

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 18th day of February, 2021 at 5:00 p.m. Mayor Darren White, Deputy Mayor Dave Besley, Councillor Wayne Hannon and Councillor Margaret Mercer were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

CAO/Clerk – NDCC Efficiency Review Sub-Committee – select two members for the Sub-Committee

Councillor Hannon inquired about the email of David Thwaites. It was advised that permission was not received. A discussion ensued about having a general discussion on the matter and the Mayor advised that any member of Council could ask the Clerk to have this put on a future Agenda for Closed Session.

Councillor Hannon inquired about the legal opinion regarding the unnamed lane in Corbetton. Staff advised that it had been forwarded to the lawyer, but we have not received anything back yet.

Deletions

None.

Approval of the Agenda

Moved by White, Seconded by Besley that the Agenda be approved as amended.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting giving the general nature therefore and that declarations must be submitted to the Clerk in writing.

There was none declared at this time.

Minutes

Moved by Mercer, Seconded by White that the minutes of the Council meeting held on February 4, 2021 be approved as circulated. Discussion ensued regarding Mayor White's Declaration of Pecuniary Interest. The motion was then carried.

Business Arising from Minutes

1. Southgate and Melancthon Boundary Road Agreement – Solicitor Information

The Clerk advised that the Township's Solicitor is also the Solicitor for the Township of Southgate and therefore it was felt that we needed to find another law firm to review the Agreement on our behalf.

Moved by Mercer, Seconded by Besley that that CAO/Clerk be directed to contact the law firm of Oldfield, Greaves, D'Agostino and Scriven or Timmerman, Haskell and Mills and retain their services to act on the Township's behalf to review the Southgate and Melancthon Boundary Road Agreement. Carried.

Point of Privilege or Personal Privilege

None.

Public Question Period

A question was asked about the expansion of the Green Belt and if it affected Melancthon.

A question was asked about the Treasurer's Statement of Remuneration and if it should include the NVCA Member's remuneration for full transparency.

Public Works

Other

Craig Micks, Public Works Superintendent was in attendance and advised that Hydro One had contacted him about getting an exemption to the half loads by-law for routine maintenance of some of the vegetation area on the road allowances. The CAO/Clerk advised that she was speaking with someone from Hydro One and advised them to send a letter to the Township to be considered at the next Roads Sub-Committee meeting on March 10, 2021.

Planning

Chris Jones, Township Planning Consultant was in attendance for this matter.

Applications to Permit

There were three applications on the spreadsheet in the Agenda package and Chris is currently in the process of reviewing them.

Draft Natural Heritage System Strategy Background Report

Discussion ensued about the document and concerns raised regarding unevaluated wetlands and it was advised that if any Member of Council knows of lands improperly classified, to let Staff know so that they can let the County know.

Other

Nothing for this.

Unfinished Business

Township of Melancthon Protocol for Establishing Telecommunications Facilities – Amendments.

Tabled motion from February 4, 2021 – Moved by Besley, Seconded by White that we approve the amendments to the Township of Melancthon Protocol for Establishing Telecommunications Facilities as presented. Further we amend Scheduled A to the Tariff of Fees By-law 4-2020 to remove the fee of \$150.00 for a Telecommunications Protocol Minor Application. Carried.

Climate Change Initiatives

Unfinished Business – Letter of Support for Dufferin Climate Action Plan

The Mayor and Clerk will work on a letter of support that will be sent to the County.

Police Services Board

No new information.

County Council Update

Mayor White provided an update from the February 11, 2021 meeting.

Correspondence

Board & Committee Minutes

1. NVCA General Meeting Highlights January 22, 2020
2. CDRC Board of Management December 1, 2020
3. Township of Melancthon Police Services Board December 1, 2020

Moved by Besley, Seconded by Mercer that the Board and Committee Minutes correspondence items 1-3 be received as information. Carried.

Items for Information Purposes

1. Email from Save the Ontario Fire College with a Draft Motion Attached
2. Letter from Township of South Perth regarding Ontario Announces Working Group to Better Focus Conservation Authorities
3. Town of Shelburne Resolution regarding Anti-Black, Anti-Racism and Discrimination Task Force
4. Grey Highlands Notice of Public Meeting for ZBA that will permit and regulate accessory apartments
5. Email from save the Ontario Fire College regarding Closure of the Ontario Fire College
6. MPAC Report for 2020 Municipal Partnerships Report
7. Letter from Perth County regarding Significant Negative Impacts of Current Value Assessments in Perth County
8. Email from Keley Katona, Director, Conservation and Source Protection Branch Ministry of the Environment, Conservation and Parks - FAQ Conservation Authorities Act Updated
9. Township of Terrace Bay Resolution regarding Ontario Fire College
10. Letter from Sherry Gray, Dufferin Federation of Agriculture, regarding Maintenance of Municipal Drains and Rural Roadside Ditches
11. NEC Request for Comment on W Part Lot 11, Concession 1 OS
12. Ministry of Municipal Affairs and Housing Financial Indicator Review
13. Guelph/Eramosa Township Resolution requesting MFIPPA review
14. Statement of the Treasurer of Remuneration and Expenses Paid for the year 2020

Moved by Besley, Seconded by Mercer that correspondence items 1-14, for information purposes, be received as information, with the exception of items #1, # 10 and #14. Carried.

1 – Moved by Besley, Seconded by Mercer that WHEREAS the Ontario Fire College Campus has been in operation in Gravenhurst since 1958; and WHEREAS the Ontario Fire College Campus is one of the primary sources of certified training for Ontario Firefighters; and WHEREAS the Ontario Fire College Campus has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and WHEREAS the Ontario Fire College Campus has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and WHEREAS the Regional Training Centers are not all created equal and similar in function to the Ontario Fire College Campus; and WHEREAS the Ontario Fire College Campus gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and WHEREAS the Ontario Fire College Campus is the most cost-effective method for municipalities to certify Firefighters to NFPA Standards in Ontario; and WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter

Certification in 2018; and WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and THEREFORE, BE IT RESOLVED THAT the Township of Melancthon requests that the Province of Ontario reverse their decision to close the Ontario Fire College Campus in Gravenhurst as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and municipalities within Dufferin County. Carried.

10 – Discussion ensued about the Township drainage issues and the Mayor and Clerk will work on a response to be sent to the DFA.

14 – it was advised that if there were inquires with respect to the Treasurer's Statement of Remuneration, to inquire with Staff.

Items for Council Action

CDRC 2021 Draft Budget

Staff were directed to incorporate the levy of \$50,522.25 into the 2021 Budget.

Township Asset Management Plan & PSAB Updates – RJ Burnside and Associates

Moved by Hannon, Seconded by Besley that Council accepts the quote from RJ Burnside and Associates in the amount of \$16,664.00 + HST to complete the Township of Melancthon's Asset Management Plan before July 1, 2021 and directs Staff to include this amount in the 2021 Operating Budget. Carried.

Bridge 11 (8th Line SW) Rehabilitation – Engineering Scope of Work and Fee Estimate - RJ Burnside and Associates

Moved by Besley, Seconded by Mercer that Council accepts the quote from RJ Burnside and Associates, to complete the engineering design and to secure permits in 2021, for the rehabilitation of Bridge 11 in the amount of \$31,072.78 + HST and directs Staff to include this amount in the 2021 Operating Budget. Carried.

Township of Melancthon – 2021 Bridge Study Quotation – RJ Burnside and Associates

Moved by Besley, Seconded by Hannon that Council accepts the quote from RJ Burnside and Associates in the amount of \$16,600.00 + HST to complete the 2021 Bridge Inspecting and Reporting for the Township's 50 structures and directs Staff to include this amount in the 2021 Operating Budget. Carried.

Shelburne Public Library Agreement

Moved by Mercer, Seconded by Besley that the Mayor and CAO/Clerk be directed to sign the Agreement between the Shelburne Public Library Board and the Corporation of the Township of Melancthon for 2021. Carried.

Petition for Drainage Works by Owners – filed by Leo Blydorp

Moved by Besley, Seconded by Hannon that Council accept the petition under Section 4 of the Drainage Act, signed by Ken Holmes, describing Lot 17, Concession 6 SW as requiring drainage, and directs the Clerk to notify the petitioner and the Grand River

Conservation Authority, as required by Section 5 of the Drainage Act of its decision to proceed. Be it further resolved that the Council appoint Tom Pridham, P.Eng., of RJ Burnside and Associates to prepare a report, plan and profile in accordance with Section 8 of the Drainage Act. Carried.

General Business

Report from Wendy Atkinson, Treasurer, Budget 2021 – Draft #1

Wendy Atkinson, Treasurer, reviewed her Report and Budgets with Council. A lengthy discussion ensued with various cuts to the first draft. Staff were directed to go back and make the changes and bring a second draft to the next meeting.

New/Other Business/Additions

Motion to extend the term of the Municipal Officials until April 1, 2021, with the exception of NVCA, Mulmur Melancthon Fire Board and Centre Dufferin Recreation Complex

Moved by Besley, Seconded by Mercer that Council extend the term of the Municipal Officials until April 1, 2021, with the exception of NVCA, Mulmur Melancthon Fire Board and Centre Dufferin Recreation Complex. Carried.

Unfinished Business

Tabled Motion from November 5, 2020 – Township of Mulmur and Melancthon North Dufferin Community Centre Efficiency Review – Final Draft Report – October 2020

Tabled Motion from November 5, 2020 – Moved by Besley, Seconded by Hannon that Whereas the Townships of Melancthon and Mulmur, jointly, have commissioned Sierra Planning and Management to undertake the North Dufferin Community Centre (NDCC) Efficiency Review; and Whereas the consultant has provided a draft report addressing the plans for future investment in the NDCC as well as alternative plans for replacement of the facility over time; and Whereas, the long-term strategy is for the replacement of the community centre at the Honeywood campus subject to a full assessment of design and capital cost feasibility; Therefore be it resolved that the Township of Melancthon:

1. Receive the North Dufferin Community Efficiency Review Report, dated October 2020, for information;
2. Instruct staff to develop a reserve fund and contributions strategy commencing in budget year 2021 and extending for a period of 5-7 years, as required;
3. Maintain a commitment to undertaking necessary annual capital investment as required on the advice of staff to maintain the operation functionality of the arena for the foreseeable future pending a major retrofit or replacement;
4. Resource internally or through consulting contracts, staff capacity to plan of the replacement of the facility over the medium term; and
5. Confirm the appropriate governance structure to oversee operations based on the advice of the consultant contained in the report.

A discussion ensued, and a friendly amendment was made to the tabled motion to remove points 2, 3, 4 and 5. The mover and seconder were agreeable to the friendly amendment. The motion to now read:

That Whereas the Townships of Melancthon and Mulmur, jointly, have commissioned Sierra Planning and Management to undertake the North Dufferin Community Centre

(NDCC) Efficiency Review; and Whereas the consultant has provided a draft report addressing the plans for future investment in the NDCC as well as alternative plans for replacement of the facility over time; and Whereas, the long-term strategy is for the replacement of the community centre at the Honeywood campus subject to a full assessment of design and capital cost feasibility; Therefore be it resolved that the Township of Melancthon:

1. Receive the North Dufferin Community Efficiency Review Report, dated October 2020, for information.

Mayor White called for the vote and the motion was carried.

NDCC Motion from the November 10, 2020 NDCC Meeting

Item deferred until March 4, 2021.

Addition to the Agenda was added here as it is relevant to the matters being discussed:

NDCC Efficiency Review Sub-Committee – choose two members for the Sub-Committee

Discussion ensued on two Council members to be selected to sit on the Sub-Committee and the matter was deferred until the March 4, 2021 Council meeting.

Council Vacancy Appointment Procedure

There was an amendment to the Procedure dealing with a third meeting and it was added as a Special Closed Session Council meeting for Monday, March 22, 2021 at 10:00 a.m. to discuss the candidates and for Council to make its selection. The item pertaining to the “planning” for questions to be asked of the candidates, will be held at the next Council meeting in Closed Session.

Notice Intent to Pass By-law – By-law to Establish a Municipal Service Board to Operate a Community Hall and Memo from Denise Holmes, CAO/Clerk

Moved by Mercer, Seconded by Hannon that By-law 8-2021 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

The new Board to be appointed at the April 1, 2021 Council meeting.

Delegations

During the meeting, Council heard from the following Delegations:

5:30 p.m. – Alethia O’Hara-Stephenson attended Council to speak about the Dufferin County Canadian Black Association and request Councils support to register as a partner on their business registration page and to list the DCCBA as a resource on Melancthon’s Community services page.

5:45 p.m. – Karren Wallace, President and Brian Bell, Vice-President of NDACT attended Council to speak on Minister Zoning Order Applications across Ontario.

7:00 p.m. – Andrew Jia, Jia Law Firm regarding a Tax Arrears Registration matter. This Delegation was held in Closed Session.

Committee of Adjustment and Committee of the Whole Meetings

During the meeting, Council adjourned to move into two Committee meetings:

6:00 p.m. – Moved by Hannon, Seconded by Besley that we adjourn Council to move into Committee of Adjustment and reconvene as Council. Carried. Council reconvened at 6:21 p.m.

6:30 p.m. – Moved by Besley, Seconded by Hannon that we adjourn Council to move into Committee of the Whole and reconvene as Council. Carried. Council reconvened at 6:43 p.m.

Closed Session

7:03 p.m. – Moved by Besley, Seconded by Hannon that that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: personal matters about an identifiable individual, including municipal or local board employees - Tax Arrears Registration matter. Carried.

7:31 p.m. – Moved by Mercer, Seconded by Besley that we rise from Closed Session with report. Carried. The report being the directive given in Closed Session to Staff.

9:07 p.m. – Moved by Besley, Seconded by Mercer that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: personal matters about an identifiable individual, including municipal or local board employees – Township Staff Letter of Resignation and Litigation or potential litigation, including matters before administrative Tribunal affecting the local board – 2577791 Ontario Inc. LPAT Appeal and Northern Iron Metal – Environmental Issues. Carried.

9:36 p.m. – Moved by Besley, Seconded by Hannon that we rise from Closed Session with report. Carried.

Moved by White, Seconded by Besley that we accept, with regret, the resignation of Wendy Atkinson, Treasurer/Deputy Clerk effective June 30, 2021. We would like to thank Wendy for her outstanding service and dedication to Council, Staff and the residents of Melancthon Township over her 23-year career with the Township and wish her nothing but the best in her well-deserved retirement. Carried.

There were directives given to Staff in Closed Session.

Notice of Motion

No notices of motion.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on February 18, 2021 and it be given the required number of readings and numbered 10-2021. Carried.

Adjournment and Date of Next Meeting

Moved by Besley, Seconded by Mercer that we adjourn Council at 9:38 p.m. to meet again on Thursday, March 4, 2021 at 9:00 a.m. or at the call of the Mayor. Carried.

MAYOR

CLERK