

Shelburne Heritage Committee Meeting

**August 4, 2021 - 7:00 p.m.
Electronic Participation**

Joint Meeting with the Township of Melancthon Heritage Committee

Minutes

Shelburne Heritage Committee members in attendance:

Kyle Fegan
Geoff Dunlop
Lindsay Wegener
Lynda Buffett
Sharron Peet

Melancthon Heritage Committee members in attendance:

Todd McIntosh
Debbie Fawcett
Margaret Mercer

Staff Liasons – Jennifer Willoughby, Shelburne
Kaitlin Chessell, Melancthon

1. Call to Order

Meeting called to order at 7:01 pm.

2. Declaration of Pecuniary Interest

No Declarations

3. Introduction of Committee members both Shelburne & Melancthon- roundtable

Committee members introduces themselves with some brief background information.

4. Heritage Committee mandate

A copy of the mandate was circulated to all members for information.

The mandate of Heritage Shelburne is to advise Council on identifying, conserving, and promoting heritage resources in our community and to recognize buildings and properties of historic or architectural value in accordance with the Ontario Heritage Act. The

Committee will advise Council on recognizing individuals who have contributed to the preservation and promotion of heritage in Shelburne.

The Committee will review and make recommendations to Council on matters under the Ontario Heritage Act. The committee also promotes public awareness of Shelburne's cultural heritage and conducts research into cultural heritage resource matters that support the Town of Shelburne.

Heritage Shelburne will:

- provide research assistance using municipal records, archived materials, and the Land Registry Office in order to determine the historical and/or architectural value of a building and/or property in order to promote the historical and architectural features with the Town of Shelburne.
- maintain a knowledge and recruit interested historians to assist the Municipal Heritage Committee.
- promote the Heritage Plaque recognition program, review applications, and recommend the recipient to Council.
- research and recommend properties eligible under the Municipal Heritage Plaque Program. Liaison with other Municipal Heritage Committees, historical societies and similar organizations on heritage issues and policies.

5. Joint discussion with the Township of Melancthon Heritage Committee, the following questions have been submitted for discussion:

Committee members discussed the below noted items, in addition to itemizing and prioritizing projects or tasks on a yearly basis and setting goals to achieve them, the heritage plaque program as opposed to heritage designations, the Shelburne heritage listing of houses built pre-1930, indigenous and first nations recognitions.

Further discussion continued regarding current and past projects for the Shelburne committee, the walking tour brochure, the back lane naming project, the mural project and Doors Open to name a few.

Shelburne Committee members suggested possible future projects to Melancthon Committee members.

Both members agreed that an annual meeting would be beneficial, perhaps every September.

- Did they create a plan? How long to complete?
- What have they accomplished from the plan? Specific achievements
- When accomplished and chronology - in other words: first we did this, etc.
- Budget
- How accomplished? What process to get things done: council approval etc.

- Do they designate heritage properties and if not now, will they in future?
- What is available for heritage such as plaques and where do we source them or is it through the province?
- Roundtable discussion for committee members to ask questions, bring ideas etc.

6. Confirm next meeting date September 1, 2021

7. Adjourn

Moved By Kyle Fegan
Seconded By Geoff Dunlop

BE IT RESOLVED THAT we now adjourn to reconvene at the call of the Chair.

CARRIED

Meeting adjourned at 7:57 pm.