

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held an electronic meeting November 10th, 2021 at 1:30 p.m. The following members were present: David Besley, Chair, Wayne Hannon, James McLean, and Darren White. Also present were: Denise Holmes, CAO/Clerk; Craig Micks, Public Works Superintendent; Sarah Culshaw, Treasurer and Kaitlin Chessell, Roads Sub-Committee Secretary. Chair Besley called the meeting to order at 1:34 p.m.

Land Acknowledgement

Chair Besley shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by McLean, Seconded by Belsey that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by McLean, Seconded by Besley that the minutes of the Roads Sub-Committee meeting held on October 12, 2021, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that they have been completing a lot of work on the 5th Line OS in the last couple of weeks which includes brushing, ditching and road crossing culvert replacements. Craig advised that they have been working on grading the roads and that we will be doing interviews to hire the new full time public works employee on Monday. Craig advised that we put out a job advertisement to hire one seasonal roads employee but received no applications.

2. Email from Natalie White regarding entrance permit on unopened portion of the 5th Line OS between Highway 10 and Highway 89

Craig advised that he met Natalie's Father out there to discuss the entrance to the road and said that the road would need to be brought up to standard before we could allow this property to have an entrance for year-round access and a building lot. He advised the road would need to be extended 200-300 metres to allow the entrance and enough room for a turn around. The committee decided it would like to have an on-site at this location to have an idea of what we are looking at.

3. Email from Glenn Clarke regarding 5 Sideroad Closed Bridge

It was discussed that the bridge is structurally sound to have pedestrian traffic, but it does not have sides on the bridge, and this would be a hazard if we are going to let people drive off-road vehicles and snowmobiles over it. It was discussed that we will need to look into the legality of reopening this bridge as we passed a by-law to close it, as well as the liability with the insurance company. The committee decided it would like to have an on-site at this location as well.

4. Email from Chris Knechtel follow up from Glenn Clarke's email

This item was discussed under General Business item #3.

5. Other/Additions

Member McLean advised the Roads Sub-Committee that the Roads Safety Task Force is holding public engagement sessions on November 23rd and 30th, 2021 at 7pm to get public input on road safety.

6. Unfinished Business

1) Development of Poulton Place (Unopened road allowance in Corbetton – North Side of Main Street)

It was discussed that letters have not gone out to these lot owners yet as we need to establish the exact costing beforehand so that we do not give costs in the letter that are not accurate. Craig advised that we need to decide if we are going to extend the road all the way around to 260 Sideroad or if we have enough room to create a turnaround. Craig was directed to get costing for both options so that we can compare and see which direction we want to go. The committee decided it would like to have an on-site at this location as well.

2) Unnamed Lane in Horning's Mills – Update

PJ Williams quote for the survey was accepted and we are proceeding with the survey.

3) Riverview Development

The committee would like to do an onsite at this location as well.

Delegations

None.

Recommendations to Council

None.

Public Question Period

A member of the public asked about the costing for the completion of Poulton Place and was advised that we would advise of costing once we know if we are going with a turnaround or extending the road.

Confirmation Motion

Moved by Hannon, Seconded by McLean that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

2:13 p.m. - Moved by Hannon, Seconded by McLean that we adjourn this Roads Sub-Committee meeting to meet again for an on-site at the Call of the Chair and meeting again on December 8th, 2021, at 1:30 P.M. Carried.

CHAIR

SECRETARY