

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 3rd day of June, 2021 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon, Councillor Margaret Mercer and Councillor James McLean were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

None.

Deletions

None.

Approval of the Agenda

Moved by Besley, Seconded by Mercer that the Agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Councillor Hannon declared a pecuniary interest during the Unfinished Business of Planning regarding the Assessment of Candidate Agricultural Lands – Growth Plan for the reason that: My property is in the Candidate Ag. Land.

Minutes

Moved by Besley, Seconded by Hannon that the minutes of the May 20, 2021 Council meeting be approved as circulated. Carried.

Moved by Besley, Seconded by Mercer that the minutes of the May 25, 2021 Special Council meeting be approved as circulated. Carried.

Moved by McLean, Seconded by Hannon that the minutes of the May 28, 2021 Special Council meeting be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A comment was made from a member of the public regarding the Township's Planning Applications and that applicants should be made aware that they are responsible for LPAT costs if the application is appealed. It was advised that all planning applications already contain this information, and the applicant signs the application that they are aware of same.

Public Works

Accounts

The accounts were presented in the amount of \$247,358.28. Moved by Besley, Seconded by Mercer that Council receive the public works accounts as presented by the Public Works Superintendent. Carried.

Other

A question was asked about the timeline for the gravel, grading and calcium for the 5th Line OS. As Craig Micks, Public Works Superintendent was not in attendance, Staff will get the information from him for the next meeting.

Planning

Chris Jones, Township Planning Consultant was in attendance for this portion of the meeting.

Report from Innisfil Staff regarding Backyard Hens in Settlement Areas

Discussion ensued on this matter and the consensus from Council was that they were interested in pursuing a pilot project for backyard chickens. Chris Jones advised that he prefer to look at a Hobby Farm Regulation By-law to deal with other animals on smaller acreages and will bring a Report back to Council on it.

Draft By-law for Accessory Dwelling Units

Chris Jones reviewed the draft By-law with Council and there was discussion on it. This matter will be deferred to the June 17, 2021 Council meeting for a decision. Staff to post the draft By-law on the website under Planning.

Unfinished Business

Assessment of Candidate Agricultural Lands – Growth Plan

Councillor Hannon declared a pecuniary interest on this matter for the reason that: My property is in the Candidate Ag. Land. Councillor Hannon was put in the waiting room.

Moved by Mercer, Seconded by McLean that the Report of Chris Jones, Township Planning Consultant, dated April 30, 2021 regarding Assessment of Candidate Agricultural Lands - Growth Plan be received; and that the County of Dufferin be advised that two of the three candidate areas identified in the Provincial Agricultural System map are currently designated as Rural in the Township's Official Plan approved in 2015 and as such should remain in the Rural designation; and that the County of Dufferin be further requested to refine the Provincial Agricultural System Mapping as it applies the candidate area in Horning's Mills and the area along the 8th Line NE in the matter illustrated in Appendices 2 and 3 to his Report to reflect the Township's current Official Plan and in accordance with Criteria 2 and 7 of the Agricultural System implementation criteria. Carried.

Councillor Hannon was put back into the Council meeting.

Strategic Plan

Nothing for this.

Climate Change Initiatives

Nothing for this.

Police Services Board

Update from Meeting held on June 1, 2021

Mayor White provided an update from the meeting held on June 1, 2021 which included the Detachment Commander's Report, discussion on the Police Services Act Board Composition matter and update on the Children at Play signs. During this time, Mayor White provided information on the Black Cat Speed measuring device which would assist the OPP with speeding in the Township. The cost of same is approximately \$4,700.00. No action taken.

A question was raised during this time regarding half load violations and how many charges the OPP laid in Melancthon. Staff to inquire.

Committee Reports

The following verbal reports were given:

Councillor Mercer – Shelburne Library Board, Heritage Advisory Committee and Environmental Sustainability Committee

Councillor Hannon – Upper Grand Watershed Committee, Horning's Mills Hall Board

Deputy Mayor Besley – Fire Sub-Committee

Mayor White – Centre Dufferin Recreation Board

During this time, an update was given on the Horning's Mills Park and the construction of the outfield.

Correspondence

Board & Committee Minutes

1. Shelburne & District Fire Board – April 6, 2021
2. Shelburne Public Library – April 20, 2021
3. Mulmur-Melancthon Fire Board – April 22, 2021
4. Township of Melancthon Environmental Sustainability Committee – April 9, 2021
5. NDCC – April 14, 2021

Moved by Besley, Seconded by Mercer that the Board and Committee Minutes Correspondence Items 1-5 be received as information. Carried.

Items for Information Purposes

1. Township of Mulmur Notice of Application to Sever
2. Municipality of West Elgin Resolution regarding Phragmites
3. NVCA Media Release regarding Proposal for Changes to Conservation Authorities Act
4. Town of Mono Resolution regarding Community Safety and Well Being Plan
5. Unaudited Year Ended December 31, 2021 Financial Statements – Mulmur Melancthon Fire Department
6. Memorandum regarding Three-Step Roadmap to Safely Reopen the Province of Ontario and Amendment to Orders under Reopening Ontario
7. Municipality of York Motion regarding Timing of Step 1 of the Provincial Roadmap to Reopen

Moved by McLean, Seconded by Hannon that Correspondence Items 1-7, for information purposes, be received as information, except #5 for further discussion. Carried.

Councillor Hannon asked a question regarding the MMFD Unaudited Financial Statements and Deputy Mayor Besley will get him an answer for the next meeting. It was then moved by Hannon, Seconded by McLean to receive Correspondence Item # 5 as information. Carried.

Items for Council Action

1. Memorandum from Denise Holmes regarding Amendments to Accessibility Policies

Moved by McLean, Seconded by Besley that Council approve the amendments to the following Township of Melancthon Accessibility Policies as presented: Accessible Employment and Purchasing or acquiring goods, services or facilities. Carried.

2. Dufferin County Community Safety and Well Being Plan

Moved by Mercer, Seconded by Hannon that the Council of the Township of Melancthon receives the Report from the County of Dufferin dated April 22, 2021, titled Community Safety and Well-Being Report and that Council approves the Community Safety and Well-Being Plan. Carried.

3. Township of Melancthon Pride Month Proclamation

I, Mayor Darren White, do hereby proclaim June 2021 as Pride Month in the Township of Melancthon.

General Business

Accounts

The accounts were presented in the amount of \$139,155.86. Moved by McLean, Seconded by Besley that Council receive the General Accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

By-law to Authorize the Execution of a Mutual Access Easement

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to Authorize the Execution of a Mutual Access Easement Agreement between Harinder Sidhu, Atef Adly Botros and Mona Joseph Khalil and the Corporation of the Township of Melancthon and to repeal By-law 54-2020 and it now be read a first and second time and numbered 34-2021. Carried.

New/Other Business/Additions

Motion to Transfer \$50,000 from Working Capital Reserve to Road Equipment Replacement Reserve

Moved by Besley, Seconded by Hannon that We transfer \$50,000.00 from the Working Capital Reserve to the Road Equipment Replacement Reserve. At the Council meeting held on March 4, 2021, during budget discussion, it was requested that if there was a surplus as a result of the 2020 Consolidated Financial Statements then the amount allocated to the Road Equipment Replacement Reserve be brought up to \$150,000.00 as the budget only allocated \$100,000.00 to the Road Equipment Replacement Reserve. Carried.

Flag Raising/Half Staff Policy

Discussion ensued on the Policy and Staff were directed to make two changes to the Policy and bring it back to the next meeting. The first one was to reduce the request time from two months, to one month and to add a bullet point under Half Staff Flags with the wording "where deemed appropriate by other levels of Government".

Other/Additions

Other – Melancthon Sustainability Day – June 5th, 2021– Councillor Mercer updated Council on the various virtual sessions planned for the day.

Unfinished Business

Canada Healthy Communities Initiative Round 2 Applicant Guide

Discussion ensued on the grant program and it was advised that the Corbetton Sidewalks would comply with the guidelines. It was also suggested about paving the parking lot beside the Hall and this area could be used for children's programming. It was advised that the Board should be made aware of this suggestion for their input. There was discussion about some improvements to the Horning's Mills Park. In order to apply, the Township requires costing/budget of the project. Staff will put this on the next Agenda for direction.

OPP Detachment Boards under the Community Safety and Policing Act – deadline June 7, 2021

There will be a further meeting of the Mayors on this matter. Staff were directed to put this item on the next Agenda for an update.

During the Council meeting, Council heard from the following Delegation:

5:30 p.m. – Michelle Steele and Murray Short, RLB, attended Council and presented the Consolidated Financial Statements for the Year Ended December 31, 2020, as well as, the Summary of Key Operating Measures. A question was asked regarding the Consolidated Schedule of Segmented Disclosure and why there was an amount of zero listed under the Contracted Services for Transportation Services. It was advised that the expenses related to legal fees, consulting fees, etc. There will be more information provided on this matter for the next meeting.

Moved by Besley, Seconded by White that Council approve the Consolidated Financial Statements for the year ended December 31, 2020 as prepared by RLB, Chartered Professional Accountants. Lost

Staff to put this item on the next Agenda with the requested information.

Council also adjourned the meeting at 6:10 p.m. (Moved by McLean, Seconded by Mercer) to move into Committee of the Whole and reconvene as Council. It was carried. Council reconvened at 6:44 p.m. and took a break until 6:50 p.m.

Closed Session

8:17 p.m. - Moved by McLean, Seconded by Mercer that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: - personal matters about an identifiable individual, including municipal or local board employees – Treasurer/Deputy Clerk Position. Carried.

8:30 p.m. – Moved by Besley, Seconded by Hannon that Council rise from Closed Session with no report. Carried.

Third Reading of By-laws

Moved by Hannon, Seconded by Besley that By-law 34-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

Moved by Mercer that the Township create a diversity policy to foster and support an inclusive workplace and municipality.

Confirmation By-law

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on June 3, 2021 and it be given the required number of readings and numbered 35-2021. Carried.

Adjournment and Date of Next Meeting

Moved by Mercer, Seconded by McLean that we adjourn Council at 8:31 p.m. to meet again on Thursday, June 17, 2021 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK