

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 18<sup>th</sup> day of March, 2021 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon and Councillor Margaret Mercer were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order at 5:03 p.m.

### **Announcements**

Council and Staff wished Councillor Hannon a Happy Birthday!

### **Additions/Deletions/Approval of Agenda**

Moved by Besley, Seconded by Hannon that the Agenda be approved as circulated. Carried.

### **Declaration of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Councillor Hannon – Item 17.3 – Closed Session – Litigation – Property Standards Matter Discussion on Legal Counsel for the reason that: My property is adjacent to this property. I have an Administrative Judgement against the owner.

Deputy Mayor Besley- Committee of Adjustment – Application of David Martin for a surplus dwelling for the reason that: the Martin Family are clients of mine.

### **Approval of Draft Minutes – March 4, 2021**

Moved by Mercer, Seconded by Besley that the minutes of the March 4, 2021 Council meeting be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

No questions asked.

### **Public Works**

#### **Memo from Denise Holmes, CAO/Clerk regarding Southgate & Melancthon Boundary Agreement**

Discussion ensued and the Clerk was directed to send the comments from the Township's Solicitor and Insurance Company to the Township of Southgate and ask that the draft Agreement be amended to reflect the comments.

#### **Report from Kaitlin Chessell, Roads Sub-Committee Secretary, regarding Dust Control Quotation**

Moved by Besley, Seconded by Mercer that Council accept the quotation from Da-Lee for the supply and application of 35% Liquid Calcium Chloride (Municipal Dust Control)

at a cost of \$0.2580 per litre plus applicable taxes for 2021. Carried.

## **Other**

Nothing for this.

## **Planning**

Chris Jones, Planning Consultant was in attendance.

## **Applications to Permit**

Chris advised that there were no issues with the one permit on the spreadsheet (Jennifer Beaudet).

## **Unfinished Business**

### **Unnamed Lane in Corbetton – Discussion - Location of lane**

Discussion ensued about the location of the lane. It was advised during this time, that after investigation, there appears to be a lot missing (95) from the property descriptions and that this lot last appeared in records the Township has in 1985/1986. Staff have been in contact with MPAC regarding this matter. Council directed Staff and the Planner to investigate this matter and report back. Also, a question was asked about the definition of lane and Staff were directed to contact the County of Dufferin Public Works for information.

## **Other**

Nothing for this.

## **Climate Change Initiatives**

Nothing for this. It was asked if information from the Township's Environmental Sustainability Committee could also go here, and it was suggested that the Committee could put a recommendation forward for that purpose.

## **Police Services Board**

Nothing for this.

## **County Council Update**

Mayor White updated Council on the Agenda items from the meeting held on March 11, 2021.

## **Correspondence**

### **Board & Committee Minutes**

1. CDRC – January 27, 2021
2. NDCC – January 13, 2021
3. NDCC – February 11, 2021

Moved by Besley, Seconded by Mercer that the Board and Committee minutes correspondence items 1-3 be received as information. Carried.

### **Items for Information Purposes**

1. NVCA Media Release – 2020 Annual Report
2. Email from Tom Pridham, RJ Burnside, Drainage Engineer, Petition for Drainage Works on Part Lot 17, Concession 6 SW
3. Email from Eowyn Spencer, Executive Assistant, GRCA regarding 2021 Budget and 2020 Audited Statements posted on their website

4. Letter from Ministry of Municipal Affairs and Housing regarding 2021 COVID-19 Recovery Funding for Municipalities Program
5. NVCA Media Release regarding Maple Syrup Production
6. Canada Healthy Communities Initiative Funding
7. Email from Ralph Snyder, Fire Chief, Shelburne District Fire Department regarding Fire Marshal Communique
8. Letter from Laura Ryan, Town of Mono Mayor regarding Highway Traffic Act Set Fines and Automated Speed Enforcement
9. 2020 Groundwater Monitoring Report for Strada Aggregates Shelburne Pits
10. County of Dufferin - 2020 Building Permit Report

Moved by Besley, Seconded by Hannon that Correspondence items 1-10, for information purposes, be received as information, except items 4, 6 & 8 for further discussion. Carried.

# 4 – Covid Funding – Melancthon to receive \$48,341.00 for 2021.

# 6 – Discussion and Staff to inquire about what projects would qualify and report back to Council.

# 8 – Staff were directed to send a letter of support for Mono’s letter regarding the Highway Traffic Act Set Fines and Automated Speed Enforcement.

### **Items for Council Action**

#### **1. CDRC 2021 Budget**

Moved by Besley, Seconded by Mercer that we accept Staff’s recommendation and direct the Treasurer to include the amount of Melancthon’s contribution of the CDRC Covid Deficit of \$22,500.00 in the 2021 Budget and to transfer funds from the Safe ReStart Municipal Funding Program to offset this expenditure. Carried.

#### **2. NDCC 2021 Budget Draft #1**

Moved by Besley, Seconded by Hannon that we accept Staff’s recommendation and direct the Treasurer to include Melancthon’s Levy of \$53,349.00 in the 2021 Budget. Carried.

### **General Business**

#### **Notice of Intent to Pass By-law**

#### **By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation**

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation and it be hereby read a first and second time and numbered 13-2021. Before Mayor White called for the vote, he asked if there were any further concerns or questions with this budget. Discussion ensued and some thought that we should be increasing the tax rate to at least the cost of living, but after further discussion, it was decided that due to COVID and the fact that we were able to do a lot of road work in this budget, it would be left status quo. Mayor White then called for the vote and it was carried.

#### **By-law to authorize the Execution of a Tax Arrears Extension Agreement**

Moved by Mercer, Seconded by Besley that leave be given to introduce a By-law to authorize the execution of a Tax Arrears Extension Agreement pursuant to Section 378 of the Municipal Act, S.O. 2001, C25, as amended and it be hereby read a first and second time and numbered 14-2021. Carried.

## **New/Other Business/Additions**

### **Sylvia Jones, MPP, List of Agenda Topics 2020/2021**

The item pertaining to TOARC – Aggregate License Fees was removed and Staff were directed to set up a future meeting with the Honourable Sylvia Jones and the Council.

### **Other**

Nothing for this matter.

### **Unfinished Business**

#### **Mulmur Melancthon Recreation Sub-Committee – Appointment of Two Council Members to sit on the Sub-Committee**

Moved by Mercer, Seconded by White that Mayor Darren White and Deputy Mayor Dave Besley be appointed to the Sub-Committee to review the applicable recommendations provided within the County of Dufferin Service Delivery Review regarding the North Dufferin Community Centre Agreements and Governance Structure, as well as the NDCC Efficiency Review Final Report and options contained therein. Carried.

#### **NDCC Motion from the November 10, 2020 NDCC BOM Meeting – Recommendation that the Townships reach a consensus moving forward**

Deferred until after the Joint Mulmur Melancthon Recreation Sub-Committee meets. The first meeting to be held March 24<sup>th</sup> at 1:00 p.m.

#### **County of Dufferin and Member Municipalities Service Delivery Review Part A – Final Recommendations**

Moved by Mercer, Seconded by Besley that we receive the County of Dufferin and Member Municipalities Service Delivery Review Part A – Final Recommendations. Carried.

#### **Creation of a motion from Melancthon Council regarding Fire Services Operations (once SDR Recommendations received)**

This item was deferred. At this time Mayor White advised of the motion that Shelburne Town Council passed on Monday at their Council meeting to dissolve both the Shelburne and District Fire Board of Management and the Centre Dufferin Recreation Complex Board of Management.

### **Closed Session**

6:38 p.m. – Moved by Mercer, Seconded by Besley that we move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: Litigation or potential litigation, including matters before an administrative Tribunal affecting the local board – Property Standards Matter – Discussion on retaining Legal Counsel. Carried.

Councillor Hannon advised earlier in the meeting that he would be declaring on this matter and he was put in the waiting room for the discussion and then put back into the meeting after the discussion concluded on the matter.

6:47 p.m. - Moved by Mercer, Seconded by Besley that we rise from Closed Session with Report. Carried.

## **Delegations**

7:00 p.m. – Council Vacancy – Meet the Candidates and Questions from Council to the Candidates. Mayor White provided his opening statement and announced the names of the persons who have put their names forward for the vacant Councillor position – all were in attendance, with the exception of Jim Turner, who had a family emergency and could not attend this evening’s session.

Moved by Mercer, Seconded by Besley that the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered to fill such vacancy: James McLean, Thomas Reid, Jim Turner, Alan Wilson. Carried.

Each candidate was afforded the opportunity to introduce themselves to Council and to those in attendance at the meeting. Each Council member was given the opportunity to ask each candidate up to two questions, in which they had two minutes to answer. After each candidate was finished answering their questions, they were given the opportunity of a one-minute wrap up.

Mayor White thanked the candidates and advised that a Special Council meeting had been called for Monday, March 22<sup>nd</sup> at 10:00 a.m. where Council would be selecting the new Councillor. The meeting will be held in Closed Session, for the most part, and when Council rises from Closed Session, the successful candidate will be announced, and a By-law passed. The candidate will then take the Declaration of Office at the meeting on April 1<sup>st</sup> starting at 9:00 a.m.

## **Committee of Adjustment**

During the meeting, Council adjourned to move into Committee of Adjustment.

6:00 p.m. Moved by Mercer, Seconded by Hannon that we adjourn Council to move into Committee of Adjustment and reconvene as Council. Carried. Council reconvened at 6:25 p.m.

## **Third Reading of By-laws**

Moved by Mercer, Seconded by Besley that By-laws 13-2021 and 14-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

## **Notice of Motion**

Moved by Mercer that we designate a day in June to encourage environmental sustainability in Melancthon.

## **Confirmation By-law**

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on March 18, 2021 and it be given the required number of readings and numbered 15-2021. Carried.

## **Adjournment and Date of Next Meeting**

Moved by Mercer, Seconded by Hannon that we adjourn Council at 7:54 p.m. to meet again on Thursday, April 1, 2021 at 9:00 a.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK