

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 2nd day of September, 2021 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon, Councillor Margaret Mercer and Councillor James McLean were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Councillor McLean reminded Council about the Horning's Mills Hall Board Harvest Dinner on Saturday, September 25th from 5:30 p.m. – 8:30 p.m. More details will be on the Township's website under Coming Events.

Additions

None.

Deletions

None.

Approval of the Agenda

Moved by Besley, Seconded by McLean that Council approve the Agenda as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Besley, Seconded by Hannon that Council approve the minutes of the Council meeting held on August 12, 2021 be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

Councillor Hannon raised a Point of Privilege regarding comments made by Mayor White at the last Council meeting regarding Police Services Boards.

Councillor Mercer raised a Point of Privilege regarding her motion regarding the paving of the 4th Line NE and the 5th Line and the letter in the package from Mr. Bill Neilson.

Public Question Period

None.

Public Works

Accounts

Craig Micks, Public Works Superintendent, attended Council and presented the accounts in the amount of \$414,458.10. Moved by Hannon, Seconded by Mercer that Council receive the accounts as presented by the Public Works Superintendent. Carried.

Letters from Residents regarding the 4th Line NE and 5th Line OS

Letter from Bill Neilson regarding 4th Line NE Safety Issues

Letter from Angie Stephens regarding 5th Line Concerns

Letter from Doreen Lyon regarding 4th Line NE Concerns

These letters were reviewed and discussed and referred to the Roads Sub-Committee for further discussion/direction.

During this time, Mayor White invited a member of the gallery to speak on their letter.

Other

Craig advised that the road counters have been put out for the long weekend on the 5th Line OS and the digital speed monitoring sign has been moved over to the 5th Line OS.

Planning

Chris Jones, Township Planner was in attendance.

Applications to Permit

The applications on the spreadsheet were reviewed and there were no questions or concerns from Council.

Verbal Report on the Revised D-Series Guidelines

Chris provided an overview on the revised D-Series Guidelines via a PowerPoint Presentation which is on file at the Township office.

Planning - Other

Nothing for this matter.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Quote from North Line Canada for Black CAT system

Discussion ensued and the following motion was introduced and passed:

Moved by White, Seconded by Besley that Council purchase the complete Black Cat System from North Line Canada Limited in the amount of \$5,117.82 (HST included).
Carried.

Staff will determine where the funds will come from for the purchase of this item.

OPP Board Composition Proposal

The below items were discussed:

Town of Mono Endorse the Proposal for OPP Detachment Boards Proposal

Email from Joanna Reading regarding Status of OPP Detachment Board Proposal

Email from Meghan Townsend regarding Dufferin OPP Detachment Board Update

Moved by Besley, Seconded by McLean that after further discussion and consideration of the OPP Detachment Boards Proposal put forth by the Town of Grand Valley on July 20, 2021, Melancthon Council hereby supports the proposal which will consist of four Police Services Boards as follows:

- 1 – Town of Orangeville
- 2 – Town of Shelburne
- 3 – Townships of Melancthon and Mulmur and the Town of Mono
- 4 – Townships of Amaranth and East Garafraxa and the Town of Grand Valley

Carried.

Committee Reports

The following verbal reports were given:

Deputy Mayor Besley – North Dufferin Community Centre BOM
Councillor Mercer – Centre Dufferin Recreation BOM

Correspondence

Board & Committee Minutes

1. Horning's Mills Hall Board – June 8, 2021
2. NDCC Board of Management – June 9, 2021

Moved by Besley, Seconded by Mercer that the Board and Committee Minutes – Items 1 & 2 be received as information. Carried.

Items for Information Purposes

1. Niagara Escarpment Commission Technical Criteria for Review
2. NVCA Media Release – New Canadian Families Experience the Great Canadian Outdoors at the Tiffin Centre for Conservation
3. Township of Mulmur Resolution regarding Truth and Reconciliation Calls to Action
4. Letter from Ministry of Agriculture, Food and Rural Affairs regarding Rural Economic Development Program
5. Ontario Trillium Foundation – Community Building Fund – Capital Stream
6. Letter from Ministry of Municipal Affairs and Housing regarding Main Street Recovery Act
7. Ontario Land Tribunal Decision Issued for 2577791 Ontario Inc. v. Melancthon (Township)
8. Municipality of Chatham-Kent Resolution Supporting Affordable Internet
9. Response Letter from Ministry of Government and Consumer Services regarding Cemetery Funding
10. Town of Grand Valley Notice of Public Meeting for a Consent to Sever
11. Township of Southgate Notice of Public Meeting for ZBA

Moved by Hannon, Seconded by Mercer that Correspondence Items 1-11, for information purposes, be received as information, except for Items 4 & 5 for further discussion. Carried.

Items 4 & 5 were discussed and the Treasurer was asked to provide further information on both of these funding initiatives for the next meeting.

General Business

Accounts

The Treasurer presented the accounts in the amount of \$76,926.96. Moved by Mercer, Seconded by Besley that Council receive the general accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

1. By-law to amend By-law No. 21-2021, appoint a Municipal Service Board for the Horning's Mills Community Hall

Moved by McLean, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 21-2021 (to appoint Members to the Horning's Mills Community Hall Board) and it be hereby read a first and second time and numbered 50-2021. Carried.

2. By-law to authorize the Execution of an Agreement Between Intelivote Systems Inc. and the Township of Melancthon

Moved by McLean, Seconded by Besley that leave be given to introduce a By-law to authorize the execution of an Agreement between Intelivote Systems Inc. and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 51-2021. Carried.

3. By-law to Temporarily Rezone Lots 1 and 2, Plan 332 Located in Part of Lot 21, Concession 7 SW – Sharon Morden/Feral Cat Facility

Moved by Mercer, Seconded by Besley that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, for lands legally described as Lots 1 and 2, Plan 332 and located in Part of Lot 21, Concession 7 SWTSR and it be hereby read a first and second time and numbered 52-2021. Carried.

4. By-law to authorize the Execution of a Site Plan Agreement Between Sharon Louise Morden and the Township of Melancthon

Moved by Hannon, Seconded by Mercer that leave be given to introduce a By-law to authorize the execution of a Site Plan Agreement between Sharon Louise Morden and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 53-2021. Carried.

New/Other Business/Additions

Report from Denise Holmes, CAO/Clerk on behalf of the Horning's Mills Community Park Board of Management regarding Purchase and Installation of Bleachers

There was discussion on the recommendation and the following motion was introduced and passed:

Moved by McLean, Seconded by White that Council accept the recommendation from the Horning's Mills Community Park Board of Management and approve the purchase of a 5 Row GTG Aluminum Bleacher with Mid-Aisle & Guardrail, 15' long, double footboard in the amount of \$12,118.11 (HST included), and the purchase of concrete in the amount of \$1,130.00 (HST included) for the installation. The bleachers to be installed by Kevin Fawcett and the Township Public Works Department. The monies to cover the cost of the purchase of the bleachers and concrete will come from donations received by the Township in Memory of Mr. Doug Newell, as well as the funds that were approved, by motion, to be transferred from the Municipal Modernization Funding to the Horning's Mills Park Funding on March 5, 2020. Carried.

Township of Melancthon Social Media Policies

There was discussion on the policies and the word "sponsored" was removed from the first bullet point under the Application section.

Moved by Besley, Seconded by McLean that Council approve the Township of Melancthon Social Media Policies as amended. Carried.

Federal Election – Councillor McLean

Staff provided Council with information about polling places for the Federal Election (Advanced Voting and Voting on Election Day). Staff will publish this information on the website and Facebook page.

Motion to repeal By-law No. 7-2019 passed on February 7, 2019, a By-law to appoint a Board of Management for the Corbetton Community Park

Moved by Besley, Seconded by White that Council repeal By-law No. 7-2019 passed in open Council on February 7, 2019 – a By-law to appoint a Board of Management for the Corbetton Community Park. The operation and management of the Corbetton Community Park to become the responsibility of the Council/Township Public Works Department.

Discussion ensued on the motion on the floor and Staff to inquire as to the need for the Board of Management for the Park. The motion was then tabled.

Motion to repeal By-law 66-2018 passed on December 6, 2018, a By-law to designate a Head of the Municipal Corporation for the purposes of the Municipal Freedom of Information and Protection of Privacy Act

Moved by Mercer, Seconded by McLean that Council repeal By-law No. 66-2018 passed in open Council on December 6, 2018 – a By-law to designate a Head of the Municipal Corporation for the purposes of Municipal Freedom of Information and Protection of Privacy Act. Carried.

Motion to appoint Denise Holmes, CAO/Clerk as the Head of the Municipal Corporation for the purposes of the Municipal Freedom of Information and Protection of Privacy Act and Sarah Culshaw, Deputy Clerk as the Designate

Moved by Mercer, Seconded by McLean that Council appoint Denise Holmes, CAO/Clerk as the Head of the Municipal Corporation for the purposes of the Municipal Freedom of Information and Protection of Privacy Act and Sarah Culshaw, Deputy Clerk as designate. Carried.

Horning's Mills Community Hall – Keys issued to Hall Board Members

Council approved the issuing of a key to the Hall to the Chair of the Horning's Mills Hall Board, and asked that the Hall Board put a protocol in place for the use of the key.

Unfinished Business

Tabled Motion from the August 12, 2021 meeting regarding the paving of the 4th Line NE and 5th Line OS (referred to the Roads Sub-Committee)

This item was deferred until the matter has been dealt with at the Roads Sub-Committee. The next meeting is scheduled for September 8, 2021.

Dates and Times proposed from the Town of Shelburne for a meeting regarding the Service Delivery Review

Two dates were proposed -- September 7, 2021 – 6:00 – 8:00 p.m. and September 15, 2021 – 6:00 p.m. – 8:00 p.m.

The Special Council meeting will be held on September 15, 2021.

Township Land Acknowledgement

This matter has been completed by Township Staff, in conjunction with Dufferin Museum Staff, and will be on the September 16th Council meeting Agenda for approval.

Township Diversity Policy

This item was deferred to future Council meeting.

Delegations

During the Council meeting, Council heard from the following Delegations:

5:30 p.m. - Harve Lyon attended Council to discuss the Township's On Farm Uses By-law 44-2012. He provided background information regarding the number of on-farm shops in the Township that have been built in the last 10 years and raised his concerns with Council that these businesses are not secondary to the farming operation. He requested that the Township pause approvals to the Change of Use Certificates under the On Farm Uses By-law until deficiencies in the By-law have been addressed. Mr. Lyon will provide his presentation in writing, so that it can be included in the next Agenda package, to form a record of this Council meeting, as he was advised that his comments will not be noted in the minutes.

5:45 p.m. - Fari Davoodian attended Council to discuss an unauthorized uncontrolled burn invoice she received from the Township. Discussion ensued and as Staff have already been dealing with Mrs. Davoodian on the invoice, the consensus of Council was that Staff will continue to engage with her on it with regards to payment arrangements.

Council moved into the Special Meeting of Committee of Adjustment at 6:13 p.m. and reconvened Council at 6:17 p.m.

Closed Session

8:02 p.m. Moved by McLean, Seconded by Besley that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001 as amended for the following reason: Litigation or potential litigation, including matters about administrative tribunal affecting the local board - Letter from Allan Wargon and a Statement of Claim. Carried.

8:12 p.m. – Moved by Mercer, Seconded by Besley that Council rise from Closed Session with Report. Carried. The Report being the directives given by Council to Staff in Closed Session.

Third Reading of By-laws

Moved by Besley, Seconded by Mercer that By-laws 50-2021, 51-2021, 52-2021 and 53-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to Confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on September 2, 2021 and it be given the required number of readings and numbered 54-2021. Carried.

Adjournment

Moved by McLean, Seconded by Besley that Council adjourn this meeting at 8:14 p.m. to meet again on Thursday, September 16, 2021 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK