

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held an electronic meeting September 8<sup>th</sup>, 2021 at 1:30 p.m. The following members were present: David Besley, Chair, Wayne Hannon, James McLean and Darren White. Also present were: Denise Holmes, CAO/Clerk; Craig Micks, Public Works Superintendent; Sarah Culshaw, Treasurer and Kaitlin Chessell, Roads Sub-Committee Secretary. Chair Besley called the meeting to order at 1:31 p.m.

### **Additions/Deletions/Approval of Agenda**

Moved by Hannon, Seconded by McLean that the agenda be approved as circulated. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

### **Approval of Draft Minutes**

Moved by Hannon, Seconded by McLean that the minutes of the Roads Sub-Committee meeting held on July 7<sup>th</sup>, 2021 be approved as circulated. Carried.

### **Business Arising from Minutes**

#### Grass Cutting

Member McLean asked for an update on if the North Dufferin Community Centre Manager was cutting our grass and Craig Micks, Public Works Superintendent advised that it was near the end of grass cutting season and the Public Works Department was caught up and able to keep up with the grass cutting. We will discuss this in the Spring of 2022 in order to see about this being possible for next year.

### **Correspondence Items**

None.

## **General Business**

### **1. Update from Public Works Superintendent**

Craig Micks, Public Works Superintendent advised that they have been grading roads and applying more calcium as some of the roads are dusty again and have been working on brushing and culvert replacements. They are going to be doing a culvert replacement on the 4<sup>th</sup> line OS between County Road 21 and 30 Sideroad and ditching along this stretch of road. They will also begin working on replacing road crossing culverts on the 5<sup>th</sup> line OS just north of County Road 17 and ditching and brushing. Member McLean asked Craig how often calcium is applied and Craig advised that they put calcium on once in the Spring and then only a second time on roads that get dusty again. Craig also mentioned that the calcium seems to stick better if they do it later in the year.

### **2. Motion referred from Council regarding 4<sup>th</sup> Line NE and 5<sup>th</sup> Line OS Paving**

The Roads Sub-Committee discussed the idea of paving the 4<sup>th</sup> Line NE and the 5<sup>th</sup> Line OS. The County Road 21 work was brought up and staff were directed to reach out the County of Dufferin to get an updated schedule for this project to be completed. The Committee talked about the Road Management Plan and how we would be deviating from the plan as it does not recommend the 4<sup>th</sup> Line NE be repaved as it is not justified by road counter data. Craig advised that the cost for paving these roads would be approximately \$170,000 per kilometer. This costing would not include culverts that need replaced under the roads or ditching. Craig advised he would be meeting with Tom Pridham, Drainage Superintendent at RJ Burnside and Associates next week and would get Tom to send something in, in regard to the drainage work roads crossing on the 5<sup>th</sup> Line OS and when those road crossings were going to be installed. Craig was directed to bring a report back at the next Roads Sub-Committee meeting that lays out the estimated cost of this project, scope of the project, what will be involved, what culverts and road crossings need to be done, timeline of the project and the impact it will have on other projects if we do this next year. This item was deferred for a decision at the next Roads Sub-Committee Meeting.

### **3. Road Counter Data- 4<sup>th</sup> Line NE & 5<sup>th</sup> Line OS**

This item was received as information.

#### **4. Email from David Thwaites – 4<sup>th</sup> Line NE & 5<sup>th</sup> Line OS paving motion**

This item was received as information.

#### **5. Letter from Bill Neilson – 4<sup>th</sup> Line NE Safety Issues**

The Committee gave Bill the opportunity to speak to his letter. Staff was directed to send him a letter letting him know we are gathering more information before we decide about paving so we can make an informed decision.

#### **6. Email from Lana Cowan – 4<sup>th</sup> Line NE and 5<sup>th</sup> Line OS Paving**

Staff was directed to send her a letter letting her know we are gathering more information before we decide about paving so we can make an informed decision.

#### **7. Email from Richard Maylin – Speeding through Horning’s Mills and 15 Sideroad**

The Committee discussed the different traffic calming measures available ie, speed bumps, traffic cameras, community safety zones, ped-zone signs, and enhancement in the Townships OPP contract. Staff was directed to look into safety measures that we could put in place to stop speeding. Staff was directed to send him a letter advising that we will be looking into different traffic calming measures to slow down speeders.

#### **8. Email from Sigmund Botos- Speed Limit on the 4<sup>th</sup> Line SW**

The Committee discussed that we could lower the speed limit of the entire township as a starting point to curb speeding. Staff was directed to send him a letter advising that we will be looking into different traffic calming measures to slow down speeders.

#### **Recommendation to Council**

The Roads Sub-Committee recommends to Council that we lower the speed limit on Melancthon roads to 70km/hr unless otherwise posted.

#### **9. Email from Angie Stephens – 5<sup>th</sup> Line OS Issues**

Staff was directed to send her a letter letting her know we are gathering more information before we decide about paving so we can make an informed decision.

## **10. Horning's Mills Park – Gate at North Section of the Fence for Accessibility Purposes (Councillor McLean)**

Member McLean advised that at the Horning's Mills Park Board meeting it was discussed about putting a gate further down 15 Sideroad closer to the ball diamond for older residents to get to the bleachers without the big walk through the park. Craig advised that he'd meet Member McLean over at the park and they could look at where he thinks the new gate should go.

## **11. Riverview Development**

Denise advised that this was to discuss the proposed development of lots in Riverview and that the Roads Sub-Committee would have to make decisions about entrances. This item has been deferred to the next meeting.

## **12. Phragmites Control – Environmental Sustainability Committee**

Member Hannon spoke to this as he is on the Environmental Sustainability Committee. He advised that they would like the Public Works Department to keep a list of locations of phragmites that they see around the Township so they can go back out and get rid of it. Craig advised that they had seen some in the Old Survey of the Township and had cut it down and sprayed it.

## **13. Other/Addition**

None.

## **14. Unfinished Business**

1) Development of Poulton Place (Unopened road allowance in Corbetton – North Side of Main Street)

Staff was directed to send a letter to all six lot owners on Poulton Place and see if they are interested in developing their lots and willing to enter into an agreement with the Township.

2) 2022 Road and Bridge Projects

It was discussed that we will be doing the 8<sup>th</sup> Line SW bridge – Structure 11 and as per our discussion earlier in the meeting we will have to wait and see what roads we decide on.

### 3) Unnamed Lane in Horning's Mills

Denise Holmes, CAO/Clerk advised the Roads Sub-Committee that after reaching out to the Township Solicitor and he could not determine ownership of the lane based on the sketch as it does not set out legal boundaries and a survey would be necessary to know for sure.

#### **Recommendation:**

The Roads Sub-Committee recommends to Council that we proceed with a survey to determine ownership of the unnamed lane in Horning's Mills.

#### **Delegations**

None.

#### **Recommendations to Council**

Recommendation has been outlined above.

#### **Public Question Period**

A member of the public thanked the Roads Sub-Committee for having a discussion about the speeding issues in the Township and for the recommendation to Council to reduce the overall speed limit in the Township.

A member of the public advised that they believe that speed bumps work in all other Municipality's and there is no reason they would not work in Melancthon. Denise advised that we had spoken to our insurance company last year when we were pursuing speed bumps as a safety measure, and they had advised us that we would need to have each speed bump location inspected by an engineer to ensure horizontal and vertical alignment and visibility.

## **Confirmation Motion**

Moved by McLean, Seconded by Hannon that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

## **Adjournment**

3:00 p.m. - Moved by McLean, Seconded by Hannon that we adjourn this Roads Sub-Committee meeting to meet again on October 6<sup>th</sup>, 2021, at 1:30 P.M. or at the call of the Chair. Carried.

---

CHAIR

---

SECRETARY