

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 7th day of October, 2021 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon, Councillor Margaret Mercer and Councillor James McLean were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

None.

Additions

Councillor Mercer – Item 19.3 to be moved from Closed Session to Open Session as the matter has been noted on the NEC website. The CAO asked that the matter be deleted from the Agenda and deferred to the next meeting, so that she could look into this further, as there could be information in the email that should be redacted.

Councillor Mercer – distribution of Agendas for Committees and FCM Sustainability Conference

Deputy Mayor Besley – concerns regarding the Grand River Conservation Authority Staff

Deletions

CAO – Item 19.3

Approval of the Agenda

Moved by Besley, Seconded by Mercer that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Deputy Mayor Besley to declare on Item 17.2.1 for the reason that: the Shareholders of 2312439 Ont. Inc. are my clients.

Minutes

Moved by Mercer, Seconded by Besley that Council approve the minutes of the Special Council meeting held on September 15, 2021 as circulated. Carried.

Moved by McLean, Seconded by Mercer that Council approve the minutes of the Council meeting held on September 16, 2021 as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

Craig Micks was absent from the Council meeting with prior notice given.

Accounts

The accounts were presented in the amount of \$141,994.30. Moved by McLean, Seconded by Besley that Council receive the Public Works accounts as presented. Carried.

Report from Denise Holmes, CAO/Clerk – Construction Schedule for County Road 21

No action taken on the Report.

Letter from Bill Neilson regarding 4th Line NE Safety Issues

The letter from Mr. Neilson was reviewed and discussed. The letter is also on the Roads Sub-Committee Agenda for its next meeting.

Trees on road allowance (Councillor Mercer)

Discussion ensued on this matter but no action was taken and the matter deferred as Council would like to get input from the Public Works Superintendent.

Unfinished Business

The following two items were deferred to the next meeting as the Public Works Superintendent was absent from the meeting:

1. Recommendation from the Roads Sub-Committee Meeting to lower the speed limit on Melancthon Roads to 70km/hr unless otherwise posted
2. Traffic calming measures – Pedestrian Zones

Quotes for Survey for Unnamed Lane in Horning's Mills

The CAO/Clerk requested that the matter be deferred as she is still waiting on one more quote for this.

Planning

Chris Jones, Township Planning Consultant was in attendance for this matter.

Applications to Permit

The applications on the spreadsheet were reviewed and Chris advised that the Colley permit had been approved.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Nothing for this matter.

Committee Reports

The following verbal reports were given:

Councillor Mercer – Environmental Sustainability Committee, Heritage Committee

Councillor Hannon – Shelburne and District Fire Board

Deputy Mayor Besley – North Dufferin Community Centre Board

As a result of the above Committee Report regarding NDCC and the need to hire a security guard to enforce the COVID-19 passports, the following motion was introduced and passed:

Moved by McLean, Seconded by Mercer that Council for the Township of Melancthon requests the Province of Ontario to consider additional COVID-19 financial relief to assist municipalities with the extra costs and financial hardships associated with the enforcement of the Provincially mandated COVID-19 Passports. A copy of this motion be sent to the Honourable Sylvia Jones, Solicitor General; Honourable Steve Clark, Minister of Municipal Affairs and Housing; AMO, Western Wardens' Caucus, City of Toronto, City of London, City of Ottawa, City of Kitchener and all Dufferin County Municipalities. Carried.

Correspondence

Board & Committee Minutes

1. CDRC – June 23, 2021
2. Horning's Mills Community Park Board – September 13, 2021
3. Joint Recreation Subcommittee – March 24, 2021
4. Joint Recreation Subcommittee – April 21, 2021
5. Joint Recreation Subcommittee – May 25, 2021
6. Joint Recreation Subcommittee – July 9, 2021
7. Mulmur-Melancthon Fire Board – July 20, 2021
8. Horning's Mills Community Park Board – June 29, 2021

Moved by Mercer, Seconded by McLean that the Board and Committee Minutes correspondence items 1-8 be received as information. Carried.

Items for Information Purposes

1. NVCA Media Release – NVCA Looking for Landowners and Volunteers Interested in Tree Planting Projects
2. Email from Mark Early, Town of Mono CAO, regarding OPP Detachment Board Proposal
3. Town of Grand Valley Notice of Decision for 073320 Sideroad 24-25
4. Memo from Heather Boston, Township of Mulmur Treasurer, regarding NDCC Architectural/Engineering for Design
5. NVCA Media Release – Pretty River Dyke Maintenance Scheduled to Start this Fall
6. Letter of Instructions from Medical Officer of Health regarding Organized Sports
7. Town of Mono resolution regarding COVID-19 Vaccination Policy
8. GRCA Summary of the General Membership Meeting – September 24, 2021
9. NVCA September 2021 Board Meeting Highlights
10. Ontario Land Tribunal Lyon v. Melancthon Decision Delivered
11. Letter from Ministry of Municipal Affairs and Housing regarding Expiry of Temporary Regulations Limiting Municipal Authority Regulate Construction Noise
12. Ontario Trillium Foundation Grant Application – Community Building Fund – Capital
13. OPP 2022 Annual Billing Statement

Moved by Mercer, Seconded by Besley that Correspondence items 1-13, for information purposes be received as information except 1 and 13 for further discussion. Carried.

1 – Councillor Mercer wanted to make sure the Treasurer was aware of this. Staff were then directed to post this on social media.

13 – Councillors Hannon and McLean – discussion ensued on the Annual Billing Statement, as well as adding an enhancement to the Township’s OPP Contract. The matter was deferred and Staff were asked to invite Inspector Ward, Dufferin OPP to the next meeting to answer some questions regarding the billing statement and to provide information on the process, costs and timelines for adding an enhancement to the Township’s contract.

Items for Council Action

Notification for Maintenance and Repair on the Adam McKibbin Municipal Drain

Moved by Hannon, Seconded by McLean that we accept the notification for the maintenance and repair of the Adam McKibbin Municipal Drain under Section 79 of the Drainage Act, 1990, signed by Neil and Nancy Noble, owners of the East Part of Lot 9, Concession 2 OS. We direct Tom Pridham, P.Eng., Drainage Superintendent to investigate and report back to Council on his findings and recommendations. Carried.

2022 NVCA Draft Budget Booklet

Council accepted Staff’s recommendation and directed that the 2022 Draft NVCA Budget be sent to the Treasury Department to be included in the capital and operating levy in the Township’s 2022 Draft Budget.

General Business

Accounts

Sarah Culshaw, Treasurer presented the accounts in the amount of \$1,019,501.15. Moved by McLean, Seconded by Besley that Council receive the general accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

By-law to Authorize the Execution of a Consent Agreement Between 2312439 Ontario Inc and the Township of Melancthon

Deputy Mayor Besley declared an interest in this matter and Staff put him in the Zoom waiting room.

Moved by McLean, Seconded by Hannon that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between 2312439 Ontario Inc. and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 61-2021. Carried.

Deputy Mayor Besley was returned to the meeting.

By-law to Execute a Joint Recreation Agreement Between Township of Melancthon and Township of Mulmur

Council accepted Staff’s recommendation and deferred the Agreement to a future meeting to allow the North Dufferin Community Centre Board to have another opportunity to review the changes to the Agreement, as they did not review it at their meeting on September 30th. Mulmur Council also deferred approval of the Agreement at their Council meeting on October 6, 2021.

New/Other Business/Additions

Report to County Council from Sonya Pritchard, CAO regarding Vaccination Policy

Discussion ensued on the Report and draft policy. Mayor White updated Council on the Special County Council meeting held earlier this afternoon and advised that County Council would be voting on the policy at next week's meeting on October 14, 2021. The policy will be a vaccinate or terminate policy and the County is requesting that all lower tier municipalities have the same policy. This item was deferred to the next Council meeting.

Motion Moved by Mercer, Seconded by McLean regarding Establishing a Road Safety Task Force

Moved by Mercer, Seconded by McLean that we establish a road safety task force of Council to research and resolve speeding issues in Melancthon. Discussion ensued on the motion and Councillor Mercer spoke to her motion and its purpose. Each member of Council was given the opportunity to ask questions, advise of concerns, etc. The Taskforce will consist of Councillors Mercer, Hannon and McLean. The motion was then carried.

Recommendation from Horning's Mills Community Park Board from September 13, 2021 Meeting – Construction of a pavilion/gazebo type structure

Discussion ensued on the recommendation and it was advised that this is in the very early stages. The Park Board is to obtain quotes and put together a wish list for next year's Township Budget.

Recommendation from Horning's Mills Community Park Board from September 13, 2021 Meeting – Lexan for pavilion

Discussion ensued and Council had no issues with the installation of Lexan for the pavilion. The funds to be paid by the Park Board as the Township has given them a grant of \$2,500.00 for 2021.

Horning's Mills Community Hall – Installation of outdoor electrical outlets (Councillor Hannon)

Councillor Hannon spoke to this item. Council had no issues with the installation of electrical outlets. Staff will reach out to Delmar Electric for a quote.

Clarification regarding Land Acknowledgment Statement to be read at Council/Committee Meetings. Does this also apply to Township Boards – i.e. – Police Services Board, Recreation Boards, Fire Boards

Discussion ensued and the Land Acknowledgement Statement is to be shared at the following Township Board Meetings – Police Services Board, Horning's Mills Hall & Park Board, Corbetton Park Board, Mulmur-Melancthon Fire Board and North Dufferin Community Centre Board (and, as we are joint with Mulmur on these two Boards, Mulmur's LAS to be shared as well).

Additions

Councillor Mercer – Distribution of Committee Agendas

It was asked if the Committee Agendas could be sent to all of Council when they are being sent out so that all of Council is aware of what is on the Agenda. Staff advised

that they could do this. The Agendas to be circulated will be Environmental Sustainability, Heritage, Roads and Police Services Board.

Councillor Mercer – FCM Sustainability Conference

Councillor Mercer advised that the Conference is October 19-21, 2021 and there is information regarding planning and sustainability and funding and wondered if someone could attend, if they are able, to bring back the information.

Deputy Mayor Besley – Concerns regarding GRCA

Deputy Mayor Besley advised that residents have been trying to reach Staff at the GRCA for a couple of weeks and phone calls and emails are not being returned. Staff were directed to reach out to the Township's GRCA Rep, Guy Gardhouse and have him follow up on this matter.

Unfinished Business

Tabled Motion from the August 12, 2021 meeting regarding the paving of the 4th Line NE and 5th Line OS (was referred to the Roads Sub-Committee)

Moved by Mercer, Seconded by Hannon that 4th Line NE and 5th Line be paved with asphalt by September 1, 2022 using monies from the working capital reserve fund and/or available grant monies. Discussion ensued and the matter was deferred to the next meeting.

Tabled Motion from the September 2, 2021 meeting - Motion to repeal By-law No. 7-2019 passed on February 7, 2019, a By-law to appoint a Board of Management for the Corbetton Community Park

Moved by Besley, Seconded by White that Council repeal By-law No. 7-2019 passed in open Council on February 7, 2019 – a By-law to appoint a Board of Management for the Corbetton Community Park. The operation and management of the Corbetton Community Park to become the responsibility of the Council/Township Public Works Department. Discussion ensued and Mayor White advised that the Members of the Board would like the Board to remain in place. Both Deputy Mayor Besley and Mayor White withdrew their motion.

Township Diversity Policy

Mayor White advised that the County of Dufferin's Diversity, Equity and Inclusion Advisory Committee were going to be working on a Diversity Policy and the Township could work with the County on this matter while they are developing theirs. The matter was deferred.

Town of Shelburne Service Delivery Review regarding Centre Dufferin Recreation Complex and Shelburne and District Fire Department – Update on meeting with Amaranth, Mono and Mulmur

Staff advised that Amaranth Council would be attending the meeting but Mulmur Council passed a motion that they are interested in working with the affected municipalities (for the Shelburne and District Fire Board) but wanted the meeting deferred until a complete proposal for dissolution has been presented for discussion from the Town of Shelburne. There was no response from Mono on the matter at this time. The CAO/Clerk was directed to contact the Town of Shelburne CAO to find out when and how the Report will be rolled out to the affected municipalities.

Delegations

During the meeting, the following Statutory Public Meeting and Delegation took place:

5:30 p.m. - A public meeting had been called to consider a proposed Zoning By-law Amendment on Part of Lots 9 & 10, Concession 3 OS for the purpose of modify the Open Space (OS2) Zone. Chris Jones, Township Planning Consultant was in attendance for the public meeting, as well as the applicant, Mike Madigan and the owner of the property, Virginia McKenna. Staff advised that comments on the proposed ZBA were received from WSP and Dufferin County Building Services. Chris spoke to his Report and the proposed zoning by-law amendment. There were no concerns from Council.

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to amend By-law No. 12-1979 as amended for lands located in Part of Lots 9 and 10, Concession 3 OS and it be hereby read a first and second time and numbered 60-2021. Carried.

5:45 p.m. – Heather Hill, Insurance Store and Colin Smith, Intact Public Entities attended Council and presented and discussed the 2021-2022 Insurance Program.

Closed Session

7:33 p.m. - Moved by McLean, Seconded by Mercer that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees –complaints regarding the use of a property. Carried.

7:46 p.m. – Moved by McLean, Seconded by Mercer that Council rise from Closed Session with report. Carried. The report being the directives given by Council to Staff in Closed Session.

Third Reading of By-laws

Moved by Besley, Seconded by Mercer that By-laws 60-2021 and 61-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Besley, Seconded by McLean that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on October 7, 2021 and it be given the required number of readings and numbered 62-2021. Carried.

Adjournment and Date of Next Meeting

Moved by Besley, Seconded by Mercer that Council adjourn this meeting at 7:47 p.m. to meet again on Thursday, October 21, 2021 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK