

## **FIRE SUB-COMMITTEE**

The Fire Sub-Committee established by the Townships of Melancthon and Mulmur held a meeting on Tuesday, May 25<sup>th</sup>, 2021 at 2:00 p.m. Those present:

David Besley, Chair, Mulmur Melancthon Fire Department

Patricia Clark, Chair, Rosemont Fire Department

Walter Benotto, Chair, Shelburne and District Fire Department

Mathew Waterfield, Chief, Mulmur Melancthon Fire Department

Mike Blacklaws, Chief, Rosemont Fire Department

Ralph Snyder, Chief, Shelburne and District Fire Department

Denise Holmes, CAO/Clerk, Melancthon Township

Tracey Atkinson, CAO/Clerk, Mulmur Township

Roseann Knechtel, Deputy Clerk, Mulmur Township

### **Call to Order**

As this was the first meeting of the Fire Sub-Committee, Denise Holmes called the meeting to order.

### **Appointment of Chair**

Member Clark appoints Member Besley as Chair. Member Besley declined.

Member Besley appoints Member Benotto as Chair. Member Benotto accepts.

Moved by Clark, Seconded by Besley that Walter Benotto be appointed as Chair.

Carried.

### **Appointment of Vice-Chair**

Member Besley appoints Member Clark as Vice-Chair. Member Clark accepts.

Moved by Besley, Seconded by Benotto that Patricia Clark be appointed as Vice-Chair.

Carried.

### **Additions, Deletions, Approval of Agenda**

Moved by Besley, Seconded by Clark that the Agenda for the Fire Sub-Committee meeting be approved as circulated. Carried.

### **Declaration of Pecuniary Interest**

None declared.

### **Mandate of the Fire Sub-Committee/Motion passed by Mulmur and Melancthon Councils on February 17, 2021:**

*Moved by Boxem, Seconded by White*

**Be it resolved that:** "The Councils of Mulmur and Melancthon establish a Fire Sub-Committee to be comprised of the Board Chairs from the Mulmur-Melancthon, Rosemont and Shelburne Fire Departments and the Fire Chiefs to develop and start the conversation on efficiencies, gaps and consistencies." **Carried.**

## **General Business**

### **Discussion on efficiencies, gaps and consistencies within the Mulmur-Melancthon, Rosemont and Shelburne Fire Departments**

Discussion ensued amongst the Fire Chiefs on Fire Inspections. It was noted that Fire Inspections is one of the efficiencies where the Fire Departments who have someone certified to do the inspections, can assist the other fire departments who do not or until they do have people certified.

Discussion ensued about reviewing the Fire By-laws of each municipality to see if there could be some efficiencies there. The three Fire Chiefs were tasked with this job to come up with one standardized By-law that will fit the urban and rural municipalities, that are similar in nature but will also deal with fire permits vs. no fire permits. It was suggested that the Area Fire Coordinator also be involved with this.

The next item discussed was capital expenditures and whether there could be efficiencies gained and savings realized by going together on purchases. It was advised that with regards to trucks, this was not possible, as everyone's replacement cycle is different but could possibly be achievable for the purchase of bunker gear, helmets, gloves, hoses, contractors and pump tests.

There was discussion about looking at boundary changes to see if they are the most efficient they can be for fire coverage area. It was advised that Rosemont is currently looking at this.

### **Request from Mulmur Council – Fire Department Software and Programs being used by the various Fire Chiefs to create their Annual Reports, etc. and could these be similar across the Departments**

It was advised that Shelburne and Mulmur Melancthon use Fire Pro and Rosemont uses Fire House. These programs collect all-of the same data; however, it is just formatted differently.

## **Topics for next Agenda**

The topics for the next Agenda to include a discussion on the establishment of a Regional Fire Chiefs Association (a recommendation from the County of Dufferin Service Delivery Review for Fire). It was asked that Ron Morden, Area Fire Coordinator be invited to attend. A request was also asked by Melancthon Council that the Southgate Fire Chief also be included in this discussion. The other topic to include the improvement of reporting and performance measurement (another recommendation

from the County of Dufferin Service Delivery Review for Fire). It was asked that the review of Fire By-laws be put on under Unfinished Business.

**Additions, if any**

There were no additions added to the Agenda.

**Adjournment and Date of Next Meeting**

The Committee will meet in a month's time. The Secretary to send out a Doodle poll with some various dates and times.

Moved by Besley, Seconded by Benotto that we adjourn the Fire Sub-Committee Meeting at 2:55 p.m. to meet again at the call of the Chair. Carried.