



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT
MINUTES
WEDNESDAY, MAY 12, 2021 – 7:00 P.M.
ELECTRONIC MEETING - ZOOM**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 12th day of May, 2021 at 7:00 p.m., as an electronic meeting through ZOOM.

Those present:

Chester Tupling, Chair, Mulmur
Dave Besley, Deputy Mayor, Melancthon
Patricia Clark, Councillor, Mulmur
Debbie Fawcett, Melancthon
Emma Holmes, Melancthon
Keith Lowry, Mulmur
Nancy Noble, Mulmur
James Woods, Arena Manager
Janet Horner, Mayor Mulmur
Darren White, Mayor Melancthon
Heather Boston, NDCC Treasurer, Mulmur
Donna Funston, NDCC Secretary, Melancthon

Regrets:

Clayton Rowbotham, Melancthon

#1 Call to Order by Chair

Chair Tupling called the meeting to order at 7:02 p.m.

#2 Additions/Deletions/Approval of Agenda

-Moved by Fawcett, Seconded by Lowry that the Agenda be approved as amended.
Carried.

Additions: #6 – Relocating Monument at Cemetery
#6 – Summer Camp Follow-up
#7.2 – Report from Heather Boston be discussed before Facility Manager
Report

#3 Declaration of Pecuniary Interest or Conflict of Interest

None.

#4 Approval of Draft Minutes

-Moved by Noble, Seconded by Clark, that the minutes of the North Dufferin Community Centre Board of Management held on April 14, 2021 be approved as circulated.
Carried.

#5 Business Arising from the Minutes

1. Email from Darlene Munro answering items from April 14, 2021

#7.2

Heather explained her report and the financial impact each option would have on the tax payers and the levies. A Joint Sub-Committee has been set up including Mulmur Mayor Horner, Melancthon Mayor White, Mulmur Deputy Mayor Hawkins, Melancthon Deputy Mayor Besley, Mulmur CAO Tracey Atkinson and Melancthon CAO Denise Holmes. It was noted this Committee examines the financial impact and restructuring of the NDCC, a motion was sent to both Councils and both Councils passed their motion to go forward with option D. Detailed discussion on the financial impacts of option D and grants that are available which could cover 80% of the cost. This current grant opportunity is also stackable, which means other grants can be applied for on top of this one. It is first come, first serve and the application is being worked on to apply ASAP as the deadline is July 1, 2021. The status of the existing facility will need an engineer to assess the building that is going to be remaining and this can be included in the RFP which will be called engineering and design. Due to COVID, construction costs and materials have gone up in price so the cost will likely be higher than initially projected. Any local fundraising will bring costs down which will be important to this project as increasing Township levy's will be tough on tax payers. All donations can receive a tax receipt. The design of the new building will go to the Board and both Councils for discussion and feedback. There are separate grants available for conserving energy and could be available with the stacking option. Discussion on making the NDCC a charging station to draw people to the Arena. Request was made at the next Sub-Committee meeting to discuss energy efficiencies and take that to each Council.

#6 Facility Manager's Report

James reports the roof at the front of the building was done in 2011 and will try to patch the leaks for now because this section will not be kept in the renovation. James will look into if any warranties are remaining on the roof. Brine pump will be around \$12,000. The grass has been cut and the fire pits are cleaned.

Addition – Relocating Monument

When the fence is down around the Cenotaph could we relocate the monument and make it unified instead of spread out. It was reported that no grave or remains are at the monument and it can be moved. It was suggested to move the monument behind the wall. Discussion regarding the large gas tank that was installed. It was suggested the tank be locked and have security camera to monitor the area and barriers around the gas tank and propane tank for protection. Heather will send James a quote with a camera that Mulmur uses.

Addition – Summer Camp Follow-up

There has been no contact with Darcy due to COVID and the lockdown. The ball diamond weeds have been sprayed and the gravel donation is ready. Hoping to be done before the lockdown is lifted.

#7 General Business

1. Financial
 1. Accounts Payable

-Moved by Clark, Seconded by Fawcett the accounts in the amount of \$2,910.17 be received as presented. Carried.

2. A/R update

James will speak with Mulmur staff and work on collection outstanding amounts. Some of the amounts owing are sign rentals and some are ice rentals.

3. YTD vs. Budget comparison

Request was made to break out expenses over appropriate months instead of dividing out by 12 months equally. Prefer true reflection of expenses.

4. NDCC Year Ended December 31, 2020 Unaudited Financial Statements

Heather explained unaudited statements, one section of accumulated surplus needs to be revised and Heather will have the auditors correct that.

-Moved by Lowry, Seconded by Clark, that the NDCC Board of Management accept the Year Ended December 31, 2020 Unaudited Financial Statements as amended. Carried.

2. Report from Heather Boston, Treasurer, regarding Arena Renovations
3. Other
4. Unfinished Business
 1. Generator Switch for Mobile Generator at front of Arena

2. Beef BBQ and Fundraising Events 2021

Chair Tupling will report at the June meeting or when the lockdown is lifted, hoping for a drive through option.

3. Creating a Logo

Deferred.

#8 Information

#9 Notice of Motion

-None

#10 Confirmation Motion

-Moved by Besley, Seconded by Fawcett that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#11 Adjournment

-Moved by Clark, Seconded by Lowry, we adjourn the North Dufferin Community Centre Board of Management meeting at 8:19 p.m. to meet again on Wednesday June 9, 2021 at 7:00 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY