



**NORTH DUFFERIN COMMUNITY CENTRE  
BOARD OF MANAGEMENT  
MINUTES  
WEDNESDAY, SEPTEMBER 8, 2021 – 7:00 P.M.**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 8<sup>th</sup> day of September, 2021 at 7:00 p.m., as an electronic meeting through ZOOM.

**Those present:**

Chester Tupling, Chair, Mulmur  
Clayton Rowbotham, Melancthon  
Dave Besley, Deputy Mayor, Melancthon  
Patricia Clark, Councillor, Mulmur  
Debbie Fawcett, Melancthon  
Emma Holmes, Melancthon  
Keith Lowry, Mulmur  
Nancy Noble, Mulmur  
Heather Boston, NDCC Treasurer, Mulmur  
Donna Funston, NDCC Secretary, Melancthon  
James Woods, Arena Manager  
Tracey Atkinson, CAO/Clerk/Planner, Mulmur

**Regrets:**

**#1 Call to Order by Chair**

Chair Tupling called the meeting to order at 7:08 p.m.

**#2 Additions/Deletions/Approval of Agenda**

-Moved by Clark, Seconded by Rowbotham that the Agenda be approved as circulated.  
Carried.

**#3 Declaration of Pecuniary Interest or Conflict of Interest**

None.

**#4 Approval of Draft Minutes**

-Moved by Noble, Seconded by Lowry, that the minutes of the North Dufferin Community Centre Board of Management held on August 17, 2021 be approved as circulated. Carried.

## **#5 Business Arising from the Minutes**

1. Roof Leak Update

James reports no leaks so far and we have had lots of rain and no leaks. In the winter is when the leaks seem to happen. James suggested he cut a hole where the leaking is to see what is behind the ceiling tiles. James will report back in October with his findings.

## **#6 Facility Manager's Report**

James reports Bird Fuels need to complete the annual inspection before delivering oil to the Arena. The week of September 27, 2021 Cimco will do the start up for putting in the ice and at the same time they will replace the condenser and brine pump. James will check with the Legion for proper protocol in regards to Soldiers names being placed on the wall. People have been requesting to rent the ice already, it will be ready the first of October. The ice is usually ready around Thanksgiving weekend.

## **#7 General Business**

1. Financial
  1. Accounts Payable

-Moved by Clark, Seconded by Rowbotham the accounts in the amount of \$2,740.54 be received as presented. Carried.

Discussion around the grant for the addition and that we won't know until December if it is approved. The grant is 60% and is stackable however, we need to know about this grant before applying for any others to stack.

2. A/R update
3. YTD vs. Budget comparison
2. Site Visit of the Monument
3. Other

## **#8 Information**

## **#9 Closed Session**

-Moved by Fawcett Seconded by Clark that the NDCC Board of Management move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: Personal matters about an identifiable individual, including municipal or local board employees – Payroll Time Sheets. Carried

-Moved by Noble Seconded by Rowbotham that the NDCC Board of Management rise with report from Closed Session at 8:56 p.m. Carried

Report being the directives given in closed session meeting.

**#10 Notice of Motion**

-None

**#11 Confirmation Motion**

-Moved by Clark, Seconded by Rowbotham that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

**#12 Adjournment**

-Moved by Besley, Seconded by Fawcett, we adjourn the North Dufferin Community Centre Board of Management meeting at 8:57 p.m. to meet again on Wednesday October 13, 2021 at 7:00 p.m. or at the call of the Chair. Carried.

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**CHAIR**

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**SECRETARY**