

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 19th day of November, 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer were present. Councillor D. Thwaites resigned from Council on November 6, 2020 effective immediately. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White announced that the electronic Joint Council Meeting for the County of Dufferin Service Delivery Review will be held on November 25, 2020 at 7:00 p.m.

Mayor White announced the passing of former Southgate (Dundalk) Fire Chief John Thompson. The Township will make a donation in his memory to the Dundalk Fire Department.

Additions (Addendum to the Agenda)

Police Services Board

1. OPP Selection Process - Inspector Detachment Commander, Dufferin Detachment - Interview Panel
2. Melancthon Township Police Services Board - Municipal Representative

Correspondence - * Items for Information Purposes

13. Integrity Commissioner - Supplementary Report to Council: File CC-2020-01 - Mercer v. White
14. Integrity Commissioner - Memorandum to Council Secondary Transparency Report: Code of Conduct File CC-2020-01 - Mercer v. White

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Mercer, Seconded by Besley that the minutes of the Council meeting held on be approved as circulated . Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

Councillor Hannon raised a Point of Privilege about a Point of Privilege being raised at the

last meeting by Councillor Mercer. A discussion ensued on the matter.

Public Question Period

The following questions were asked:

- a question directed to Councillor Hannon about the funding for the proposed new arena in Honeywood (North Dufferin Community Centre)
- a question regarding the total amount that taxpayers have paid with respect to all of the Integrity Commissioner investigations
- a question directed to Councillor Mercer asking if she would consider paying the money back to the Township for the Integrity Commissioner Reports that are included in the Agenda package
- a comment made about the letter of David Thwaites and a comment regarding the Integrity Commissioner Report

Public Works

1. Report from Kaitlin Chessell, Secretary Roads Sub-Committee, regarding Recommendations from the Roads Sub-Committee held on November 10, 2020

Moved by Hannon, Seconded by Besley that Council receives the recommendation from the Roads Sub-Committee and adopts the Township of Melancthon Winter Operations Planning Document for the 2020-2021 season. Carried.

With respect to the recommendation regarding 2021 Road projects, Staff were directed to incorporate these road projects in the 2021 Budget.

2. Other

Nothing for this matter.

Planning

Chris Jones, Township Planning Consultant was in attendance.

1. Applications to Permit

Chris advised that he has signed off on the building permit application that was on the spreadsheet in the package.

2. Site Plan Control By-law Memo

Chris reviewed his Report with Council and Council directed that Staff are to proceed on this matter.

3. Other

Nothing for this matter.

Delegations

5:30 p.m. - A public meeting had been called to consider a proposed Zoning By-law Amendment regarding Zoning Provisions to Implement the Minimum Distance Separation

Formula (MDS). Chris Jones, Township Planning Consultant was in attendance for the public meeting and spoke to the proposed By-law. The Clerk advised that two written submissions had been received from the Saugeen Valley Conservation Authority and County of Dufferin Planning. Members of the Public were given an opportunity to speak to the proposed amendment and there was one comment made. Council members were also given an opportunity to speak to the proposed amendment, which some did.

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 12-1979, as amended to implement the OMAFRA Minimum Distance Separation Formulae and it be hereby read a first and second time and numbered 56-2020. Carried.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

1. OPP Selection Process - Inspector Detachment Commander, Dufferin Detachment - Interview Panel

Moved by Besley, Seconded by Mercer that we appoint Alan Blundell as the Township Police Services Board Representative to participate in the interview process for the Selection of an Inspector Detachment Commander for the Dufferin OPP Detachment. Carried.

2. Melancthon Township Police Services Board - Municipal Representative

Moved by Besley, Seconded by White that we appoint Mayor Darren White as the Municipal Representative to the Township of Melancthon Police Services Board to replace Councillor David Thwaites who resigned from Council effective November 6, 2020. Carried.

County Council Update

Mayor White provided the update of Agenda items at the County meeting which included:

- WSP update on the MCR
- Report from CAO on the Proposed Organizational Structure
- the 2021 Budget will be presented at the next meeting
- Chris Gerrits, Deputy Mayor of Amaranth will be the SWIFT Rep
- Notice of Motion from Councillor Bob Currie, Mayor of Amaranth for a prayer to be given at the beginning of the meeting

Correspondence

***Board & Committee Minutes**

1. Shelburne & District Fire Board - July 28, 2020

Moved by Besley, Seconded by White that Item No. 1 of the Board and Committee Minutes Correspondence be received as information. Carried.

6:00 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to move into Committee of Adjustment and reconvene as Council. Carried.

6:13 p.m. - Council reconvened.

* Items for Information Purposes

1. Letter from David Thwaites regarding Council Compensation Increase
2. COVID-19 Resilience Infrastructure Stream: Local Government Intake Notification
3. Town of Mono Resolution in support of City of Oshawa calling for federal and provincial governments to help local municipalities
4. City of Belleville Resolution - Accessibility for Ontarians with Disabilities Act - Website support New Business
5. Niagara Escarpment Biosphere Fall Newsletter
6. Town of Mono Resolution - Proposed amendments to the Municipal Elections Act contained in Bill 218 - Supporting Ontario's Recovery and Municipal Elections Act
7. Municipality of Meaford Resolution - Bill 218, Supporting Ontario's Recovery and Municipal Elections Act
8. Town of Shelburne Motion - Tow Truck Licensing By-law
9. Town of Shelburne Motion regarding the CDRC
10. Township of Amaranth - Dufferin County CP Rail Trail
11. Integrity Commissioner - Report File CC-2020-01 Mercer v. White
12. Integrity Commissioner - Memorandum to Council Transparency: Code of Conduct File CC-2020-01- Mercer v. White
13. Integrity Commissioner - Supplementary Report to Council: File CC-2020-01 - Mercer v. White
14. Integrity Commissioner - Memorandum to Council Secondary Transparency Report: Code of Conduct File CC-2020-01 - Mercer v. White

Moved by Besley, Seconded by White that Correspondence Items 1-14, for information purposes, be received as information, except 1, 2, 11, 12,13,14. Carried.

Mayor White asked for the items in the above motion to be pulled for further discussion and spoke to each of the items. A discussion ensued amongst Council regarding the procedure to bring the motion back for the Council wages, as well as a discussion regarding the Integrity Commissioner Reports. There was no action taken on those items (1, 11, 12, 13 & 14).

With regards to Item 2, Staff were directed to inquire if the reconstruction of the public works roof for green energy, would fit into any of the categories of the grant application.

General Business

1. Report from Denise Holmes, CAO/Clerk - regarding Councillor David Thwaites' Resignation From Council

Moved by Besley, Seconded by White that Whereas on November 6, 2020, the CAO/Clerk of the Township of Melancthon received written notification from Councillor David Thwaites of his resignation from Council, effective immediately; And Whereas, Council accepts Mr. Thwaites' resignation and thanks him for his service and dedication to the Township and to the many Boards and Committees he has served on; Now therefore be it resolved that in accordance with Section 262 of the Municipal Act, Council of the Township of Melancthon does hereby declare the Office of Councillor to be vacant. Carried.

2. Report from Denise Holmes, CAO/Clerk regarding Council Vacancy Procedure

Moved by Besley, Seconded by White that Council receives the Report of the CAO/Clerk regarding Council Vacancy Procedure dated November 13, 2020 as presented; And further that Council shall fill the vacant seat on Council by selecting Option No. _____. Mayor White called for discussion on the motion. Discussion ensued and it was felt that the appointment process was the most cost effective and the one that was recommended by Staff. There was also discussion on the type of meeting for the appointment – Zoom, in person or hybrid. It was asked if the matter could be deferred to the next meeting, so that

Council could give it some more thought. The motion was then tabled to the December 10th Council meeting.

6:28 p.m. - Council took a break and reconvened.

6:34 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council and move into Committee of the Whole and reconvene as Council.

Council reconvened at 7:00 p.m.

3. New/Other/Additions

1. Report from Donna Funston, Environmental Sustainability Committee Secretary, Recommendations from the Environmental Sustainability Committee held on November 13, 2020

Discussion ensued on the recommendation and it was recommended that a more defined Terms of Reference was required. The next meeting of the Committee is in January.

2. Other/Addition(s)

Nothing for this matter.

4. Unfinished Business

1. Tabled Motion from November 5, 2020 - Townships of Mulmur and Melancthon North Dufferin Community Centre Efficiency Review - Final Draft Report - October 2020

Moved by Besley, Seconded by Hannon that Whereas the Townships of Melancthon and Mulmur, jointly, have commissioned Sierra Planning and Management to undertake the North Dufferin Community Centre (NDCC) Efficiency Review; and Whereas the consultant has provided a draft report addressing the plans for future investment in the NDCC as well as alternative plans for replacement of the facility over time; and Whereas, the long-term strategy is for the replacement of the community centre at the Honeywood campus subject to a full assessment of design and capital cost feasibility; Therefore be it resolved that the Township of Melancthon:

1. Receive the North Dufferin Community Centre Efficiency Review Report, dated October 2020, for information;
2. Instruct staff to develop a reserve fund and contributions strategy commencing in budget year 2021 and extending for a period of 5-7 years, as required;
3. Maintain a commitment to undertaking necessary annual capital investment as required on the advice of staff to maintain the operational functionality of the arena for the foreseeable future pending a major retrofit or replacement;
4. Resource internally or through consulting contracts, staff capacity to plan for the replacement of the facility over the medium term; and
5. Confirm the appropriate governance structure to oversee operations based on the advice of the consultant contained in the report.

Mayor White spoke to this matter and recommended re-tabling the motion until the recommendations are released in the County of Dufferin Service Delivery Review.

2. NDCC Motion from the November 10, 2020 Meeting - Recommendation that the Townships reach a consensus on moving forward

Mayor White also recommended that this motion be deferred pending the release of the recommendations in the County of Dufferin Service Delivery Review.

3. Town of Collingwood - Transparency and the Public Trust - Complete Report of the Collingwood Judicial Inquiry Report (Councillor Mercer) - Discussion – Link to Report: http://www.collingwoodinquiry.ca/report/pdf/CJI-Complete_Report-2-web.pdf

This item was received as information.

4. Creation of a motion from Melancthon Council regarding Fire Services - Operations

This item was deferred pending the release of the recommendations in the County of Dufferin Service Delivery Review.

5. Zoning Provisions for Accessory Dwelling Units

This item was deferred.

Closed Session

No Closed Session.

Third Reading of By-laws (if required)

Moved by Hannon and Besley that By-law No. 56-2020 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

No Notices of Motion presented at this meeting.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on November 19, 2020 and it be given the required number of readings and numbered 57-2020. Carried.

Adjournment and Date of Next Meeting

Moved by Hannon, Seconded by Besley that we adjourn Council at 7:18 p.m. to meet again on Thursday, December 10, 2020 at 9:00 a.m. or at the call of the Mayor. Carried.

MAYOR

CLERK