaccine receipts and a valid non-Canadian passport or valid NEXUS cards ID for visual verification of their proof of vaccination. This is an interim measure until visitors from OOC can be assigned a temporary traveler's QR code via the Federal government upon their entry to Canada.

To review proof of vaccine for international visitors who may not have a compatible QR code, businesses and organizations should visually confirm:

- That the first name, last name and date of birth of the person on the vaccination documentation matches the non-Canadian passport provided; and
- That their vaccine documentation meets the definition of fully vaccinated and at least 14 days have lapsed since the second dose of vaccine.

The government has updated the [regulation](#), [Guidance for Businesses and Organizations](#) and Questions and Answers to support the implementation of the enhanced vaccine certificate with a QR code and the Verify Ontario app.

BUSINESS SUPPORTS

I also wanted to take this opportunity to share information about new programs that may be helpful to municipal Economic Development staff who are supporting your local businesses during these restrictions. The government has launched the [Ontario Business Costs Rebate Program](#) to support businesses required to close or reduce capacity due to the public health measures put in place to blunt the spread of the Omicron variant. Through the new program, the government will provide eligible businesses with a rebate payment of up to 100 per cent for property tax and energy costs they incur while subject to these restrictions. Applications for the program opened on January 18, 2022. [Learn more about the program and apply here.](#)

The government is also introducing a new COVID-19 [Small Business Relief Grant](#) that will give eligible businesses subject to closure under the modified Step Two of the Roadmap to Reopen a \$10,000 grant. The money is expected to flow to eligible businesses in February.

Lastly, the government is also improving [cash flows](#) for eligible Ontario businesses by making up to \$7.5 billion available through a six-month interest- and penalty-free period for Ontario businesses to make payments for most provincially administered taxes. This penalty and interest-free period started on January 1, 2022. This supports businesses now and provides the flexibility they will need for long-term planning.

COMPLIANCE AND ENFORCEMENT

The ministry recognizes that municipalities have been a key partner in the defence against this virus through the coordinated compliance and enforcement activities your staff have been undertaking in your communities. The Ontario government is continuing to help workplaces stay safe and stay open by carrying out COVID-19 safety campaigns. These campaigns are developed in consultation with local public health

units, and bylaw enforcement departments, and support Ontario's *Plan to Safely Reopen Ontario*.

As you are aware, these campaigns include visits to workplaces that present heightened risk factors for potential transmission of COVID-19. If you are interested in having a provincial team support local compliance and enforcement activities in your community, please contact William (BJ) Alvey, Manager and Executive Advisor of Regulatory Compliance Ontario by email at: William.BJ.Alvey@ontario.ca or by phone at 905-572-7648.

RAPID ANTIGEN TEST KITS

The Provincial Antigen Screening Program (PASP) provides free rapid antigen test kits to high-risk communities, organizations and workplaces, including municipalities. Please refer to the Ontario Together portal for information on how to apply for rapid antigen tests, training, on-site rapid testing and reporting requirements.

I would like to take this opportunity to thank you for your flexibility and cooperation throughout this pandemic. Our municipal partners continue to play an essential role in the response to COVID-19.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Manson-Smith".

Kate Manson-Smith
Deputy Minister

Denise Holmes

From: Donna Funston
Sent: Friday, February 4, 2022 1:51 PM
To: Denise Holmes
Subject: FW: NDCC Motion/Minutes

FYI

Thanks
Donna Funston

*Administration and Finance Assistant
Township of Melancthon
519-925-5525*

From: Roseann Knechtel <rknechtel@mulmur.ca>
Sent: Friday, February 4, 2022 12:47 PM
To: Donna Funston <dfunston@melancthontownship.ca>
Subject: NDCC Motion/Minutes

Hi Donna,

Please be advised that Mulmur Council received the motion and minutes of the NDCC Board at their meeting on February 2, 2022.

14.3 NDCC Board Minutes: January 12, 2022

Moved by Boxem and Seconded by Hawkins
THAT Council receives the Committee Minutes as copied and circulated
CARRIED.

Staff will commence processing the licence for the Smoke Shack Food Truck upon receipt of a complete application.

Have a great day,

Roseann Knechtel, BA, MMC | Deputy Clerk / Planning Coordinator
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | rknechtel@mulmur.ca
Join our email list to receive important information and keep up to date on the latest Township news.

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Denise Holmes

From: Cody Joudry <cjoudry@dufferincounty.ca>
Sent: Wednesday, February 9, 2022 6:19 PM
To: Cody Joudry
Subject: 2021 Census Data - population data released

Hi everyone,

I wanted to share some quick findings on the 2021 Census data that was just released.

From a national perspective Canada was the 7th fastest growing G20 country (5.2% overall growth) ahead of countries like the US, UK, France, Germany, and China. Provincially Ontario grew by 5.8%, which is up from the 4.6% for the previous census period. The big story nationally is the Maritimes seeing greater growth (proportionally) over the last few years which bucked a long standing trend of sustaining or declining population. According to StatsCan this started pre-pandemic. The Prairies had also seen a slowing of growth and putting Alberta and Manitoba closer to national growth trends.

A Globe & Mail article notes big cities like Montreal, Vancouver, and Toronto are seeing slowing growth. Montreal and Vancouver saw overall growth for the census period, however it notes they both saw a 3% decline from July 2020 to July 2021 and Toronto only growing by 0.4% for the same period. It also notes that suburban communities close to the downtowns are seeing slowing growth while suburban communities farther away are seeing faster growth. I know these slowing growth is something the Province started to see pre-pandemic as well, which indicates smaller communities like our own are likely to see increased growth into the future.

Specific to Dufferin County, we grew 7.3% from 2016 to 2021 (61,735 to 66,257). I also pulled Local Municipal growth numbers (see chart below), which shows growth in every community. Orangeville officially passed the 30k mark. Grand Valley saw over 30% growth, which was comparable to the total growth in Shelburne, and represents about 70% of the total growth in Orangeville.. These national, regional, and local trends signal Mono and Shelburne are likely to come close, or pass, the 10k mark in the next census. If they hit this mark it would mean we'd start receiving CMHC housing data specific to those communities.

Community	CHARACTERISTIC_NAME	COUNT
Amaranth, Township (TP)	Population percentage change, 2016 to 2021	6.1
	Population, 2016	4079
	Population, 2021	4327
East Garafraxa, Township (TP)	Population percentage change, 2016 to 2021	8.3
	Population, 2016	2579
	Population, 2021	2794
Grand Valley, Town (T)	Population percentage change, 2016 to 2021	30.3
	Population, 2016	2956
	Population, 2021	3851

Melancthon, Township (TP)	Population percentage change, 2016 to 2021	4.1
	Population, 2016	3008
	Population, 2021	3132
Mono, Town (T)	Population percentage change, 2016 to 2021	9.4
	Population, 2016	8609
	Population, 2021	9421
Mulmur, Township (TP)	Population percentage change, 2016 to 2021	2.7
	Population, 2016	3478
	Population, 2021	3571
Orangeville, Town (T)	Population percentage change, 2016 to 2021	4.4
	Population, 2016	28900
	Population, 2021	30167
Shelburne, Town (T)	Population percentage change, 2016 to 2021	10.7
	Population, 2016	8126
	Population, 2021	8994

I'll provide another analysis when the next round of data comes out in April (household specific data).

Cody

Cody Joudry, Director | Development and Tourism | County of Dufferin

Phone: (519) 942-7618 | cjoudry@dufferincounty.ca | 30 Centre St, Orangeville, ON L9W 2X1



DufferinCounty.ca | JoininDufferin | DufferinMuseum.com

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Denise Holmes

From: Steven Murphy <smurphy@dufferincounty.ca>
Sent: Friday, January 28, 2022 4:03 PM
To: Nicole Martin; suestone@eastgarafraxa.ca; Meghan Townsend; Denyse Morrissey; Tracey Atkinson; Fred Simpson; Karen Landry; Denise Holmes
Cc: Holly Boardman; Jessica Kennedy; Sabrina VanGerven; jwilloughby@shelburne.ca; Roseann Knechtel
Subject: MYAP DRAFT
Attachments: MYAP DRAFT.docx

Good afternoon all,

Attached is the MYAP we discussed this morning. Can you please take a look at it, adjust to suit your specific municipal plans, discuss with council and get it back to me by the end of February for inclusion in the joint multi-year plan.

Thanks in advance,

Steve

Steve Murphy | Manager – Preparedness, 911 & Corporate Projects | Office of the Chief Administrative Officer

County of Dufferin|Phone: 519-941-2816 Ext. 2401| Mobile: 519-938-7215
smurphy@dufferincounty.ca |55 Zina St, Orangeville, ON L9W 1E5

Serving with humility and gratitude upon the traditional territory and ancestral lands of the Tionontati, Attawandaron, Haudenosaunee and Anishinaabe peoples.

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Multi-Year Accessibility Plan Municipality, Ontario

The **Town/ship** is committed to eliminating barriers to our services, products and facilities now and in the future. Employees need to be able to function effectively and the public needs to receive timely, high quality services in a way that works for them.



Educate Staff
and Council

Implement
Policies

Engage
Stakeholders

Develop
Strategies

Allocate
Funding

Make
Changes

Celebrate
Successes

COMPLETE BY		GOALS
<input type="checkbox"/>	February 2022	Council approves 2022-2025 Multi-Year Accessibility Plan
<input type="checkbox"/>	March 2022	Assess requirements and draft plan for conducting an accessible municipal election
<input type="checkbox"/>	April 2022	Initiate a training cycle for staff and volunteers to receive refresher every three (3) years.
<input type="checkbox"/>	May 2022	Recognize accessibility champions and celebrate Accessibility Awareness Week
<input type="checkbox"/>	June 2022	Conduct Accessibility and Ontario Human Rights refresher training for staff
<input type="checkbox"/>	September 2022	Review and revise IASR – Accessibility Compliance Policy
<input type="checkbox"/>	October 2022	Ensure municipal election is accessible
<input type="checkbox"/>	November 2022	Conduct Accessibility and Ontario Human Rights training for new Council
<input type="checkbox"/>	December 2022	Review and report accomplishments and establish 2026 priorities
<input type="checkbox"/>	January 2023	Appoint members of the Accessibility Advisory Committee
<input type="checkbox"/>	March 2023	Conduct Accessibility and Ontario Human Rights training for committee appointees
<input type="checkbox"/>	May 2023	Recognize accessibility champions and celebrate Accessibility Awareness Week
<input type="checkbox"/>	June 2023	Conduct Accessibility and Ontario Human Rights refresher training for staff
<input type="checkbox"/>	September 2023	Review and revise IASR – Accessible Customer Service Policy
<input type="checkbox"/>	December 2023	Review and report accomplishments and establish 2027 priorities
<input type="checkbox"/>	March 2024	Conduct Accessibility and Ontario Human Rights training for staff committee appointees
<input type="checkbox"/>	May 2024	Recognize accessibility champions and celebrate Accessibility Awareness Week
<input type="checkbox"/>	June 2024	Conduct Accessibility and Ontario Human Rights refresher training for staff
<input type="checkbox"/>	September 2024	Review and revise IASR – Design of Public Spaces
<input type="checkbox"/>	December 2024	Review and report accomplishments and establish 2028 priorities
<input type="checkbox"/>	March 2025	Conduct Accessibility and Ontario Human Rights training for staff committee appointees

□	May 2025	Recognize accessibility champions and celebrate Accessibility Awareness Week
□	June 2025	Conduct Accessibility and Ontario Human Rights refresher training for staff
□	September 2025	Review and revise IASR – General Requirements ..
□	December 2025	Review and report accomplishments and establish 2029 priorities

PRIOR ACCOMPLISHMENTS	
✓	Provided Accessible Customer Service training to all staff
✓	IASR Policies created and adopted
✓	Developed a multi-year accessibility plan
✓	Embedded accessibility requirements into the procurement process
✓	New websites are compliant with Web Content Accessibility Guidelines (WCAG) 2.0 Level AA
✓	Accessible document training provided to key staff
✓	Developed policy for municipal employees who have a disability and require assistance in evacuating the building in an emergency situation
✓	Have a process in place to create individual accommodation plans for employees with disabilities
✓	Consultation with Accessibility Advisory Committee for major developments



Dundalk Fall Fair

SINCE 1855 ♦ "TEAM WORK MAKES THE DREAM WORK"

PO Box 497, Dundalk, ON N0C 1B0

dundalkfair.com

facebook.com/Dundalkfairsociety







January 3rd, 2022

Dear Sponsor,

Our annual fall fair will take place on September 9-11, 2022 at the Dundalk fair grounds. This year's theme is "Picture This!"

The Dundalk Agricultural Society has been supporting the community since 1855. We put on several other events throughout the year, but our fall fair is the highlight and by far the largest event of them all. The fair is a community-minded, not-for-profit event run by a group of dedicated volunteers who strive to host an entertaining and educational weekend for all ages. The Dundalk Fall Fair is the longest running annual event in our community. With over 20 classes of exhibitor categories, including special sections for kids, youth and seniors, everyone has the opportunity to display and exhibit a multitude of items from horticulture, field crops, arts and crafts, baking and sewing, and quilting. Other popular features of our fair include the 4-H club shows, the truck and tractor pull, the demolition derby, and the Fair Ambassador Program.

Please help us to maintain these traditions and enhance our fall fair experience. We welcome businesses and individuals to support our efforts through our sponsorship program. The cost of organizing and promoting successful events is forever increasing, thus, our reliance upon generous donations grows each year. We recognize that sponsors are the major contributors to the success and future of our fair. Your support and assistance is greatly appreciated. In return for your financial support, we provide as much promotion and reward as we possibly can. See the sponsorship levels below:

 Recognition during sponsored event over P.A. system. Free vendor booth at the fair (Fri - Sun) Name mentioned in Dundalk Herald May supply and erect a sign at your sponsored event 4 Weekend Passes to this year's Dundalk Fall Fair Name in our Fair Book and on our website dundalkfair.com Name on our Sponsor Board \$1,000 + DIAMOND	 Name mentioned in Dundalk Herald May supply and erect a sign at your sponsored event 2 Weekend Passes to this year's Dundalk Fall Fair Name in our Fair Book and on our website dundalkfair.com Name on our Sponsor Board \$999 - \$500 SAPPHIRE	 Name mentioned in Dundalk Herald May supply and erect a sign at your sponsored event 1 Weekend Pass to this year's Dundalk Fall Fair Name in our Fair Book and on our website dundalkfair.com Name on our Sponsor Board \$499 - \$250 PLATINUM	 May supply and erect a sign at your sponsored event 1 Day Pass to this year's Dundalk Fall Fair Name in our Fair Book and on our website dundalkfair.com Name on our Sponsor Board \$249 - \$100 GOLD	 1 Day Pass to this year's Dundalk Fall Fair Name in our Fair Book and on our website dundalkfair.com Name on our Sponsor Board \$99 - \$50 SILVER	 Name in our Fair Book and on our website dundalkfair.com Name on our Sponsor Board \$49 & under BRONZE
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With sincerest thanks,

The Dundalk Agricultural Society

Corey Wey, President & Jessica Cook, DDAS Director/Sponsorship

At #2
FEB 17 2022

2022 SPONSORSHIP PROGRAM REGISTRATION FORM

Company Name: _____

Name of Contact: _____

Address: _____

Telephone Number: _____

Email address: _____

We/I wish to be considered a (please check off);

* Diamond (\$1,000.00 +) _____

* Sapphire (\$500.00 - \$999.00) _____

* Platinum (\$250.00 - \$499.00) _____

* Gold (\$100.00 - \$249.00) _____

* Silver (\$50.00 - \$99.00) _____

Bronze (\$49.00 and less) _____

Form of donation Cheque or E-transfer to dundalkagsoc@gmail.com

(For e-transfer please put in the comments name of business to allocate the sponsorship to for recognition)

Please complete this registration form and email or mail your donation payable to:

'Dundalk Agricultural Society'

PO Box 497, Dundalk, ON. N0C 1B0

If we could please receive your donation by May 1st to ensure that it gets put into our fair book. Any questions please call/text or email Jessica Cook at 226-923-0247

PLEASE SPECIFY HOW YOU WOULD LIKE YOUR DONATION ALLOCATED.

General Fair \$ _____ 4-H Invitational \$ _____ Ambassador Program \$ _____

Horse Show \$ _____ Other (please specify) \$ _____

Thank you very much for your support!

Sincerely,

Jessica Cook, DDAS Director, Sponsorship Chair

Denise Holmes

From: Ruth [REDACTED]
Sent: Thursday, February 3, 2022 9:20 PM
To: Denise Holmes
Subject: Hornings Mills Wish List
Attachments: Wish List for Horning.docx

Hi Denise

Here is our wish list for the needs for the hall. Please let me know if you have any questions

Thanks

Ruth Plowright

Plowright Signs
[REDACTED]

Surround yourself with good people, good thoughts, good ideas and more good things will happen!

Wish List for Horning's Mills Hall 2022-01-11

Kitchen downstairs

Redo all the cupboards \$30,000

New Fridge \$2000.00

New ovens \$ 5000.00

Kitchen upstairs

New fridge \$1000.00

Urgent items

New tap that is more efficient \$300

Vacume \$500

Urgent Miscellaneous

\$6000.00

2 small tables

10-12 quart pots x3

Inserts for chafing dish 2" x 12

4" hotel bins for chafing dishes x 6 - 2 hot boxes

Microwave

Crafts (hot jugs) x 6 - Cutting boards x 4

Baking sheets x 6

10" frying pans

10 Induction elements (6 have been purchased)

Bus Bins and lids x 6

Tea towels and oven mitts

Utensils

Construction

A wall at the south end of downstairs to contain all the chairs and tables and storage \$5000.00

To insulate the back storage room so it can be used more efficiently \$10,000.00

BLUEWATER GEOSCIENCE CONSULTANTS INC.

42 Shadyridge Place
Kitchener, Ontario
N2N 3J1

Tel: (519) 744-4123
Fax: (519) 744-1863
E-mail: blemieux@rogers.com

February 11, 2022

The Township of Melancthon
157101 Highway 10,
Melancthon, Ontario
L9V 2E6

Attn.: Ms. Denise Holmes, A.M.C.T., Clerk-Treasurer

**Re: Proposal to Provide 2022 Semi-Annual Groundwater Monitoring and Sampling for
Melancthon Landfill Site, Melancthon Township, ON.**

Denise:

Bluewater Geoscience Consultants Inc. (Bluewater) is pleased to provide this proposal to provide the 2022 semi-annual groundwater monitoring and sampling at the Township of Melancthon landfill site. The monitoring is required to ensure compliance with Ministry of Environment regulations and the terms of the Certificate of Authorization (C of A) issued for the landfill.

Groundwater monitoring has been conducted at the Township landfill site for the past several years. The semi-annual monitoring consists of conducting site inspections in April and October of each year. Groundwater levels will continue to be measured in all 35 monitoring wells installed at the landfill.

For 2022, groundwater samples will be obtained from 19 selected monitoring locations around the landfill. The groundwater samples will be submitted to an accredited laboratory for analysis of VOC's (once per year), heavy metals and general groundwater chemistry (twice per year) parameters. The results of the completed ground/surface water analyses are compared to the appropriate Ontario Drinking Water Standards and/or MECP Reasonable Use Policy objectives for the landfill to ensure compliance with those standards. The results of the semi-annual monitoring will be compiled in an annual report prepared by Bluewater on behalf of the Township.

During the Spring and Fall monitoring events, headspace methane concentrations will be measured at all sampled well locations. The results will be tabulated in the final report and comments offered regarding the methane monitoring findings.

The price for the 2022 groundwater monitoring, sampling and reporting will be \$15,560.00 (+ HST).

BLUEWATER GEOSCIENCE

Act # 4
FEB 17 2022

Township of Melancthon
2022 Landfill Monitoring Proposal

February 11, 2022
Proposal - BGP-022-22

As with previous years, the project will be billed in 50% increments; upon completion of the April and October monitoring events. Any additional work requested by the Township beyond the scope of work detailed above will be billed at our standard unit rates.

If you have any questions regarding this proposal, please feel free to contact the undersigned at your convenience.

If you are in agreement with the terms of this proposal, please sign the authorization form below as our written agreement and return to our office by scan and email.

Sincerely,
BLUEWATER GEOSCIENCE CONSULTANTS INC.



Breton J. Lemieux, M.Sc., P. Geo., Q.
President, Senior Geoscientist

Date: February 11, 2022

Having read the above document, I am in agreement with the terms and conditions as detailed. I have the authority to bind the Corporation.

Signed: _____ Date: _____

**RE: Denise Holmes, Township of Melancthon, 2022 Semi-Annual Landfill
Groundwater Monitoring & Sampling Proposal**



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

TOWNSHIP OF MELANCTHON PROCLAMATION

I, Mayor Darren White, on behalf of the Council of the Corporation of the Township of Melancthon, do hereby proclaim **February 14-20, 2022** as ***Non-Profit Sector Appreciation Week*** in the Township of Melancthon.

February 17, 2022

Darren White, Mayor



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

TOWNSHIP OF MELANCTHON PROCLAMATION

I, Mayor Darren White, on behalf of the Council of the Corporation of the Township of Melancthon, do hereby proclaim **February 22, 2022** as ***Human Trafficking Awareness Day*** in the Township of Melancthon.

February 17, 2022

Darren White, Mayor

GB# 16.2.2
FEB 17 2022

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. 66 - 2021

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE A JOINT RECREATION AGREEMENT BETWEEN THE TOWNSHIP OF MELANCTHON & TOWNSHIP OF MULMUR

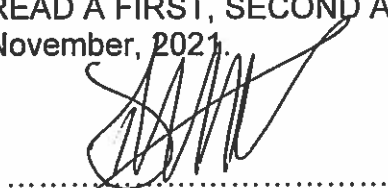
WHEREAS pursuant to s.202 of the Municipal Act, 2001, two or more municipalities may enter into an agreement to provide for matters which are necessary or desirable to facilitate the establishment and operation of a joint municipal service board;

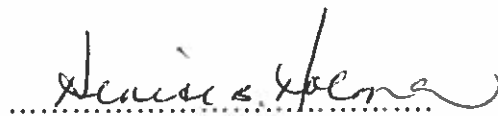
AND WHEREAS the municipal councils of the Township of Melancthon and the Corporation of the Township of Mulmur desire to establish joint recreation services for the mutual benefit of their residences and ratepayers at the North Dufferin Community Centre;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MELANCTHON HEREBY ENACTS AS FOLLOWS:

1. That the Mayor and Clerk are hereby authorized to execute a Joint Recreation Agreement, which is attached as "Schedule A" hereto and forms part of this By-law.
2. This By-law shall come into force and take effect immediately upon the final passing of same.
3. That By-law 45-2017 is hereby repealed upon the execution of "Schedule A" by both the Township of Melancthon and Corporation of the Township of Mulmur.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4th day of November, 2021.


.....
DARREN WHITE, MAYOR


.....
DENISE HOLMES, CLERK

AGREEMENT AS OF November 4, 2021

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF MULMUR,
hereinafter referred to as "Mulmur"

-and-

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON,
hereinafter referred to as "Melancthon"

This Agreement witnesseth that, in consideration of the mutual covenants and conditions herein contained, Mulmur and Melancthon agree to the following:

1. Mulmur is the owner of the lands identified as Con 3 W E PT Lot 25, RP 7R-4424 Part 3, on which the facility known as the North Dufferin Community Centre ("NDCC") is located. The NDCC includes all land, buildings, improvements, equipment and chattels pertaining to its operations.
2. Mulmur Township shall continue to be the sole owner of the NDCC.
3. The NDCC shall be operated in compliance with the provisions of the *Municipal Act, 2001*, SO 2001, c 25, and any applicable regulations, as amended from time to time.
4. The NDCC shall be managed by a joint municipal service board of the Townships of Mulmur and Melancthon, constituted by this agreement pursuant to s. 202 of the *Municipal Act, 2001*. The said joint municipal service board shall be known as the NDCC Board of Management ("Board"), which shall have all the powers given by the *Municipal Act, 2001*, and those given by this Agreement.
5. The Board shall have eight (8) members, all of whom have voting rights. The Board shall be comprised of one (1) member of Council from each of Mulmur and Melancthon, two (2) community members from each of Mulmur and Melancthon, and two (2) other community members-at-large. The Board shall recommend nominated candidates, drawn from community applicants to the parties. The Board members shall be appointed by both parties by resolution. In the event of a disagreement, each party shall appoint 3 community members of its choice to the Board. Nominated candidates shall serve for a term of which they are appointed. The parties shall also have the power to designate the appointed Council representatives to the Board, and may set their term on the Board, not to exceed the term of the Council on which they sit. The quorum of the Board shall be five (5).
6. No person shall be appointed as a Board member unless that person has been appointed by the parties in accordance with the previous paragraph and has received a Criminal Records Check to the satisfaction of both parties' Councils.
7. The Board shall elect a Chairperson (Chair) and Vice-Chairperson from among its members at the first meeting of the Board each calendar year. The Chair shall preside at all meetings of the Board and be charged with the general administration of the business and affairs of the Board. The minutes of that meeting shall identify the persons elected to each of the identified positions.
8. The Board shall hold an Annual General Meeting at the call of the Chair, with due prior notice to both parties
9. The Board shall operate under the Township of Mulmur's policies and procedures.
10. Insurance shall be provided through Mulmur's insurance provider, and the cost will be billed to the Board.
11. A staff member from Melancthon shall act as the Secretary of the Board at no cost.

12. The Treasurer of Mulmur shall act as the Treasurer of the Board at no cost for his or her time. The Treasurer shall keep full and accurate books and records of all transactions of the Board. The Treasurer shall render to the Board at the meetings thereof, or whenever required, an account of all transactions and of the financial position of the Board. The Treasurer shall pay only such items as are approved by the Board.
13. It shall be the policy of the Board that the current year's operating surplus or deficit be allocated to the followings year's budget over and above a \$40,000 operating reserve maintained for cash flow purposes.
14. Each Township shall contribute \$20,000 on January 1, 2018, to create an operating reserve for the Board to utilize for cash flow purposes.
15. Commencing 2018, levies shall be paid on February 1st, May 1st, August 1st and October 1st of each year.
16. The Board will maintain a recreational capital reserve account to hold any unused capital contributions each year. This reserve will be used to absorb the impact of large purchases and/or unforeseen emergency capital requirements as approved by the Board. A report on the balance of the reserves shall be provided on an annual basis or as requested by the parties.
17. The Township of Mulmur shall have responsibility and authority, over the human resources and staffing.
18. Subject to statutory restrictions and those set out in this agreement, the Board shall be responsible for the development of standard operating procedures and policies for the facility operations and programs as required to be approved by each Township.
19. The Board may recommend annual user fee charges to be approved by each Township.
20. The Board shall prepare the estimate of the Board's net financial requirements for the year ("Budget"). There shall be no deficit budgeting. The Board shall work co-operatively and equitably with the parties to the Agreement to fund all operational and developmental expenses.
21. The Budget shall be submitted annually to each Township for approval no later than October 31st. The parties shall have the right to amend the Budget by mutual agreement prior to approval.
22. Upon approval of the Budget by both parties, each party shall appropriate such monies as may be requisitioned by the Board from time to time not to exceed the monies identified in the approved Budget.
23. The Board shall not make or incur liability for any expenditure that is not approved as part of its Budget, and the parties shall not be liable for any expenditure that is not approved.
24. Regardless of the source and extent of funding, the Board must recommend to each Township, for approval, any capital improvements not already approved in the budget.
25. The Township of Mulmur may spend monies on the NDCC facility in addition to the NDCC budget at 100% contribution at its sole discretion as required.
26. The parties shall be responsible for the approved operating and capital levies expenditures and any deficit of the Board as follows:

Mulmur 50%

Melancthon 50%
27. The Board shall keep books and records, approve expenditures and issue cheques in accordance with the approved Budget.

- a. The Board shall maintain its own separate bank account.
 - b. All accounts to be paid shall be approved by the Board (this may occur after payment has happened in order to avoid late payment fees).
 - c. The Board's accounts shall be audited annually by the Municipal auditor or more frequently as may be required.
 - d. The draft minutes of the Board shall be promptly circulated to the respective municipal Councils.
28. In the event that either Mulmur or Melancthon wishes to cease participating in the Board, they may do so by providing one (1) year written notice of termination to the other party and the Board. Any written notice given as aforesaid shall terminate this Agreement as of the 31st of December of the next calendar year.
29. The parties shall renegotiate this agreement in the event that an additional municipality or other permitted party wishes to join in this agreement and is approved by all parties to this agreement.
30. This Agreement is personal to the parties and may not be assigned.
31. The parties covenant that they are entering into this Agreement in good faith and that they shall carry out its provisions in good faith.
32. All previous agreements signed are hereby null and void.

In WITNESS WHEREOF each of the parties hereto has affixed its corporate seal attested to by the proper officers duly authorized in that behalf;

SIGNED, SEALED AND DELIVERED
in the presence of:

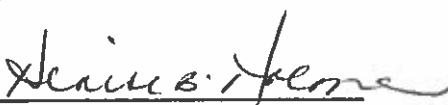
THE CORPORATION OF THE
TOWNSHIP OF MULMUR


MAYOR


CLERK

THE CORPORATION OF THE
TOWNSHIP OF MELANCTHON


MAYOR


CLERK

Denise Holmes

From: Denise Holmes
Sent: Monday, January 17, 2022 1:06 PM
To: Tracey Atkinson
Subject: Motion regarding Joint Rec Sub-Committee

Hi Tracey,

At the meeting of Council held on January 13, 2022, discussion ensued regarding the NDCC Meeting held on January 12th, the Joint Rec Sub-Committee, and the changes to the NDCC Agreement and the following motion was introduced and passed:

Moved by Hannon, Seconded by Mercer

Be it resolved that: "Council puts our participation on the Joint Rec Sub-Committee on hold until we complete a full-scale review of our participation in the Agreement." Councillor Mercer requested a recorded vote as follows:

Councillor Mercer – Yea
Councillor Hannon – Yea
Councillor McLean – Yea
Deputy Mayor Besley – Yea
Mayor White - Nay

The motion was carried.

Should you have any questions, please don't hesitate to contact me.

Thank you.

Regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |
dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 |
www.melancthontownship.ca |

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Denise Holmes

From: Roseann Knechtel <rknechtel@mulmur.ca>
Sent: Wednesday, February 2, 2022 11:53 AM
To: Denise Holmes; Tracey Atkinson
Subject: Mulmur Council Motion: NDCC

Hi Denise,

Please be advised that Council passed the following motion at their regular Council meeting today.

Moved by Boxem and Seconded by Clark

THAT Council receive the report of Tracey Atkinson regarding NDCC updates, and that staff be directed to:

- advertise to fill the representative's vacancy for a Mulmur representative to ensure that the Board has sufficient members to maintain quorum;
- monitor the grant application for redevelopment of the NDCC facility and meet with Melancthon staff to discuss changes to the agreement that may be necessary should the Townships be successful on the grant application.

AND THAT Council expresses grave concern with the January motion of Melancthon Council and ask for clarification as to what "full-scale review of our participation in the Agreement" means in light of the work done over the past year to develop a working partnership with Melancthon to move forward in the redevelopment of the NDCC facility.

A record vote was requested

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

Have a great day,

Roseann Knechtel, BA, MMC | Deputy Clerk / Planning Coordinator
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | rknechtel@mulmur.ca
Join our email list to receive important information and keep up to date on the latest Township news.

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STAFF REPORT

TO: Council
FROM: Tracey Atkinson, CAO
MEETING DATE: February 2, 2022
SUBJECT: NDCC Updates

PURPOSE:

The purpose of this report is to provide an update on the most recent changes impacting recreation at the NDCC facility.

BACKGROUND:

At the April 5, 2017 Council meeting, the following proceedings occurred:

2.1 - Discussion on a board of management for the North Dufferin Community Centre and a resolution from the Township of Melancthon. Staff was directed to contact the Township of Melancthon to ask them to forward a draft agreement and then Mulmur would arrange a joint meeting to discuss this.

At the September 6, 2017 Council meeting, the following proceedings occurred:

2.5 - Discussion on the North Dufferin Community Centre management agreement. Chester & Bert Tupling discussed this agreement with Council. Council decided to bring the by-law authorizing the agreement at the end of this meeting for their consideration.

The Townships of Melancthon and Mulmur entered into the North Dufferin Community Centre Agreement on September 7, 2017.

The following table summarizes the main events and decisions that have taken place impacting the North Dufferin Community Centre (NDCC) in recent months and how the information was shared.

November 10, 2020	NDCC Board: Motion Accepting Sierra Planning Options: Moved by Besley, Seconded by Lowry be it resolved that: Where as; the Sierra Group has presented their final report and recommendations to the Townships of Mulmur and Melancthon and	Minutes posted on website and included in subsequent Council agenda packages
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	<p>the NDCC Board of Management.</p> <p>And whereas; the report recommends that the preferred option is to replace the current facility with a new complex. And where as; the current facility may be unusable without upgrades by 2025.</p> <p>Be it resolved; the NDCC Board of Management recommends that the Townships of Mulmur and Melancthon reach a consensus on moving forward with building plans for a new NDCC Complex.</p> <p>And further, the municipalities in conjunction with the NDCC Board seek to be in a current and shovel ready state in order to take advantage of government funding opportunities immediately and begin fund raising activities in our respective communities. Carried.</p>	
April 21, 2021	<p>Joint Recreation Subcommittee:</p> <p>Recommendation to Mulmur and Melancthon Councils. Moved by White and Seconded by Hawkins</p> <p>THAT the Joint Recreation Subcommittee recommend to their respective Councils to move forward with Option D subject to grant availability, funding, and to move forward with an RFP to engage architectural/engineering for design. CARRIED</p>	Minutes posted on website and included in May 5, 2021 Council package.
May 5, 2021	<p>Mulmur Council: Moved by Clark and Seconded by Cufaro</p> <p>THAT Council supports the Joint Recreation Subcommittee's recommendation to move forward with Option D subject to grant availability and funding of at least 66%, and to move forward with an RFP to engage architectural/engineering for design. CARRIED.</p>	NDCC Board advised of this decision at the May 12, 2021 Board meeting.
May 6, 2021	<p>Melancthon Council: Moved by Besley, Seconded by McLean</p> <p>THAT Council supports the Joint Recreation Subcommittee's recommendation to move forward with Option D subject to grant 8 availability, funding, and to move forward with an RFP to engage architectural/engineering for design. CARRIED.</p>	NDCC Board advised of this decision at the May 12, 2021 Board meeting.
May 12, 2021	NDCC Board: Advised of Option D support from both Councils. Minutes from NDCC	

	<p>Board read:</p> <p>A Joint Subcommittee has been set up including Mulmur Mayor Horner, Melancthon Mayor White, Mulmur Deputy Mayor Hawkins, Melancthon Deputy Mayor Besley, Mulmur CAO Tracey Atkinson and Melancthon CAO Denise Holmes. It was noted this Committee examines the financial impact and restructuring of the NDCC, a motion was sent to both Councils and both Councils passed their motion to go forward with option D. Detailed discussion on the financial impacts of option D and grants that are available which could cover 80% of the cost. This current grant opportunity is also stackable, which means other grants can be applied for on top of this one. It is first come, first serve and the application is being worked on to apply ASAP as the deadline is July 1, 2021. The status of the existing facility will need an engineer to assess the building that is going to be remaining and this can be included in the RFP which will be called engineering and design.</p>	
Sept 22, 2021	<p>Joint Recreation Subcommittee: Moved by White and Seconded by Besley</p> <p>THAT the Joint Recreation Subcommittee support the proposed changes to the Recreation Agreement as presented and amended;</p> <p>AND THAT the report, draft agreement and by-law be forwarded to the NDCC Board and the next meeting of each respective Council for consideration. CARRIED</p>	Minutes posted on the website and included in the October 6, 2021 Council agenda package
Sept 30, 2021	<p>NDCC Board: Draft changes to the NDCC Agreement were included for discussion at the NDCC meeting as Agenda Item 4: Draft NDCC Agreement.</p> <p>The Board deferred discussing and reviewing the amendments.</p>	<p>Minutes reflect discussion, process and deferral.</p> <p>Minutes were posted on website and included in the December 8, 2021 Council agenda package.</p>
October 6, 2021	<p>Mulmur Council defers passing bylaw to amend NDCC Agreement to provide NDCC Board another opportunity to provide input. Discussion ensued regarding deferring the signing of the agreement to provide the NDCC Board another opportunity to review the changes.</p> <p>Moved by Clark and Seconded by Hawkins</p>	

	<p>THAT Council receive the report titled NDCC Auditor Identified Risks and Joint Recreation Agreement; AND THAT Council support the draft amended agreement as presented; AND FURTHER THAT Council defer passing the bylaw approving entering into a joint recreation agreement until the next Council meeting. CARRIED.</p>	
October 7, 2021	<p>Melancthon Council: defers passing bylaw to amend Recreation Agreement to provide NDCC Board another opportunity to provide input.</p> <p>Council accepted Staff's recommendation and deferred the Agreement to a future meeting to allow the North Dufferin Community Centre Board to have another opportunity to review the changes to the Agreement, as they did not review it at their meeting on September 30th .</p> <p>Mulmur Council also deferred approval of the Agreement at their Council meeting on October 6, 2021.</p>	
Oct 25, 2021	<p>NDCC Board: Moved by Noble, Seconded by Tupling</p> <p>THAT the Board of Management seeks clarification and details on all red lined changes in the draft agreement 2021. Mulmur staff to speak with the auditors regarding risks noted and bring back detailed explanation and reasons for each risk that has been noted. Carried.</p>	NDCC Minutes included in subsequent NDCC Agenda package and December 8, 2021 Council package
Nov 3, 2021	Mulmur Council: passed a by-law to amend NDCC agreement to transfer HR functions to Mulmur.	Minutes posted on website and included in next agenda packages
Nov 4, 2021	<p>Melancthon Council: passed a by-law to amend NDCC agreement to transfer HR.</p> <p>Moved by McLean, Seconded by Mercer that leave be given to introduce a By-law to authorize the Mayor and Clerk to execute a Joint Recreation Agreement between the Township of Melancthon and the Township of Mulmur and it be hereby read a first and second time and numbered 66-2021. CARRIED.</p>	Minutes posted on website and included in next agenda packages
Nov 5, 2021	Agenda package for Nov 10 th meeting circulated by Melancthon staff to NDCC Board (included NDCC amended agreement, report on agreement, auditors report and redlined	

	agreement as requested)	
Nov 8, 2021	Resignations received from the Chair and Vice-Chair of the NDCC Board.	NDCC Board advised of resignations on the same day.
November 10, 2021	Email sent on Nov 10, 2021 by staff postponing the NDCC meeting.	
Nov 18, 2021	<p>Joint Recreation Subcommittee Meeting: Committee members recognized the two vacancies currently facing the NDCC Board of Management and discussed scheduling a meeting with the NDCC Board of Management and past Board members to discuss the future representation on the NDCC Board of Management.</p> <p>The Committee discussed the structure of the NDCC Board of Management and supported a Co-Management Governance Model as presented in the North Dufferin Community Centre Efficiency Review with the amendment of making the Joint Recreation Subcommittee as an upper Board of Management. The Committee directed staff to draft an amendment to the agreement for consideration at a future meeting.</p> <p>(JRC supported a co-management governance model as presented in the Sierra Planning NDCC Efficiency Review, with Joint Rec as an upper Board of Management)</p>	Minutes post on website and included in Dec 8 Council package.
Nov 22, 2021	Joint Rec Subcommittee Meeting: Closed session on identifiable personal (resigned board members)	Minutes posted on website and included in the December 8, 2021 Council package
December 8, 2021	Regularly scheduled NDCC Board meeting cancelled. No agenda prepared.	
Dec 9, 2021	Melancthon Council: Deputy Mayor Besley resigned as the Melancthon Council representative on the NDCC Board at Melancthon Council meeting and Wayne Hannon was appointed as the new representative effective Jan 1, 2022.	
Dec 9, 2021	Additional Arena Assistants hired to address COVID absenteeism and security needs	Mulmur Council advised of new hires Dec. 14 by email
Dec 17, 2021	CAOs from Melancthon and Mulmur met with Arena Manager in response to request of Arena Manager for a meeting	
Dec 21, 2021	Resignation of Arena Manager	Email sent Dec 22, 2021 to NDCC to advise of resignation

Dec 22, 2021	Arena Manager hired on a part-time temporary basis. Additional Arena Assistants also hired as part-time temporary for security and staff shortage.	Email sent to NDCC Jan. 5, 2022 regarding hiring additional staff
Jan 3, 2022	Provincial announcement regarding modified Step Two (arena must close until January 26)	
Jan 5, 2022		Email from staff to Board re arena closure due to Ford announcement. Also identifying new Melancthon Council rep.
Jan 7, 2022	NDCC Board Agenda package for January 12 circulated by staff	Agenda posted on website
Jan 12, 2022	<p>Mulmur Council discuss Information Item on NDCC.</p> <p>The following concerns were raised at the January 12, 2022 Council meeting by Councillor Clark:</p> <ul style="list-style-type: none"> • The information provided regarding the NDCC did not address her concerns; • Potential lack of transparency in regards to the NDCC Board and Community Centre; • She does not have the information to be able to answer questions from the public; • There is a change in dynamics between the municipalities and the NDCC Board; • Questioned where the Joint Recreation Subcommittee minutes were and stated the minutes provide insufficient detail; • Questioned whether an exit interview was conducted with outgoing staff; • Questioned what the role of the chairperson is, and asked how to elect a new chairperson given current governance; • Concerns that the Joint Recreation Subcommittee has the authority to determine recreation for the two townships. 	Minutes available on website and Feb 2, 2022 agenda package.
Jan 12, 2022	NDCC Board Meeting: includes Joint Rec Nov 18 minutes deferring board scope, mandate, job sharing and scheduling meeting with past NDCC chair. Support for a co-management governance model. Nov 22 Joint Rec minutes and agreement also included in package	Draft minutes are anticipated for the February 2, 2022 meeting.
Jan 13, 2022	Melancthon Council Meeting: Moved by Hannon, Seconded by Mercer	1. Excerpt from Agreement: In the event that either Mulmur or

	<p>Be it resolved that: "Council puts our participation on the Joint Rec Subcommittee on hold until we complete a full-scale review of our participation in the Agreement."</p> <p>Councillor Mercer requested a recorded vote as follows:</p> <p>Councillor Mercer – Yea Councillor Hannon – Yea Councillor McLean – Yea Deputy Mayor Besley – Yea Mayor White – Nay</p> <p style="text-align: right;">Carried.</p>	<p>Melancthon wishes to cease participating in the Board, they may do so by providing one (1) year written notice of termination to the other party and the Board. Any written notice given as aforesaid shall terminate this Agreement as of the 31st of December of the next calendar year.</p>
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ANALYSIS

Communication and Transparency

- Council minutes for open session meetings have been posted and will continue to be posted on the Township's website, generally within a week of a meeting, and in draft format.
- Committee and Board minutes for open sessions are posted on the website, generally within a week of the meeting or upon receipt from the recording secretary. Minutes are included within the Council agenda packages at the subsequent Council meeting following receipt.
- All Council, Committee and Board meetings are open to the public.
- Staff will continue to advise the NDCC Board of significant changes and decision making where there are no meetings, or significant time until the next scheduled meeting.
- Residents, Board Members and Councillors are encouraged to contact Municipal staff if they are unable to access minutes or would like assistance in understanding the different roles, responsibilities and authorities as they relate to recreation.

Operation versus Governance

- Council is responsible for governance decisions and budgeting for recreation within the Township. Staff are responsible for the day-to-day operations related to recreation.
- In accordance with the procedural by-law, items on the agenda are to be prepared from communications and correspondence received at the Clerk's discretion. Topics outside of the Council's governance role or lacking supporting materials for discussion and decision may be included at the Clerk's discretion but may be included as information items.
- The Joint Recreation Subcommittee has no decision making authority but can make recommendations to each of the Township Councils. The mandate of the Joint

Recreation Subcommittee was developed through a motion of the Joint meeting of the Melancthon and Mulmur Councils, on February 17, 2021.

Moved by: Cufaro and Seconded by: White

THAT the Council of Melancthon and Council of Mulmur direct the following Council members Mayor Janet Horner and Deputy Mayor Earl Hawkins and two Council members to be appointed from Melancthon Council and both CAOs to form a Sub-Committee to review the following items: Applicable Recommendations provided within the County of Dufferin Service Delivery Review regarding the North Dufferin Community Centre Agreements and Governance Structure.

CARRIED.

- The NDCC Board has decision making authority as provided for in the agreement and *Municipal Act*. Its agenda generally deals with operational matter, implementation of the budget, programing, facilities.

"The NDCC shall be managed by a joint municipal service board of the Townships of Mulmur and Melancthon, constituted by this agreement pursuant to s. 202 of the *Municipal Act*, 2001. The said joint municipal service board shall be known as the NDCC Board of Management ("Board"), which shall have all the powers given by the *Municipal Act*, 2001, and those given by this Agreement.

The Board shall be responsible for the development of standard operating procedures and policies for facility operations and programs as required for approval by each Township.

The Board may recommend annual user fee changes to be approved by each Township.

The Board shall prepare the estimate of the Board's net financial requirements for the year ("Budget"). There shall be no deficit budgeting. The Board shall work co-operatively and equitably with the parties to the Agreement to fund all operational and developmental expenses.

Regardless of the source and extent of funding, the Board must recommend to each Township, for approval, any capital improvements not already approved in the budget."

- The Council of each Township is responsible to approve budgets.
- Human Resources and staffing remain an operational task of the municipality. Council and the NDCC Board will be advised of staffing changes via email as is the practice for all positions not appointed under by-law.

Joint Recreation Subcommittee

- Meetings of the Joint Recreation Subcommittee of Councils, being composed of the Mayors and Deputy Mayors from each Township will cease until Melancthon passes a motion to reconvene participation.

NDCC Board

- The NDCC appointed a new Chair, Emma Holmes for the remainder of the term.
- The next NDCC meeting is February 9, 2022.
- There are currently two vacancies on the board, resulting in 6 members remaining on the Board. The Board requires 5 members for quorum.

Human Resources and Staffing

- Mulmur staff will continue to oversee the Arena Manager.
- The Arena Manager will continue to oversee and supervise the Arena Assistants, and continue to report and attend NDCC meetings.
- Payroll, hiring, firing and human resource matters are undertaken by Mulmur Township as outlined in the NDCCBoard Agreement.
- Council and the NDCC will be advised of staffing changes via email as is the practice for all positions not appointed under by-law.

NDCC Board Agreement

- The current agreement provides for the continued joint management of the NDCC.
- Changes to the agreement may be required if a grant for the addition is secured, or the NDCC Board fails to meet and fulfill its mandate.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Connected Mulmur: Communication with and social connectivity within the Mulmur community.
2. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

None.

RECOMMENDATION:

THAT Council receive the report of Tracey Atkinson regarding NDCC updates, and that staff be directed to:

- advertise to fill the representative's vacancy for a Mulmur representative to ensure that the Board has sufficient members to maintain quorum;
- monitor the grant application for redevelopment of the NDCC facility and meet with Melancthon staff to discuss changes to the agreement that may be necessary should the Townships be successful on the grant application.

AND THAT Council expresses grave concern with the January motion of Melancthon Council, and ask for clarification as to what "full-scale review of our participation in the Agreement" means in light of the work done over the past year to develop a working partnership with Melancthon to move forward in the redevelopment of the NDCC facility.

Respectfully submitted,

Tracey Atkinson

Tracey Atkinson, CAO

Denise Holmes

From: Margaret Mercer
Sent: Monday, January 17, 2022 11:23 AM
To: Denise Holmes
Subject: Re: NDACT community meeting January 15, 2022

Yes please.

Thank you,
MMercer

Sent from my iPad

On Jan 17, 2022, at 11:22 AM, Denise Holmes <dholmes@melancthontownship.ca> wrote:

Thanks Margaret. Would you like this email chain on the next Agenda for a discussion?

***Denise B. Holmes, AMCT
CAO/Clerk, Township of Melancthon
519-925-5525 Ext. 101***

From: Margaret Mercer <mmercerc@melancthontownship.ca>
Sent: Monday, January 17, 2022 10:03 AM
To: Wayne Hannon <whannon@melancthontownship.ca>; James McLean <jmclean@melancthontownship.ca>; Denise Holmes <dholmes@melancthontownship.ca>
Subject: Fwd: NDACT community meeting January 15, 2022

FYI

Sent from my iPad

Begin forwarded message:

From: Margaret Mercer <mmercerc@melancthontownship.ca>
Date: January 15, 2022 at 10:13:20 PM EST
To: karrenwallace karrenwallace [REDACTED]
Subject: NDACT community meeting January 15, 2022

Karren,

NDACT sent me three emails inviting me to today's event. Why?

If you only wanted one member of council, why didn't you send a letter to council with such an invitation like other organizations do?

Your email contains factual errors and council will have to address these.

Personally, I find it troubling that NDACT (you), should comment and suggest that certain members of council should attend a public meeting when you've invited us all!

Bizarre.

It's not a council meeting so a quorum of council would not apply particularly on zoom when we're not all sitting together discussing council business.

I made other comments today too which you unfortunately chose not to answer or mention in your email.

It's unfortunate because those comments focus on the actual issue related to this situation as opposed to this minutiae on which you are focussed — and incorrect in any case.

MMercer

Sent from my iPad

On Jan 15, 2022, at 8:07 PM, karrenwallace karrenwallace
[REDACTED] wrote:

As Chair of NDACT, on behalf of the Board, I would like to address comments on the chat feature from today's community meeting regarding NDACT's proposal to Strada.

Specifically:

From Margaret Mercer : Melancthon council was never told or invited to a meeting prior to this one!!

From Wayne to Hosts and panelists : It would be appreciated if Ndact would notify Melanchthon Council of meetings.

For clarification, the meeting to which NDACT was invited was a Strada meeting, not an NDACT meeting.

Additionally, as Council is or should be aware, anytime there is quorum of Council, pursuant to the Municipal Act, a Clerk must be in attendance, an agenda published, the meeting must be open to the public, minutes taken and provided to the public.

This process will be long and complicated and we are confident that Council's focus will be on the bigger picture, being the science to back up Strada's proposal.

Karren Wallace, Chair

NDACT

Denise Holmes

From: Wayne Hannon
Sent: Wednesday, January 19, 2022 1:52 PM
To: Denise Holmes
Subject: FW: NDACT community meeting January 15, 2022

For council agenda re: Ndaact email

Wayne

Sent from my Galaxy

----- Original message -----

From: Wayne Hannon <whannon@melancthontownship.ca>
Date: 2022-01-16 9:45 a.m. (GMT-05:00)
To: karrenwallace karrenwallace [REDACTED]
Subject: RE: NDACT community meeting January 15, 2022

Thank you for your email yesterday.

I would like to clarify one item. I was asking for notification of public meetings only. Many members of the public ask when, where etc. For these types of meetings. I was not asking to be invited to every NDACT meeting.

You go on to talk about meeting rules . I will ask council to respond to those comments as there needs to be some clarification.

In addition as you are aware this is a community exercise with Strada. This is not township business at this time. Strada has made no application to council yet.

Should you have any questions please feel free to contact me.

Wayne Hannon
416 904 5763
whannon@melancthontownship.ca

Sent from my Galaxy

----- Original message -----

From: karrenwallace karrenwallace [REDACTED]

Date: 2022-01-15 8:07 p.m. (GMT-05:00)

To: Margaret Mercer <mmercerc@melancthontownship.ca>, James McLean <jmclea@melancthontownship.ca>, Darren White <dwhite@melancthontownship.ca>, David Besley <dbesley@melancthontownship.ca>, Wayne Hannon <whannon@melancthontownship.ca>

Cc: Denise Holmes <dholmes@melancthontownship.ca>

Subject: NDACT community meeting January 15, 2022

As Chair of NDACT, on behalf of the Board, I would like to address comments on the chat feature from today's community meeting regarding NDACT's proposal to Strada.

Specifically:

From Margaret Mercer : Melancthon council was never told or invited to a meeting prior to this one!!

From Wayne to Hosts and panelists : It would be appreciated if Ndaact would notify Melancthon Council of meetings.

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This process will be long and complicated and we are confident that Council's focus will be on the bigger picture, being the science to back up Strada's proposal.

Karren Wallace, Chair

NDACT

Denise Holmes

From: Darren White [REDACTED]
Sent: Thursday, January 27, 2022 6:08 PM
To: Denise Holmes
Subject: Fwd: NDACT community meeting January 15, 2022

Good evening. Could you add the below email from NDACT chair and response from Councillor Mercer to the agenda package if it's not already on there.

Thanks.

----- Original message -----

From: Margaret Mercer <mmercerc@melancthontownship.ca>
Date: 2022-01-15 10:13 p.m. (GMT-05:00)
To: karrenwallace karrenwallace [REDACTED]
Subject: NDACT community meeting January 15, 2022

Karren,

NDACT sent me three emails inviting me to today's event. Why?

If you only wanted one member of council, why didn't you send a letter to council with such an invitation like other organizations do?

Your email contains factual errors and council will have to address these.

Personally, I find it troubling that NDACT (you), should comment and suggest that certain members of council should attend a public meeting when you've invited us all!

Bizarre.

It's not a council meeting so a quorum of council would not apply particularly on zoom when we're not all sitting together discussing council business.

I made other comments today too which you unfortunately chose not to answer or mention in your email.

It's unfortunate because those comments focus on the actual issue related to this situation as opposed to this minutiae on which you are focussed — and incorrect in any case.

MMercer

Sent from my iPad

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[REDACTED] wrote:

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Karren Wallace, Chair

NDACT

Denise Holmes

From: Darren White [REDACTED]
Sent: Thursday, January 27, 2022 6:10 PM
To: Denise Holmes
Subject: Fwd: NDACT community meeting January 15, 2022

Can you also please add this NDACT email and the response from Councillor Hannon to the public agenda.

Thanks.

Sent from my iPhone

Darren White

Mayor
Township of Melancthon
Past Warden
County of Dufferin

519 278 8234 cell
519 925 5525 office
dwhite@melancthontownship.ca

----- Original Message -----

From: whannon@melancthontownship.ca

To: [REDACTED]

Sent: Sunday, January 16, 2022 9:45 AM

Subject: RE: NDACT community meeting January 15, 2022

Thank you for your email yesterday.

I would like to clarify one item. I was asking for notification of public meetings only. Many members of the public ask when, where etc. For these types of meetings. I was not asking to be invited to every NDACT meeting.

You go on to talk about meeting rules . I will ask council to respond to those comments as there needs to be some clarification.

In addition as you are aware this is a community exercise with Strada. This is not township business at this time. Strada has made no application to council yet.

Should you have any questions please feel free to contact me.

Wayne Hannon
416 904 5763
whannon@melancthontownship.ca

Sent from my Galaxy

----- Original message -----

From: karrenwallace karrenwallace [REDACTED]
Date: 2022-01-15 8:07 p.m. (GMT-05:00)
To: Margaret Mercer <mmercerc@melancthontownship.ca>, James McLean <jmclea@melancthontownship.ca>, Darren White <dwhite@melancthontownship.ca>, David Besley <dbesley@melancthontownship.ca>, Wayne Hannon <whannon@melancthontownship.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>
Subject: NDACT community meeting January 15, 2022

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Karren Wallace, Chair

NDACT

Denise Holmes

From: karrenwallace karrenwallace [REDACTED]
Sent: Tuesday, January 18, 2022 8:19 PM
To: Darren White; James McLean; Wayne Hannon; David Besley; Margaret Mercer
Cc: Denise Holmes
Subject: Special meeting of Council January 18, 2022

I attended a meeting of Council on zoom this afternoon, the topic of which was a social media post by a member of Council on their personal facebook page, due to perceived concerns as to how it might Council's relationship with the subject matter of the post.

Apparently it was so concerning to some members, that a special meeting of Council was called, as opposed to being discussed at the next regular meeting of Council or dealt with internally.

Below is an email exchange between myself, as Chair of NDACT and Margaret Mercer, sent under her municipal email, regarding her post on the chat feature during the January 15, 2022 NDACT meeting held to discuss Strada's proposal to quarry below the water table.

The email is factually lacking and disrespectful. Numerous complaints about her response have been received.

NDACT is a respected local organization with world wide recognition and acclaim.

I anticipate that Council will be as concerned as to how this reflects on and represents Council as they were about the private fb post of a member of Council. Presumably it will be addressed in the same manner as this issue of this afternoon's specially called meeting of Council. At the very least a written public apology to the Board of NDACT by Margaret would be expected.

Karren Wallace

----- Original Message -----

From: mmercercer@melancthontownship.ca
To: [REDACTED]
Sent: Saturday, January 15, 2022 10:13 PM
Subject: NDACT community meeting January 15, 2022

Karren,

NDACT sent me three emails inviting me to today's event. Why?

If you only wanted one member of council, why didn't you send a letter to council with such an invitation like other organizations do?

Your email contains factual errors and council will have to address these.

Personally, I find it troubling that NDACT (you), should comment and suggest that certain members of council should attend a public meeting when you've invited us all!

Bizarre.

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MMercer

Sent from my iPad

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This process will be long and complicated and we are confident that Council's focus will be on the bigger picture, being the science to back up Strada's proposal.

Karren Wallace, Chair

NDACT

Denise Holmes

From: Margaret Mercer
Sent: Wednesday, January 26, 2022 11:15 AM
To: Denise Holmes
Subject: Post

Hi Denise,

Could you please add this to next week's council agenda.

There's a second post which I'll send you in the next email.

Thank you,
MMercer



darren white



All

Posts

People

Groups

Events

Phc

**Mulmur Melancthon Community**

Darren White · 2h ·

MELANCTHON RESIDENTS**HAVE YOUR SAY**

Tuesday Jan 25 6pm

Public meeting tonight at 6 pm via Zoom to talk about the On Farm Diversified Use Bylaw and potential changes to it.

There has been discussion at council to substantially change the on farm diversified use bylaw to reduce setbacks from adjacent uses and potentially increase sizes of buildings. Some of these "diversified" or "dry industrial manufacturing" have little to do with farming and can potentially take over as the primary use on working farms.

I have concerns about reducing the setbacks as that can allow for an industrial use on almost all farms. This would therefore increase the industrialization of farmland, cause the loss of farmland and have other effects such as increased heavy truck traffic to service the shops. This results in road safety challenges. increased maintenance costs and



darren white



All

Posts

People

Groups

Events

Phc

service the shops. This results in road safety challenges, increased maintenance costs and a loss of the rural feel of the countryside.

Anecdotal evidence from other jurisdictions that have similar bylaws where studies are ongoing show that in many cases the industrial use overtakes the farm use and farming becomes secondary to the business.

The direction proposed by some members of council is contrary to our official plan, as well as the provincial policy statement and I believe, not sound planning principles.

Have your say at a public meeting tonight.

You can also email your comments to info@melancthontownship.ca

Zoom detail can be found on the main page calendar on the Township of Melancthon website.

Meeting ID. 814 4812 5024
Password. 005594



Karren Wallace and 2 others

1 comment



Like



Comment



Send



Denise Holmes

From: Margaret Mercer
Sent: Wednesday, January 26, 2022 10:24 PM
To: Denise Holmes
Subject: Posts

Denise,

Council has not even seen or received Chris' resignation. Why is the mayor engaged in this online content?

We need closed session with Ted Oldfield to discuss this.

Please add this to next week's council.

MMercer

Tried my best to take screenshots!



Darren White

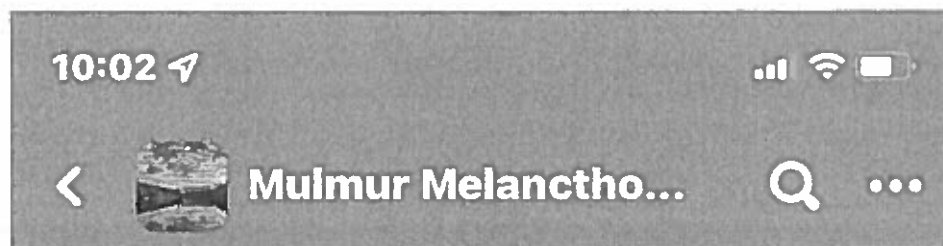
1h · 📷

Melancthon Residents

I wanted to reach out to give some updates and context from my standpoint as to what happened when the advertised public meeting held under the planning act to discuss and gather public Opinion on the townships On Farm Diversified Uses bylaw was abruptly adjourned on Tuesday evening.

First of all, I believe that the way this was handled by some on council was clearly pre planned and designed to make staff and our planner look like they have done something incorrectly. Nothing could be farther from the truth. I want to be clear here, in my opinion, our staff and contract planner have always worked ~~with the best interests of our~~





**the townships On Farm Diversified
Uses bylaw was abruptly adjourned
on Tuesday evening.**

**First of all, I believe that the way this
was handled by some on council was
clearly pre planned and designed to
make staff and our planner look like
they have done something
incorrectly. Nothing could be farther
from the truth. I want to be clear
here, in my opinion, our staff and
contract planner have always worked
with the best interests of every
resident of this municipality in mind.**

**The proposed bylaw presented in the
public meetings agenda is the same
proposed bylaw that was
reccomended to council in what is
called a "committee of the whole"
meeting on Oct 21 2021. (Committee
of the whole is made up of all
members of council and gives the**



Home



Friends



Watch



Groups



Notifications



Menu

10:02



Mulmur Melanctho...



The proposed bylaw presented in the public meetings agenda is the same proposed bylaw that was recommended to council in what is called a "committee of the whole" meeting on Oct 21 2021. (Committee of the whole is made up of all members of council and gives the ability for a more fruitful less structured discussion on an issue). It's also the same proposed bylaw that was voted on and moved to a public meeting under the planning act on Nov 4 2021. That proposal also had notes attached about some proposed changes that had been brought forward by some members of council.

Some members seem to forget that, but this forgetting they passed something has happened before and then it's used to make staff or myself look like something unfair has



Home



Friends



Watch



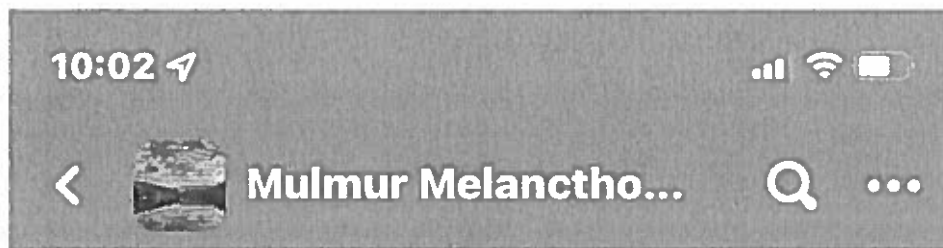
Groups



Notifications



Menu



Some members seem to forget that, but this forgetting they passed something has happened before and then it's used to make staff or myself look like something unfair has happened when it hasn't.

There is no requirement that a new bylaw had to be passed at that meeting and what should have happened is that the public meeting proceed, gather all the input and comments from those attending and then use that data to make educated and informed decisions on any proposed changes.

I Had asked council to continue with the meeting and do just what I've mentioned but to no avail.

In my opinion, the shutting down of that meeting was an affront to our



Home



Friends



Watch



Groups

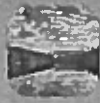


Notifications



Menu

10:03 ↗



Mulmur Melanctho...



In my opinion, the shutting down of that meeting was an affront to our process and an insult to residents. Not to mention the approx. 1500\$ that it cost to set up, advertise, and prepare documents etc for the meeting is now lost.

Shortly after the meeting I received a notice of termination of service contract from our consultant planner who has served the Township well for a number of years. This is effective immediately.

The effects of this are fairly severe.... First of all, we now don't have a planner so we cannot accept any new applications for building permits, and zoning changes, any official plan amendments, essentially anything that needs a planner we now must put on hold.



Home



Friends



Watch



Groups



Notifications



Menu



I did send out an email to all council members today to let them know that the planner had resigned and stated that it would be difficult and expensive to replace him at this time and also explained that in the short term we would have to pause planning matters as a result and I can tell you that one member of council responded to my email with accusation, ridicule and insult.

That member demanded that my email be added to the next agenda, which I support, and I will ensure that the responses to my email from that member are also there for all to see.

As it is not proprietary or confidential and will be on the next agenda I'm including below the full unedited text of the email sent to council. The responses will be in the next agenda.





Email message below

"Shortly after last nights public meeting Denise and I received notice from our planner Chris Jones terminating his service contract with the Township of Melancthon.

While he has stated that he is willing to still address the planning applications that are currently in place at this time, in the short term he will not be working on any new applications.

This unfortunately puts the township in the position where we will not be able to accept new planning applications, building permit applications etc as they all have to be given planning approval or clearance before they proceed to their next steps.



Home



Friends



Watch



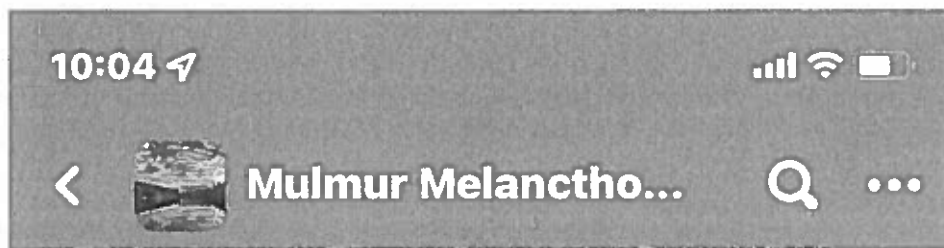
Groups



Notifications



Menu



he will not be working on any new applications.

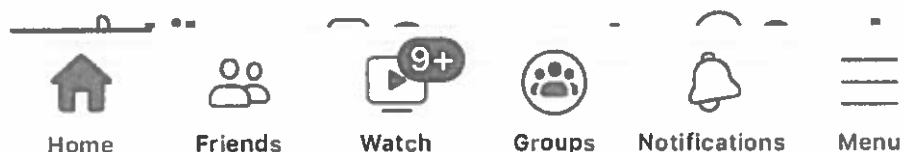
This unfortunately puts the township in the position where we will not be able to accept new planning applications, building permit applications etc as they all have to be given planning approval or clearance before they proceed to their next steps.

Unfortunately, recruiting planning personnel at this time has proven difficult for many other jurisdictions and will likely provide numerous financial and planning challenges moving forward."

I'm not sure how the above email provokes accusation, ridicule and insult.

 14

6 Comments



Denise Holmes

From: Donna Funston
Sent: Monday, January 24, 2022 4:05 PM
To: Denise Holmes; Tracey Atkinson
Subject: FW: Honeywood arena
Attachments: The Wood NDCC Proposal.docx

Hi Denise and Tracey

This motion was passed at the Jan 12 NDCC meeting and I have attached the proposal that went to the Board meeting.

-Moved by Lowry, Seconded by Clark, that the NDCC Board of Management support the application of Scot Robinson Wood Smoke Shak proposal and the proposal be forwarded to both Councils for approval. Carried.

Thanks
Donna Funston

*Administration and Finance Assistant
Township of Melancthon
519-925-5525*

From: Scot Robinson [REDACTED]
Sent: Wednesday, January 5, 2022 2:39 PM
To: Donna Funston <dfunston@melancthontownship.ca>
Subject: Re: Honeywood arena

Hi Donna,

I sure did... I was just opening my email to send it over to you.

Please find the proposal attached. Please let me know if you have any questions.

I'm looking forward to the meeting!

Thank you very much for your help.

Scot Robinson
[REDACTED]

From: Donna Funston <dfunston@melancthontownship.ca>
Sent: January 5, 2022 10:48 AM
To: [REDACTED]
Subject: RE: Honeywood arena

Hi Scot

Did you have a chance to put together a proposal for the NDCC Board of Management to review at the January 12, 2022 meeting?

Thanks
Donna Funston

*Administration and Finance Assistant
Township of Melancthon
519-925-5525*

From: Tracey Atkinson <tatkinson@mulmur.ca>
Sent: Tuesday, December 14, 2021 11:12 AM
To: [REDACTED] Donna Funston <dfunston@melancthontownship.ca>
Subject: Honeywood arena

Hi Scot,

Please coordinate directly with Donna and provide her with a document that outlines your proposal, to be included in the next agenda and the deadline to provide that information.

Kind regards,

Tracey Atkinson, BES MCIP RPP Dipl M.M. | CAO | Clerk | Planner
Township of Mulmur | 758070 2nd Line E Mulmur, ON L9V 0G8
Phone 705-466-3341 ext. 222 | Fax 705-466-2922 | tatkinson@mulmur.ca

[Join our email list](#) to receive important information and keep up to date on the latest Township news.

This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

"THE WOOD" SMOKE SHACK

**PROPOSAL TO THE NORTH DUFFERIN
COMMUNITY CENTRE 2022**

SCOT ROBINSON

Email: ScotRobinson@live.com

Phone: (647) 929-7268

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EXECUTIVE SUMMARY

The Wood Smoke Shack - Bringing smoked meat BBQ to Mulmur. With no local BBQ restaurants in the area - I am looking to provide Mulmur, Honeywood and its visitors with a new place to eat. The NDCC parking lot provides an ideal location for a food trailer to operate and bring new business and new visitors to the area.

Aptly named "The Wood" due to the community in which it will serve and the medium on which we cook!

With Honeywood being home to the Annual Honeywood Beef BBQ - I know the area loves its BBQ and its local community. I would like to build upon this by providing great tasting BBQ, fries, poutine and more to the area more frequently and sourcing local meats and produce to help the local economy.

I have run a taste test locally on Facebook with great feedback. Over 30 people got involved within a 12 hour period. Additionally, another 15 people reached out to me that missed out on the taste test. Another taste test will be completed in January 2022. The feedback showcases a large demand for my BBQ, which includes smoked brisket, pork, and chicken. This location will also serve as a place for cyclists, commuters, and visitors to stop for food and non-alcoholic drinks.

Example trailers for visual reference.



OVERVIEW

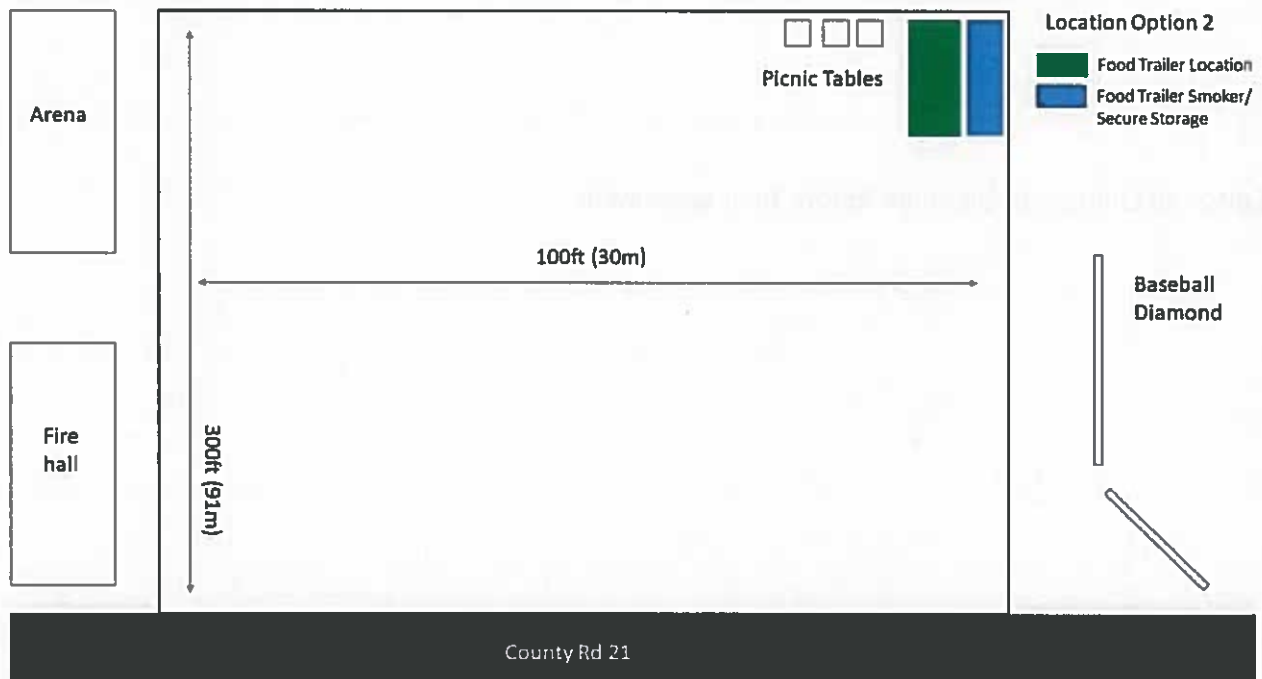
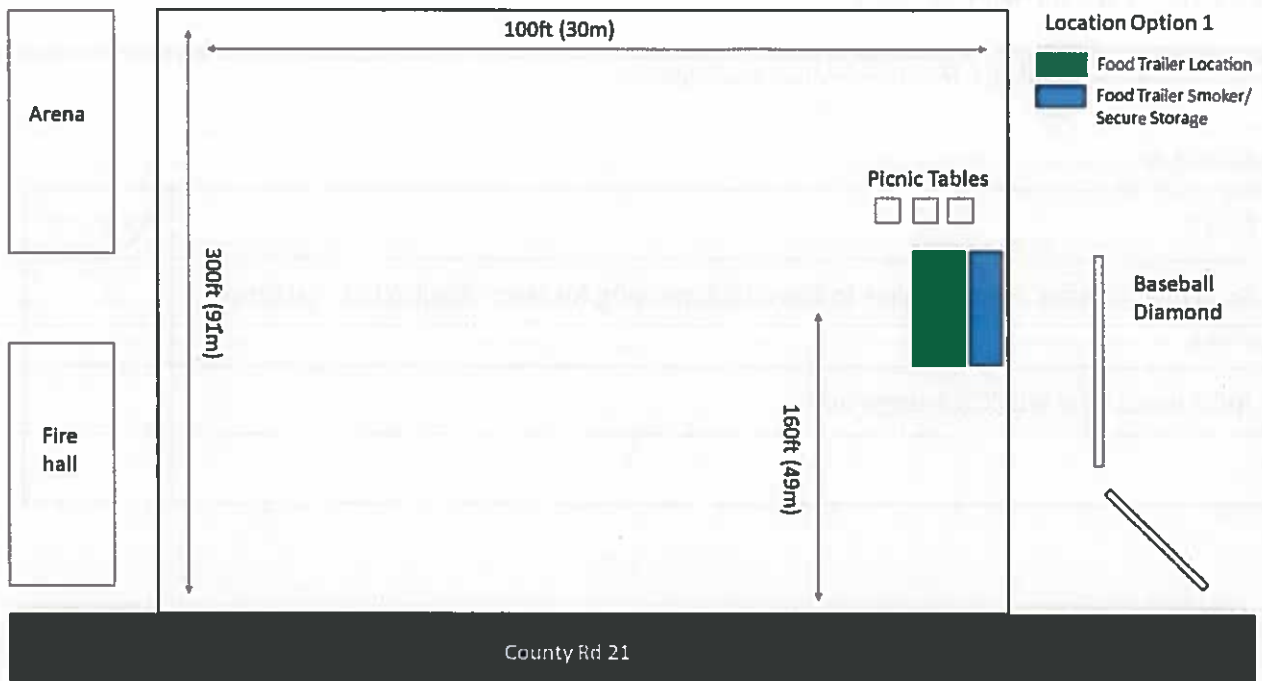
The NDCC already serves as a place to meet during the summer months for the baseball diamond, the children's park and as a rest stop for cyclists, car clubs, motorcyclist. With a large parking lot that stands empty from April - October, it is an Ideal place for a food trailer. Local residents in the area do not have any restaurant options in the immediate area and need to travel 15mins by car to the closest restaurant. I can provide a tasty option for all these groups.

I am looking to get approval from the NDCC to park a food trailer in the parking lot. Ideal locations within the parking lot are provided below. The food trailer would be up to 30' in length by 8' wide and would be able to provide food and non-alcoholic drinks Fri-Sun weekly from April - October. This will ensure that we do not interfere with the running times of the Arena canteen during the busy hockey season. I would also like to have a small area behind the food truck for enclosed storage and the smoker no larger than the footprint of the trailer. Additionally, 3-5 provided picnic tables would be setup beside the trailer for people to eat, as well as a portable toilet.

I am community focused hoping to bring business to the area, as well as additional use of the newly renovated baseball diamond. I am flexible on operating times and can shut down for special events held at the centre when they arise.

Mulmur Township has already been approached with the idea and is waiting on NDCC approvals before issuing a license.

The food trailer will be fully insured and inspected by the Wellington-Dufferin-Guelph health department as well as the fire department before operations will begin. All By-Laws and regulations both from public health and the township will be upheld.



SCOPE OF APPROVALS

The following items are requested in this proposal.

GOALS

Goals	Approval
Approval to park a food trailer in the NDCC parking lot from April 2022 - October 2022	
Joint use of the NDCC garbage bins	

TERMS AND CONDITIONS

Terms and conditions will be modified as per NDCC requests here once Identified.

AGREEMENT

Edits and changes to be made before final agreement.

Effective Date & Indexing Provisions

All Development Charges became applicable on August 16, 2019 and the Development Charges will be indexed on January 1st of each year in accordance with the prescribed index in the Act.

Exemptions

Development Charge exemptions are prescribed under the Development Charge Act and the Township's By-law.

In general, development charges shall NOT apply to:

- a place of worship, cemetery or burial ground exempt from taxation under the Assessment Act;
- agricultural use excluding an on-farm diversified use or a cannabis production facility;
- the enlargement of an existing residential dwelling unit, or the creation of one or two additional units where specified conditions are met;
- the enlargement of the gross floor area of an existing industrial building where the gross floor area is enlarged by 50 percent or less.

Collection Policy

Applicable Development Charges shall be payable at the time a building permit is issued unless the charge has been paid prior to the issuance of a building permit as a condition of a rezoning, minor variance, consent or plan of subdivision.

Treasurer's Statement

Each year the Township Treasurer shall prepare a statement identifying the opening and closing reserve fund balances and transactions during the year.

The Treasurer's Statement shall be provided to the Members of Council annually and will be available for review by the Public in the Clerk's Office during regular business hours.



CORPORATION OF THE TOWNSHIP OF MELANCTHON

157101 Highway 10
Melancthon, Ontario
L9V 2E6

519-925-5525

Development Charge Information Pamphlet Effective January 1, 2022

This pamphlet summarizes the Development Charge Policy of the Corporation of the Township of Melancthon

The information provided is intended only as a guide. Applicants should review the approved By-law, 37-2019, and consult with the Township of Melancthon to determine the charges that may apply to specific development proposals.

GB#16.3.5
FEB 17 2022

GB#17.2.4
FEB 03 2022

Purpose of Development Charges

The general purpose for which a municipality imposes development charges is to assist in providing the infrastructure required by future development in the municipality through the establishment of a viable capital funding source to meet the municipality's financial requirements.

In accordance with the Development Charges Act, 1997, as amended and O.Reg. 82/19, The Council of the Township of Melancthon passed By-law No. 37-2019 on August 15, 2019 under section 2 (1) of the Development Charges Act, 1997, as amended.

Services to Which Development Charges Relate

- Services Related to a Highway
- Fire Protection Services
- Policing Services
- Outdoor Recreation Services
- Indoor Recreation Services
- Library Services
- Administration - Studies - Engineering & Protection Services
- Administration - Studies - Community Based Services

Residential Development Charges

Effective January 1, 2022

Services	Single & Semi-Detached Dwelling	Apartment 2 Bedrooms Plus	Apartments Bachelor & Bedroom	Other Multiples
Roads & Related	\$ 2,151	\$ 1,036	\$ 745	\$ 1,683
Fire Services	\$ 1,227	\$ 591	\$ 424	\$ 959
Policing Services	\$ 13	\$ 6	\$ 4	\$ 9
Outdoor Recreation	\$ 62	\$ 31	\$ 21	\$ 49
Indoor Recreation	\$ 2,447	\$ 1,179	\$ 849	\$ 1,915
Library Services	\$ 195	\$ 95	\$ 68	\$ 154
Administration	\$ 1,717	\$ 828	\$ 595	\$ 1,344
TOTAL	\$ 7,812	\$ 3,766	\$ 2,706	\$6,113

Non-Residential Development Charges

Effective January 1, 2022

Service	Charge per sq. ft. of gross floor area	Wind Turbines
Roads & Related	\$ 1.62	\$ 2,150
Fire Services	\$ 0.91	\$ 1,227
Policing Services	\$ 0.01	
Outdoor Recreation	\$ 0.02	
Indoor Recreation	\$ 0.68	
Library Services	\$ 0.05	
Administration	\$ 1.26	
TOTAL	\$ 4.55	\$ 3,377