

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held an electronic meeting April 7, 2021 at 2:00 p.m. The following members were present: David Besley, Chair, Wayne Hannon and Darren White. Also present were: Denise Holmes, CAO/Clerk; Craig Micks, Public Works Superintendent; Wendy Atkinson, Treasurer and Kaitlin Chessell, Roads Sub-Committee Secretary. Chair Besley called the meeting to order at 2:10 p.m.

### **Additions/Deletions/Approval of Agenda**

Moved by White, Seconded by Hannon that the agenda be approved as circulated. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

### **Approval of Draft Minutes**

Moved by Hannon, Seconded by White that the minutes of the Roads Sub-Committee meeting held on March 10, 2021 be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Correspondence Items**

None.

### **General Business**

#### **1. Update from Public Works Superintendent**

Craig Micks, Public Works Superintendent advised that they have been out grading roads, they have removed the plows from the trucks and have been picking up a lot of roadside garbage. Member Hannon asked Craig to look at the road crossing culvert South of County Road 21 on the 5<sup>th</sup> Line OS as it appears to be clogged possibly by a beaver and the water is high.

## **2. Eh!Tel Networks Inc – Installation of Fibre Optic Internet Infrastructure in the Municipal Road Allowance**

Craig advised that he has been in contact with Eh!Tel about this. Scott Burns, County of Dufferin sent out an email on how they recommend Municipalities deal with this and they are advising it to be installed along the lot lines of properties in the municipal ditch. John Willmetts, from the Township of Mulmur advised Craig that they are asking Eh!Tel to install on the shoulders of the roads as when ditching they do not want to have to worry about digging up the Eh!Tel lines. Craig advised that his preference would be for them to install on the shoulders of the roads as well. They want to begin install the middle of June and will be boring the holes.

## **3. Entrance Permit Fee**

The Entrance Permit Application fee is current \$300.00 (\$100.00 fee plus a \$200.00 deposit) which is refundable upon completion. Craig Micks, Public Works Superintendent is making multiple trips to each entrance and the \$100.00 portion of the fee that we keep is not covering his costs. It was discussed that we increase the fee to \$500.00 (\$300.00 fee plus a \$200.00 deposit).

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we increase the Entrance Permit Application fee to \$500.00 (\$300.00 fee plus a \$200.00 deposit).

## **4. Others/Additions**

None.

## **5. Unfinished Business**

1) Development of Poulton Place (Unopened road allowance in Corbetton – North Side of Main Street)

None.

### **Delegations**

None.

### **Recommendations to Council**

Recommendation has been outlined above.

## **Public Question Period**

A member of the public commented that they think an increase in the entrance permit fee is a good idea.

## **Confirmation Motion**

Moved by White, Seconded by Hannon that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

## **Adjournment**

2:27 p.m. - Moved by Hannon, Seconded by White that we adjourn this Roads Sub-Committee meeting to meet again on Wednesday, April 28<sup>th</sup>, 2021 at 2:00 p.m. or at the call of the Chair. Carried.

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CHAIR

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SECRETARY