

HORNING'S MILLS COMMUNITY PARK BOARD
Meeting Minutes – Wednesday, March 31, 2021

The Horning's Mills Community Park Board held a Zoom meeting on the 31st day of March 2021 at 11:00 am. Members present were Nanci Malek, Mayor Darren White, Councillor Margaret Mercer, and Lynn Hodgson. Jim Hill was not in attendance.

CALL TO ORDER:

Nanci Malek – Chair called the meeting to order at 11:02 am.

ELECTION OF CHAIRPERSON, VICE-CHAIR, AND SECRETARY:

Malek reported that she would be stepping down as Chair of the Horning's Mills Community Park Board, but will continue to serve in the position until re-elections are held. At that time, Malek will continue to stay on as a board member.

Malek suggested deferring the re-elections of Chairperson and Vice-Chair until the next board meeting, when the new Council member, James McLean, can join the committee. Mayor White noted that Council has not yet confirmed any of the new committees, as they have been awaiting the appointment of the new Council member.

Malek nominated Lynn Hodgson to act as secretary and position was accepted. Moved by Malek, seconded by Councillor Mercer. Carried.

Councillor Mercer announced her resignation from the Horning's Mills Community Park Board.

ADDITIONS/DELETIONS:

None

APPROVAL OF AGENDA:

Approval of the Agenda was moved by Councillor Mercer, seconded by Hodgson. Carried.

DECLARATION OF PECUNIARY INTEREST OR CONFLICT OF INTEREST:

None

APPROVAL OF DRAFT MINUTES:

The draft minutes of the previous meeting held on Wednesday, October 14, 2020, were reviewed and approved as circulated – moved by Mayor White, seconded by Mercer. Carried.

BUSINESS ARISING FROM MINUTES:

Malek received a follow-up report from Denise Holmes AMCT, CAO/Clerk of Melancthon Township, regarding the park. It was noted that Poop n Scoop signs, as well as No Motorized Vehicles signs, had been posted at the park. The dead tree by the north entrance gate was removed and the pavilion lights are now functioning.

CORRESPONDENCE ITEMS:

None

GENERAL BUSINESS:

Financials:

The Horning's Mills Community Park Board did not receive the updated financial report from the Township office. Once received, Malek will forward to all members for review. Discussion of the financial report will be deferred to the next meeting.

Motion To Approve Demman's Excavating Inc. Quote:

A quote from Demman's Excavating Inc. was received by the park board from Melancthon Township concerning the leveling of the playing field to make it more user-friendly. Councillor Mercer requested that Malek explain the details outlined in the quote. The quote includes the stripping of topsoil, level fill and relevel, use of dozer (\$1900); excavator to

remove stumps, level along fence with fill and topsoil (\$1300); use of float (\$300); HST extra. Any trees would need to be removed by the Township. Entries in written quote were itemized only. Malek requested that Mayor White obtain the quote giving the actual total including HST in writing.

Councillor Mercer inquired if other quotes had been sought for the job. There were none at the time.

It was discussed that Hydro One had trimmed some trees along the east fence; however, Mayor White noted that there are still trees in need of maintenance and removal.

Malek expressed her concern with the tight timeline and the need to proceed forward to ensure completion prior to the potential baseball season.

A motion to approve the quote from Demman's Excavating Inc. was moved by Malek, seconded by Mayor White. Carried.

Park Bleachers:

Malek researched various types of bleachers, including costs, delivery, and setup. The bleachers would entail two sets (five rows each) with a safety cage/grill across the back and along the ends of the top three rows. Hodgson expressed concern regarding the accessibility of all rows of bleachers, with no stairs or hand rails for those people with mobility challenges.

Mayor White noted from past use that the first two rows are accessible. It was mentioned that Melancthon Township will be looking at the accessibility of the park as a whole, i.e., pathways joining play equipment, pavilion, bleachers to accommodate the use of walkers and/or wheelchairs.

It was discussed that one set would be placed along the north side of the diamond, with the other on the east side, both being placed into a concrete pad. A suggestion was made to put a gate in north fence located closer to diamond for those with mobility challenges.

Mayor White suggested moving forward with potential changes this year, when park will not be at maximum usage due to construction and COVID-19.

Malek requested that further discussion of the bleachers be deferred to the next meeting, when Councillor McLean can provide input.

2021-2222 Park Activities:

The June celebration held annually at the park is cancelled at present due to current COVID-19 guidelines and restrictions. Other activities at the park to be discussed at a later date.

Baseball Rental:

Rentals of the ball diamond will continue when the excavation and construction have been completed. Mercer inquired if the posting of signs regarding No Motorized Vehicles had deterred people from driving throughout the park. Malek will assess park and follow up.

NEW/OTHER BUSINESS/ADDITIONS:

None

CONFIRMATION MOTION:

Read by Chair Malek – moved by Malek, seconded by Mercer. Carried.

ADJOURNMENT AND DATE OF NEXT MEETING:

Next meeting date to be announced once James McLean has joined Council. Mayor White to update Councillor McLean on goals of the Horning's Mill Community Park Board.

Meeting adjourned at 11:37 am.