

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 15th day of October 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

CAO - Update on the Dufferin County Service Delivery Review

Deletions

None.

Approval of Agenda

Moved by Thwaites, Seconded by Hannon that the Agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Mercer, Seconded by Besley that the minutes of the October 1, 2020 Council meeting held on be approved as circulated. Carried.

Moved by Besley, Seconded by Mercer that the minutes of the Special Joint Council Meeting of Mulmur and Melancthon Townships held on October 2, 2020 be approved as circulated. Carried.

Business Arising from Minutes

The billing of the Integrity Commissioner was reviewed/questioned at the last meeting and it was asked if the Township would be receiving a year end report. Township Staff will follow up with the Integrity Commissioner.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

Nothing for Public Works.

Planning

1. Applications to Permit

Chris reviewed the two applications to permit that were outlined on the spreadsheet in the Agenda package.

2. Memo from Chris Jones, Township Planner - Minimum Distance Separation Formulae

Chris reviewed his memo with Council and Staff were directed to go ahead and set up the Statutory Public Meeting for this matter.

3. Other

Nothing for this.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

The Joint Section 10 PSB Meeting, hosted by Melancthon PSB, will be held virtually on October 23rd starting at 9:00 a.m.

County Council Update

Mayor White advised that there will be a special meeting next week to deal with Strategic Priorities. There was Councillor Member Diversity Training at the meeting held on October 14th, 2020.

Correspondence

*** Items for Information Purposes**

1. NVCA Board Meeting Highlights September 25, 2020
2. LPAT Decision Issued - Brenda Serbin 723190 250 Sideroad
3. GRCA By-law 3-2020
4. AMO's Annual Report on the Federal Gas Tax Fund
5. Letter from Honourable Steve Clark, Minister of Municipal Affairs and Housing, Safe Restart Agreement - Municipal Operating Funding (Phase 2)
6. Email from Honourable Sylvia Jones, Solicitor General, Minister Responsible for Anti-Racism - Information Update
7. Letter from Nina Bifulchi, Mayor, Town of Wasaga Beach regarding Recent Car Rally
8. NVCA Media Release - Healthy Waters Projects
9. Township of North Glengarry Resolution - Urges Ontario to Allow Capital Expenditures Under the Safe Restart Agreement
10. Township of Asphodel-Norwood Resolution - Request More Support for Municipalities with Respect to a Governing Body in Cannabis Production
11. 2021 OPP Annual Billing Statement

Moved by Mercer, Seconded by Thwaites that Correspondence Items 1-11, for information purposes, be received as information. Carried.

Item No. 6 - Councillor Hannon requested that the memo that was sent to the Solicitor General's Office on Board Governance be pulled back, redacted and re-issued, as he had concerns about some of the content in the letter, as it related to this item of correspondence. Discussion ensued between Councillor Hannon and Councillor Thwaites

and Staff were then directed to send Mayor White a copy of the memo that was sent out for him to review.

*** Items for Council Action**

1. Email from Jim Miles regarding Sculptures for The Miles' Garden in Horning's Mills

Discussion ensued and Staff were directed to contact Mr. Miles and advise that Council welcomes the opportunity to work with him on this and to request a rendition of what he is proposing so Council can see it beforehand.

Delegations

5:30 p.m. - A public meeting had been called to consider a proposed zoning by-law amendment on Part of Lot 298, Concession 3 SW - 116234 2nd Line SW. The purpose of the application was to zone the subject lands to permit a two-unit dwelling. The purpose of the amendment is to recognize an existing accessory dwelling unit which is attached to the original main dwelling. The accessory dwelling was constructed without a building permit by a prior landowner and the new owner has prepared and submitted an application for a building permit to legalize the accessory dwelling. The proposed amendment would establish a General Agricultural (A1) Zone exception to recognize the accessory dwelling. Sidney Bauman, owner of the property was in attendance but did not provide any comments. Chris Jones reviewed his report with Council. There were comments received from the Dufferin County Building Department and a memo from WSP, Planning Consultants for the County of Dufferin. There were no concerns from Council or members of the public.

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to amend By-law 12-1979 as amended, for lands located in Part of Lot 298, Concession 3 SW and it be hereby read a first and second time and numbered 51-2020. Carried.

General Business

1. New/Other/Unfinished

1. Administrative Monetary Penalty Procedure By-law

Councillor Thwaites reviewed the Draft By-law with Council and Staff were directed to send it to the Township's Solicitor for comment and revision.

2. Notice of Motion by Councillor Mercer - Increase in Wages for Members of Council

Moved by Mercer, Seconded by Hannon that wages for Members of Council be increased in years 2021 and 2022 as follows:

Mayor from current \$17,425.61 increased by \$600 in 2021 to \$18,025.61 and increased by \$600 in 2022 to 18,625.61.

Deputy Mayor from current \$12,078.98 increased by \$2000 in 2021 to \$14,078.98 and increased by \$2000 in 2022 to \$16,078.98.

Councillors from current \$10,891.15 Increased by \$2000 in 2021 to \$12,891.15 and increased by \$2000 in 2022 to \$14,891.15.

IT allowance to remain at \$75.00 per month.

Each Council Member was given an opportunity to speak to the motion on the floor. Mayor White then called for a recorded vote.

Mayor White - Nay

Councillor Thwaites - Nay

Councillor Mercer - Yea

Deputy Mayor Besley - Yea
Councillor Hannon - Yea

Carried.

3. North Dufferin Community Centre - Reopening Protocol

Deputy Mayor Besley spoke to the Re-opening Protocol which has been approved by OMHA. Moved by Besley, Seconded by Hannon that the Council of the Township of Melancthon approve the NDCC Corona-Virus (Covid-19) Safety Guidelines (Provisional) as submitted. Carried.

4. North Dufferin Community Centre - Purchase of a fog machine for the Arena (Deputy Mayor Besley)

Deputy Mayor Besley spoke to a couple items that are required at the Arena as a result of Covid-19. One of them is a fogger to disinfect and neutralize the dressing rooms, as well as a plexi-glass shield across the food booth, purchase of hand sanitizer, etc. and requested that funds for these items be accessed through the Covid funding, if applicable. Moved by Besley, Seconded by Hannon that Melancthon Staff work with Mulmur Staff regarding the NDCC costs related to Covid and split the costs 50/50 which is to come from the Covid funding. Carried.

Delegations - Cont.

5:45 p.m. - Kim Delahunt, President and CEO, Headwaters Health Care Centre, Tom Reid, Chief, Dufferin County Paramedics, Jennifer Hamilton and Lori Ker of Headwaters Health Care Centre attended Council. Ms. Delahunt provided an update to Council on the HHCC activities and needs within the Hospital Foundation's Priority Campaigns.

6:13 p.m. - Moved by Besley, Seconded by Thwaites that we adjourn Council to move into Committee of Adjustment and reconvene as Council. Carried.

6:21 p.m. - Council reconvened.

Addition: Update from CAO regarding the County of Dufferin Service Delivery Review

The CAO updated Council regarding the sessions she attended both on October 14th and October 15th on IT, Fire Services, Rec. Services and Economic Development. She advised that the consultants would be meeting with the Boards of Management regarding the recommendations dealing with Board Governance and that fire operations will be looked at. There will be further refinement of the recommendations, with a further review in November.

Discussion then ensued regarding the Shelburne and District Fire Department regarding its meetings and how many have been held in the past few months.

6:30 p.m. - Moved by Thwaites, Seconded by Mercer that we adjourn Council to move into Committee of the Whole and reconvene as Council. Carried.

6:44 p.m. - Council reconvened.

New/Other Business - Cont.

5. Recommendations, if any, from the Horning's Mills Park Board Meeting held on October 14, 2020

Councillor Mercer updated Council on the Park Board meeting held on October 14, 2020. The topic of the purchase of lights for around the ball diamond was discussed and the Park Board recommended the purchase of the two lights. Discussion ensued and it was questioned whether this would be sufficient for lighting and it was preferred to go with four lights.

Moved by Besley, Seconded by Thwaites Council approve the quote from Delmar Electric for the supply and installation four 50 foot poles with two 450 watt LED lights on each pole, for lighting around the ball diamond at the Horning's Mills Community Park. The amount of the quote is \$21,827.75 + HST. The money for this purchase to be transferred from the Main Street Fund Initiative & Municipal Modernization Fund. Council suspends Schedule B Section 3 of Procedural By-law 57-2004, as amended by By-law 5-2014 for this purchase, as Delmar Electric has been the Township's Electrician for the past several years and has done work at the Park in the past. Carried. (Auditor Note: Refer to Motion # 15 made on March 15, 2020).

6:55 p.m. - Council took a break and reconvened at 7:00 p.m.

Delegation - Cont.

Councillor Thwaites declared an interest on the next matter as his spouse owns a home impacted by proposed By-law. The CAO/Clerk put Councillor Thwaites into the waiting room.

7:00 p.m. - A Public Meeting had been called for a proposed zoning provision for Zoning Accessory Dwelling Units in the Township. The Township has initiated a work program to update its zone regulations with respect to accessory dwelling units. The update is intended to create regulations for accessory dwelling units and where such uses may be permitted in the Township. Discussion ensued and each member of Council was given the opportunity to comment on the proposed by-law. Concerns were raised about the maximum size of the accessory dwelling unit so Chris will review this. There will be a process put in place to bring properties into compliance who currently have secondary suites that were not approved through zoning/building permits.

Councillor Thwaites was put back into the meeting.

2. Unfinished Business

1. Community Consultation Meeting - Horning's Mills Community Hall - Options to be discussed at the Meeting (**Council members to bring options to the Council meeting for discussion**). Options are required, so Agenda can be finalized for the Community Meeting on October 19, 2020.

Discussion ensued and Council came up with the following five proposals to be discussed with the public at the meeting on October 19, 2020, which will be listed on the Agenda:

1. Status quo (Board of Management with same Board composition)
2. New Board Structure and Size (i.e. - Advisory Board)
3. Joint Park and Hall Board, also an Advisory Board
4. Return the Hall to the Women's Institute/Community Not-for-Profit Organization
5. Committee of Council with Volunteer Operational Based Structure and the Hall would be operated by the Township

The Agenda will be put together tomorrow morning by Mayor White and the CAO and is to be posted on the Township website and sent out via MailChimp.

2. Environmental Sustainability Committee

Discussion ensued and the first meeting will convene on Friday, November 13th, 2020 at 10:00 a.m. with Members White, Mercer and Hannon in attendance.

3. Quote for lights at the Horning's Mills Community Park

Already dealt with earlier.

4. AMO - Main Street Revitalization - Monies need to be spent by October 31, 2020 – no extension will be granted

Staff will work on the reporting template for the various projects that the Township will be using the grant funding for.

5. Fire Services Discussion

This item was deferred to the next meeting, as there was no update to be provided until the next Council meeting.

Closed Session

8:02 p.m. - Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual, including municipal or local board employees - Application received for the NDCC Public Member Vacancy and Livestock By-law Complaint. Carried.

8:20 p.m. - Council rose from Closed Session with report.

Moved by Mercer, Seconded by Besley that Emma Holmes be appointed to the North Dufferin Community Centre Board of Management for the term of office as directed by the Board. Carried.

Third Reading of By-laws

Moved by Besley, Seconded by Mercer that By-law 51-2020 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on October 15, 2020 and it be given the required number of readings and numbered 52-2020. Carried.

Adjournment and Date of Next Meeting

Moved by Mercer, Seconded by Besley that we adjourn Council at 8:21 p.m. to meet again on Thursday, November 5, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

Mayor

Clerk