



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT
MINUTES
WEDNESDAY, JUNE 9, 2021 – 7:00 P.M.
ELECTRONIC MEETING - ZOOM**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 9th day of June, 2021 at 7:00 p.m., as an electronic meeting through ZOOM.

Those present:

Chester Tupling, Chair, Mulmur
Dave Besley, Deputy Mayor, Melancthon
Patricia Clark, Councillor, Mulmur
Debbie Fawcett, Melancthon
Emma Holmes, Melancthon
Keith Lowry, Mulmur (7:09)
Nancy Noble, Mulmur
Heather Boston, NDCC Treasurer, Mulmur (7:14)
Donna Funston, NDCC Secretary, Melancthon

Regrets:

James Woods, Arena Manager

#1 Call to Order by Chair

Chair Tupling called the meeting to order at 7:07 p.m.

#2 Additions/Deletions/Approval of Agenda

-Moved by Fawcett, Seconded by Clark that the Agenda be approved as circulated.
Carried.

#3 Declaration of Pecuniary Interest or Conflict of Interest

None.

#4 Approval of Draft Minutes

-Moved by Besley, Seconded by Clark, that the minutes of the North Dufferin Community Centre Board of Management held on May 12, 2021 be approved as circulated. Carried.

#5 Business Arising from the Minutes

None.

#6 Facility Manager's Report

James Woods was not in attendance.

Chair Tupling spoke to the Manager's report, there is no update on the summer camp as of yet. Trying to get a clear understanding of Public Health's indoor rules that will apply to the camp. The brine pump needs to be replaced and it can be moved to the new building as well. Board directs James to get more quotes for the brine and condenser repairs and to ask Carmichael if they could do better on their quotes if they were to be awarded both jobs. Board will make a decision in July as to which quote and repairs they will be approving. The monument is not movable, the suggestion is to lift it straight up and put a new base below it and leave it in the same place. James has requested a leaf blower to get grass clippings off the tomb stones in the Cemetery, Chair Tupling will speak with Harold to find out what was done in the past. Board has directed James to purchase 4 cameras to be placed on each corner of the Facility at a maximum of \$1,000. Heather explained that the grant availability is now only 60% because the square footage being added on is more than 30% of the Facility so it is considered a new build and applied for as such. Heather will need to stack grants because Mulmur Council passed a motion that the grant must be 66.66%, if the grant total is less Mulmur Council will need to re-look at their motion.

#7 General Business

1. Financial

1. Accounts Payable

-Moved by Clark, Seconded by Rowbotham the accounts in the amount of \$11,359.25 be received as presented. Carried.

2. A/R update

A/R has been collected and is doing well

3. YTD vs. Budget comparison

It was noted that the YTD numbers look good considering the year it has been.

2. Other

3. Unfinished Business

1. Beef BBQ and Fundraising Events 2021

The Beef BBQ will not happen this year again due to COVID restrictions. It takes many volunteers to put the event together and with the gathering limits it just won't work.

2. Creating a Logo

Deferred.

#8 Information

#9 Closed Session

-Moved by Noble Seconded by Rowbotham that the NDCC Board of Management move into a Closed Session Meeting at 7:45 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: Personal matters about an identifiable individual, including municipal or local board employees – Annual Performance Review. Carried

Rise from Closed Session with Report

-Moved by Noble Seconded by Rowbotham that the Board of Management authorize the Arena Manager to receive a Cost of Living increase of 1.19% effective June 7, 2021. Carried.

-Moved by Lowry Seconded by Clark that the NDCC Board of Management create a salary grid for the Arena Manager position.
And Further; the grid will identify progress markers for each step to assess an employee, performance review to be completed in the Fall, upon approval and successful performance review an increase will be implemented in January of the succeeding year. Carried.

#10 Notice of Motion

-None

#11 Confirmation Motion

-Moved by Clark, Seconded by Rowbotham that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#12 Adjournment

-Moved by Clark, Seconded by Lowry, we adjourn the North Dufferin Community Centre Board of Management meeting at 8:20 p.m. to meet again on Wednesday July 14, 2021 at 7:00 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY