

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 17<sup>th</sup> day of June, 2021 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon, Councillor Margaret Mercer and Councillor James McLean were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

Mayor White announced that this would be Wendy Atkinson's last Council meeting as she is retiring on June 30<sup>th</sup>. He acknowledged and thanked Wendy for her 23 years of outstanding service and dedication to the Township and a picture of the plaque she received from the Township was shared to the screen for those in attendance to see.

### **Additions**

None.

### **Deletions**

None.

### **Approval of the Agenda**

Moved by Besley, Seconded by Mercer that the Agenda be approved as circulated. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

None declared.

### **Minutes**

Moved by McLean, Seconded by Besley that the minutes of the Council meeting held on June 3, 2021 be approved as circulated. Carried.

### **Business Arising from Minutes**

Deputy Mayor Besley provided Councillor Hannon with the requested information regarding the Mulmur Melancthon Fire Department 2020 Financial Statements.

The Half Load Summary of Offences for violations in Melancthon Township was discussed. This item will be placed on the next PSB Agenda for further discussion/questions.

### **Point of Privilege or Personal Privilege**

Councillor Hannon raised a Point of Privilege regarding some information that was posted by the Museum of Dufferin on Social media regarding Lavender Falls.

### **Public Question Period**

None.

## **Public Works**

Craig Micks, Public Works Superintendent was in attendance for this portion of the meeting.

### **RJ Burnside Report – Melancthon Works Building Structural Review**

Discussion ensued on the Report and further discussion on whether it would be feasible to put on a peaked roof with truss system for the future installation of solar panels. Mayor White to follow up with Burnside's on this matter.

Moved by Besley, Seconded by McLean that Council receive the Melancthon Works Building Structural Review Report completed by RJ Burnside and Associates. Carried.

### **Tender 03-2021 – Church Street Horning's Mills**

The Memorandum of Kaitlin Chessell was reviewed. Moved by Mercer, Seconded by Hannon that Council award Tender 03-2021 for the Placement of HL3 Fine Hot Mix Asphalt including paved gutter, excavate for asphalt gutter, including disposal and install asphalt spillway on Church Street in Horning's Mills to The Murray Group in the amount of \$76,839.77. Project to be completed by no later than September 30, 2021. We further direct Staff to return the tender cheques to the unsuccessful bidders and thank them for their submission. This tender complies with the Township's Procurement By-law. Carried.

## **Other**

Craig provided an update to Council on the spring gravel application and Tenders 01-2021 and 02-2021.

## **Planning**

Chris Jones, Township Planning Consultant was in attendance.

### **Applications to Permit**

Chris spoke to the applications on the spreadsheet. The Mayor requested that the building permit for Brenda Walker/TransAlta be held, and this matter will be discussed in Closed Session at the next meeting.

It was asked if more detail could be put on the spreadsheet for future postings such as size of building, the use, and to change the wording of "failed" to "not approved" (failed is the language that the Building Department uses in the portal).

## **Climate Change Initiatives**

### **Melancthon: Climate Action Implementation Strategy Responses from the Environmental Sustainability Committee**

Staff were directed to send this to Sara Wicks, Manager of Climate and Energy at the County of Dufferin.

## **Police Services Board**

The next meeting is scheduled for September 7<sup>th</sup>. Discussion ensued regarding speeding, trucks on roads, etc. which led to a discussion regarding the Black Cat Automated Speeding Device and starting the discussion with the Township of Mulmur regarding shared additional enforcement.

Moved by McLean, Seconded by White that Staff be directed to investigate the purchase of a Black Cat speed monitoring device and gather information on how often data is collected, how the data is shared, price, etc. and bring that information back to a future Council meeting. Carried.

### **County Council Update**

Mayor White provided an update to Council regarding the County Council meeting held on June 10, 2021.

### **Correspondence**

#### **Board & Committee Minutes**

1. GRCA General Membership Meeting – May 28, 2021
2. NVCA May 2021 Board Meeting Highlights
3. Township of Melancthon Police Services Board – February 2, 2021
4. Shelburne & District Fire Board – May 4, 2021
5. NDCC – April 14, 2021
6. NDCC – May 12, 2021
7. Environmental Sustainability Committee – May 14, 2021

Moved by Mercer, Seconded by Hannon that the Board and Committee Minutes, Items 1-7, be received as information. Carried.

#### **Items for Information Purposes**

1. Ministry of Transportation letter Recognizing support of The Town of Mono requests regarding increasing speeding fines
2. Letter from Town of Grand Valley regarding Roadmap to Reopen
3. Letter from Town of Orangeville regarding Framework for OPP Detachment Boards
4. Rideau Lakes Resolution regarding Cemetery Funding
5. Letter from Town of South Bruce Peninsula regarding Lottery Licensing to Assist Small Organizations
6. NVCA Media Release – Needs Help to Continue to Provide Vital Services
7. Letter from Jeffrey Wilker regarding LPAT Hearing – Lyon v. Vander Zaag

Moved by Mercer, Seconded by McLean that Correspondence Items 1-7, for information purposes, be received as information except items 4, 5 & 6. Carried.

# 4 – Moved by Hannon, Seconded by McLean that Council endorse Resolution 68-2021 from Rideau Lakes in its entirety. Carried.

# 5 – Moved by Hannon, Seconded by Mercer that Council endorse Resolution R-226-2021 from the Town of South Bruce Peninsula in its entirety. Carried.

# 6 – Councillor Mercer spoke to this item of correspondence and provided further detail on it.

### **General Business**

#### **By-law to Appoint a Treasurer/Deputy Clerk**

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to appoint a Treasurer/Deputy Clerk for the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 37-2021. Carried.

**By-law to Authorize the Execution of a Consent Agreement – East Part of Lot 13, Concession 2 OS – Parts 1 & 2, Plan 7R-6700**

Moved by McLean, Seconded by Hannon that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between Angelo Carnevale and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 38-2021. Carried.

**By-law to Authorize the Execution of a Consent Agreement – East Part of Lot 13, Concession 2 OS – Parts 3 & 4, Plan 7R-6700**

Moved by Hannon, Seconded by Mercer that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between Angelo Carnevale and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 39-2021. Carried.

**By-law to amend By-law 12-79, as amended, Accessory Dwelling Unit Accessory to a Single Detached Dwelling & Accessory to a Detached Private Garage**

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend Zoning By-law 12-1979, as amended, to add provisions for Accessory Dwelling Unit Accessory to a Single Detached Dwelling and Accessory Dwelling Unit Accessory to a Detached Private Garage and it be hereby read a first and second time and numbered 40-2021. Carried.

**New/Other Business/Additions**

**Notice of Motion – Councillor Mercer – Township to Create Diversity Policy**

Moved by Mercer, Seconded by White that the Township create a diversity policy to foster and support an inclusive workplace and municipality. Councillor Mercer spoke to her motion and the reason for bringing it forth. Mayor White called for the vote and the motion was carried.

**Memorandum from Denise Holmes regarding Flag Raising/Half Staff Policy for the Township of Melancthon**

Moved by Mercer, Seconded by Besley that Council approve the amended Flag Raising/Half Staff Policy for the Township of Melancthon. Carried.

**Draft 2021 Fall/Winter Newsletter**

Councillor Mercer would like some wording added regarding heritage information of properties in the Township and will provide the wording to Township staff.

**Unfinished Business**

**Report from Wendy Atkinson, Treasurer regarding the Consolidated Financial Statements presented at the June 3, 2021 Council meeting**

Moved by Mercer, Seconded by McLean that Council approve the Consolidated Financial Statements for the year ended December 31, 2020 as prepared by RLB, Chartered Professional Accountants. Carried.

### **Horning's Mills Hall Board Motion regarding paving the parking lot**

Staff were directed to get a quote and pictures to apply for funding under the Canada Healthy Communities Initiative Round 2 Grant Application/Funding for this purpose.

### **Canada Healthy Communities Initiative Round 2 Grand Application/Funding**

Staff will apply for the paved shoulders in Corbetton, as well as the parking lot beside the Horning's Mills Community Hall.

### **OPP Detachment Boards under the Community Safety and Policing Act**

Discussion ensued and because the Township of Melancthon supported the Township of Mulmur's motion on the matter, Staff were directed to compose a letter that is to be signed by both Melancthon and Mulmur's Mayors.

### **Other – Public Works Building Tender**

Wendy Atkinson, Treasurer asked Council if Staff were to proceed to the tendering stage on the Public Works roof now that the Report from Burnside's has been received. It was Moved by Hannon, Seconded by Besley that Council directs Staff to move forward with the tender for the Public Works Building Roof Replacement project and to engage the Township's Engineer, if necessary. Carried.

### **Delegations**

The following Public Meeting took place during the Council meeting:

5:20 p.m. – A public meeting had been called to consider a proposed zoning by-law amendment for lands located in the East Part of Lot 18, Concession 3 OS. The purpose of the application is to zone the subject lands from the General Agricultural (A1) Zone to a Rural Residential (RR-172) Zone to fulfill a condition of Provisional consent. Wayne Nicholson, Applicant, was in attendance for the public meeting, as was Chris Jones, Township Planning Consultant. Chris reviewed the zoning by-law amendment with Council. There were no questions or concerns from Members of Council or the Public.

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to amend By-law No. 12-1979, as amended for lands described legally as Part 1, Plan 7R-6690, located in Part of Lot 18, Concession 3 OS and it be hereby read a first and second time and numbered 36-2021. Carried.

### **Committee of Adjustment**

At 6:13 p.m. it was Moved by McLean, Seconded by Mercer that we adjourn Council to move into Committee of Adjustment and reconvene as Council. Carried.

Council reconvened at 6:24 p.m. and took a break until 6:32 p.m. and reconvened Council.

### **Closed Session**

7:13 p.m. – Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual, including municipal

or local board employees - Policy for Early Retirement Benefit Coverage/Continuation of Benefits. Carried.

7:27 p.m. – Moved by Besley, Seconded by McLean that we rise from Closed Session with Report. Carried.

Moved by Besley, Seconded by McLean that Council accept the recommendation from the CAO regarding the Closed Session Memorandum re: Continuation of benefits for a retiring Staff Member until December 31, 2021. Councillor Mercer requested a recorded vote on the motion.

Councillor Mercer	Nay
Councillor Hannon	Nay
Councillor McLean	Yea
Deputy Mayor Besley	Yea
Mayor White	Yea

Carried.

### **Third Reading of By-laws**

Moved by Besley, Seconded by Hannon that By-laws 36-2021, 37-2021, 38-2021, 39-2021 and 40-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

### **Notice of Motion**

None for this meeting.

### **Confirmation By-law**

Moved by Besley, Seconded by McLean that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on June 17, 2021 and it be given the required number of readings and numbered 41-2021. Carried.

### **Adjournment**

Moved by Hannon, Seconded by Mercer that we adjourn Council at 7:30 p.m. to meet again on Thursday, July 15, 2021 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK