

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 1st day of April, 2021 at 9:00 a.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon, Councillor Margaret Mercer and Councillor James McLean were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Declaration of Office – Councillor James McLean

Councillor McLean took his Declaration of Office for Councillor and Mayor White welcomed him to Council.

Additions

Mayor White – Autism Awareness Day

Deletions

None.

Approval of the Agenda

Moved by Besley, Seconded by Hannon that the Agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Councillor Hannon declared a pecuniary interest in Closed Session during the approval of the March 18, 2021 Closed Session minutes for the reason that: I own property adjacent to the property involved and I have an Administrative Judgement against the owner.

Minutes

Moved by Mercer, Seconded by Besley that the minutes of the March 18, 2021 Council meeting be approved as circulated. Carried.

Moved by Hannon, Seconded by Mercer that the minutes of the March 22, 2021 Special Council meeting be approved as circulated. Carried.

Business Arising from Minutes

Councillor Mercer inquired about the Shelburne Council motion regarding the dissolution of Boards and it was advised that it is on the Agenda under correspondence and could be pulled for further discussion.

Point of Privilege or Personal Privilege

None.

Public Question Period

A question was asked from a member of the public regarding the North Dufferin Community Centre and the activities of the proposed recreation coordinator position, the

reporting relationship and how the Boards will respond through this person and will this affect the Horning's Mills Community Hall.

A question was asked about the Shelburne Council motion regarding the dissolution of Boards and what financial impact that will have on Melancthon Township or will it be status quo.

Public Works

Craig Micks, Public Works Superintendent was in attendance.

Accounts

The accounts were presented in the amount of \$72,066.13.

Moved by Besley, Seconded by Mercer that Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

Other

During this time, a question was raised on who gets construction work in the Township, as we need to make sure we are sharing the work and cycling through a roster of businesses in the Township. Discussion ensued and it was advised that if it is under Craig's procurement spending limit, he can hire the company and it goes on past track record, etc.

Planning

Chris Jones, Township Planning Consultant was present.

Applications to Permit

Chris advised that with regards to the four permits on the spreadsheet, he is still waiting for additional site plan details.

Other

Chris advised that the Duivenvoorden Haulage Pit expansion application will be coming forward as a complete application in May.

Unfinished Business

Unnamed Lane in Corbetton

The Clerk advised that all the information received from the Municipal Property Assessment Corporation on Lot 95, was sent into the Township Solicitor and the services of a Title Searcher has been retained to research this matter. We should have some answers in a couple weeks.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

The Dufferin Action Plan has been adopted and can be found on the Dufferin County website -- <https://www.dufferincounty.ca/climatechange>

Police Services Board

Nothing for this matter.

Committee Reports

The following verbal Committee Reports were given:

Deputy Mayor Besley – Mulmur Melancthon Fire Board and North Dufferin Community Centre

Councillor Mercer – Shelburne Library Board

Mayor White – Centre Dufferin Recreation Complex Board and Horning’s Mills Park Board

Correspondence

Board & Committee Minutes

1. Shelburne Public Library February 16, 2021

Moved by Mercer, Seconded by Besley that Item #1 of the Board and Committee Minutes Correspondence be received as information. Carried.

Items for Information Purposes

1. Town of Shelburne Resolution regarding County of Dufferin Service Delivery Review
2. NVCA Media Release – Fisheries and Oceans Canada Contributes to Improving Habitat
3. Township of South Glengarry Resolution regarding COVID-19 vaccines
4. MFOA – Ministry of Infrastructure Extends Timelines
5. Email from Ralph Snyder, Shelburne Fire Chief, Eligible to Receive Fire Safety Grant
6. Town of Shelburne Zoning By-law Amendment for 105 Mill Street; Planning Documentation on File
7. Town of Shelburne Minor Variance for 201 Wellington Street; Planning Documentation on File
8. Town of Shelburne Applications for Consent and Minor Variance; Planning Documentation on File
9. Letter From Laura Ryan, Town of Mono Mayor regarding Minister’s Zoning Orders
10. Letter from Kyle Seebach, Dufferin-Caledon MP, Motion to Support National 3-digit Suicide Prevention Hotline
11. Letter from Sylvia Jones, Solicitor General regarding OPP Detachment Boards under the Community Safety and Policing Act
12. Email from Nicole McNeill, President CAO MPAC, regarding Province-wide Assessment Update Continues to be Postponed
13. NVCA Media Release – Check To See If You Need Permits From NVCA Before you Build
14. County of Simcoe Transportation Master Plan Update: Phase 1 Needs and Opportunities – Notice and Information Request

Moved by Mercer, Seconded by McLean that Correspondence Items 1-14, for information purposes, be received as information, except Items 1, 9, 11 and 13 for further discussion. Carried.

A lengthy discussion ensued regarding Item #1 and the Clerk was directed to invite Mayor Mills to the April 15th Council meeting for an open dialogue surrounding the motion and next steps moving forward.

Discussion ensued on Item # 9, and Mayor White will speak to Mayor Ryan regarding the correspondence.

With regards to Item #11, the Clerk will put this matter on the next Agenda. Mayor White has reached out to other Mayors in Dufferin County regarding a meeting about this matter.

Discussion on Item #13 and Township Staff will put something in the next Township newsletter regarding the procedure to apply for a building permit.

Items for Council Action

1. Headwaters Food and Farming Alliance Requesting Support

No action taken by Council on this matter as the Township's budget has already been approved for 2021.

2. Revised Motion, for consideration, for Fire Sub-Committee established on February 17, 2021 at the Joint Council Meeting

Moved by Besley, Seconded by McLean that WHEREAS the Joint Councils of Melancthon and Mulmur passed a motion on February 17, 2021, that the Councils of Mulmur and Melancthon establish a Fire Sub-Committee to be comprised of the Board Chairs from the Mulmur-Melancthon, Rosemont and Shelburne Fire Departments and the Fire Chiefs to develop and start the conversations on efficiencies, gaps and consistencies; AND WHEREAS the Chairs for the Rosemont and Shelburne Fire Departments may not be Melancthon or Mulmur Council members; AND WHEREAS it is desirable to have Melancthon and Mulmur Council members engaged in the Fire Sub-Committee; NOW THEREFORE BE IT RESOLVED THAT where Melancthon or Mulmur do not have any Council members currently sitting as Chair, that one additional Council member would be added, so that each Council has one representative on the Sub-Committee. Carried.

3. Motion from the Joint Recreation Sub-Committee

Discussion ensued and the matter was deferred until after Mulmur Council has a meeting to discuss the matter.

4. NEC Request for Comments – Eh!tel Networks

Discussion ensued and Staff were directed to respond that the Township Council are in support of the project to install fibre optic internet infrastructure within municipal road allowance in the Township, subject to the approval of the Public Works Superintendent and Township of Melancthon Roads Sub-Committee. This matter will be on the next Roads Sub-Committee agenda.

General Business

Accounts

Wendy Atkinson, Treasurer presented the accounts in the amount of \$969,980.92. Moved by McLean, Seconded by Besley that Council receive the general accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

By-law to Appoint Municipal Officials from April 1, 2021 to December 31, 2021

Moved by Mercer, Seconded by Besley that leave be given to introduce a By-law to appoint Municipal Officials from April 1, 2021 to December 31, 2021 and it be hereby read a first and second time and numbered 18-2021. Carried.

By-law to Constitute and Appoint a Committee of Adjustment

Moved by Mercer, Seconded by Hannon that leave be given to introduce a By-law to appoint a Committee of Adjustment and it be hereby read a first and second time and numbered 19-2021. Carried.

New/Other Business/Additions

1. Councillor Mercer's Resignation from Horning's Mills Park Board

Moved by Besley, Seconded by Hannon that we accept, with regret, the resignation of Councillor Margaret Mercer from the Horning's Mills Community Park Board of Management and appoint Councillor James McLean in her place. Carried.

2. Notice of Motion – Moved by Mercer that we designate a day in June to Encourage Environmental Sustainability in Melancthon

Moved by Mercer, Seconded by McLean that we designate a day in June to encourage Environmental Sustainability in Melancthon. Discussion ensued and due to Covid, the event may not be able to take place this year. There will be further discussion at the next Environmental Sustainability Committee Meeting on when it might happen and to discuss ideas for the day. The motion was then carried.

Addition

Mayor White – Autism Awareness Day

Mayor White advised that Autism Awareness Day is Friday, April 2nd and due to it being Good Friday, he will attend on Tuesday to raise the Flag for Autism Awareness at the Municipal Office.

Unfinished Business

NDCC Motion from the November 10, 2020 Meeting – Recommendation that the Townships reach a consensus on moving forward

Deferred.

Creation of a motion from Melancthon Council regarding Fire Services Operations

Deferred.

Delegations

During the meeting, Council heard from the following Delegations:

9:30 a.m. – Naomi Saunders, Manager of Environmental Education and Byron Wesson, Director of Conservation Services, Nottawasaga Valley Conservation Authority were invited by Council to attend the meeting to speak on the NVCA's Education Programming for 2020-2021.

11:30 a.m. - Greg MacNaughtan, CBO Dufferin County, Chief Derek Malynyk, Southgate FD and Gary Tomlinson, Ministry of the Environment, Conservation and Parks regarding Northern Iron and Metal – invited by Council (**Closed Session Delegation**)

Closed Session

Councillor Hannon declared a pecuniary interest during the approval of the March 18, 2021 Closed Session minutes for the reason that: I own property adjacent to the property involved and I have an Administrative Judgement against the owner. The

Clerk put Councillor Hannon in the waiting room while the minutes were discussed and when the discussion was over, the Clerk put Councillor Hannon back into the meeting.

11:34 a.m. – Moved by Hannon, Seconded by Mercer that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: Personal matters about an identifiable individual, including municipal or local board employees – Report from Denise Holmes, CAO/Clerk – Increase to Boot/Clothing Allowance; Personal matters about an identifiable individual, including municipal or local board employees – Horning’s Mills; Community Hall Board Applications and Heritage Advisory Board Applications; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Recruitment Proposal for Treasurer/Deputy Clerk Position and Litigation or potential litigation, including matters before an administrative tribunal affecting the local board – Northern Iron and Metal. Carried.

12:58 p.m. Moved by Mercer, Seconded by that we rise from Closed Session with report. Carried.

Moved by McLean, Seconded by Hannon that the Report of Denise Holmes, CAO/Clerk be received and that Council approves the increase to the boot and clothing allowance of \$100.00, to make the allowance a total of \$200.00 per annum per employee. Carried.

Moved by Mercer, Seconded by McLean that Council approve the recruitment proposal prepared by Ward and Uptigrove for the Treasurer/Deputy Clerk position in the amount of \$6,800.00 + HST. Carried.

Moved by McLean, Seconded by Mercer that we appoint the following public members to the Municipal Services Board for the Horning’s Mills Community Hall:

- Larry Taman
- James Webster
- Ruth Plowright
- Debbie Fawcett, WI Member
- Blaise Meunier

and we direct the Clerk to bring the required By-law to the next meeting for passage. Carried. The two members of Council to be appointed to the Board, will be done on April 15th when the By-law is presented.

Moved by Mercer, Seconded by Hannon that we appoint the following public members to the Heritage Advisory Board:

- Todd McIntosh
- Debbie Fawcett
- Tracey Webber

and we direct the Clerk to bring a By-law to the next meeting for passage, if required. Carried. The two members of Council to be appointed to the Board, will be done on April 15th.

Third Reading of By-laws

Moved by Besley, Seconded by Mercer that By-laws 18-2021 and 19-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by McLean, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on April 1, 2021 and it be given the required number of readings and numbered 20-2021. Carried.

Adjournment

Moved by McLean, Seconded by Besley that we adjourn Council at 1:04 p.m. to meet again on Thursday, April 15, 2021 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK