

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 4<sup>th</sup> day of March, 2021 at 9:00 a.m. Mayor Darren White, Councillor Wayne Hannon and Councillor Margaret Mercer were present. Deputy Mayor Dave Besley was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order at 9:03 a.m.

### **Announcements**

Mayor White advised that Deputy Mayor Besley was absent for this meeting due to illness.

### **Additions/Deletions/Approval of Agenda**

Moved by Mercer, Seconded by Hannon that the Agenda be approved as presented. Carried.

### **Declaration of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting giving the general nature therefore and that declarations must be submitted to the Clerk in writing.

There was none declared at this time.

### **Approval of Draft Minutes**

Moved by Mercer, Seconded by Hannon that the minutes of the Council meeting held on February 18, 2021 be approved as amended. Carried. The Additions to the February 18<sup>th</sup> minutes to be amended to include that Councillor Hannon inquired about the legal opinion of the ownership of the unnamed lane in Corbetton and if any information had been received.

Moved by Mercer, Seconded by Hannon that the minutes of the Special Joint Council Meeting of Mulmur and Melancthon Townships held on February 17, 2021 be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

Questions were asked about the development of an unopened road allowance in Corbetton, vaccine rollout and how it affects Melancthon and about the Horning's Mills Hall and when it will be open.

### **Public Works**

#### **Accounts**

Craig Micks, Public Works Superintendent attended Council and presented the accounts in the amount of \$96,787.82. Moved by Hannon, Seconded by Mercer that Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

## **Report from RJ Burnside - Tender results for the Rehabilitation of Bridge 13 and Recommendation**

Moved by Hannon, Seconded by Mercer that Council accept the recommendation from Chris Knechtel, P.Eng., RJ Burnside and Associates and awards the tender for the Rehabilitation of Bridge 13 to MTM-2 Contracting Inc. in the amount of \$189,178.95, plus HST. Carried.

### **Planning**

Chris Jones, Township Planning Consultant was in attendance for this portion of the meeting.

### **Applications to Permit**

Chris reported that the two applications for Martin were approved and the Travis permit was not. A discussion ensued regarding the Travis permit and the circumstances surrounding it.

### **Other**

Nothing for this.

### **Unfinished Planning Unnamed Lane in Corbetton – Memo from Denise Holmes, CAO**

Discussion ensued on the matter and it was suggested that now that the ownership has been confirmed, the lane needs to be physically located and a road tour could be scheduled to confirm. The matter was deferred until March 18<sup>th</sup>, 2021.

### **Strategic Plan**

Nothing for this matter.

### **Climate Change Initiatives**

Nothing for this matter.

### **Police Services Board**

#### **Report from Denise Holmes, Board Secretary – Recommendation from February 2, 2021 meeting**

Moved by Mercer, Seconded by Hanon that Council accepts the recommendation from the Township of Melancthon Police Services Board and directs Staff to purchase four 24" x 48" coroplast, double sided cut-out signs from McCarthy Signs at a cost of \$115.00 each and the purchase of four A-frames at a cost of \$200.00 each from Dennis Boynton, Melancthon Furniture for a total cost of \$1,260.00 + HST. There was discussion on the purchase of the signs and it was suggested that we should be looking at other options to mitigate speed, etc. The motion was then carried.

### **Committee Reports**

The following verbal reports were given:

Councillor Mercer – Shelburne Library Board

During this time, Councillor Mercer requested to have Naomi Saunders, Manager of Environmental Education from the NVCA attend as a Delegation at a future meeting to

give a presentation. Council concurred and Staff will book the Delegation based on her availability.

Councillor Hannon – Upper Grand Watershed Committee

Mayor White – Centre Dufferin Recreation Complex Board

## **Correspondence**

### **Board & Committee Minutes**

1. Environmental Sustainability Committee – January 8, 2021
2. Shelburne Public Library – December 15, 2020
3. NDCC – January 13, 2021
4. Shelburne & District Fire Board – December 1, 2020

Moved by Hannon, Seconded by Mercer that the Board and Committee Minutes correspondence items 1-4 be received as information. Carried.

### **Items for Information Purposes**

1. Letter from Ministry of Municipal Affairs and Housing regarding Growing the Size of the Greenbelt
2. An Open Letter to Ontario Municipal Councils from AMCTO
3. Letter from Susan Stone, CAO/Clerk-Treasurer, Township of East Garafraxa regarding Aggregate Properties Assessment
4. Grand River Conservation Authority Municipal Levy & Budget 2021
5. Town of Mono Resolution regarding 3-digit Suicide Prevention Hotline
6. GRCA Annual General Meeting – February 26, 2021

Moved by Mercer, Seconded by Hannon that correspondence items 1-6, for information purposes, be received as information, except Item 5. Carried.

Moved by Hannon, Seconded by Mercer that Council endorse the motion from the Town of Mono regarding the National 3-digit Suicide Prevention Hotline, in its entirety, and forward the motion to our MP, MPP, the Federal Minister of Health, the CRTC and Dufferin Municipalities to indicate our support. Carried.

### **Items for Council Action**

1. Elections Canada COVID-19 Pandemic Adaptive Measures for Polling Places

Council Direction - Staff were directed to complete the form and send it back.

2. NDACT – Concern about MZO Applications across Ontario and Request to Support Motion

Moved by Hannon, Seconded by White that the Township of Melancthon supports the Province developing criteria that a municipality must meet prior to requesting an MZO; And further that part of the qualifying criteria must include public consultation; And further that a copy of this resolution be forwarded to the Premier of Ontario, Minister of Municipal Affairs and Housing and Sylvia Jones, MPP Dufferin-Caledon.

Discussion ensued on this matter and it was suggested that Sylvia Jones, MPP attend a meeting of Council to discuss this matter. The motion was tabled until after that meeting.

3. NEC Request for Comments for 29 Oldfield Court

Council Direction - Council had no concerns on this application and Staff will advise the NEC of same.

## **General Business**

### **Accounts**

Wendy Atkinson, Treasurer, presented the accounts in the amount of \$210,361.94.

Moved by Mercer, Seconded by Hannon that the general accounts be received as presented by the Treasurer. A question was asked about the Integrity Commissioner's invoice. The motion was then carried.

### **Notice of Intent to Pass By-law - By-law to appoint a Fire Chief for the Dundalk (Southgate) Fire Department and Chief Fire Official for the Southgate Fire Department Fire Coverage Area**

Moved by Mercer, Seconded by Hannon that leave be given to introduce a By-law to appoint a Fire Chief for the Dundalk (Southgate) Fire Department and Chief Fire Official for the Southgate Fire Department Coverage Area of the Township of Melancthon and it be hereby read a first and second time and numbered 11-2021. Carried.

### **New/Other Business/Additions**

#### **Motion to transfer surplus monies**

Moved by Hannon, Seconded by Mercer that we transfer surplus monies, as determined by the Auditor in their preparation of the 2020 Consolidated Financial Statements, to the Working Capital Reserve. Carried.

#### **Heritage Sub-Committee – Discussion and Direction**

Staff to advertise for members of the public to sit on the Heritage Sub-Committee. The Council and Public appointments to be made at the April 1, 2021 Council meeting.

#### **Report from Denise Holmes, CAO/Clerk, Administrative Monetary Penalties**

Discussion ensued on the matter and it was advised that the County may be looking at passing a By-law dealing with this matter. The consensus of Council was to file this for now.

### **Unfinished Business**

#### **NDCC Motion from the November 10, 2020 Meeting – Recommendation that the Townships reach a consensus on moving forward**

Deferred until after the Mulmur and Melancthon Recreation Sub-Committee meets.

#### **NDCC Efficiency Review – Appointment of Two Council Members to sit on the Sub-Committee**

Deferred until March 18, 2021 due to the absence of Deputy Mayor Besley. The CAO/Clerk also to get clarification on the role of the Sub-Committee, as the motion passed during the Joint Council meeting of Mulmur and Melancthon on February 17, 2021 does not speak to the NDCC Efficiency Study options regarding the Arena.

#### **County of Dufferin and Member Municipalities Service Delivery Review Part A – Final Recommendations**

Deferred.

**Creation of a motion from Melancthon Council regarding Fire Services Operations (once SDR Recommendations received)**

Deferred.

**Draft Capital and Operating Budget 2021 – Draft #2**

Discussion ensued and Staff were directed to prepare the By-law to adopt the Budget, and to Strike the Rates of Taxation and bring it back to the meeting on March 18, 2021. There will still be an opportunity for further Council input and public input before the By-law is passed.

**Delegations**

None for this meeting

**Closed Session**

10:53 a.m. - Moved by Hannon, Seconded by Mercer that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Planning and discussion regarding questions to be asked of the candidates for the Council vacancy position on March 18, 2021. Carried.

11:12 a.m. Moved by Hannon, Seconded by Mercer that we rise from Closed Session without report. Carried.

**Third Reading of By-laws**

Moved by Hannon, Seconded by Mercer that By-law 11-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

There were none received.

**Confirmation By-law**

Moved by Mercer, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on March 4, 2021 and it be given the required number of readings and numbered 12-2021. Carried.

**Adjournment and Date of Next Meeting – Thursday, March 18, 2021 – 5:00 p.m.**

Moved by Mercer, Seconded by Hannon that we adjourn Council at 11:13 a.m. to meet again on Thursday, March 18, 2021 at 5:00 p.m. or at the call of the Mayor. Carried.

---

MAYOR

---

CLERK