

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 16th day of September, 2021 at 5:00 p.m. Deputy Mayor Dave Besley, Councillor Wayne Hannon, Councillor Margaret Mercer and Councillor James McLean were present. Mayor Darren White was absent with prior notice given. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Deputy Mayor Besley presided and called the meeting to order.

Announcements

Councillor Mercer – Happy Birthday to the CAO!

Additions

Councillor Mercer – discussion regarding the Service Delivery Review - Special Council meeting last night with the Town of Shelburne.

Deletions

None.

Approval of the Agenda

Moved by Mercer, Seconded by McLean that Council approved the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Deputy Mayor Besley advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Deputy Mayor Besley declared an interest on the Public Meeting for a ZBA at 5:20 p.m. for the reason that: Martins are my Clients.

Approval of Draft Minutes

Moved by McLean, Seconded by Mercer that Council approve the minutes of the September 2, 2021 Council meeting as amended. Carried.

The following sentence to be added to the minutes under the Public Works – Letters from Residents regarding the 4th Line NE and 5th Line OS:

During this time, Mayor White invited a member of the gallery to speak on their letter.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A comment was made by a member of the gallery regarding the shoulders in Grey County and that Council should have a look at what they are doing (this was in regards to the discussion at a previous meeting regarding the widening of roads). This matter was referred to the Roads Sub-Committee.

Public Works

Craig Micks, Public Works Superintendent was in attendance.

Information from Councillor McLean regarding ped-zone signs as possible traffic calming option

There was discussion on this item and Councillor McLean will contact a Representative from the Company to see if they can present some information at a future Roads Sub-Committee meeting.

Email from Stephanie Miller regarding speeding in Horning's Mills and Email from Kristine Pedicone regarding speeding in Horning's Mills

The letters were reviewed and Staff were asked to send a response to Ms. Miller and Ms. Pedicone and thank them for sending in their concerns and to let them know that Council is taking measures to correct the problem of speeding.

Frank Cowan Insurance Comments regarding Speed Bumps

This item was referred to the Roads Sub-Committee for further discussion.

Report from Kaitlin Chessell, Roads Sub-Committee Secretary – Recommendations from Roads Sub-Committee

Recommendation from Item 7 General Business; Emails and Letter from Residents of Melancthon regarding speeding

Recommendation: The Roads Sub-Committee recommends to Council that we lower the speed limit on Melancthon roads to 70km/hr unless otherwise posted.

Discussion ensued on the recommendation and each Member of Council and the Public Works Superintendent were given an opportunity to share their thoughts, concerns and suggestions which included: lowering the speed limit on the roads where we are getting the most complaints, hosting a forum to get feedback from the public before lowering the speed limits on all roads, engaging various experts, a review/alignment of the priorities for the OPP. The item was deferred to the next meeting so that Mayor White could be given an opportunity to weigh in on the discussion.

Recommendation from Item 7.14.3 General Business; Unfinished Business; Unnamed Lane in Horning's Mills

Recommendation: The Roads Sub-Committee recommends to Council that we proceed with a survey to determine ownership of the unnamed lane in Horning's Mills.

Moved by Hannon, Seconded by McLean that Council direct Staff to obtain quotes from Ontario Land Surveyors for the completion of a survey to determine ownership of an unnamed Lane in Horning's Mills. Carried.

Discussion on Speeding in Horning's Mills (Councillor Mercer)

There was no further discussion on this matter.

Winter Sand Quotes – 2021

The winter quotes were opened on September 15, 2021 by Staff and the recommendation of Staff, prepared by Kaitlin Chessell, was reviewed.

Moved by McLean, Seconded by Mercer that the Council of the Township of Melancthon accepts the quote from James Dick Construction for the supply and delivery of approximately 2,000 tonnes of screened winter sand for the quoted price of \$15.79 per tonne, plus applicable taxes. Quoted price includes the rental of the stacker. The screened winter sand is to meet OPSS Specifications and the test is to be paid by the contractor with the sample supplied by the Township. Completion date is October 15, 2021. This quote complies with the Township's Procurement By-law. Carried.

Planning

Chris Jones, Township Planning Consultant was in attendance.

Applications to Permit

There were two applications on the spreadsheet. There were no questions from Council. Chris is waiting on MDS information for the Israel Martin barn renovation.

Ministry of Municipal Affairs and Housing – Site Plan Control Guide

Chris commented that we don't use site plan control as much as other municipalities. There was no action taken on this item.

Land Use Compatibility Guideline Comments from Gravel Watch Ontario

There was no action taken on this item.

Other

Nothing for this item.

Climate Change Initiatives

Nothing for this item.

Police Services Board

Update from the September 7, 2021 Meeting

In Mayor White's absence, the CAO, who is the Secretary of the PSB, advised that the Children Playing signs have been picked up and were in the Township Office. Staff were directed to place this item on the next Roads Sub-Committee Agenda to discuss placement of the signs.

County Council Update

Nothing for this item.

Correspondence

Board & Committee Minutes

1. Shelburne & District Fire Board – June 1, 2021
2. NVCA August 2021 Board Meeting Highlights
3. NDCC Board of Management August 17, 2021
4. GRCA General Membership – August 27, 2021
5. ESC – June 11, 2021

Moved by McLean, Seconded by Hannon that the Board and Committee Minutes correspondence items 1-5 be received as information. Carried.

Items for Information Purposes

1. Email from Prime Minister's Office to acknowledge receipt of Motion passed August 17, 2021

Moved by Hannon, Seconded by McLean that Correspondence Item # 1, for information purposes, be received as information. Carried.

Items for Council Action

1. **Report from Denise Holmes, CAO/Clerk – Return Deposit to Rachel Martin, Lot 18, Con 3 NE**

Moved by Hannon, Seconded by Mercer that the security deposit of \$5,000.00 be returned to Rachel Martin, as the existing house on Lot 18, Concession 3 NE – 198071 2nd Line NE has been demolished. Carried.

2. **Land Acknowledgement Statement**

Moved by McLean, Seconded by Mercer that Council adopt the Land Acknowledgment Statement as circulated and the Land Acknowledgement Statement be delivered at the beginning of every Township Council and Committee Meeting. Carried.

General Business

Notice of Intent to Pass By-laws

By-law to establish a Municipal Service Board to operate a Community Hall

Moved by Mercer, Seconded by Hannon that leave be given to introduce a By-law to establish a Municipal Service Board to operate a Community Hall and to repeal By-law No. 8-2021 and it be hereby read a first and second time and numbered 58-2021. Carried.

By-law to enter into a Consent Agreement between 2312439 Ontario Inc. and the Corporation of the Township of Melancthon

Deferred to the October 7, 2021 Council meeting.

New/Other Business/Additions

Building Condition Assessment Horning's Mills Community Hall – discussion regarding Trillium Funding

Discussion ensued on this matter. The deadline to apply for funding is September 29, 2021. The Township will apply for funding to do all of the work proposed in the 10-year Capital Expenditure Plan of the Horning's Mills Community Hall Building Condition Assessment Report.

Township of Melancthon Flag Raising/Half Staff Policy – discussion regarding the amendment "where deemed appropriate by other levels of Government"

Discussion ensued on the policy as it was noted that the Federal flags are still lowered to half staff and the Township's are not. Staff were directed to change the wording in that bullet point to read: "where **may be** deemed appropriate by other levels of Government", as the Federal Government may have mandates to lower their flags and the Township wouldn't necessarily have to lower its flags.

Addition

Service Delivery Review Special Council meeting last night with the Town of Shelburne – Councillor Mercer

Discussion ensued about the special meeting held last night with Representatives from the Town of Shelburne regarding Centre Dufferin Recreation Complex and the Shelburne and District Fire Department and the new modelling proposed for both. Staff were then directed to set up an electronic meeting with the Townships of Amaranth and Mulmur and the Town of Mono to collaborate with them. Council are seeking their thoughts and options on moving forward.

Unfinished Business

1. Tabled Motion from the August 12, 2021 meeting regarding the paving of the 4th Line NE and 5th Line OS (was referred to the Roads Sub-Committee)

At the August 12, 2021 Council meeting it was Moved by Mercer, Seconded by Hannon that 4th Line NE and 5th Line be paved with asphalt by September 1, 2022 using monies from the working capital reserve fund and/or available grant monies.

The matter was referred to the Roads Sub-Committee for further discussion and recommendation and this matter was discussed at the September 8, 2021 Roads Sub-Committee meeting. It was decided that the matter be further deferred to obtain more information before making a decision. Staff were directed to contact the County of Dufferin Public Works to get the construction schedule for County Road 21 and Craig is to provide the Roads Sub-Committee with the number of culverts and crossings on 5th Line and a timeline on when he thinks this work can be completed.

2. Tabled Motion from the September 2, 2021 meeting - Motion to repeal By-law No. 7-2019 passed on February 7, 2019, a By-law to appoint a Board of Management for the Corbetton Community Park

At the September 2, 2021 Council meeting it was Moved by Besley, Seconded by White that Council repeal By-law No. 7-2019 passed in open Council on February 7, 2019 – a By-law to appoint a Board of Management for the Corbetton Community Park. The operation and management of the Corbetton Community Park to become the responsibility of the Council/Township Public Works Department.

There was a brief discussion on this matter regarding the play equipment, the planning of the park, funding for the play equipment, and the matter was then deferred until the next meeting, as Mayor White was absent.

3. Township Diversity Policy

The matter was deferred as Staff are still researching various policies.

Delegations/Public Meetings

During the meeting, Council held the following public planning meetings and heard from one Delegation, as follows:

5:20 p.m. - Deputy Mayor Besley declared an interest on this public meeting, as the Martins are clients of his.

It was moved by Mercer, Seconded by Besley that Councillor Hannon be appointed as the Chair of the Public Meeting. Carried. Deputy Mayor Besley was put in the Zoom waiting room and Councillor Hannon assumed the Chair position.

A public meeting had been called to consider proposed zoning by-law amendment on Part of Lots 17 & 18, Concession 7 SW and Part of Lot 18, Concession 8 SW, for the purpose of zoning the subject lands to recognize a new rural residential lot, as well as a retained farm holding which will be zoned exclusively for agricultural purposes. Chris Jones, Township Planning Consultant and Dennis Martin, applicant were in attendance. Chris Jones reviewed his memo and the zoning by-law amendment with Council. Comments were received from County of Dufferin Building Services, WSP and Enbridge. There were no questions or comments from the applicant, members of Council or members of the gallery.

Moved by Mercer, Seconded by McLean that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, for lands described legally as Part 1, Plan 7R-6709, located in Part Lot 17, Concession 7 SWTSR and lands located in Part Lot 17 & 18, Concession 7 SWTSR and Part of Lot 17, Concession 8 SWTSR and it be hereby read a first and second time and numbered 56-2021. Carried.

Deputy Mayor Besley was admitted back into the meeting and assumed the role as Chair.

5:30 p.m. - A public meeting had been called to consider a proposed zoning by-law amendment on Part of East Half of Lot 6, Concession 2 OS for the purpose of zoning the subject lands to recognize an existing home industry and to authorize an expansion to the building housing the home industry. Chris Jones, Township Planning Consultant was in attendance and reviewed his memo and the zoning by-law amendment with Council. Comments were received from County of Dufferin Building Services, WSP and Enbridge. There were no questions or concerns from Council. A member of the gallery questioned the square footage of the building and proposed addition.

Moved by Hannon, Seconded by McLean that leave be given to introduce a By-law to amend By-law No. 12-1979, as amended, for lands located in Part of the East Half of Lot 6, Concession 2 OS and it be hereby read a first and second time and numbered 57-2021. Carried.

5:45 p.m. – Kim Delahunt, President & CEO Headwaters Health Care Centre, Jennifer Hamilton, Director, Communications and Stakeholder Relations Headwaters Health Care Centre and Tom Reid, Chief Dufferin County Paramedic Services attended Council and provided an update on the Headwaters Health Care Centre’s activities and needs within our Hospital Foundation’s priority campaigns.

At 6:35 p.m. it was Moved by Mercer, Seconded by Hannon that Council adjourn this meeting to go into Committee of the Whole and reconvene as Council. Carried.

Closed Session

8:18 p.m. – Moved by McLean, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees – update on Property Standards Complaint in Horning’s Mills. Carried.

8:31 p.m. – Moved by Hannon, Seconded by Mercer that Council rise from Closed Session with report. Carried. The Report being the directives given to Staff in Closed Session.

Third Reading of By-laws

Moved by Mercer, Seconded by Hannon that By-laws 56-2021, 57-2021 and 58-2021 now be read a third time, signed by the Deputy Mayor and Clerk, sealed and engrossed

in the By-law Book. Carried.

Notice of Motion

Moved by Mercer, Seconded by McLean that we establish a road safety task force of Council to research and resolve speeding issues in Melancthon.

Confirmation By-law

Moved by Mercer, Seconded by McLean that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on September 16, 2021 and it be given the required number of readings and numbered 59-2021. Carried.

Adjournment and Date of Next Meeting

Moved by McLean, Seconded by Hannon that Council adjourn this meeting at 8:32 p.m. to meet again on Thursday, October 7, 2021 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK