

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held an electronic meeting October 12th, 2021 at 1:30 p.m. The following members were present: David Besley, Chair, and James McLean. Also present were: Denise Holmes, CAO/Clerk; Craig Micks, Public Works Superintendent; Sarah Culshaw, Treasurer and Kaitlin Chessell, Roads Sub-Committee Secretary. Member Hannon was absent. Chair Besley called the meeting to order at 1:37 p.m.

Land Acknowledgement

Chair Besley shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by McLean, Seconded by Besley that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by McLean, Seconded by Besley that the minutes of the Roads Sub-Committee meeting held on September 8th, 2021 be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that they have been working on maintaining the roads, getting the trucks ready for winter, brushing, and are hoping to start doing more ditching starting Thursday and work on culvert replacements on the 5th Line OS. Craig also advised that The Murray Group is hoping to complete the paving work on Church Street in Horning's Mills tomorrow.

2. Memo from Public Works Superintendent regarding 4th Line NE & 5th Line OS

Craig advised that the costing for culverts and ditching in his report could be lower next year if they get some of that work completed this fall and that the costing of these projects could go up as the cost of materials increases.

3. Memo from Denise Holmes – Construction Schedule for County Road 21

Denise Holmes, CAO/Clerk reached out to the County of Dufferin to see when they intend to complete the County Road 21 project and they advised that they will be completing the road excavation in 2022, the road then needs to sit and settle for one year and then they intend to pave the road in 2024. They also advised that we could possibly tender the paving of the 5th Line OS with them in 2024 to save money.

4. Email Response from Richard Maylin – speeding

This item was received as information and is to be forwarded to the Roads Safety Taskforce.

5. Email Response from Angie Stephens – speeding

This item was received as information and is to be forwarded to the Roads Safety Taskforce.

6. Letter and Comments from Bill Neilson – 4th Line NE speeding

This item was received as information and is to be forwarded to the Roads Safety Taskforce.

7. Traffic Calming Measures – ped-zone signs and speed bumps

Member McLean advised that the Roads Safety Taskforce will be looking into traffic calming measures and they are hoping to have a public engagement session to get the public's opinions on the different types of traffic calming measures they want to try before they make recommendations to council.

8. Discussion regarding Grey County Shouldering Work (Mr. Lyons comments made at September 16, 2021 Council Meeting)

Craig advised that Grey County's shouldering is similar to Dufferin County's as their roads are 10-12 metres wide and our roads are only 8 metres wide. This does not give us enough shoulder space to have shoulders like Grey County. The Committee discussed that they did not think it was necessary for us to widen the roads to allow for Mennonite lanes.

9. Road Occupancy Permit

Hydro One had been in contact with the Township in regard to a road occupancy permit and advised us that we are one of the only Townships that do not have such a permit. We created a road occupancy permit for construction as well as commercial/events. It was discussed that this permit would be filled out by companies such as Bell or Hydro One when they intend to work roadside.

Recommendation:

The Roads Sub-Committee recommends to Council that we adopt the road occupancy permit.

10. Placement of the Children Playing Signs

The Committee discussed that we could install the signs for six weeks until winter comes and then next spring, we can look at all the locations we would like the children to be placed around the Township. For now one sign is to go in Corbetton by the park, one sign is to go in Riverview and two signs are to go in Horning's Mills – one by the park and the other on Mill Street by the Horning's Mills Hall.

11. Process and Timeline for Replacing Street Signs (Councillor McLean)

Craig advised that the guys keep an eye out for signs that are missing and need replaced around the Township and the County of Dufferin makes the new signs for us.

12. Other/Addition

None.

13. Unfinished Business

1) Development of Poulton Place (Unopened road allowance in Corbetton – North Side of Main Street)

The Township received an updated quote from Demmans Excavation for the costing of upgrading this road. The quote was \$45,702.00 plus HST. Staff are going to send a letter out to all six land owners and ask them if they are interested in building on their lots and willing to pay a portion of the costs to upgrade the road.

2) Motion referred from Council regarding 4th Line NE and 5th Line OS Paving

It was discussed that the County of Dufferin will be working on County Road 21 until 2024 and even if they do not run their heavy trucks down our roads, it will still be a detour route for local traffic and therefore any heavy trucks detouring around County Road 21 will still be running 5th Line OS and 4th Line NE. It was also discussed that there could be cost savings to the Township if we could tender out the 5th Line OS paving with the County of Dufferin in 2024 when they are paving County Road 21. Sarah Culshaw, Treasurer advised the committee that there are currently no funding grants available for this type of project to be applied for and there may be funding available if we were to push this project off for a couple of years. It was also discussed that if we were to proceed with the paving of 4th Line NE this would be going against the Township adopted Road Management Plan which advises that the 4th Line NE should be reverted back to gravel at end of life and does not have the traffic counts to justify paving. It was further discussed that we could budget money into reserves over the next couple of years to help pay for the paving of 5th Line OS in 2024.

Recommendation:

The Roads Sub-Committee recommends to Council that we move forward with the culvert replacements and ditching required on the 5th Line OS, look into the financial possibility of paving the 5th Line OS in 2024 with the potential to tender this project with the County of Dufferin, assuming that no grant opportunities are available at that time and budget annually into reserves to cover the costs of repaving 5th Line OS in 2024, and not proceed with the paving of the 4th Line NE, but monitor the traffic volumes once we repave the 5th Line OS.

3) Unnamed Lane in Horning's Mills – Update

No update at this time.

4) Riverview Development

The memo from Chris Jones, Township of Melancthon Planning Consultant advised that they are looking to create 9 lots on 260 sideroad in Riverview and there may be upgrades to the road that are necessary prior to development. Craig advised that there are a couple of soft spots in the road that would need to be dug out and redone and it was discussed that maybe the committee should do an onsite here before the next meeting.

Delegations

2:00 P.M. – Tom Pridham; Drainage Superintendent RJ Burnside and Associates – Road Crossing Drainage Work for Gray Drain, Fluney Drain and Bonfield/Wallace Drain.

Tom Pridham discussed the costing of the road crossing culverts required to be installed for the Gray Drain, Fluney Drain and Bonnefield/Wallace Drain. He discussed that this was budgeted for completion in 2021 and if Demmans Excavating could install these while he is doing the ditching for the Township this fall that would be good so that the culverts have a chance to settle before paving happens on the 5th Line OS.

Recommendations to Council

Recommendation has been outlined above.

Public Question Period

A member of the public advised that they would like the opportunity to speak to their letter at the Roads Safety Taskforce meeting and the public engagement session.

Confirmation Motion

Moved by McLean, Seconded by Besley that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

3:10 p.m. - Moved by McLean, Seconded by Besley that we adjourn this Roads Sub-Committee meeting to meet again on November 10th, 2021, at 1:30 P.M. or at the call of the Chair. Carried.

CHAIR

SECRETARY