

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Heritage Advisory Committee held an electronic meeting November 10th, 2021 at 5:30 p.m. The following members were present: Chair Margaret Mercer, Tracy Webber and Todd McIntosh, also present was Kaitlin Chessell, Heritage Advisory Committee Secretary. Vice Chair Fawcett and Councillor James McLean were absent. Chair Mercer called the meeting to order at 5:36 p.m.

Land Acknowledgement

Chair Mercer shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by McIntosh, Seconded by Webber that the agenda be approved as circulated. Carried.

Approval of Draft Minutes

Moved by Webber, Seconded by McIntosh that the minutes of the Heritage Advisory Committee held on September 29th, 2021 be approved as circulated. Carried.

Business Arising from Minutes

None.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1. Update on location of signs including cost, amount of information appropriate on the signs, installation method, and supplier (Chair Mercer)

Chair Mercer advised that she did some research into the blue plaques administered by the Ontario Heritage Trust. She advised that only one plaque can be applied for annually and research and facts must be submitted with the application. Each year there is a different theme for the plaque program; in 2022 the theme is design and in 2023 the theme is agriculture. The deadline for applications is September 1st each year.

2. Update on full details for plaques from Shelburne Memorial as per the Town of Shelburne's program (Member Webber)

Member Webber advised that she reached out to Shelburne Memorials regarding these signs, and they advised that the cost to get signs made like the Town of Shelburne's is \$300.00 each and if we ordered multiples, we could get a 10% discount. There would

be a one-month turnaround time on these and if we wanted to make them a bit more detailed than Shelburne's they would do this for us with no additional cost.

3. Update on the Town of Shelburne's application form used by residents to apply for a plaque for Melancthon suitability (Member McLean)

This item was deferred as Member McLean was not present to discuss.

4. Update on information available at the County of Dufferin Museum to determine what information is available regarding Melancthon heritage for sign locations. Locations of original Hamlets and Settlements (Member McIntosh)

Member McIntosh reached out to Laura at the Dufferin County Museum, and she advised that they have a lot of documents in the archives in relation to properties and tax assessments in Melancthon. She advised that she could help review and edit our final research to ensure accuracy prior to the Committee getting signs made. Laura also advised that they have interns currently working on a virtual mapping of the Hamlets and Villages within Dufferin County which will be released in March 2022. The Committee thinks that we have between 10-12 settlement areas in Melancthon we would like to feature.

5. Update on information on plaques for Ontario Heritage Designation including source, costs, and availability criteria (Vice-Chair Fawcett)

This item was deferred as Vice-Chair Fawcett was not present to discuss.

6. Budget

It was discussed that we would have to figure out our plan for the 2022 year and create a budget so that we can take a plan to the December 2021 council meeting. The Committee is thinking that they would like to ask for between \$8,000 to \$12,000 to be included in the 2022 budget for heritage.

7. Planning

The Committee discussed that we should pick topics for each person to research and bring back information at the next meeting so that we can figure out the direction we would like to go. Member McIntosh was assigned Agriculture and Natural Heritage in Melancthon, Member Webber was assigned Settlement History (Cemeteries, Churches, Hamlets and Villages) and Heritage Homes in Melancthon, Chair Mercer was assigned Women's History and Black History in Melancthon, and Member McLean was assigned Indigenous and Language History in Melancthon.

8. Other/Addition

None.

9. Unfinished Business

1) Heritage Plaques

Deferred to next meeting as Vice Chair Fawcett was not present to discuss.

Delegations

None.

Idea Roundtable

None.

Recommendations to Council

None.

Public Question Period

None.

Confirmation Motion

Moved by Webber, Seconded by Mercer that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

6:18 p.m. - Moved by McIntosh, Seconded by Webber that we adjourn this Heritage Advisory Committee meeting to meet again on December 8th, 2021 at 5:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY