

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held an electronic meeting April 28, 2021 at 2:00 p.m. The following members were present: David Besley, Chair, Wayne Hannon, James McLean and Darren White. Also present were: Denise Holmes, CAO/Clerk; Craig Micks, Public Works Superintendent; Wendy Atkinson, Treasurer and Kaitlin Chessell, Roads Sub-Committee Secretary. Chair Besley called the meeting to order at 2:03 p.m.

Additions/Deletions/Approval of Agenda

Moved by Hannon, Seconded by McLean that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Hannon, Seconded by Besley that the minutes of the Roads Sub-Committee meeting held on April 7th, 2021 be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that they have been working in the shop, grading roads and working on the no winter maintenance roads. Craig is looking at lifting half load restrictions on April 30th, 2021. Member Hannon asked Craig if the

small repairs on the bridges laid out by RJ Burnside and Associates are being completed.

2. New Plow Truck Update

Craig advised that we are tendering our new plow truck out with the County of Dufferin. The new truck will not arrive until approximately Spring of 2022. Member McLean asked if we would be replacing or adding a plow truck to the fleet and Craig advised we will be replacing a plow truck in the fleet. We will sell the truck being replaced either at auction or at the Public Works Parking Lot.

3. Road Tour 2021 (Onsite at High Street Unopened Road Allowance)

The Roads Sub-Committee agreed that a road tour this year would be a good idea to have, as it gives Craig the opportunity to advise on road concerns. We will set up a date for this as soon as the Provincial Stay at Home order is lifted.

4. Letter from Doreen Lyon regarding the 4th Line NE

The Roads Sub-Committee discussed her letter and were sympathetic to her concerns but advised that the Township has spent a great deal of time on the Road Management Plan, and we are using it to make road decisions over the next ten years. The 4th Line NE is not recommended in the plan to be repaved as there is not the traffic justification. Craig was advised to ensure that enough calcium is being added to the road to minimize dust. Staff were directed to send Doreen a letter indicating the discussion that was had surrounding her letter.

5. Tender 01-2021 & 02-2021 – Review Tenders & Recommendation to Council

The lowest bid for Tender 01-2021 was from Graham Bros Construction Limited at \$125,254.80. The lowest bid for Tender 02-2021 was from Graham Bros Construction Limited at \$158,120.90. It was discussed that Graham Bros Construction Limited did the one section of road work on the 2nd Line SW from Highway 89 to 300 Sideroad last year for the Township.

Recommendation:

The Roads Sub-Committee recommends to Council that we accept the bids for Tenders 01-2021 and 02-2021 from Graham Bros Construction Limited.

6. Bridge 13 Update

Craig advised that they are hoping to complete the job and have the road reopened by May 14th, 2021 as the concrete is completed but it is not paved yet.

7. Pulverizing the 5th Line OS from County Road 17 to County Road 21

It was discussed that the entire 5th Line OS from County Road 17 to County Road 21 is in rough shape. We originally budgeted \$150,000 to pulverize the 5th Line OS from County Road 17 to 15 Sideroad this year but Craig got a quote for \$17,024.70 to pulverize the whole paved portion of the 5th Line OS and it would cost an additional \$70,000 approximately for the gravel necessary. Wendy Atkinson, Treasurer brought to the Roads Sub-Committee's attention that we got an additional \$91,000 from the gas tax top up that could be allocated to this project. Claussen Farms is scheduled to pulverize 260 Sideroad and the portion of the 5th Line from County Road 17 to 15 Sideroad on May 17th, 2021 and could do the rest of the 5th Line OS that same day as well.

Recommendation:

The Roads Sub-Committee recommends to Council that we pulverize the 5th Line OS from County Road 17 to County Road 21.

8. Public Works Building Roof

Our grant was approved for the Public Works Building roof and we can now put it out to tender. \$5000 was budgeted for the Structural Inspection required and an engineer will be needed to assist in the tendering process. It was discussed that we will need to stipulate in the tender that supports will need to be installed during the roof installation for the retro fit we intend to install later.

Recommendation:

The Roads Sub-Committee recommends to Council that Staff be directed to reach out to RJ Burnside and Associates to prepare the tender and complete the Structural Inspection.

9. Others/Additions

None.

5. Unfinished Business

1) Development of Poulton Place (Unopened road allowance in Corbetton – North Side of Main Street)

Member White received an email from Josh Burke who owns a lot on Poulton Place who was inquiring about when the road is going to be maintained by the Township so that the lots along this stretch of road are buildable. It was discussed that there are some properties owns along there that intend to build right away and others that don't. Demmans Excavating had given us a quote to build this road up last year for \$40,000 plus gravel costs. It was mentioned that we would recoup some of these costs through development charges and property tax once homes are built on these lots. We have inquired with the lawyer as to whether we can enter into an agreement with all 6 lot owners to pay for a portion of the road. It was discussed that we need to ensure that the road is wide enough and accessible for fire trucks and look into contacting the insurance company and engineers.

Delegations

None.

Recommendations to Council

Recommendations have been outlined above.

Public Question Period

A member of the public commented that they still believe 4th Line NE is a commuter road and the road count data from last October 2020 showed this, as there is a lot of

traffic and speeding. The Roads Sub-Committee advised that the data was sent to the OPP for enforcement.

A member of the public was asking about the upgrading of Poulton Place and if we could use the pulverized asphalt from 260 Sideroad to do the work required on Poulton Place or the gravel at the Hiltz property. The Roads Sub-Committee advised that the asphalt pulverized on 260 Sideroad is added back to the road for the base and the gravel at the Hiltz property was not worth loading and using and Council passed a motion to no longer accept the gravel. The Roads Sub-Committee also advised that they are hoping to have more information at the next meeting in regard to this.

Confirmation Motion

Moved by Hannon, Seconded by McLean that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

3:10 p.m. - Moved by Hannon, Seconded by McLean that we adjourn this Roads Sub-Committee meeting to meet again at the call of the Chair. Carried.

CHAIR

SECRETARY