



## **TOWNSHIP OF MELANCTHON ELECTRONIC MEETING AGENDA - THURSDAY, DECEMBER 10, 2020 - 9:00 A.M.**

*(For information on how to join the meeting, please go to the Council Meetings page on the Township Website to find the link, Meeting ID and Password)*

- 1. Call to Order**
- 2. Announcements**
- 3. Additions/Deletions/Approval of Agenda**
- 4. Declaration of Pecuniary Interest and the General Nature Thereof**
- 5. Approval of Draft Minutes - November 19, 2020**
- 6. Business Arising from Minutes**
- 7. Point of Privilege or Personal Privilege**
- 8. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
  1. Letter from Jeanne Jeanveau-Dawson and Donald Brian Dawson - Request to Council - 4 Questions for Public Question Period
  2. Letter from Bill Neilson Regarding Compensation of Members
- 9. Public Works**
  1. Accounts
  2. Other
- 10. Planning**
  1. Applications to Permit
  2. Email from Amanda Flude, Advisor, Regional & Community Engagement, Independent Electricity System Operator - Dufferin County Electricity Planning
  3. Other
- 11. Police Services Board**
  1. Email from Nicol Randall - Dufferin OPP Command Team
- 12. Correspondence**

### **\*Board & Committee Minutes**

1. Grand River Conservation Authority - November 27, 2020
2. Township of Melancthon Police Services Board - September 15, 2020

### **\* Items for Information Purposes**

1. Melancthon Council Meeting Schedule 2021
2. Howick Township Resolution Regarding Amending the Tile Drainage Installation Act and/or the regulations under the Act
3. Dufferin County Council Resolution Regarding the Rail Trail
4. CDRC Board of Management Resolution Regarding Ontario Junior Super League Ice Rental
5. Email from Janet Filipovich, Ministry of Municipal Affairs and Housing, Enforcement of Orders under the Reopening Ontario Act, 2020
6. Email from Caroline Mach, County Forest Manager, Public Works Department, County of Dufferin - Final Five-Year Forest Operating Plan Executive Summary (Full Plan is on file at the Clerk's Office)
7. Howick Township Resolution Regarding Tile Drain Loan Interest Rate and Loan Limit
8. Letter from NVCA Regarding Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020 Changes Significantly Limit the Ability of Conservation Authorities

9. Media Release from NVCA Regarding Proposed changes to Conservation Authorities Act and Planning Act put People, Property and Our Environment at Risk
10. Letter from GRCA Response to Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures)
11. Letter from Darren White, Mayor, Township of Melancthon Regarding Schedule 6 of Bill 229 and Conservation Authorities
12. Letter from Ministry of Infrastructure Regarding OCIF Revised Allocation Notice
13. NVCA Opinion Letter Regarding Managing the Nottawasaga River to Appease All Takes Many Hands
14. NVCA Board Meeting Highlights - November 27, 2020
15. Email from Colin Wilson, CIP, Account Manager Frank Cowan Company Regarding Bill 218 Coronavirus (COVID-19)
16. Township of Larder Lake Resolution In Support of City of Belleville's Resolution Requesting that the Province of Ontario Consider Providing Funding to Comply with The Accessibility for Ontarians with Disabilities Act
17. Municipality of Marmora and Lake Resolution In Support of City of Belleville's Resolution Requesting that the Province of Ontario Consider Providing Funding to Comply with The Accessibility for Ontarians with Disabilities Act
18. Letter from Ministry of Finance, Allan Doheny, Assistant Deputy Minister Regarding the Property Tax and Assessment Measures in the 2020 Ontario Budget
19. Letter from Karren Wallace, Chair, NDACT Concerns About Minster Zoning Order Applications across Ontario
20. Memorandum from Denise Holmes, CAO/Clerk, Regarding Ontario Electronic Stewardship Program Wind Up December 31, 2020
21. Media Release NVCA - Changes to Conservation Authorities Act fall very short of addressing concerns

**\* Items for Council Action**

1. Shelburne Public Library Approved 2021 Budget
2. Request for a Letter of Support for North Frontenac Telephone Company's (NFTC) Application for the Universal Broadband Fund to Bring High Speed Broadband to Melancthon
3. Email from Grant Horan, Strada Aggregates, Strada Donation for Community Development or Charity
4. Shelburne & District Fire Board Resolution to Adopt the 2021 Operating Budget

**\*Items for Dufferin Wind Power**

1. Notice from Dufferin Wind Power Inc. Counsel regarding the gravel that belongs to the Township currently situated on Robert Hiltz's Property

**13. General Business**

1. Accounts
2. Notice of Intent to Pass By-law
  1. By-law to provide remuneration, allowances and expenses for Member of Council effective January 1, 2021
  2. By-law to Authorize the Execution of An Agreement Between the Township of Southgate and the Township of Melancthon for Fire Protection Services
  3. By-law to Constitute and Appoint a Committee of Adjustment
  4. By-law to Appoint Officials from January 1, 2021 to December 31, 2021
3. New/Other Business/Addition(s)
  1. Committee of the Whole Recommendations regarding the Horning's Mills Community Hall
  2. Letter from Ryan Post, Manager, Watershed Science, NVCA - Melancthon Risk Management Office Update
  3. Review NVCA Appointment - Councillor Mercer's Appointment expires December 31, 2020.
  4. Emergency Shelters – Verbal Update - Dufferin County Municipalities will not be opening Emergency Shelters this winter season due to COVID-19
  5. Motion: That the CAO/Clerk and Treasurer be authorized to pay all accounts to December 31, 2020
  6. Motion: To transfer \$100,000.00 from the Gas Tax Reserve Account to the General Account, re: 2<sup>nd</sup> Line SW Rehabilitation, as per the 2020 Budget

7. Motion: To transfer \$100,000 from the Roads Capital Reserve Fund to The General Account as per the 2020 Budget
8. Motion: To transfer \$150,000 from the General Account to the Roads Replacement Equipment Reserve Fund as per the 2020 Budget
9. Motion: To transfer \$10,000 from the General Account to the Building Maintenance Reserve Fund as per the 2020 Budget
10. Motion: To transfer \$5,000 from the General Account to the Special Reserve Fund Emergency Relief as per the 2020 Budget
11. Motion: To transfer \$10,000 from the General Account to the Landfill Rehabilitation Reserve Fund as per the 2020 Budget
12. We transfer \$16,262.70 from the Insurance Reserve Fund Account - 2020 shortfall (roads - \$5,711.14, admin - \$10,551.56)
13. Motion: To transfer \$430,037.00 from the Working Capital Reserve to the General Account as per the 2020 Budget
14. Motion: To transfer surplus monies, as determined by the Auditor in their preparation of the 2019 Consolidated Financial Statement, to the Working Capital Reserve
15. Motion: We reduce the taxes on the following properties under Section 357 of the Municipal Act:
  1. 4-15300 - Pt. Lots 12 & 13, Con 11 SW, from Jan 01 - Dec 31, 2017, Jan 01 - Dec 31, 2018, Jan 01 - Dec 31, 2019, gross or manifest error, acreage corrected
  2. 5-20400 - Pt Lots 257 to 260, Con 4 SW, RP 7R1875 Part 1, Nov 25 - Dec 31, 2019, structure removed
  3. 5-20100 - Pt Lot 251 to 253, Con 4 SW, from Oct 22 - Dec 31, 2019, structure removed
  4. 5-03000 - Lot 257 to 258, Con 1 NE, from Aug 29 - Dec 31, 2019, structure removed
  5. 3-02200 - Pt Lot 36, Con 5 NE, from Oct 10 - Dec 31, 2019, Jan 01 - Dec 31, 2020, structures removed
  6. 6-11150 - E Pt Lot 10, Con 4 OS, RP 7R1176 Part 1, from Jan 01 - Dec 31, 2020, classification change, no longer a commercial business on property
  7. 5-21802 - Pt Lot 282, Con 4 SW, RP 7R5836 Part 1, from Feb 20 - Dec 31, 2020, structure razed by fire
4. Unfinished Business
  1. Report from Denise Holmes - Council Vacancy Procedure and Option to Fill Vacant Seat
    1. Council Vacancy Procedure to Fill the Vacancy by Appointment
  2. Township of Melancthon Motion Regarding NDCC, tabled from November 19, 2020
    1. NDCC Board of Management Motion for Townships of Mulmur and Melancthon to reach a consensus on moving forward for new NDCC Facility
    2. Letter from Harve Lyon Regarding the Future of NDCC and Costing to Melancthon
  3. Zoning Provisions for Accessory Dwelling Units
  4. Creation of a motion from Melancthon Council regarding Fire Services Operations

#### **14. Delegations**

1. **9:30 a.m.-** Notice of Public Meeting Regarding A Proposed Zoning By-law Amendment to certain lots in the Settlement of Corbetton
2. **10:00 a.m.** - Antonius Peeters, CEO/President of EH!tel Networks Inc. - Introducing EH!tel Networks Swift Fibre Project
3. **10:15 a.m.** - Mike Swidersky and Al Cole regarding a Burning Contravention Invoice sent to Mr. Cole
4. **11:30 a.m.** - Jeff Wilker, Township Solicitor regarding Tripp/Serbin LPAT Appeal - this will be a Closed Session Item dealing with the receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose

- 15. Closed Session**
  1. Approval of Draft Minutes - November 5, 2020
  2. Business Arising from Minutes
  3. The receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose - Jeff Wilker, Township Solicitor Delegation regarding the Tripp/Serbin LPAT Appeal
  4. Rise With or Without Report from Closed Session
- 16. Third Reading of By-laws**
- 17. Notice of Motion**
- 18. Confirmation By-law**
- 19. Adjournment and Date of Next Meeting - Thursday, January 14, 2021 - 9:00 a.m.**
- 20. On Sites**
- 21. Correspondence on File at the Clerk's Office**
  1. Multiple Resolutions from Various Municipalities/Agencies Regarding Bill 229, Protect, Support and recover from COVID-19 Act (Budget Measures)
  2. Our Forest, Our Future: Dufferin County Forest Operating Plan 2021-2026

## Denise Holmes

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**From:** Jeanne Jeanveau [REDACTED]  
**Sent:** Tuesday, November 24, 2020 1:55 PM  
**To:** Denise Holmes  
**Subject:** Request to Melancthon Council- 4 Questions for Public Question Period

November 24, 2020

Dear Melancthon Township Council,

Thank you so kindly for taking the time to read this during public question time in your council meeting, I hope you will understand and appreciate what we are asking of council. There are four separate questions we would like to have read and appreciate your time and consideration to each of them.

1. What is the proper procedure to request to have a sitting council member removed for negligence, dereliction of duties, not working in good faith on behalf of taxpayers, misusing taxpayer's funds and causing non confidence due to their actions and behaviour? Councilor Mercer has proven she does not have the qualities in which we deserve from a member of this council, Melancthon residents deserve better then this. In fact we demand better then this.

Can Councilor Mercer please be removed immediately from council? She has clearly demonstrated she has questionable integrity, absolutely no basic decency skills, she has demonstrated sadly to behave rudely, have a spiteful disposition, be unfairly malicious and absolutely abusive to others. This creates a toxic environment, we teach our children that they use manners and be respectful but accept having a member of this council not do so? We deserve more from a member of this council. We taxpayer's don't deserve or want this dysfunction. I am sorry but the integrity commissioner's reports clearly show a pattern in behaviour and a clear lack of good judgement. With all due respect Councilor Mercer is not someone who should be representing this Township and involved in any decision making for the people of Melancthon, she has shown she has no leadership skills or even an ability to play fair and be a team player. Even writing this. My first thought was is Councilor Mercer going to retaliate against us? That is ridiculous to have a fear of that possibility and so unfair but truthfully it would not be an unfounded concern based on her patterns and history since joining this council. When your constituents fear a member of council being vindictive to them that is unacceptable.

2. In addition we would qsk requesting civil actions for damages related to unfounded allegations and requesting that Councilor Mercer reimburse the Melancthon taxpayers for all fees related to the integrity commissioner's reports. These costs absolutely with no question should not be the responsibility of the Township and taxpayers, especially when the report ultimately found that there was no wrong doing determined or justification for her complaint. Why should we the taxpayers be responsible for these costs? Councilor Mercer should be exclusively 100% responsible for these fee's. Families in Melancthon don't need or deserve this nonsense. Why should we have to pay for her attempts to further cause undue stress and malign our Mayor and Councilor Thaites? Including Denise Holmes whom truly is the person we deal with when we come into the Township office, or call and write. How dare you, she is the full time face of Melancthon and the engine.

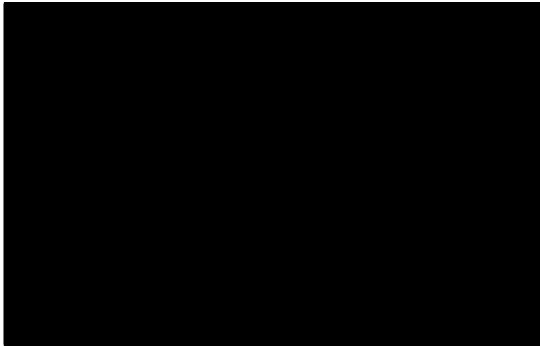
3. We also would like to appeal to this council to rescind their decision to increase their pay and remuneration and not just defer this but completely cancel this entirely, if you could vote to pass this, you can absolutely vote to eliminate this. The almost 40% pay raise proposed and given to yourselves is outrageous. We simply can't afford this, how sad during a worldwide pandemic, the people of Melancthon are worried how to feed their families and make ends meet, the ego and selfishness of this present council is absolutely ridiculous. As for the other two council members who voted yes on the pay increase SHAME ON YOU, you absolutely do not deserve the faith and trust put into you from the people of this township. I don't know one single family who is not struggling right now. People are being laid off, losing their businesses, losing loved ones and suffering. You three thought this was an appropriate time, justified and okay? That's

disappointing and disgusting. You don't demonstrate empathy, care, compassion or consideration to your constituents. Why did you sign up for joining this council? To make a difference? How by increasing our budget's, causing us more stress and worry when worldwide governments are trying to alleviate some of the hardships on their citizens. This council better not be applying for any federal, provincial, county help due to this pandemic if you are increasing your pay while the people you are supposed to be representing and working for are suffering. You have no right to be asking for any financial assistance while asking for a pay raise from us. We deserve so much better from you. Please I beg you, do the right thing and prove to us you truly have our best interests and care.

4. Lastly we have received a letter from the Township regarding our 3 lots being re-zoned and we really are unsure what this actually means for us truthfully or how it impacts us. A) Would this cause our taxes to increase? B) Does this reduce or change what we can and cannot do on our property? C) What are our neighboring lots zoned at? We own Lot 87 & 88 and Part Lot of 86 in Plan 20A. D) Is there any changes to the zoning behind our property? E) We purchased our property and then took possession in June of 2017, what if anything has changed since then to make it necessary to be re-zoned is there a new or future plan that affects us since we bought our property?

Sincerely & we hope you and your families stay safe and healthy during these difficult times with this virus,

Jeanne Jeanveau-Dawson & Donald Brian Dawson





Bill Neilson  
Melancthon Resident

November 26, 2020

Members of Council  
Township of Melancthon

Mayor, Deputy Mayor and Councillors:

Re: Compensation of Members

I find myself compelled to write and respond to the recent motion of council to vote itself a pay raise. Not because I am against a pay raise, but a 38% pay raise and in the manner in which this motion is being moved forward.

I find it very concerning and irresponsible, the manner in which the current councillors have conducted themselves during recent Council Meetings and with the Media in regards to the pay raise.

Municipal staff were asked to bring forward a Council Wage Comparison Report for councillor review however, in my opinion it appears as though the councillors are not interested in reviewing the Report as intended, as comments made to the media, to be polite, are inaccurate and non-transparent.

Councillor Mercer has stated "It's a very big job and we are some of the lowest paid councillors in Ontario" and "The job does not have any kind of perks attached to it." Councillor Hannon states "I think the job is a lot more work than some people realize" "There's a fair bit of expense. By the time you get done carrying out your duties, its significantly less pay."

When I review the Council Wage Comparison Report I find that Melancthon Council ranks in the top 5 of 15 townships including Dufferin County and other Municipalities for wages and "perks" which include Board Fees, Sub-committee Fees, IT Allowance, Annual Expenses and Mileage in addition to the base salary. This will again improve with a 38% pay raise.

Not bad for not having any "perks" associated with the base salary and being significantly less pay.

When asked about delaying the raise until next term, Councillor Mercer states to Dufferin News that no one suggested this when discussing the motion and claims to not know that this was possible. Yet during the Council Meeting on October 15<sup>th</sup>, when Councillor Mercer's Notice of Motion for Wage Increases for Members of Council was tabled, each member of council was given an opportunity to speak to the motion before a recorded vote was taken, both Mayor White and former councillor Thwaites made this very suggestion - that the wage increases could be moved to the next term of council.

PAP-8.2  
DEC 10 2020

Mayor White again, made this suggestion during the last Council Meeting on November 19, 2020 when the pay raise motion was brought forth for discussion as a result of a request from the public gallery that council reconsider the pay raise and being an item to be pulled from the Information Package. Council's response to reconsider this was a deafening silence.

Councillor Hannon's reasons for keeping the raises in the current term was for transparency purposes. "As far as leaving it until next council goes, I'm not sure I want to toss them a hot potato. I'm not looking to dodge being accountable for this" He added that they (current council) shouldn't leave a surprise "budget slap" for the next term's council.

So much for financial constraint, being accountable and transparent. It seems much better to have this "budget slap" added to this term of council where it will not be noticed by the Melancthon taxpayers until they receive their next two years tax bills.

As I wrote at the beginning of this letter, I am not against a pay raise, but I am certainly against a 38% pay raise and the manner in which council is moving this.

As the Deputy Mayor stated during the October 15<sup>th</sup> Council Meeting, there is never a good time to ask for a raise. He is correct, this is quite possibly the worst time to seek a pay raise, especially a 38% pay raise mid pandemic when people are losing their jobs, are in financial crisis and trying to put food on the table.

I ask again, will council reconsider the pay raise or suggested options at this time?

Deafening silence is not an answer. The Corporation of the Township of Melancthon and the residents of Melancthon deserve the respect and decency of a proper answer.

Respectfully submitted

Bill Neilson



**APPLICATIONS TO PERMIT FOR APPROVAL**  
**Dec 10, 2020 COUNCIL MEETING**

<b>PROPERTY OWNER</b>	<b>PROPERTY DESCRIPTION</b>	<b>TYPE OF STRUCTURE</b>	<b>DOLLAR VALUE</b>	<b>D.C.'s</b>	<b>COMMENTS</b>
Township Of Melancthon	157101 Hwy 10 Pt Lot 285, Pt Lot 286, Con 1 NE	digital sign	\$35,039		

*Plan # 10.1*  
DEC 10 2020

## Denise Holmes

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**From:** Amanda Flude <Amanda.Flude@ieso.ca>  
**Sent:** Friday, November 27, 2020 2:55 PM  
**To:** cgervais@amaranth-eastgary.ca; Denise Holmes; David.Trotman@townofmono.com; Tracey Atkinson; ebrennan@orangeville.ca; planning@shelburne.ca; mkluge@townofgrandvalley.ca; spritchard@dufferincounty.ca; Steve Wever; James Johnstone; Susan Stone; Lisa Johnson; Denyse Morrissey; Jim Moss; jli@dufferincounty.ca; Sara Wicks; Christine Gervais  
**Cc:** Rob Koekkoek; Beverly Nollert; Alexandra Barrett; Paolo Piguing  
**Subject:** Follow up - Dufferin County Electricity Planning Discussion (November 25)  
**Attachments:** Dufferin County meeting - November 25 2020.pdf

Thanks very much everyone for joining the discussion on Wednesday. It's always a pleasure to be able to have these conversations in real time. We hope that you found it helpful to provide some background into the sector and electricity planning at the local level. We ran out of time to hear more from your municipal perspectives, but as I mentioned, we're interested in continuing the conversation with you. I've attached the slide deck again for reference.

### Over to you

We're interested in hearing from you about your municipality's electricity/energy priorities to help inform planning for your future.

- Are there any key developments, projects or initiatives underway that should be considered as part of electricity planning activities?  
(i.e. Official Plans, Community Energy Plans, Climate Action Plans, Conservation and Demand Management Plans, electrification strategies, etc.)
- To help inform forecasting, has COVID had any impact on your plans? (i.e. plans or projects changed, efficiency plans undertaken, etc.)

There are a few ways in which we can approach next steps.

- If you have some information that you'd like to share, you can send it by email to me and I will be sure to share it with the Technical Working Group
- We can also plan a follow up conversation with you if you'd like to discuss these in greater detail or have a colleague participate in the discussion as well.
- Or, if you would like to participate in a follow-up collective conversation with your fellow municipalities to learn more about what they're up to, you can let me know and I will arrange something for all of those that wish to participate.

### One more thing -

If you'd like to subscribe for updates on the [South Georgian Bay/Muskoka planning region](#), you can do so [here](#). That will ensure that you get notifications about updates in the area and upcoming engagement opportunities.

You can also join our [GTA/Central Ontario Regional Electricity Network](#) as a way to hear first-hand about issues or innovations impacting the province's electricity sector, and to learn how to participate in our Regional Networks Virtual Electricity Forum taking place on January 20.

Thanks again, and I hope that you have a wonderful weekend.

Best regards,

Amanda

**Amanda Flude** | Advisor, Regional & Community Engagement  
Independent Electricity System Operator (IESO)

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**From:** Amanda Flude <[Amanda.Flude@ieso.ca](mailto:Amanda.Flude@ieso.ca)>

**Sent:** Monday, November 9, 2020 1:18 PM

**To:** Sonya Pritchard <[spritchard@dufferincounty.ca](mailto:spritchard@dufferincounty.ca)>; [cervais@amaranth-eastgary.ca](mailto:cervais@amaranth-eastgary.ca);  
[mtownsend@townofgrandvalley.ca](mailto:mtownsend@townofgrandvalley.ca); [dholmes@melanctontownship.ca](mailto:dholmes@melanctontownship.ca); [David.Trotman@townofmono.com](mailto:David.Trotman@townofmono.com);  
[tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca); [ebrennan@orangeville.ca](mailto:ebrennan@orangeville.ca); [planning@shelburne.ca](mailto:planning@shelburne.ca)

**Subject:** County Meeting with IESO & Orangeville Hydro to Discuss Electricity Planning

Good afternoon,

I'm reaching out on behalf of the Independent Electricity System Operator (IESO) to invite the municipalities of Dufferin County to meet to collectively to discuss electricity planning in your area. As you may be aware, a new regional electricity planning cycle is about to be underway in the Barrie/Innisfil region, in which Dufferin County is located in for electricity planning purposes.

The virtual meeting would provide the opportunity to talk about the planning process and who is involved, as well as to discuss local load forecasts and considerations, and most importantly, to hear from your municipalities about your priorities and local initiatives. Orangeville Hydro is a member of the regional planning Working Group and will also be included in the discussion.

This new planning cycle follows the release of a 20-year electricity plan for the Barrie/Innisfil region in 2016. We will provide further background during our proposed discussion, but in the interim, more details be found on the IESO's website at <http://ieso.ca/en/Get-Involved/Regional-Planning/GTA-and-Central-Ontario/Barrie-Innisfil>.

If I may, I'd like to propose the following options for meeting times. If you're amenable to participating in the discussion, if you could kindly please let me know your availability. Please feel free to provide me with the names and contact information for colleagues that you think would be interested in participating.

- November 18
  - 3:00 – 4:00pm
- November 23
  - 10:00 – 11:00am
  - 1:00 – 2:00pm
- November 25
  - 10:00 – 11:00am
  - 11:00am – 12:00pm

Please let know me know if you have any questions or would like to talk further. I look forward to hearing from you.

With regards,  
Amanda

**Amanda Flude** | Advisor, Regional & Community Engagement  
Independent Electricity System Operator (IESO) | T: (416) 969-6397 *\*currently working remotely*  
[amanda.flude@ieso.ca](mailto:amanda.flude@ieso.ca)  
120 Adelaide Street West, Suite 1600, Toronto, ON M5H 1T1  
Web: [www.ieso.ca](http://www.ieso.ca) | Twitter: [IESO\\_Tweets](https://twitter.com/IESO_Tweets) | LinkedIn: [IESO](https://www.linkedin.com/company/ieso)  
[www.saveONenergy.ca](http://www.saveONenergy.ca) | Twitter: [saveONenergyOnt](https://twitter.com/saveONenergyOnt) | LinkedIn: [saveONenergy](https://www.linkedin.com/company/saveONenergy)

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**NOVEMBER 25, 2020**

# South Georgian Bay/Muskoka Regional Electricity Planning

## Meeting with Dufferin County, Orangeville Hydro & IESO

## AGENDA

- Overview of the IESO, electricity sector, and regional electricity planning process
- Brief overview of recommendations from previous planning cycle; high-level preliminary findings of current planning cycle
- Discussion on local priorities and initiatives
- Community Engagement and future discussions
- Next steps

# Overview of the Regional Planning Process

# Electricity Sector Players



**Ontario**  
Ministry of Energy, Northern  
Development & Mines

Determines the province's energy policy



**Ontario Energy Board**  
Commission de l'énergie de l'Ontario

Regulates the province's electricity sector



Generators

Generates electricity for Ontario from nuclear, hydroelectric, gas, wind, solar and bioenergy plants



Transmitters

Delivers power across the province to local distribution companies and industrial consumers

Local Distribution Companies

Distributes power from transmitters to homes and businesses. There are over 60 local distribution companies in Ontario.



**ieso**  
Independent Electricity  
System Operator

Plans and operates the Ontario electricity system and market, ensuring sufficient supply, and develops a conservation culture in the province



**ieso**

Connecting Today. Powering Tomorrow.

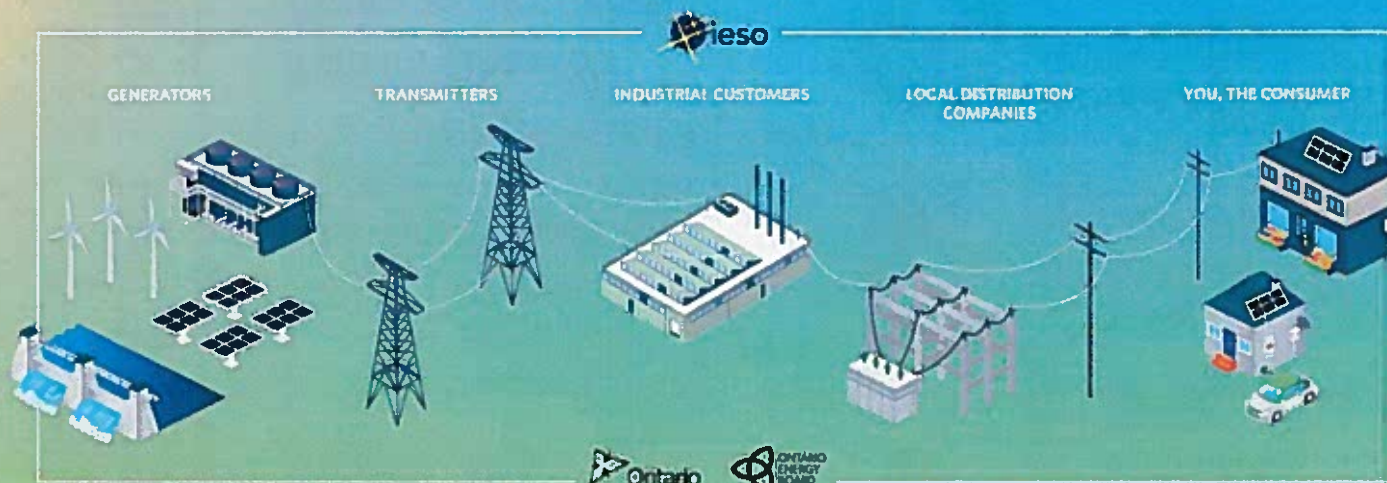


# The players in Ontario's electricity sector

## What the IESO does

The IESO works at the heart of Ontario's power system, balancing supply and demand for electricity on a second-by-second basis and directing its flow across Ontario's high-voltage transmission lines so it's available to you. Ensuring there is enough energy to meet Ontario's demand 24 hours a day, 7 days a week, is highly complex

and requires close coordination of the many parts that make up the system. These include generators, transmitters and distributors that own and operate the lines through which electricity travels, as well as the large and residential consumers that help us respond to changing needs.



The Government of Ontario sets the overall policy for the energy sector and the Ontario Energy Board regulates it.

# IESO: Who we are and what we do



Reliably operate Ontario's province-wide system 24/7



Enable province-wide energy efficiency



Support innovation to drive down costs



Drive electricity market efficiencies



Plan for Ontario's future energy needs

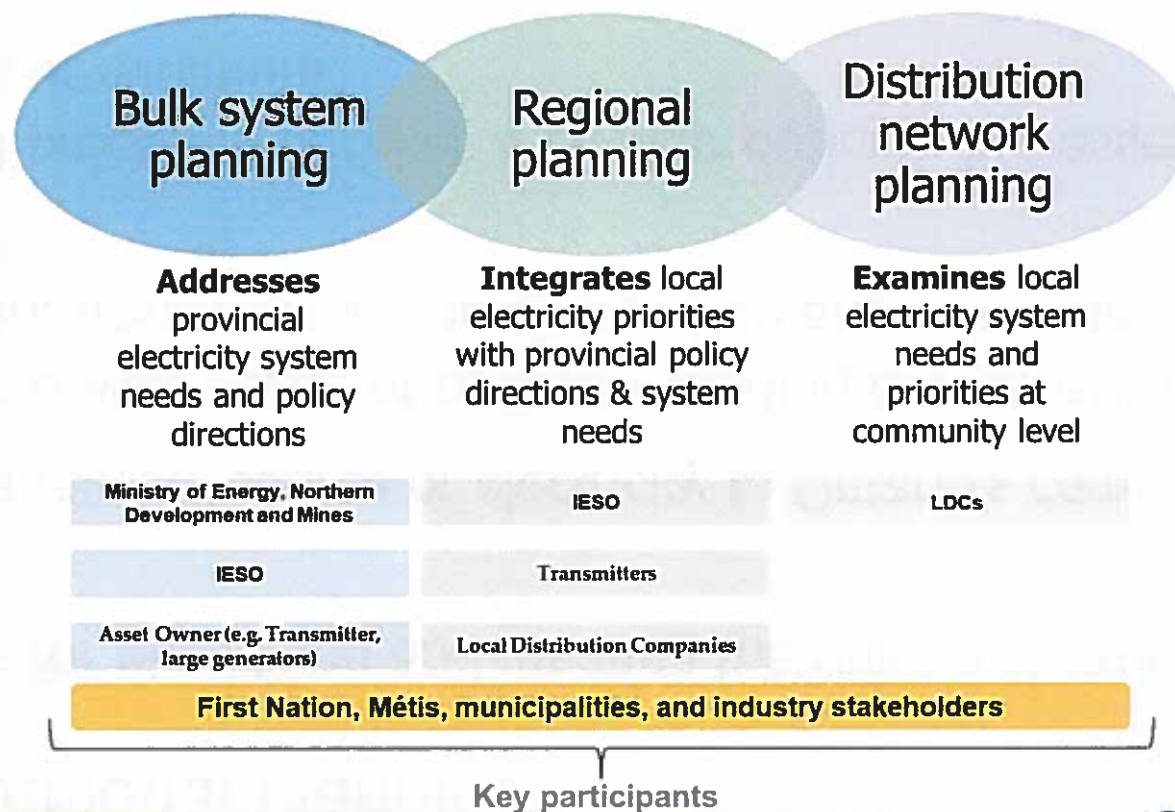


Work closely with communities to explore sustainable options



*Focus of our discussion*

# Planning for Ontario's Electricity System



## What is Regional Planning?

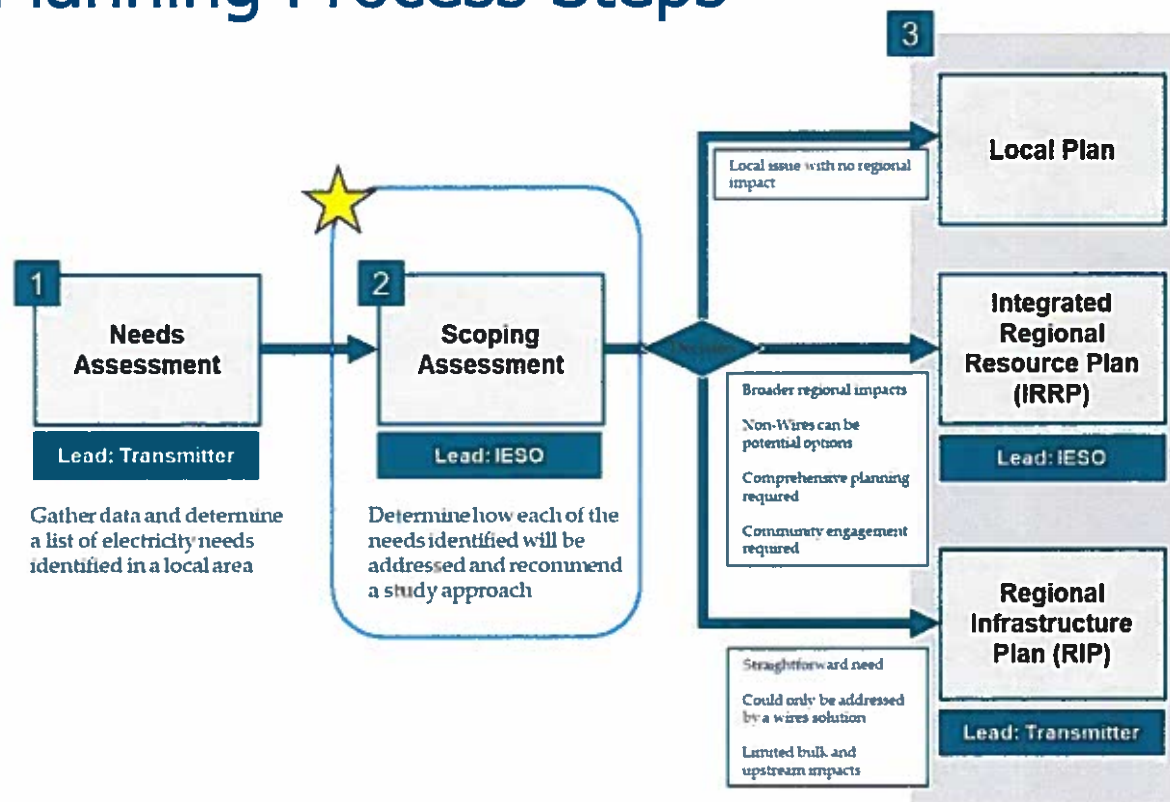
- A process for identifying and meeting the unique electricity needs of a region
- Ensures a reliable source of electricity to Ontario's communities
- Considers a wide range of options including energy efficiency, generation, transmission and distribution and other innovative resources
- Continual process that takes a 20-year outlook, but assessed every five years at minimum

## 21 Electricity Regional Planning Regions

- Based on electricity infrastructure boundaries
- Planning based on each region's unique needs and characteristics



# Regional Planning Process Steps





## Current Status – Scoping Assessment

- The Scoping Assessment is triggered following the completion of a Needs Assessment
- It is led by the IESO and includes the transmitter and local distribution companies (LDCs) in the region

### Key Elements

- Review needs that require comprehensive planning
- Determine the geographic grouping (sub-regions) of needs
- Determine the appropriate regional planning approach and scope
- Establish the draft terms of reference for an Integrated Regional Resource Plan (IRRP); if one is required, and composition of the Technical Working Group

## Identifying the Planning Approach

Approach	Typical Considerations	Parties Involved
IRRP	Where a greater range of options, including non-wires, are to be considered, and/or closer coordination with communities and stakeholders is required	IESO (lead) Transmitter LDCs
Regional Infrastructure Plan (RIP)	Considers more straight-forward wires-only options with limited engagement	Transmitter (lead) LDCs IESO
Local Planning	No further regional coordination is needed	Transmitter LDCs





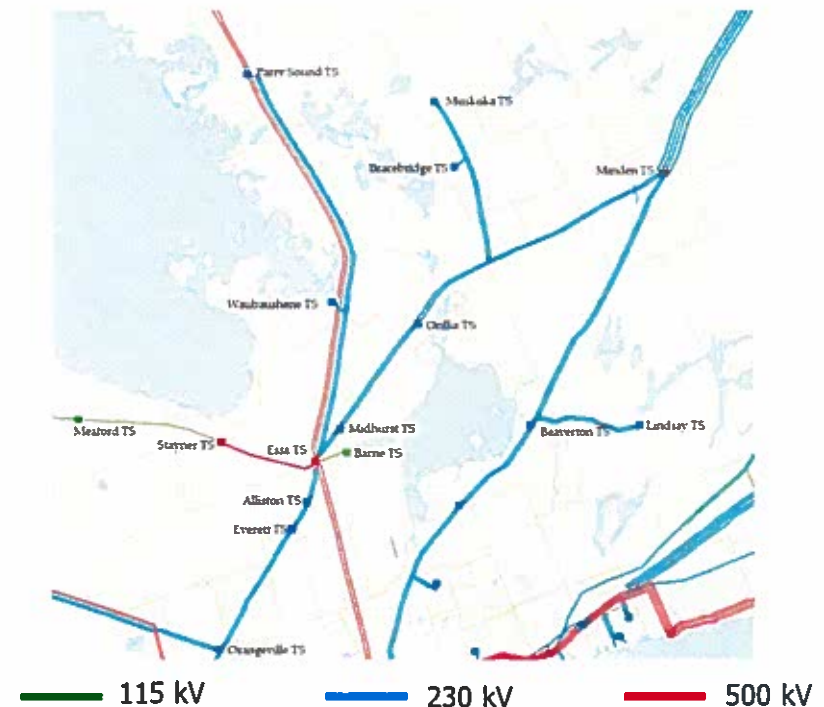
# Electricity Planning in the South Georgian Bay/Muskoka Region

## South Georgian Bay/Muskoka Region

Located in central Ontario, this region includes First Nation communities, Métis Nation of Ontario councils, and all or part of the following:

- County of Dufferin
- County of Simcoe
- District of Muskoka
- District of Parry Sound
- County of Grey

A complete list is found in the report.



# Scoping Assessment Study Team

Team Lead, System Operator

- Independent Electricity System Operator ("IESO")

Lead Transmitter

- Hydro One Networks Inc. ("Hydro One Transmission")

Local Distribution Companies

- Hydro One Networks Inc. ("Hydro One Distribution")
- Alectra Utilities
- InnPower Corporation
- Orangeville Hydro
- Elexicon Energy
- Lakeland Power
- EPCOR Electricity Distribution Ontario Inc.
- Newmarket-Tay Power Distribution Ltd.
- Wasaga Distribution Inc.

# Categories of Needs

## Capacity Needs

- Station capacity refers to the ability to convert power from the transmission system down to distribution system voltages
- System capacity (or "load meeting capability") refers to the ability of the electricity system to supply power to customers in the area, either by generating the power locally, or bringing it in through the transmission system

## Load Restoration and Supply Security Needs

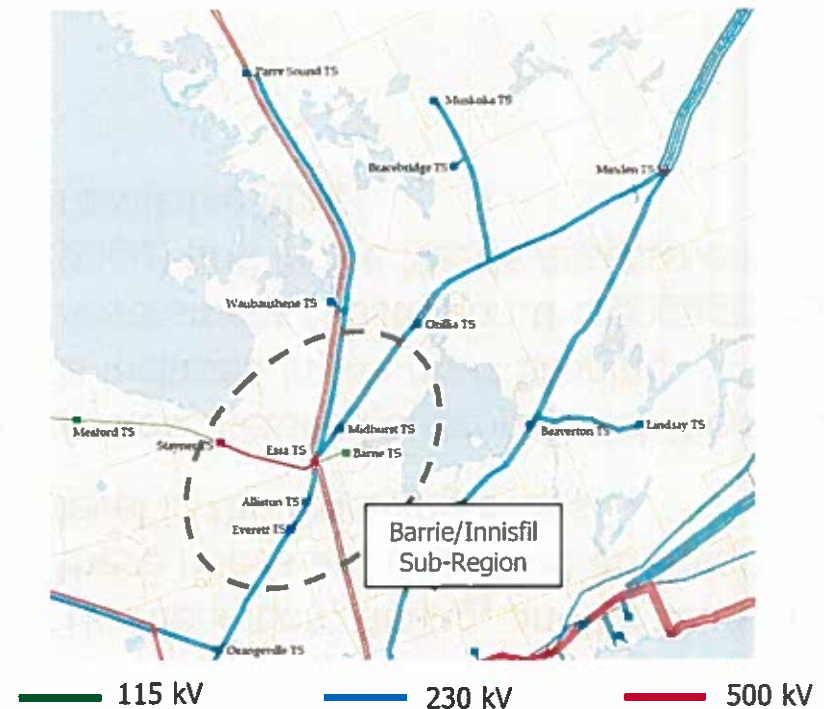
- Load restoration describes the electricity system's ability to restore power to those affected by a major transmission outage within reasonable timeframes
- Supply security describes the total amount of load interrupted following major transmission outages

## End-of-Life Asset Replacement Needs

- Based on the best available asset condition information at the time
- Evaluated to decide if the facility should be replaced "like-for-like", "right-sized", or retired

## Previous Regional Planning Cycle: Barrie/Innisfil

- The first regional planning cycle for South Georgian Bay/Muskoka divided the area into two sub-regions: Barrie/Innisfil and Parry Sound/Muskoka
- Both IRRPs were published in December 2016, followed by a RIP in August 2017
- In Barrie/Innisfil, a number of near-term needs (step-down transmission facilities and a transmission line upgrade) were identified



## Preliminary Needs in South Georgian Bay/Muskoka

The following categories of needs were identified/reaffirmed in the Needs Assessment:

- Station capacity needs
- System capacity needs
- Asset end-of-life needs

Needs could be further refined, and additional needs identified, following more detailed forecasting and evaluations which take place during subsequent stages of planning.

- The definition, timing, and location of these needs are described at a high-level in the following slides
- A more detailed description of the needs is included in the draft Scoping Assessment (posted on the [engagement page](#)) and in the Needs Assessment (available [here](#))

## Needs Assessment Outcomes (New Needs)

Proposed IRRP	Need #	Station/Circuit	Description of Need
Barrie/Innisfil Sub-Region IRRP	1	Barrie TS/Innisfil Area	<ul style="list-style-type: none"> <li>Subsequent to BATU, InnPower has a supply capacity constraint on the 44 kV feeder level starting in 2025</li> <li>Up-sized Barrie TS will have a station capacity need arising in 2029</li> </ul>
	2	M6E/M7E	<ul style="list-style-type: none"> <li>Thermal overload (exceeding Long-Term Emergency, LTE, rating) between Essa TS x Midhurst TS starting in 2023 (assuming four Des Joachims GS units are out of service)</li> </ul>
	3	M6E/M7E E8V/E9V D1M/D2M	<ul style="list-style-type: none"> <li>Various sections to be refurbished due to EOL needs                             <ul style="list-style-type: none"> <li>a) M6E/M7E: in-service 2026</li> <li>b) E8V/E9V: in-service 2026</li> <li>c) D1M/D2M: in-service 2028</li> </ul> </li> </ul>



## Needs Assessment Outcomes (New Needs) (cont'd)

Proposed IRRP	Need #	Station/Circuit	Description of Need
Barrie/Innisfil Sub-Region IRRP	4	Everett TS	<ul style="list-style-type: none"><li>• Full utilization of the existing station supply capacity is limited due to a limiting component within the low voltage yard; need arises in 2026 (rather than 2027, as identified in the last IRRP)</li><li>• CT ratio setting on the low voltage bushing of the transformer breaker can be modified to allow full transformer limited time rating (LTR) capability</li></ul>



# IRRP Activities, Timelines, & Accountabilities

Activity or Deliverable	Lead Responsibility	Barrie/Innisfil IRRP Timeframe	Parry Sound/Muskoka IRRP Timeframe
1. Develop long-term planning forecast for the sub-region	IESO	Q4 2020 – Q1 2021	Q4 2020 – Q1 2021
2. Provide information on load transfer capabilities under normal and emergency conditions	LDCs	Q4 2020 – Q1 2021	Q4 2020 – Q1 2021
3. Provide and review relevant community plans, if applicable	All	Q4 2020 – Q1 2021	Q4 2020 – Q1 2021
4. Complete system studies to identify needs over a 20-year time horizon	IESO	Q1 – Q2 2021	Q1 – Q2 2021
5. Develop options and alternatives to address needs; issue hand-off letter for wires option if required	All	Q2 – Q3 2021	Q2 – Q3 2021





## IRRP Activities, Timelines, & Accountabilities (cont'd)

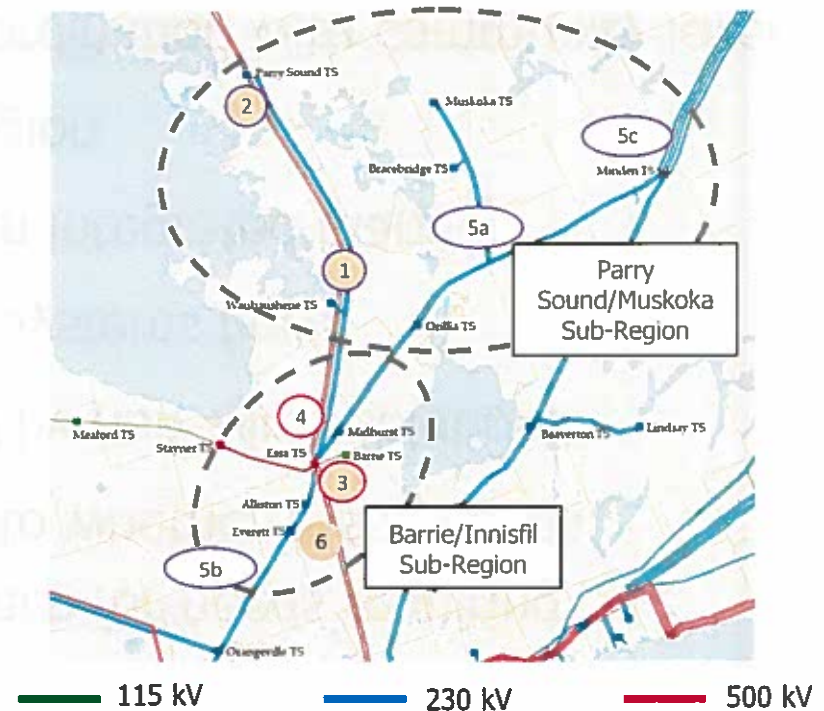
Activity or Deliverable	Lead Responsibility	Barrie/Innisfil IRRP Timeframe	Parry Sound/Muskoka IRRP Timeframe
6. Plan and undertake community & stakeholder engagement	All	Ongoing, as required	Ongoing, as required
7. Develop long-term recommendations and implementation plan based on community and stakeholder input	IESO	Q3 – Q4 2021	Q3 – Q4 2021
8. Prepare the IRRP report detailing recommended near-, medium, and long-term plan for approval by all parties	IESO	Q1 – Q2 2022	Q1 – Q2 2022

More detailed timelines can be found in the Terms of Reference.

## Areas with Anticipated Needs

**Numerated, detailed list of needs can be found in the appendix.**

-  Station Capacity Needs
-  System Capacity Needs
-  Restoration/Security Needs
-  End-of-life Needs



## Draft Scoping Assessment Considerations

When determining the planning approach for needs requiring coordination, consideration was given to whether these needs:

- Have the potential to be addressed by non-wires solutions
- Could be impacted by varying bulk systems flows
- Could potentially be addressed in an integrated manner
- Impact multiple LDCs in the sub-region
- Would require engagement and coordination with community-level energy planning activities

## Draft Scoping Assessment Recommendations

Similar to the previous planning cycle, the entire South Georgian Bay/Muskoka region will be in scope for the IRRP, but split into two sub-regions to better address their needs:

- Barrie/Innisfil
- Parry Sound/Muskoka

Integrated Regional Resource Planning is recommended due to:

- The potential linkages between needs and their required coordination
- The opportunity for public engagement
- The potential for exploring multiple types of options to meet the needs (including non-wires alternatives)
- The potential for regional changes having implications on the upstream bulk power system

## Barrie/Innisfil and Parry Sound/Muskoka IRRPs

To improve the efficiency of the IRRPs, the scope of work will reflect the complexity and urgency of the needs in each sub-region.

Mixture of larger, more urgent system capacity needs, and mid-term end-of-life and station capacity needs

**Barrie/Innisfil IRRP**

Near- to mid-term end-of-life and station capacity needs of relatively small magnitude

**Parry Sound/Muskoka IRRP**

## Discussion

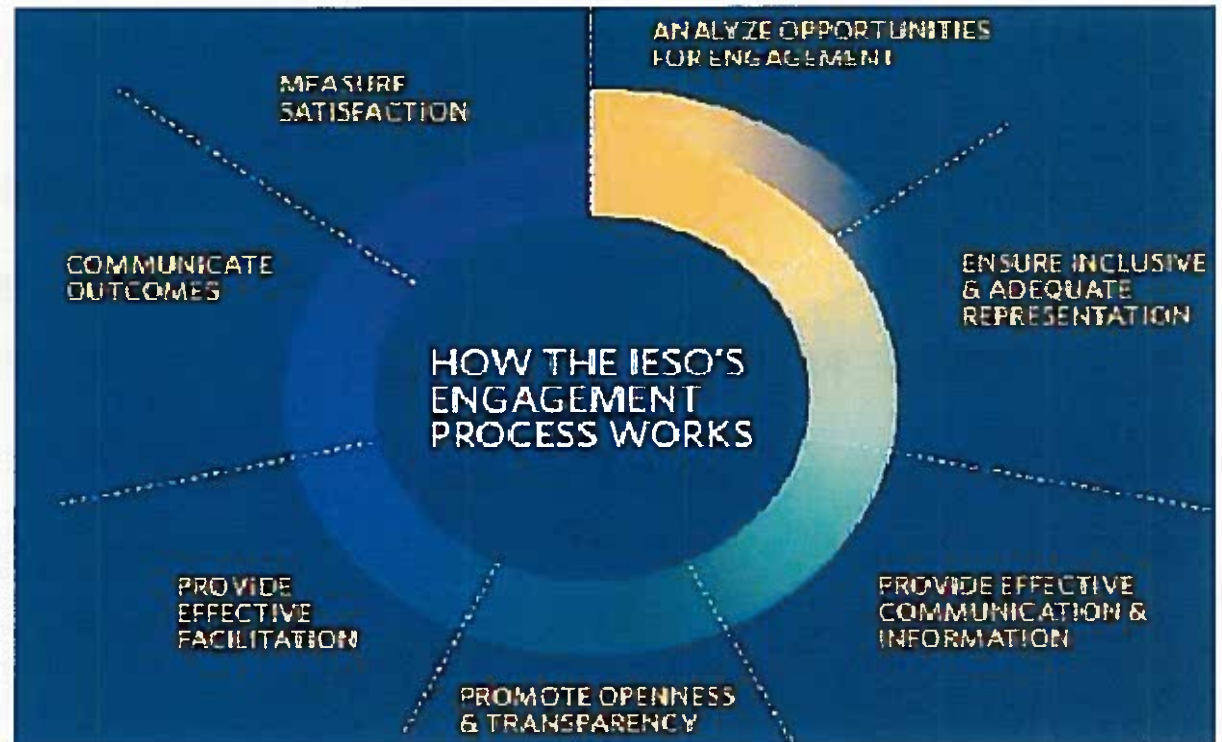
- Are there any key developments, projects or initiatives underway or planned for your municipality that should be considered to help plan effectively for your electricity needs? (e.g. Official Plan review, Community Energy Plan, Conservation and Demand Management Plan, Climate Change Plan, etc.)
- What are your community's priorities?
- How has COVID impacted your community? (e.g. official plans impacted, cancelled or deferred major capital projects or changes to your communities' energy planning or priorities)

## Engagement and Next Steps



# Regional and Community Engagement

- Broaden community engagement efforts
- Increase communication channels
- Enhance engagement process for regional planning



## Who Should Participate?

- Municipalities
- Chambers of Commerce/Boards of Trade
- Large energy users
- Community groups and associations (e.g. community/resident associations, Business Improvement Areas, home builders associations, etc.)
- Academia and research organizations
- Energy service providers

## Future Engagement Opportunities

- Further opportunities for engagement may include seeking input on the following major components of the IRRP:
  - Identifying needs
  - Considering options
  - Proposed recommendations



## Continuing the Discussion

- Aside from local municipalities and the general public, are there other specific groups, associations or communities that we should be reaching out to?
- What information do you think is important to provide throughout the engagement?

## How You Can Stay Involved:

- Subscribe to receive updates on the South Georgian Bay/Muskoka regional initiatives on the IESO website <http://www.ieso.ca/subscribe>
- Follow the South Georgian Bay/Muskoka regional planning activities online <http://www.ieso.ca/Get-Involved/Regional-Planning/GTA-and-Central-Ontario/South-Georgian-Bay-Muskoka>
- Comments and questions can be submitted to [engagement@ieso.ca](mailto:engagement@ieso.ca)

# Thank You

[ieso.ca](http://ieso.ca)

1.888.448.7777

[customer.relations@ieso.ca](mailto:customer.relations@ieso.ca)

[engagement@ieso.ca](mailto:engagement@ieso.ca)



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## Denise Holmes

---

**From:** Randall, Nicol (OPP) <Nicol.Randall@opp.ca>  
**Sent:** Thursday, November 26, 2020 11:28 AM  
**To:** Cheyanne Hancock; Meghan Townsend; Denise Holmes; Nicole Martin; Tracey Atkinson; Susan Stone; Ian McSweeney  
**Subject:** Dufferin OPP Command Team

Good Morning,

I would like to provide you with an update regarding the command structure at the Dufferin Detachment, Please disseminate to your PSBs and they can feel free to share with Council. Mr. McSweeney, as interim secretary, I have included you.

Staff Sgt David McLagan (Orangeville) was hired by the OPP at rank and has assumed the Detachment Manager position at the Orangeville building. We are most pleased to have Staff Sgt McLagan with us. He is an excellent leader and puts the community and his team first. We will be well cared for under his leadership.

Staff Sgt. Anton 'Tony' Jelich, currently the manager of In-Service Training at the Provincial Police Academy has accepted a lateral transfer into the position of Detachment Manager at the Primrose building. He will commence his duties on the 21<sup>st</sup> of December. We welcome Tony, a seasoned veteran of the OPP with over 20 years of service.

The selection process for the Inspector, Detachment Commander is ongoing. I would like to let you know that I did not apply for this position. When I accepted the position as Detachment Commander I had a timeline in mind and I am currently a year over that time. I decided early this spring that it was time to move on. With the transition came the elimination of my 'position' of Staff Sergeant Detachment Commander and the result was I was red circled, or surplus so to speak. One of the advantages of being red circled is I was asked to identify possible locations where I would like to be posted. In September I was offered, and accepted the position of Detachment Manager at the new Mississauga Detachment. Mississauga Detachment recently amalgamated with Cambridge Detachment therefore I will be responsible for both locations. I don't yet have a transfer date, though I suspect that it will be sometime in January after the new Detachment Commander is identified.

I want to thank all of you for your support and faith in me and the members of the Dufferin detachment of the OPP. We have some very fine, dedicated officers working in our communities and I have no doubt you will continue to be well served by those officers. I have enjoyed my experience here in Dufferin, I have been challenged in many ways and I believe those challenges have helped me grow and develop as a person, and as a leader. So thank you!

I'm sure we'll be chatting again in the interim, some of us sooner than others ☺

Nikki

A/Insp. N.D. (Nikki) Randall  
Detachment Commander, Dufferin OPP  
416 453 6191  
519 925 3838



**Grand River Conservation Authority**  
*Summary of the General Membership Meeting – November 27, 2020*  
*This meeting was held virtually and streamed live for the public on*  
*GRCA's Board Webcast Page*

*To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.*

**Action Items**

*The Board approved the resolutions in the following reports as presented in the agenda:*

- GM-11-20-83 - Financial Summary
- GM-11-20-80 - Reserves 2020
- GM-11-20-74 - 2021 Permit, Planning and Inquiry Fee Schedule
- GM-11-20-81 - 2021 Proposed Conservation Area User Fees
- GM-11-20-78 - Campsite Reservation System Contract Extension
- GM-11-20-79 - Comprehensive Stormwater Management Special Policy Area 2 - City of Brantford
- GM-11-20-C07 - Non Union Salary Adjustments - January 1, 2021 (closed agenda)

**Information Items**

*The Board received the following reports as information:*

- GM-11-20-73 - Cash and Investment Status
- GM-11-20-77 - 2021 Complimentary GRCA Membership Passes
- GM-11-20-75 - Cottage Lot Program - Requests for Winter Occupancy
- GM-11-20-72 - Gypsy Moth Update
- GM-11-20-76 - Lake Erie Surge Flood Event - November 15, 2020
- GM-11-20-84 - Assessment of Reservoirs to Reduce Flood Damage in the Grand River Watershed
- GM-11-20-83 - Current Watershed Conditions
- GM-11-20-C06 - Snyder's Flats Conservation Area Update (closed agenda)

**Correspondence**

*The Board received the following correspondence:*

- Town of Halton Hills - Motion in Support of Conservation Authorities
- Rodrigo Goller on behalf of the City of Guelph - Motion in Support of Conservation Authorities
- Helen Jowett on behalf of the Region of Waterloo - Motion in Support of Conservation Authorities
- Marcus Adili - City of Hamilton Notice of Motion, and Hamilton Conservation Authority - Support for Ontario Municipalities

**Source Protection Authority**

*The General Membership of the GRCA also acts as the Source Protection Authority Board*

**Action Items**

*The Board approved the resolutions in the following reports as presented in the agenda:*

- SPA-11-20-01 – Source Protection Committee Representative Appointments

**Special General Membership Meeting**

*A Special Meeting was called on November 23, 2020*

**Action Items**

*The Board approved the resolutions in the following report as amended. The amended report along with correspondence from the Chair was distributed to Grand River watershed Municipal Councils on November 24, 2020:*

- GM-11-20-85 – Proposed Amendments to the Conservation Authorities Act through Bill 229

*For full information, please refer to the November 27 General Membership & Source Protection Agenda Packages. Complete agenda packages and minutes of past meetings can be viewed on our online calendar. The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on December 18, 2020.*

*You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.*

BD/carm # 1  
DEC 10 2020



## **TOWNSHIP OF MELANCTHON POLICE SERVICES BOARD**

The Township of Melancthon Police Services Board held an electronic meeting on Wednesday, September 15, 2020 at 9:00 a.m. due to COVID-19. Those present: Municipal Member David Thwaites, Public Member Alan Blundell, Denise Holmes, Secretary and Detachment Commander Nicol Randall, Dufferin OPP.

### **Call to Order**

Chair Blundell called the meeting to order at 9:07 a.m.

### **Declaration of Pecuniary Interest or Conflict of Interest**

Chair Blundell advised those in attendance that they could declare their pecuniary interest now or at any time during the meeting - None Declared.

### **Approval of Agenda**

Moved by Thwaites, Seconded by Blundell that the Agenda be approved as circulated. Carried.

### **Approval of Minutes - June 16, 2020**

Moved by Thwaites, Seconded by Blundell that the minutes of the Police Services Board meeting held on June 16, 2020 be approved as circulated. Carried.

### **Issues Arising from the Minutes**

None.

### **Presentations/Delegations**

None.

### **Correspondence**

1. Motion passed by the Council of the Township of Melancthon regarding the development of a Towing By-law
2. Media Release from the Town of Shelburne - Town of Shelburne Council accepts contract policing proposal from the OPP
3. SIU - 2019 Annual Report

All received as information.

### **Financial**

None.

## **Detachment Commander's Report**

Staff Sgt. Randall provided her report in advance of the meeting for the period of April - June 2020 and reviewed her Report with the Board.

## **Committee Reports**

None.

## **Other Business**

### **1. Council response in regard to Paid Duty Officer Request**

Chair Blundell asked that the Paid Duty Officer request be put back in for the 2021 Budget for consideration.

### **2. Training for Police Services Boards – could this be provided virtually?**

Discussion ensued and Melancthon has Duane Sprague from the Solicitor's Generals Office scheduled in for training at the Joint Police Services Board meeting scheduled for October 23<sup>rd</sup>. Further discussion ensued and Staff Sgt. Randall will look into getting someone from the Mental Health Crisis Response Team in for some training on this day as well.

### **3. Status of Detachment Commander - Planning for the Dufferin Detachment as of October 1<sup>st</sup>, 2020**

Staff Sgt. Randall updated the Board on the planning for the Dufferin Detachment when Orangeville Police will transition to Dufferin OPP on October 1<sup>st</sup>. She spoke on the Draft Operations Plan and the Staffing at the Detachment, going forward.

### **4. Property Crime in Melancthon – i.e. break-ins, weapons offences**

Discussion ensued on vehicles that had been entered and items removed on the Third Line OS and how the Dufferin OPP and Shelburne Police Services were working together on this matter. Staff Sgt. Randall will get us a media release so that we can post it on our website and send out via Mailchimp.

### **5. Traffic dampening - i.e. Town of Erin "Children Playing" cut outs**

Discussion ensued and the Secretary was asked to obtain some further information from the Town of Erin regarding the "children playing" cut-outs.

### **6. Additions to the Agenda, if applicable**

None.

## **7. Unfinished Business**

### **1. Joint PSB Meeting on October 23, 2020 - Virtual or postpone to Spring 2022**

Discussion ensued on the meeting being held virtually and the Secretary will send out an email. With it being virtual, Melancthon PSB would like to limit the Agenda items and suggested that we just hear from the Speakers for this meeting, however if other Boards wanted Agenda items, we could put them on, respecting the time.

#### **Public Discussion**

None.

#### **Date of Next Meeting/Adjournment**

Moved by Thwaites, Seconded by Blundell that we adjourn this Police Services Board meeting to meet again on Tuesday, December 1, 2020 at 9:00 a.m. or at the call of the Chair. Carried.

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CHAIR

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SECRETARY



The Corporation of  
**THE TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525  
Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)  
Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

## **MEMORANDUM**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**  
**FROM: DENISE HOLMES, CAO/CLERK**  
**SUBJECT: MELANCTHON COUNCIL MEETING SCHEDULE 2021**  
**DATE: DECEMBER 3, 2020**

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A friendly reminder of the approved Melancthon Council Meeting Schedule for 2021.

### **MELANCTHON COUNCIL MEETING SCHEDULE - 2021**

*January 14<sup>th</sup> - 9:00 a.m.*

*February 4<sup>th</sup> - 9:00 a.m. and February 18<sup>th</sup> - 5:00 p.m.*

*March 4<sup>th</sup> - 9:00 a.m. and March 18<sup>th</sup> - 5:00 p.m.*

*April 1<sup>st</sup> - 9:00 a.m. and April 15<sup>th</sup> - 5:00 p.m.*

*May 6<sup>th</sup> and May 20<sup>th</sup> - 5:00 p.m.*

*June 3<sup>rd</sup> and June 17<sup>th</sup> - 5:00 p.m.*

*July 15<sup>th</sup> - 5:00 p.m.*

*August 12<sup>th</sup> - 5:00 p.m.*

*September 2<sup>nd</sup> and September 16<sup>th</sup> - 5:00 p.m.*

*October 7<sup>th</sup> and October 21<sup>st</sup> - 5:00 p.m.*

*November 4<sup>th</sup> and November 18<sup>th</sup> - 5:00 p.m.*

*December 9<sup>th</sup> - 9:00 a.m.*



**Howick**  
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0  
Tel: 519-335-3208 ext 2 Fax: 519-335-6208  
[www.howick.ca](http://www.howick.ca)

December 3, 2020

The Honourable Ernie Hardeman  
Minister of Agriculture, Food and Rural Affairs

By email only [minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Dear Mr. Hardeman:

Please be advised that the following resolution was passed at the December 1, 2020 Howick Council meeting:

**Moved by Councillor Hargrave; Seconded by Councillor Illman:**

**Be it resolved that Council request the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations under the Act that would require tile drainage contractors file farm tile drainage installation plans with the local municipality; and further, this resolution be forwarded to Minister of Agriculture, Food and Rural Affairs, Huron-Bruce MPP Lisa Thompson, Perth-Wellington MPP Randy Pettapiece, Rural Ontario Municipal Association, Ontario Federation of Agriculture, Christian Farmers Federation Of Ontario, Land Improvement Contractors of Ontario, Drainage Superintendents of Ontario and all Ontario municipalities. Carried. Resolution No. 288/20**

If you require any further information, please contact this office, thank you.

Yours truly,

*Carol Watson*

Carol Watson, Clerk  
Township of Howick

info #2  
DEC 10 2020



**Howick**  
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0  
Tel: 519-335-3208 Fax: 519-335-6208  
[www.howick.ca](http://www.howick.ca)

## **Background Information to the Township of Howick Resolution No. 288-20 Requesting Amendments to the Agricultural Tile Drainage Installation Act**

### **Rational for Proposed Amendments**

Over the years, Howick Township staff have received many requests for tile drainage information on farmland. Usually these requests come after a change in ownership of the farm. Some of these drainage systems were installed recently but many are 30 to 40 or more years old. Many were installed by contractors who are no longer in business or who have sold the business and records are not available.

Information is generally available if the tile was installed under the Tile Drain Loan Program because a drainage plan is required to be filed with the municipality. If the tile system was installed on a farm without using the Tile Drain Loan Program, there likely are no records on file at the municipal office.

The other benefits to filing tile drainage plans with the municipality are identified in Section 65 of the Drainage Act.

- 65(1) – Subsequent subdivision of land (severance or subdivision)
- 65(3) – Drainage connection into a drain from lands not assessed to the drain
- 65(4) – Drainage disconnection of assessed lands from a drain
- 65(5) – Connecting to a municipal drain without approval from council

Section 14 of the Act states:

(1) "The Lieutenant Governor in Council may make regulations,

(a) providing for the manner of issuing licences and prescribing their duration, the fees payable therefor and the terms and conditions on which they are issued;

(a.1) exempting classes of persons from the requirement under section 2 to hold a licence, in such circumstances as may be prescribed and subject to such restrictions as may be prescribed;

(b) Repealed: 1994, c. 27, s. 8 (5).

(c) establishing classes of machine operators and prescribing the qualifications for each class and the duties that may be performed by each class;



**Howick**  
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0  
Tel: 519-335-3208 Fax: 519-335-6208  
[www.howick.ca](http://www.howick.ca)

- (d) providing for courses of instruction and examinations and requiring licence holders or applicants for a licence under this Act to attend such courses and pass such examinations;
- (e) prescribing the facilities and equipment to be provided by persons engaged in the business of installing drainage works;
- (f) prescribing standards and procedures for the installation of drainage works;
- (g) prescribing performance standards for machines used in installing drainage works;
- (h) prescribing forms and providing for their use;
- (i) respecting any matter necessary or advisable to carry out effectively the intent and purpose of this Act. R.S.O. 1990, c. A.14, s. 14; 1994, c. 27, s. 8 (4, 5)."

I believe it would be beneficial if a regulation required the installer, of agricultural drainage, to file a plan of the drainage system with the municipality following completion of the work.

While most of Section 14 deals with contractor, machine and installer licences, I think that Section 14(f) or 14(i) may allow a regulation change. This would be a better solution than an amendment to the Act.

#### **Recommendations:**

- Request by municipal resolution that the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations, under the Act, that would require tile drainage contractors file all farm tile drainage installation plans in the Municipality where the installation took place
- Send the municipal resolution to:
  - Minister of Agriculture, Food and Rural Affairs
  - Lisa Thompson, MPP Huron Bruce
  - Randy Pettapiece, MPP Perth Wellington
  - Rural Ontario Municipal Association [roma@roma.on.ca](mailto:roma@roma.on.ca)
  - OFA
  - CFFO
  - All Ontario municipalities
  - the Land Improvement Contractors of Ontario (LICO), and
  - the Drainage Superintendents Association of Ontario (DSAO)

Wray Wilson, Drainage Superintendent  
Township of Howick  
[drainage@howick.ca](mailto:drainage@howick.ca)

## Denise Holmes

---

**From:** Michelle Hargrave <mhargrave@dufferincounty.ca>  
**Sent:** Friday, November 13, 2020 3:40 PM  
**To:** Denise Holmes  
**Cc:** Michelle Dunne  
**Subject:** Council Resolution - Rail Trail

Good Afternoon,

Thank you for your correspondence of September 28, 2020 regarding the rail trail.

As its regular meeting on November 12, 2020, Dufferin County Council adopted the following resolution from the October 26, 2020 meeting of the Infrastructure and Environmental Services Committee:

THAT staff be directed to investigate various options to make the former rail corridor into a multi-recreational use trail throughout the County and report back to the Committee.

Thank you,

Michelle Hargrave

**Michelle Hargrave | Administrative Support Specialist | Corporate Services**

**County of Dufferin**|Phone: 519-941-2816 Ext. 2506| [mhargrave@dufferincounty.ca](mailto:mhargrave@dufferincounty.ca) |55 Zina Street,  
Orangeville, ON L9W 1E5

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## Denise Holmes

---

**From:** Kim Fraser <kfraser@shelburne.ca>  
**Sent:** Friday, November 13, 2020 2:50 PM  
**To:** Jennifer Willoughby; Denise Holmes; 'Mark Early'; Nicole Martin  
**Cc:** Chris Gerrits; Wade Mills  
**Subject:** RE: Council Resolution regarding the CDRC

Good afternoon,

At last night's (November 12, 2020) meeting of the CDRC Board of Management the following motion was passed:

Motion #2

Moved by: L. Ryan

Seconded by: L. Wegener

That the CDRC Board of Management thank but refuse the offer to contract the ice time required for the Ontario Junior Super League (OJSL) to use the facility through the 2020/2021 season, due to the COVID-19 restrictions at this time. Further, any deposit paid be returned to the OJSL.

A recorded vote was requested:

Laura Ryan – Yes

Lindsay Wegener – Yes

Dan Sample – No

Geer Harvey – Yes

Darren White – Yes

Chris Gerrits – Yes

CARRIED, Chair Chris Gerrits

Thank you

Kim Fraser

CDRC Facility Administration Manager

(519) 925-2400

---

**From:** Jennifer Willoughby <jwilloughby@shelburne.ca>  
**Sent:** Monday, November 9, 2020 8:19 PM  
**To:** Denise Holmes <dholmes@melancthontownship.ca>; 'Mark Early' <mark.early@townofmono.com>; Nicole Martin <nmartin@amaranth.ca>  
**Cc:** Kim Fraser <kfraser@shelburne.ca>; Chris Gerrits <cgerrits@amaranth.ca>; Wade Mills <wmills@shelburne.ca>  
**Subject:** Council Resolution regarding the CDRC

Good Evening

At tonight's (November 9, 2020) meeting of Shelburne Town Council the following resolution was passed:

Motion #7

Moved By Mayor Mills  
Seconded By Councillor Fegan

WHEREAS the Centre Dufferin Recreation Centre (CDRC) facility is owned by the Town of Shelburne but the management and operation of the facility is managed by a joint Board of Management;

AND WHEREAS the CDRC Board of Management recently decided to allow the facility to serve as the regional hub for a hockey league known as the Ontario Junior Super League (OJSL);

AND WHEREAS the number of new COVID-19 cases continues to rise throughout the Province and it is understood that a number of teams involved in the OJSL would be coming from areas in the "Yellow" "Orange" and "Red" zones designated under the Province's new COVID-19 framework;

AND WHEREAS the Town of Shelburne has diligently and proactively followed the advice of public health authorities in response to COVID 19 and has taken a number of measures to protect the community while still supporting access for residents to responsible parks and recreation use;

AND WHEREAS concern has been expressed within our community that despite best efforts on the part of CDRC, the hosting of the OJSL within the Town of Shelburne runs contrary to the spirit of Provincial and Public Health restrictions and could pose additional and unnecessary risks to our community;

NOW THEREFORE BE IT RESOLVED THAT Council requests the CDRC Board of Management to reconsider its decision to host the OJSL league play within its facility in the Town of Shelburne;

AND FURTHER, that should the CDRC Board of Management decide to proceed with hosting the OJSL league play, then Council makes the following requests:

- 1) To provide additional information related to the Ontario Junior Super League including the number of member teams as well as their places of origin;
- 2) To engage in further consultation with Wellington Dufferin Guelph Public Health specifically as it relates to its position on hosting a hockey league with teams from other regions; and
- 3) To consider, with the advice of Public Health, any additional protocols that will need to be implemented and re-evaluated on an on-going basis to allow for this league play to proceed in a way that does not present a risk to the community.

A recorded vote was requested:

Mayor Mills	Yes
Deputy Anderson	Abstained
Councillor Benotto	Yes
Councillor Buffett	Yes
Councillor Fegan	Yes
Councillor Hall	Yes
Councillor Wegener	Abstained

CARRIED, Mayor Wade Mills

Thank You

Jennifer Willoughby, Director of Legislative Services/Clerk  
Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | [jwilloughby@shelburne.ca](mailto:jwilloughby@shelburne.ca)  
Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7  
[www.shelburne.ca](http://www.shelburne.ca)

*The Town of Shelburne is proactively taking measures to limit the spread of COVID-19. As of October 5, 2020 Town Hall will be open to the public Tuesday, Wednesday & Thursday 10 am to 2 pm. Scheduled appointments are also available Monday to Friday 9 am to 4 pm upon request. We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email.*

*Thank you and stay healthy*

## Denise Holmes

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**From:** Filipovich, Janet (MMAH) <Janet.Filipovich@ontario.ca> on behalf of Manson-Smith, Kate (MMAH) <Kate.Manson-Smith@ontario.ca>  
**Sent:** Monday, November 16, 2020 5:46 PM  
**Subject:** Memo from MMAH DM Manson-Smith re: Enforcement of Orders under the Reopening Ontario Act 2020  
**Attachments:** Exécution des décrets émis aux termes de la Loi de 2020 sur la réouverture de l'Ontario (le 16 novembre 2020).pdf; Memorandum from DM to CAOs - Enforcement of Orders under the Reopening Ontario Act 2020 (November 16 2020).pdf; 20-0162 - SOLGEN All Chiefs Memo - Further Changes under the Reopening Ontario Act, 2020.pdf  
**Importance:** High

Please see the attached Memorandum from Deputy Minister Kate Manson-Smith (Ministry of Municipal Affairs and Housing).

Veillez consulter la note de service ci-jointe de la sous-ministre Kate Manson-Smith (Ministère des Affaires Municipales et du Logement).

**Ministry of Municipal  
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7100

**Ministère des Affaires  
Municipales et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7100

**November 16, 2020**

**MEMORANDUM TO:      Municipal Chief Administrative Officers and Clerks**

**SUBJECT:                Enforcement of Orders under the *Reopening Ontario Act, 2020***

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As you are aware, municipal by-law officers are designated to enforce provincial orders under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 (ROA). I want to thank you for your sustained efforts in limiting the spread of infection and managing the impact of the pandemic on your communities.

Given the recent rise in COVID-19 cases in the province, I am attaching information the Ministry of the Solicitor General has shared with Chiefs of Police regarding additional amendments to orders made under the ROA, including O. Reg. 263/20 Rules for Areas in Stage 2 ("Stage 2 Order"), O. Reg. 364/20 Rules for Areas in Stage 3 ("Stage 3 Order"), and O. Reg. 363/20 - Stages of Reopening ("Stages of Reopening Order"). These will be of help to support any municipal enforcement activities.

Ontario's municipalities have shown great leadership locally. To further support efforts to ensure compliance with public health restrictions and coordinated local enforcement of orders, the Ministry of the Solicitor General and the Ministry of Labour, Training and Skills Development are working together with ministry enforcement partners and local public health units to encourage a proactive approach to awareness, compliance and enforcement and collaboration across all enforcement personnel, including police, public health officers, municipal by-law officers and other provincial offences officers.

A multi-ministry enforcement team, led by the Ministry of Labour, Training and Skills Development, has been developed to support this initiative and their activities will be coordinated with local by-law enforcement personnel, police services and other enforcement partners. Many of Ontario's municipalities have shown leadership and actively engaged in enforcement and compliance, including of any local by-laws you may have enacted. To ensure we are achieving greater successes given the local need, you may wish to coordinate enforcement activities with provincial enforcement officers and public health officers to achieve greater impact. To identify the lead contact for any

potential planned compliance activity in your community, you can e-mail Natasha Bartlett at [natasha.bartlett@ontario.ca](mailto:natasha.bartlett@ontario.ca).

I would also encourage you to support the Ministry of the Solicitor General's efforts to collect enforcement data on a weekly basis to help monitor and measure the impact of accelerated enforcement and compliance activities province-wide, and in areas reporting higher rates of community transmission. You can find out more on how you may contribute to the Ministry of Solicitor General's weekly data collection efforts by contacting Jeanette Gorzkowski or Agata Falkowski at [Jeanette.Gorzkowski@ontario.ca](mailto:Jeanette.Gorzkowski@ontario.ca) or [Agata.Falkowski@ontario.ca](mailto:Agata.Falkowski@ontario.ca) respectively.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith  
Deputy Minister, Municipal Affairs and Housing

Enclosure:

- Correspondence from the Ministry of the Solicitor General to all Chiefs of Police- English version. If a French version is desired, please contact [Richard.Stubbings@ontario.ca](mailto:Richard.Stubbings@ontario.ca).

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division

**SUBJECT:** Further Changes under the *Reopening Ontario Act, 2020*

<b>DATE OF ISSUE:</b>	<b>November 15, 2020</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>Indefinite</b>
<b>INDEX NO.:</b>	<b>20-0162</b>
<b>PRIORITY:</b>	<b>High</b>

I am sharing information regarding additional amendments orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* ("ROA"), including O. Reg. 263/20 Rules for Areas in Stage 2 ("Stage 2 Order"), O. Reg. 364/20 Rules for Areas in Stage 3 ("Stage 3 Order"), and O. Reg. 363/20 - Stages of Reopening ("Stages of Reopening Order").

These changes were made in accordance with the new [COVID-19 Response Framework: Keeping Ontario Safe and Open](#).

In addition to the information below, you may also find the recent government [news release](#) about the new framework and the [Ontario.ca webpage](#) listing the current status of each region helpful.

#### **Amendments to Stages of Reopening Order (O Reg 363/20)**

Effective Saturday, **November 7, 2020 at 12:01 a.m.**, a new scalable response framework, characterized by five (5) progressive zone categories, was put in place. Under this framework, Public Health Unit (PHU) regions are assigned to colour categories based on a range of public health indicators.

Effective Monday, **November 16, 2020 at 12:01 a.m.**, PHU regions will be assigned to zones as outlined below. Current zone assignments reflect changes to threshold indicators and related factors (e.g., healthcare and public health system capacity).

Effective **Saturday, November 14 at 12:01 a.m.**, Toronto will be subject to all of the current Red Zone requirements rather than the earlier "modified Stage 2" requirements.

Colour Category	PHU Notes
<b>Green – Prevent</b> <i>(Standard Measures)</i>	15 PHU Regions
<b>Yellow – Protect</b> <i>(Strengthened Measures)</i>	Seven (7) PHU Regions <i>Haldimand-Norfolk, Simcoe-Muskoka, Middlesex-London, Sudbury, Huron-Perth, Southwestern and Windsor-Essex</i>
<b>Orange – Restrict</b> <i>(Intermediate Measures)</i>	Seven (7) PHU Regions <i>Ottawa, Waterloo, Brant, Durham, Eastern Ontario, Wellington-Dufferin-Guelph and Niagara</i>
<b>Red – Control</b> <i>(Stringent Measures)</i>	Five (5) PHU Regions <i>Peel, Toronto, Hamilton, Halton and York</i>
<b>Lockdown</b> <i>(Maximum Measures)</i>	n/a

#### Amendments to Rules for Areas in Stage 2 (O. Reg. 263/20)

Effective November 7, 2020, the Stage 2 Order rules below now apply to the **Red** colour zone.

Generally, if any person providing services indoors must come within two (2) metres of another person who is not wearing a mask or face covering, and is not separated by an impermeable barrier, the person providing services must wear appropriate personal protective equipment that covers their eyes, nose and mouth.

#### *Rules for Safety Plans*

Persons responsible for the following establishments/operations must ensure that a safety plan is prepared and made available (and most must also collect the name and contact information of every member of the public who enters):

- Meeting and event spaces;
- Conferences and conventions;
- Food and drink establishments;
- Personal care services;
- Shopping malls;
- Indoor sports and recreation facilities;
- Cinema, casino, bingo hall or other gaming establishment; and
- Venues where concerts or other performances are rehearsed or performed.



There are new requirements relating to safety plans for establishments that are permitted to open, which include the following:

- A person who is required to prepare a safety plan, or ensure one is prepared, must do so no later than seven (7) days after the requirement first applies to the person.
- The safety plan must describe the measures and procedures that have been or will be implemented to reduce the transmission risk of COVID-19, including how the requirements for Stage 2 will be implemented (e.g., screening, requiring masks).
- The safety plan must be in writing.
- A copy of the plan must be posted where it is mostly likely to come to the attention of individuals working or attending the location and must be made available to any person upon request.

#### *Rules for Meeting and Event Spaces*

Persons responsible for businesses or places:

- cannot allow more than one room to be booked for a single event or social gathering, with limited exceptions;
- must limit the number of people who are seated together to four (4);
- must ensure the space is closed during certain hours; and
- must ensure music is not played at a volume at which normal conversation is not possible.

New and existing rules for meeting and event spaces do not apply to rentals for operations by or on behalf of government, or for the purpose of delivering or supporting the delivery of government services, except that persons responsible for rentals must still record the names and contact information for all attendees and ensure that music is not played too loudly.

#### *Rules for Food and Drink Establishments and Liquor Sales/Service*

Restaurants, bars and other food or drink establishments must be closed from 10 p.m. to 5 a.m. except for limited purposes. This restriction does not apply to an establishment at a hospital or airport. Except in airports, liquor can only be sold or served between 9 a.m. and 9 p.m. and cannot be consumed between 10 p.m. and 9 a.m.

Restaurants, bars and other food or drink establishments may be open for indoor dining but must limit the number of patrons to the number that can maintain a physical distance of two (2) metres and cannot in any event exceed 10 patrons. A maximum of four (4) people may be seated at a table. These restrictions do not apply to an establishment at a hospital or airport or if the only patrons permitted perform work at the place where the establishment is located.

The person responsible for the establishment must:

- ensure music must not be played at a volume that exceeds the level at which normal conversation is possible, and
- ensure that there is no dancing, singing or live performance of brass or wind instruments.

It is clarified that the rules relating to food and drink establishments apply to any business, place, facility or establishment at which food or drink is sold or served, including businesses that are also subject to other categories of rules under the order (e.g., cinemas, casinos, museums), whenever and wherever food or drink is sold or served.

Provisions authorizing the operation of the “NHL hub” are revoked.

#### *Rules for Sports and Recreational Facilities*

Community centres and multi-purpose facilities may be open for indoor sports and recreational fitness activities. They may also open any communal kitchens and indoor dining spaces. In addition, hotels, motels and other short-term rental businesses may open fitness centres or gyms.

Facilities for indoor sports and recreational fitness activities may provide indoor fitness or exercise classes (there is no longer a special exemption for dance classes) and areas containing weight or exercise machines may be open, although there are certain exceptions. Specifically, at any one time, the total number of members of the public permitted in an exercise or fitness class, or an area containing weights or exercise machines, must be limited to the number that can maintain a physical distance of at least three (3) metres from every other person and cannot exceed 10 persons.

Facilities for indoor sports and recreational fitness activities must comply with the following conditions, although there are exceptions to certain conditions:

- No spectators are permitted in the facility but each person under the age of 18 years who is engaged in activities at the facility may be accompanied by one parent or guardian.
- Any instructions given to members of the public engaged in a class or organized activity that is not a sport must be delivered through a microphone if the instructor would otherwise need to raise their voice beyond the level of normal conversation.
- Music must not be played at a level that exceeds the level at which normal conversation is possible.
- No member of the public may enter the facility unless they have made a reservation.
- No member of the public may remain at the facility for longer than 90 minutes unless engaged in a sport.

Facilities for outdoor sports and recreational fitness activities are also subject to the above conditions with respect to instructions provided in a class or organized activity, physical distancing requirements and 10 person maximum, volume of music, and no entry without a reservation.

Personal physical fitness or sports trainers are no longer required to provide services outside of a gym.

Marinas, boat clubs, golf courses and driving ranges may open:

- Any fitness centres or gyms; and
- Any clubhouses for the purpose of serving food or beverages in accordance with the general requirements applicable to restaurants.

#### *Rules for Retail Businesses*

A place of business that engages in the retail sale or rental of items to the public, including a shopping mall, are subject to the following restrictions:

- patrons may not be permitted to congregate outside of a retail or rental business unless the patrons maintain a physical distance of at least two (2) metres and wear a face covering; and
- the person responsible must ensure that music is not played at the place of business that exceeds the level at which normal conversation is possible.

#### *Rules for Entertainment Establishments*

Concert venues, theatres and cinemas remain closed except for the purpose of rehearsing or recording a performance.

Casinos, bingo halls and other gaming establishments may open if they comply with the following conditions:

- Table games are prohibited;
- The total number of members of public permitted to be in the establishment must be limited to the number that can maintain a physical distance of two (2) metres from every other person and in any event cannot exceed:
  - 10 persons if the establishment is indoors; or
  - 25 persons if the establishment is outdoors;
- Ensure that a safety plan is prepared and made available; and
- Collect the name and contact information of every member of the public who enters the establishment.

Bathhouses remain closed and sex clubs are closed.

### *Rules for International Students*

Public and private schools under the *Education Act* can only provide in-person teaching or instruction to international students that entered Canada on or after November 17, 2020 if the school has a COVID-19 plan approved by the Minister of Education and operates in accordance with that plan. This rule also applies to Stage 3.

### **Amendments to Rules for Areas in Stage 3 (O. Reg. 364/20)**

Effective November 7, 2020, the Stage 3 Order now applies to all PHUs in the **Green**, **Yellow** and **Orange** colour zones, and contains some rules which differ across zones.

For all zones, if a person providing services indoors must come within two (2) metres of another person who is not wearing a mask or face covering, and is not separated by an impermeable barrier, the person providing services must wear appropriate personal protective equipment that covers their eyes, nose and mouth.

### *Rules Regarding Safety Plans*

In addition, in **Yellow** and **Orange** zones, persons responsible for the following establishments/operations must ensure that a safety plan is prepared and made available (and some must also collect the name and contact information of every member of the public who enters):

- Meeting and event spaces;
- Food and drink establishments;
- Personal care services;
- Shopping malls;
- Sports and recreation facilities;
- Cinema, casino, bingo hall or other gaming establishment; and
- Venues where concerts or other performances are rehearsed or performed.

There are new requirements relating to safety plans for establishments that are permitted to open, which include:

- A person who is required to prepare a safety plan, or ensure one is prepared, must do so no later than seven (7) days after the requirement first applies to the person;
- The safety plan must describe the measures and procedures that have been or will be implemented to reduce the transmission risk of COVID-19, including how requirements for Stage 3 will be implemented (e.g., screening, requiring masks);
- The safety plan must be in writing; and
- A copy of the plan must be posted where it is mostly likely to come to the attention of individuals working or attending the location and must be made available to any person upon request.

### *Rules for Meeting and Event Spaces*

Persons responsible for businesses or places cannot allow more than one room to be booked for a single event or social gathering, with limited exceptions.

In the **Yellow** and **Orange** Zones, additional rules apply to rented meeting or event space with limited exceptions. For example, the person responsible for the place or business must ensure they, limit the number of people who are seated together, the space is closed during certain hours, music is not played at a volume at which normal conversation is not possible, and ensure the names and contact information for all attendees is recorded.

New and existing rules for meeting and event spaces do not apply to rentals for operations by or on behalf of government, or for the purpose of delivering or supporting the delivery of government services, except that persons responsible for rentals in Yellow and Orange zones must still record the names and contact information for all attendees.

Rentals of meeting or event space in **Green** and **Yellow** zones are not required to comply with existing maximum capacity limits (i.e., 50 persons indoors and 100 persons outdoors) if they comply with a plan for the rental of meeting or event space approved by the Office of the Chief Medical Officer of Health.

### *Rules for Food and Drink Establishments and Liquor Sales/Service*

Covered outdoor dining areas at food and drink establishments must have at least two (2) full sides of the entire outdoor dining area open to the outdoors, without substantial blockage by any impermeable barriers. Outdoor dining areas with retracted roofs must have at least one full side of the outdoor dining area open to the outdoors, without substantial blockage by any impermeable barriers.

Restrictions on opening hours no longer apply to **Green** zones. Existing restrictions on opening hours (i.e., must be closed 12 a.m. to 5 a.m. except for limited purposes) continue to apply to **Yellow** zones. In **Orange** zones, establishments must be closed from 10 p.m. to 5 a.m. except for limited purposes.

No one is permitted to line up or congregate outside food or drink establishments unless they maintain a two-metre physical distance from other persons and wear a mask or face covering (subject to limited exceptions).

In **Yellow** and **Orange** zones, the person responsible for the establishment must:

- ensure music is not played at a volume that exceeds the level at which normal conversation is possible, and
- record the names and contact information of every patron, unless the establishment has cafeteria-style service (meanwhile in **Green** zones, the name and contact information of only one patron per party is required).

In **Orange** zones, the total number of patrons permitted to be seated indoors in the establishment must be limited to the number that can maintain a physical distance of at least two metres from every other person and cannot exceed 50 patrons. There are also maximum limits on people seated at a table: six (6) people in **Yellow** zones and four (4) people in **Orange** zones.

Rules relating to food and drink establishments apply to any business, place, facility or establishment at which food or drink is sold or served, including businesses that are also subject to other categories of rules under the Order (e.g., cinemas, casinos, museums), whenever and wherever food or drink is sold or served. However, the restrictions on opening hours outlined above for **Yellow** and **Oranges** zones do not apply to hospitals or airports.

Restrictions on the sale and service of liquor no longer apply to **Green** zones. The existing restrictions continue to apply to businesses and places in **Yellow** zones (i.e., except in airports, liquor can only be sold or served between 9 a.m. and 11 p.m. and cannot be consumed between 12 a.m. and 9 a.m.). New restrictions apply to **Orange** zones: except in airports, liquor can only be sold or served between 9 a.m. and 9 p.m., and cannot be consumed between 10 p.m. and 9 a.m.

#### *Rules for Personal Care Services*

In **Orange** zones, the person responsible for the establishment must ensure that locker rooms, change rooms, showers, whirlpools, baths, etc., are closed, subject to limited exceptions, and personal care services that require the removal of a mask or face covering are not permitted at all. In **Yellow** and **Green** zones, these services are permitted but the existing rules continue to apply (i.e., patrons must wear masks or face covering at all times, except while receiving services that tend to an area of their face that would be covered by a mask or face covering).

In all zones, steam rooms and saunas must be closed. Oxygen bars continue to be closed.

#### *Rules for Retail Businesses*

Subject to limited exceptions, patrons may not be permitted to congregate outside of a retail or rental business unless the patrons maintain a physical distance of at least two (2) metres and wear a face covering.

In **Yellow** and **Orange** zones, retail and rental businesses may not play music at the place of business that exceeds the level at which normal conversation is possible. In addition, the person responsible for a shopping mall must ensure that a safety plan is prepared and made available.

### *Rules for Sports and Recreational Facilities*

Facilities for sports and recreational fitness activities must comply with the following conditions, with exceptions, such as when activities are carried out in accordance with a plan approved by the Office of the Chief Medical Officer of Health.

Every person in the facility, unless engaged in a sport (not restricted to team sports), must maintain a physical distance of at least two (2) metres from others. Sports (not restricted to team sports) may only be played or practiced if they do not allow for physical contact between players.

In **Yellow** and **Orange** zones:

- persons in areas of the facility containing weights and persons participating in a fitness class must maintain a minimum physical distance of three (3) metres from others;
- no member of the public may enter the facility unless they have made a reservation and no member of the public may remain at the facility for longer than 90 minutes unless engaged in a sport; and,
- the total number of members of the public permitted to be at any particular fitness activity must be limited to the number that can maintain a minimum physical distance of three metres and cannot exceed 10 people for indoor activities or 25 people for outdoor activities.

In **Orange** zones:

- the total number of members of the public permitted to be indoors at the facility in all classes or organized activities together with the total in areas containing weights or exercise machines cannot exceed 50; and,
- no spectators are permitted in the facility but persons under 18 years engaged in activities at the facility may be accompanied by one parent or guardian.

Any instructions given to members of the public engaged in a class or organized activity that is not a sport must be delivered through a microphone if the instructor would otherwise need to raise their voice beyond the level of normal conversation. Music must not be played at a level that exceeds the level at which normal conversation is possible.

### *Rules for Entertainment Establishments*

Cinemas operating in **Orange** zones may no longer exceed the capacity limits of 50 persons indoors or 100 persons outdoors if they operate in accordance with a plan approved by the Office of the Chief Medical Officer of Health.

In **Orange** zones, strip clubs, bathhouses and sex clubs are closed.



In Yellow and Green zones, bathhouses are no longer required to close. Also in these zones, the person responsible for a strip club, bathhouse or sex club must ensure that a safety plan is prepared and made available.

### **Compliance and Enforcement**

Throughout the pandemic, police and by-law enforcement officers have played an active role in communities across the province to ensure adherence to public health restrictions and orders under the ROA. With case numbers continuing to rise, an assertive approach should be taken to address egregious offenders using all available enforcement tools.

To support efforts to ensure compliance with public health restrictions and coordinated local enforcement of orders, the Ministry of the Solicitor General and the Ministry of Labour, Training and Skills Development (MLTSD) are working together with ministry enforcement partners and local PHUs to encourage a proactive approach to awareness, compliance and enforcement and collaboration across all enforcement personnel, including police, public health officers, municipal by-law inspectors and other provincial offences officers.

A multi-ministry enforcement team, led by MLTSD, has been developed to support this initiative and their activities will be coordinated with local by-law enforcement personnel, police services and other enforcement partners. To identify the lead contact for any potential planned compliance activity in your community, please e-mail Natasha Bartlett at [natasha.bartlett@ontario.ca](mailto:natasha.bartlett@ontario.ca).

Finally, we request that you continue to sustain weekly enforcement data reporting to the Ministry to help us monitor and measure the impact of accelerated enforcement and compliance activities province-wide, and in areas reporting higher rates of community transmission.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,



Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division

Attachments





**Executive Council**  
**Conseil exécutif**

R.O.C./Décret 459 / 2020

I certify that the attached is a true copy of the Regulation under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020, made by Her Honour the Lieutenant Governor in Council on November 13, 2020.

Dated at Toronto, November 13, 2020

  
Deputy Clerk, Executive Council



Ontario  
Executive Council  
Conseil exécutif

## Order in Council Décret

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and concurrence of the Executive Council, orders that:

the appended Regulation be made under the  
*Reopening Ontario (A Flexible Response to COVID-19) Act, 2020.*

Sur la recommandation de la personne soussignée, la lieutenant-gouverneure, sur l'avis et avec le consentement du Conseil exécutif, décrète ce qui suit :

Le règlement ci-annexé est pris en vertu de la *Loi de 2020 sur la réouverture de l'Ontario (mesures adaptables en réponse à la COVID-19)*.

Recommandé par :

Recommended

Appuyé par : Le président du Conseil des ministres,

Concurred

Chair of Cabinet

Approuvé et décrété le

La lieutenant-gouverneure,

Approved and Ordered

NOV 13 2020

Date

Lieutenant Governor

R.O.C./Décret (R)

459/2020

Filed with the Registrar of Regulations  
Déposé auprès du registraire des règlements

NOV 13 2020

Number (O. Reg.)  
Numéro (Règl. de l'Ont.)

648/20

[Bilingual]

**CONFIDENTIAL**  
Until filed with the  
Registrar of Regulations

**REG2020.0897.e**  
**2-CJO**

**ONTARIO REGULATION**

made under the

**REOPENING ONTARIO (A FLEXIBLE RESPONSE TO COVID-19) ACT, 2020**

Amending O. Reg. 263/20

(RULES FOR AREAS IN STAGE 2)

1. Section 1 of Ontario Regulation 263/20 is amended by striking out "Schedules 1 to 4" at the end and substituting "Schedules 1, 2 and 3".

2. Schedule 4 to the Regulation is revoked.

**Commencement**

3. This Regulation comes into force on the later of November 14, 2020 and the day it is filed.

**CONFIDENTIEL**  
jusqu'au dépôt auprès du  
registrateur des règlements

Reg2020.0897.f02.EDI  
2-CJO

## **RÈGLEMENT DE L'ONTARIO**

pris en vertu de la

### **LOI DE 2020 SUR LA RÉOUVERTURE DE L'ONTARIO (MESURES ADAPTABLES EN RÉPONSE À LA COVID-19)**

modifiant le Règl. de l'Ont. 263/20

**(RÈGLES POUR LES RÉGIONS À L'ÉTAPE 2)**

1. L'article 1 du Règlement de l'Ontario 263/20 est modifié par remplacement de «annexes 1 à 4» par «annexes 1 à 3» à la fin de l'article.

2. L'annexe 4 du Règlement est abrogée.

**Entrée en vigueur**

3. Le présent règlement entre en vigueur le dernier en date du 14 novembre 2020 et du jour de son dépôt.



**Executive Council**  
**Conseil exécutif**

R.O.C./Décret

457 / 2020

I certify that the attached is a true copy of the Regulation under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020, made by Her Honour the Lieutenant Governor in Council on November 13, 2020.

Dated at Toronto, November 13, 2020

A handwritten signature in blue ink, appearing to read "Anna Val", with a long horizontal stroke extending to the right.

Deputy Clerk, Executive Council



Ontario  
Executive Council  
Conseil exécutif

## Order in Council Décret

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and concurrence of the Executive Council, orders that:

the appended Regulation be made under the  
*Reopening Ontario (A Flexible Response to COVID-19) Act, 2020.*

Sur la recommandation de la personne soussignée, la lieutenant-gouverneure, sur l'avis et avec le consentement du Conseil exécutif, décrète ce qui suit :

Le règlement ci-annexé est pris en vertu de la *Loi de 2020 sur la réouverture de l'Ontario (mesures adaptables en réponse à la COVID-19).*

Recommandé par :

Recommended

Appuyé par : Le président du Conseil des ministres,

Concurred

Chair of Cabinet

Approuvé et décrété le

Approved and Ordered

NOV 13 2020

Date

La lieutenant-gouverneure,

  
Lieutenant Governor

R.O.C./Décret (R)

E 457/2020

Filed with the Registrar of Regulations  
Déposé auprès du registraire des règlements

NOV 13 2020

Number (O. Reg.)  
Numéro (Règl. de l'Ont.)

646/20

[Bilingual]

**CONFIDENTIAL**  
Until filed with the  
Registrar of Regulations

**REG2020.0896.e**  
**6-CJO**

## **ONTARIO REGULATION**

made under the

### **REOPENING ONTARIO (A FLEXIBLE RESPONSE TO COVID-19) ACT, 2020**

Amending O. Reg. 363/20

(STAGES OF REOPENING)

**1. Schedules 2 and 3 to the Regulation are revoked and the following substituted:**

#### **SCHEDULE 2 STAGE 2 AREAS**

1. City of Hamilton Health Unit.
2. City of Toronto Health Unit.
3. Halton Regional Health Unit.
4. Peel Regional Health Unit.
5. York Regional Health Unit.

#### **SCHEDULE 3 STAGE 3 AREAS**

##### **Green Zone of Stage 3**

**1. The following areas are in the Green Zone of Stage 3:**

1. Chatham-Kent Health Unit.
2. The District of Algoma Health Unit.

3. Grey Bruce Health Unit.
4. Haliburton, Kawartha, Pine Ridge District Health Unit.
5. Hastings and Prince Edward Counties Health Unit.
6. Kingston, Frontenac and Lennox and Addington Health Unit.
7. Lambton Health Unit.
8. Leeds, Grenville and Lanark District Health Unit.
9. North Bay Parry Sound District Health Unit.
10. Northwestern Health Unit.
11. Peterborough County — City Health Unit.
12. Porcupine Health Unit.
13. Renfrew County and District Health Unit.
14. Thunder Bay District Health Unit.
15. Timiskaming Health Unit.

**Yellow Zone of Stage 3**

2. The following areas are in the Yellow Zone of Stage 3:

1. Haldimand-Norfolk Health Unit.
2. Huron Perth Health Unit.
3. Middlesex-London Health Unit.
4. Oxford Elgin St. Thomas Health Unit.
5. Simcoe Muskoka District Health Unit.
6. Sudbury and District Health Unit.
7. Windsor-Essex County Health Unit.



**Orange Zone of Stage 3**

3. The following areas are in the Orange Zone of Stage 3:

1. Brant County Health Unit.
2. City of Ottawa Health Unit.
3. Durham Regional Health Unit.
4. The Eastern Ontario Health Unit.
5. Niagara Regional Area Health Unit.
6. Waterloo Health Unit.
7. Wellington-Dufferin-Guelph Health Unit.

**Commencement**

2. This Regulation comes into force on the later of November 16, 2020 and the day it is filed.

**CONFIDENTIEL**  
jusqu'au dépôt auprès du  
registrateur des règlements

Reg2020.0896.f06.EDI  
6-CJO

## **RÈGLEMENT DE L'ONTARIO**

pris en vertu de la

### **LOI DE 2020 SUR LA RÉOUVERTURE DE L'ONTARIO (MESURES ADAPTABLES EN RÉPONSE À LA COVID-19)**

modifiant le Règl. de l'Ont. 363/20

(ÉTAPES DE LA RÉOUVERTURE)

1. Les annexes 2 et 3 du Règlement sont abrogées et remplacées par ce qui suit :

#### **ANNEXE 2 RÉGIONS À L'ÉTAPE 2**

1. Circonscription sanitaire de la cité de Hamilton.
2. Circonscription sanitaire de la cité de Toronto.
3. Circonscription sanitaire régionale de Halton.
4. Circonscription sanitaire régionale de Peel.
5. Circonscription sanitaire régionale de York.

#### **ANNEXE 3 RÉGIONS À L'ÉTAPE 3**

#### **Zone verte de l'étape 3**

1. Les régions suivantes sont dans la zone verte de l'étape 3 :
  1. Circonscription sanitaire de Chatham-Kent.

2. Circonscription sanitaire du district d'Algoma.
3. Circonscription sanitaire de Grey Bruce.
4. Circonscription sanitaire du district de Haliburton, Kawartha et Pine Ridge.
5. Circonscription sanitaire des comtés de Hastings et de Prince Edward.
6. Circonscription sanitaire de Kingston, Frontenac et Lennox et Addington.
7. Circonscription sanitaire de Lambton.
8. Circonscription sanitaire du district de Leeds, Grenville et Lanark.
9. Circonscription sanitaire du district de North Bay-Parry Sound.
10. Circonscription sanitaire du Nord-Ouest.
11. Circonscription sanitaire du comté et de la cité de Peterborough.
12. Circonscription sanitaire de Porcupine.
13. Circonscription sanitaire du comté et du district de Renfrew.
14. Circonscription sanitaire du district de Thunder Bay.
15. Circonscription sanitaire de Timiskaming.

**Zone jaune de l'étape 3**

2. Les régions suivantes sont dans la zone jaune de l'étape 3 :

1. Circonscription sanitaire de Haldimand-Norfolk.
2. Circonscription sanitaire de Huron et Perth.
3. Circonscription sanitaire de Middlesex-London.
4. Circonscription sanitaire d'Oxford, Elgin et St. Thomas.
5. Circonscription sanitaire du district de Simcoe Muskoka.
6. Circonscription sanitaire de Sudbury et son district.

7. Circonscription sanitaire de Windsor-comté d'Essex.

**Zone orange de l'étape 3**

3. Les régions suivantes sont dans la zone orange de l'étape 3 :

1. Circonscription sanitaire du comté de Brant.
2. Circonscription sanitaire de la ville d'Ottawa.
3. Circonscription sanitaire régionale de Durham.
4. Circonscription sanitaire de l'Est de l'Ontario.
5. Circonscription sanitaire régionale de Niagara.
6. Circonscription sanitaire de Waterloo.
7. Circonscription sanitaire de Wellington-Dufferin-Guelph.

**Entrée en vigueur**

2. Le présent règlement entre en vigueur le dernier en date du 16 novembre 2020 et du jour de son dépôt.



**Executive Council**  
**Conseil exécutif**

R.O.C./Décret 458 / 2020

I certify that the attached is a true copy of the Regulation under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020, made by Her Honour the Lieutenant Governor in Council on November 13, 2020.

Dated at Toronto, November 13, 2020

  
Deputy Clerk, Executive Council



Ontario  
Executive Council  
Conseil exécutif

## Order in Council Décret

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and concurrence of the Executive Council, orders that:

the appended Regulation be made under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*.

Sur la recommandation de la personne soussignée, la lieutenant-gouverneure, sur l'avis et avec le consentement du Conseil exécutif, décrète ce qui suit :

Le règlement ci-annexé est pris en vertu de la *Loi de 2020 sur la réouverture de l'Ontario (mesures adaptables en réponse à la COVID-19)*.

Recommandé par :

Recommended

Appuyé par : Le président du Conseil des ministres,

Concurred

Chair of Cabinet

Approuvé et décrété le

Approved and Ordered

NOV 13 2020

Date

La lieutenant-gouverneure,

Lieutenant Governor

R.O.C./Décret (R)

E 458/2020

Filed with the Registrar of Regulations  
Déposé auprès du registraire des règlements

NOV 13 2020

Number (O. Reg.)  
Numéro (Règl. de l'Ont.)

647/20

[Bilingual]

**CONFIDENTIAL**  
Until filed with the  
Registrar of Regulations

**REG2020.0890.e**  
**4-CJO**

## **ONTARIO REGULATION**

made under the

### **REOPENING ONTARIO (A FLEXIBLE RESPONSE TO COVID-19) ACT, 2020**

Amending O. Reg. 640/20, which amends O. Reg. 363/20

(STAGES OF REOPENING)

- 1. Subsection 1 (2) of Ontario Regulation 640/20 is revoked.**
- 2. Subsection 2 (2) of the Regulation is revoked.**
- 3. Subsection 3 (2) of the Regulation is revoked.**

#### **Commencement**

- 4. This Regulation comes into force on the day it is filed.**

**CONFIDENTIEL**  
jusqu'au dépôt auprès du  
registreur des règlements

Reg2020.0890.f04.EDI  
4-CJO

**RÈGLEMENT DE L'ONTARIO**

pris en vertu de la

**LOI DE 2020 SUR LA RÉOUVERTURE DE L'ONTARIO (MESURES ADAPTABLES  
EN RÉPONSE À LA COVID-19)**

modifiant le Règl. de l'Ont. 640/20, qui modifie le Règl. de l'Ont. 363/20

(ÉTAPES DE LA RÉOUVERTURE)

1. Le paragraphe 1 (2) du Règlement de l'Ontario 640/20 est abrogé.
2. Le paragraphe 2 (2) du Règlement est abrogé.
3. Le paragraphe 3 (2) du Règlement est abrogé.

**Entrée en vigueur**

4. Le présent règlement entre en vigueur le jour de son dépôt.



## Denise Holmes

---

**From:** Caroline Mach <forestmanager@dufferinmuseum.com>  
**Sent:** Wednesday, November 18, 2020 8:46 AM  
**To:** Caroline Mach  
**Subject:** Final Five-Year Forest Operating Plan Available

During 2020, the County of Dufferin developed a new five-year operating plan for the 1,066 hectare (2,636 acre) Dufferin County Forest. The County Forest is made up of fourteen tracts located throughout Dufferin County, the largest of which is the 607 hectare (1,501 acre) Main Tract located north of the hamlet of Mansfield.

The final plan was passed by County Council at its November 12, 2020 meeting. You can find the Executive Summary [here](#).

If you would like to receive a hard copy of the plan, please contact [me](#).

Caroline

**Caroline Mach, R.P.F. | County Forest Manager | Public Works Department | County of Dufferin**  
519-941-1114 ext. 4011 | [forestmanager@dufferinmuseum.com](mailto:forestmanager@dufferinmuseum.com) | 936029 Airport Rd., Mulmur, ON L9V 0L3 | [sign up for our email newsletter](#)  
**Usual office hours are Tuesday-Saturday 9-5.**

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*Our Forest, Our Future:*  
**Dufferin County Forest Operating Plan  
2021-2026  
Executive Summary**



## EXECUTIVE SUMMARY

The Dufferin County Forest is a 1,066 hectare (2,636 acre) multi-tract forested area owned and managed by the County of Dufferin. The Forest serves important functions in terms of erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production and employment opportunities.

*Our Forest, Our Future:* Dufferin County Forest Management Plan 2016-2036 was approved by County Council on March 10, 2016. The recreational use policy for the County Forest was approved on May 11, 2017. This five year operating plan (2021-2026) outlines how environmental, economic, and social sustainability will be achieved for the Dufferin County Forest over the next five years, building on the County's strategies as outlined in the twenty-year management plan (2016-2036).

The goal of the twenty-year management plan is: *To protect the quality and integrity of ecosystems in the Dufferin County Forest, including air, water, land and biota; and, where quality and integrity have been diminished, to encourage restoration or remediation to healthy conditions; while providing a variety of social and economic benefits to the public.*

In order to achieve this goal, the following key actions will be taken in each of the three areas of sustainability during the period of this operating plan:

### Environmental Sustainability

- ❖ provide proper environmental conditions for wild life;
- ❖ protect against floods and erosion;
- ❖ maintain natural forest characteristics as much as possible and;
- ❖ protect the Forest from the threats of invasive species and climate change by improving overall forest health and by maintaining, and, where possible, increasing, biodiversity.

### Economic Sustainability

- ❖ maintain sustainable levels of timber harvesting throughout the planning period;
- ❖ seek forest certification to increase the demand for timber products from the County Forest and;
- ❖ continue to develop alternative revenue streams that will not compromise environmental sustainability.

### Social Sustainability

- ❖ continue to work with the Friends of the Dufferin County Forest on the implementation of on-the-ground activities in the Forest;
- ❖ continue to gain input into management of the Forest from the Dufferin County Forest Advisory Team;
- ❖ maintain an active relationship with users and other stakeholders;
- ❖ promote the benefits of forest protection/conservation;
- ❖ continue to inform residents of Dufferin County, in particular, youth, about the County Forest and;
- ❖ continue to update and implement the recreational use policy that was approved on May 11, 2017.



**Howick**  
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0  
Tel: 519-335-3208 ext 2 Fax: 519-335-6208  
[www.howick.ca](http://www.howick.ca)

November 19, 2020

The Honourable Ernie Hardeman  
Minister of Agriculture, Food and Rural Affairs

By email only [minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Dear Mr. Hardeman:

Please be advised that the following resolution was passed at the November 17, 2020 Howick Council meeting:

**Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:**

**Whereas; installing tile drainage is a common land improvement practice among farmers in Ontario and the benefits of tile drainage for crop productivity, farm efficiency and even for reducing environmental impacts have been studied and are generally well known to farmers; and**

**Whereas; the Tile Loan Program, authorized by the Tile Drainage Act, provides loans to agricultural property owners to help them finance these tile drainage projects; all tile loans have 10-year terms and repayments are made annually; and**

**Whereas; the provincial government sets the program interest rate at a competitive level which was reduced from 8% to 6% in the fall of 2004 and the loan limit was also increased from \$20,000.00 to \$50,000.00 at the same time; and**  
**Whereas; interest rates have continued to decline over the years and the cost per acre for tile drainage has increased over the years;**

**Now therefore; be it resolved that Council request the Ontario Ministry of Agriculture, Food and Rural Affairs to consider lowering the interest rate on Tile Drain Loans to 4% and increasing the yearly loan limit to \$100,000; and that this resolution be forwarded to Ontario Ministry of Agriculture, Food and Rural Affairs; MPP Huron Bruce Lisa Thompson; AMO; Land Improvement Contractors of Ontario and Drainage Superintendents of Ontario Association. Carried.**

**Resolution No. 276/20**

If you require any further information, please contact this office, thank you.

Yours truly,

*Carol Watson*

Carol Watson, Clerk  
Township of Howick

cc MPP Perth Wellington Randy Pettapiece  
ROMA

INFO# 7  
DEC 10 2020



**Nottawasaga Valley**  
Conservation Authority

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November 16, 2020  
Nottawasaga Valley Watershed CAOs  
(via email distribution list)

Dear Nottawasaga Valley Watershed CAOs:

**Re: Provincial Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020**

We are writing on behalf of Nottawasaga Valley Conservation Authority to seek your municipality's support to address several changes introduced by the Province to the Conservation Authorities Act and the Planning Act in Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020.

These changes significantly limit the ability of conservation authorities to protect Ontario's environment, ensure people and property are safe from natural hazards and to apply watershed-based decisions on development. Ultimately, these changes in many ways, remove much of conservation authorities' ability to influence the overall health and protection of Ontario's citizens and the environment.

In 2018, the Province began to review Conservation Authority operations with three key goals in mind:

- Improve consistency and transparency of the programs and services that conservation authorities deliver,
- Provide additional oversight for municipalities and the province, and
- Streamline conservation authority permitting and land use planning reviews to increase accountability, consistency, and transparency.

Since the launch of the review, conservation authorities have been working to meet Provincial expectations regarding consistency and transparency of programs and services and to streamline planning and permitting processes. Since that time, authorities have worked collectively to:

- Adopt consistent By-Laws by December of 2018,
- Implement best management practices regarding governance and administration,
- Voluntarily reduce timelines for issuance of permits, and
- Initiate client centric service training and monitoring protocols to document improvements in service delivery.

Conservation authorities have demonstrated their willingness to work with the Province and change to meet provincial expectations. Unfortunately, the current changes introduced by the Province show no regard for these efforts and many of the proposed changes have consequences which are counterproductive and will increase red tape, cost taxpayers more, and place Ontario's residents and environment at risk.

The following is a summary of our concerns and a resolution that we would respectfully ask you to bring forward to your mayor and council to support.

### **Summary of Concerns**

**Provincial Bill 229 changes to both the Conservation Authorities Act and the Planning Act eliminates the conservation authorities' science-based watershed approach which currently protects Ontario's environment.**

- Conservation authorities are important agencies who help protect Ontario's environment. Their science-based watershed information helps to steer development to appropriate places where it will not harm the environment or create risks to people.
- CAs bring watershed science and information to the various tables where development and growth are being reviewed and discussed.
- Provincial changes limit conservation authorities' ability to provide input to municipal planning applications and to permit decisions and appeals.
- The conservation authority watershed model has served Ontario well and is relied upon by many levels of government, businesses, and residents to protect the environment from upstream to downstream.
- Conservation authorities undertake watershed-scale monitoring, data collection, management and modelling; watershed-scale studies, plans, assessments and strategies; and watershed-wide actions including stewardship, communication, outreach and education activities that protect our environment on a watershed basis.

**Bill 229 changes will create more costs, delays and red tape around permit and planning applications and appeals.**

- There are new appeal processes proposed which will significantly slow down the permitting process, creating delays and more red tape. This will also result in additional costs which would need to be recovered by increasing permit fees or through increases to municipal levies.
- If applicants are not satisfied with decisions made by the Hearing Boards (CA Board of Directors and/or Executive), the new changes will allow applicants to appeal directly to the Minister, who could make his or her own decision and issue a permit.
- Alternatively, or in addition, the applicant can appeal a decision of the conservation authority to the Local Planning Appeal Tribunal (LPAT).

- These changes could add as many as 200 days to the application process.

**Bill 229 changes will remove conservation authorities' ability to independently appeal decisions made around permits and municipal planning applications. This will put more people and infrastructure at risk of flooding and other natural hazards as well as add additional stressors to Ontario's biodiversity.**

- Conservation authorities' regulatory role is not always a popular one, but it is very important. Being able to participate in appeal processes ensures that the watershed lens is being applied to planning and land use decisions and that people and their property are protected from natural hazards such as flooding.
- Without the ability to look at development applications on a watershed basis, we run the risk of the plan review process being piecemeal and exacerbate risks associated with natural hazards and for cumulative negative environmental impacts.

**Bill 229 changes will remove the responsibility for municipally appointed CA Board members to represent the interests of the Conservation Authority.**

- The Province has changed the 'Duty to Members' section of the Conservation Authorities Act to have municipal representatives on CA Boards act in the interests of their own municipality rather than the conservation authority's interests.
- This contradicts the fiduciary duty of board members to represent the best interests of the corporation they are overseeing. It puts an individual municipal interest above the conservation authority interests.
- It is contrary to a recent recommendation by the Auditor General that states Conservation Authority Board Members should act in the interest of the Conservation Authority and not their municipality.
- This change undermines the ability of Conservation Authority Boards to address the broader environmental and resource management issues facing our watersheds today. It limits discourse on these issues and other programs and services that address watershed-wide issues spanning municipal boundaries in a time of increasing climate change.

**Bill 229 will reduce the ability for enforcement of the Section 28 Regulation, putting residents and the environment at risk by not providing Conservation Authorities the necessary tools to control illegal activities.**

- The current revisions significantly limit a Conservation Authority's ability to enforce the regulation. Conservation authorities will have to continue to rely on search warrants to gain entry to a property where infractions/compliance is a concern taking time and costing money. Reasonable grounds for obtaining a search warrant now cannot be obtained unless the activity can be viewed without entry onto the property (i.e. from the road). This will protect would be violators of the regulation.



- The ability to issue Stop (work) Orders has been repealed. This is an important enforcement tool that conservation authorities have been requesting for years. Without this tool, conservation authorities must obtain an injunction to stop unauthorized activities. Obtaining injunctions takes further staff time and Authorities will incur significant costs for legal and court fees. Given the lack of Provincial funding this cost will be borne by our municipalities and ultimately the taxpayers. The time needed to obtain such an order can be lengthy resulting in unnecessary and significant damage to the environment, or alteration of a floodplain which then puts people at risk.
- This unintended consequence is contrary to the Province's Made in Ontario Plan which references getting tough with polluters. Illegal filling, dumping of contaminated materials, destruction of wetlands and significant habitat as identified in the Lake Simcoe Protection Plan are happening. Without the necessary tools, the public and environment are at risk.

### **Draft Resolution of Support**

The following is a draft resolution of support for your consideration:

**WHEREAS** the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act;

**WHEREAS** the Legislation introduces several changes and new sections that could remove and/or significantly hinder conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications;

**WHEREAS** we rely on the watershed expertise provided by local conservation authorities to protect residents, property, and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act;

**WHEREAS** the changes allow the Minister to make decisions without conservation authority watershed data and expertise;

**WHEREAS** the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs;

**WHEREAS** municipalities require a longer transition time to put in place agreements with conservation authorities for non-mandatory programs;

**WHEREAS** municipalities believe that the appointment of municipal representatives on conservation authority boards should be a municipal decision; and the Chair and Vice Chair of the conservation authority boards should be duly elected;



**WHEREAS** the changes to the 'Duty of Members' contradicts the fiduciary duty of a conservation authority board member to represent the best interests of the conservation authority and its responsibility to the watershed;

**WHEREAS** conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative;

**WHEREAS** changes to the legislation will create more red tape and costs for the conservation authorities, their municipal partners, and potentially result in delays in the development approval process;

**AND WHEREAS** municipalities value and rely on the natural habitats and water resources within conservation authority jurisdictions for the health and well-being of residents; municipalities value conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value conservation authorities' work to ensure safe drinking water;

**THEREFORE, BE IT RESOLVED**

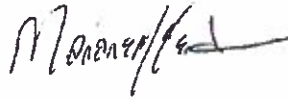
- **THAT** the Province of Ontario work with conservation authorities to address their concerns by repealing and/or amending changes to the Conservation Authorities Act and the Planning Act set out in Bill 229;
- **THAT** the Province of Ontario delay enactment of clauses affecting municipal concerns;
- **THAT** the Province of Ontario provide a longer transition period up to December 2022 for non-mandatory programs to enable coordination of conservation authority municipal budget processes;
- **THAT** the Province respect the current conservation authority/municipal relationships;
- **AND THAT** the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

Thank you for your consideration and we look forward to continuing to work with your municipality into the future.

Sincerely,

A handwritten signature in black ink, appearing to be 'K White', with a long horizontal line extending to the right.

Keith White  
Board Chair

A handwritten signature in black ink, appearing to be 'M McLeod', with a long horizontal line extending to the right.

Mariane McLeod  
Board Vice-Chair

A handwritten signature in black ink, appearing to be 'D Hevenor', with a long horizontal line extending to the right.

Doug Hevenor  
Chief Administrative Officer

cc: Watershed Clerks  
NVCA Board Members



## **MEDIA RELEASE**

FOR IMMEDIATE RELEASE

### **Proposed changes to Conservation Authorities Act and Planning Act puts people, property and our environment at risk**

UTOPIA, Ontario (November 13, 2020) – On November 5, 2020, the Ontario government released changes to the *Conservation Authorities Act* and *Planning Act* in the provincial budget. The Nottawasaga Valley Conservation Authority (NVCA) has reviewed these proposed changes and is encouraged that the *Conservation Authorities Act* continues to provide conservation, restoration, source water and natural resource management at the watershed level. NVCA also supports enhanced transparency and accountability, which represent best practices and the high level of service provided to our partners, stakeholders and watershed residents.

However, the proposed changes would reduce the effectiveness of conservation authorities to protect the natural environment as well as public health and safety.

"The Township of Essa has specific examples of development, which by today's standards should not have occurred on lands at risk," said Keith White, NVCA Chair, Councillor at the Township of Essa. "In 1954, Hurricane Hazel destroyed roads, bridges, railway trestles and tracks throughout the municipality, as well as flooding residential and commercial lands. A commercial plaza on King Street in Angus was built in 1965, and has been completely flooded numerous times since then. At times, it was only accessible by canoe."

NVCA's concerns regarding the proposed changes are:

1. Proposed changes to the *Conservation Authorities Act* would authorize the Minister of Natural Resources and Forestry to issue an order to take over and decide a development permit application in place of a conservation authority. Additionally, a permit applicant can request that the Minister review a conservation authority's decision about a permit application (approved with conditions or denied), at which point the Minister can make any decision, including issuing a permit.

Originating from the Niagara Escarpment, Oak Ridges Moraine and the Oro Moraine, the Nottawasaga River connects NVCA's 18 municipalities while passing through the internationally significant Minesing Wetlands complex before draining into Georgian Bay and Lake Huron. Amongst all this is a mosaic of woodlands, wetlands, valleys

and river systems situated in agricultural, rural and urban land uses. In this picturesque landscape is an array of natural hazards that cross municipal and property boundaries. Questionable development decisions can have significant and lasting negative impacts to the property, adjacent properties, upstream and downstream communities.

NVCA and all Ontario conservation authorities are science-based, non-partisan, public sector organizations that review permit applications consistently across the province through the requirements set forth under Section 28 of the *Conservation Authorities Act*. To provide permitting authority to the Minister of Natural Resources and Forestry would take science out of the process, effectively politicizing the permits and potentially allowing development that is shown to be unsafe or damaging to the natural environment. As such, putting people and property at risk.

2. Proposed changes would remove the potential ability to issue stop work orders, a new tool in our enforcement toolbox that conservation authorities had long requested from the province. It will provide the ability to stop significant threats to life, property and environmentally sensitive areas before having to resort to costly fines and prosecution.
3. The NVCA Board acts on behalf of the entire watershed and its residents to ensure good corporate operations and management, not by municipal boundaries. Proposed changes would direct board members to act only on behalf of the municipality they represent rather than on behalf of the watershed. This is contrary to proper board governance and contradicts recent recommendations by Ontario's Auditor General.

The Nottawasaga Valley watershed is comprised of 18 municipalities. With each municipality only acting on behalf itself, watershed management will be pulled in 18 different directions. This would severely limit NVCA's ability to effectively manage lands containing natural hazards and wetlands. It would be difficult to build flood resilience in the face of climate change and preserve critical natural features.

4. Consequential changes to the *Planning Act* would bar conservation authorities from appealing a municipal planning decision to the Local Planning Appeal Tribunal (LPAT), unless requested through an agreement with the municipality or the Minister of Municipal Affairs and Housing. This is a necessary, but seldom used tool in our toolbox.

This change would also remove our right to appeal planning decisions as a landowner. This is of significant concern as NVCA owns and manages over 13,001 acres of land for habitat protection, community recreation and flood hazard management.

For example, in the Township of Essa, the Nottawasaga River Erosion Assessment in 2013 outlined that significant works (eventually in excess of \$2,000,000 of taxation) were necessary to protect new residential development and a stormwater management pond. Concerns were appealed to the Ontario Municipal Board (now through LPAT) by the municipality and the NVCA during the development process, however the developments noted were permitted by the Ontario Municipal Board following the hearing.

Since 1956, Ontario's conservation authorities have defined and defended the floodplains to ensure public safety and property protection, often on behalf of our municipal partners, using a variety of tools present in the *Conservation Authorities Act* and *Planning Act*. Removing some of these tools from our toolbox may allow individuals to circumvent checks and balances that exist to ensure the safe development of communities and the protection of sensitive environmental features.

"I am confident that there are many other case studies across our watershed, as well as across the other 35 watersheds in Ontario, which can be noted where risks to people and property could have been avoided," continued White. "The financial burden on the taxpayers of Ontario, at the local municipality, county and regional levels for remediation has been significant. The return on investment of funding conservation authorities and upholding their authority under the provincial acts has been, and hopefully will continue to be of great value to all."

NVCA encourages our municipal partners, watershed residents and our network of supporters to reach out to the Premier, the Minister of Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Minister of Natural Resources and Forestry, as well as local MPPs over the next week to ask that they address the concerns outlined above before the bill is enacted.

-30-

**About NVCA:** The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

**Media contact:** Maria Leung, Communications Coordinator 705-424-1479 ext.254, [mleung@nvca.on.ca](mailto:mleung@nvca.on.ca)

## Denise Holmes

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**From:** Eowyn Spencer <espencer@grandriver.ca>  
**Sent:** Tuesday, November 24, 2020 3:32 PM  
**To:** Amanda Knight - Township of Guelph/Eramosa (aknight@get.on.ca); Andrew Grozelle; Ashley Carter; chickey@amaranth.ca; Chloe Senior; Denise Holmes; Evelyn Eichenbaum; Graham Milne (Graham.Milne@halton.ca); Heather Boyd; Janet Pilon; Karren Wallace; Kerri O'Kane; Kris Fletcher; Lindsey Green; Lisa Campion; Manny Baron; Meghan Townsend; Nina Lecic; Office of the Clerk (clerks@brantford.ca); Patricia Berfelz; Stephen.O'Brien@guelph.ca; Susan Stone (sstone@eastgarafraxa.ca)  
**Cc:** policy@amo.on.ca; roma@roma.on.ca  
**Subject:** GRCA response re: Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures)  
**Attachments:** Grand River CA Correspondence to Municipalities RE Bill 229.pdf

To Grand River watershed Member Municipalities  
Copy to AMO & ROMA

On behalf of our Chair, please see the attached correspondence package regarding the above subject line.

The package includes a letter to our watershed member municipalities, a copy of correspondence sent to the Premier, and a copy of GRCA staff report GM-11-20-85 – Proposed Amendments to the Conservation Authorities Act through Bill 229.

Should you have any questions regarding this correspondence, please reach out to Samantha Lawson at [slawson@grandriver.ca](mailto:slawson@grandriver.ca).

Kind regards,

**Eowyn Spencer**  
Executive Assistant | Grand River Conservation Authority  
400 Clyde Road, P.O. Box 729, Cambridge ON N1R 5W6  
519-621-2763, ext. 2200  
[www.grandriver.ca](http://www.grandriver.ca)



Administration Centre: 400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6  
Phone: 519-621-2761 Toll free: 1-866-900-4722 Fax: 519-621-4844 [www.grandriver.ca](http://www.grandriver.ca)

November 24, 2020

BY EMAIL

**To: Grand River Watershed Member Municipalities**

**Re: Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures)**

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I am writing on behalf of the Grand River Conservation Authority (GRCA) to provide you with an update on our concerns regarding the Province's proposed changes to the Conservation Authorities Act and the Planning Act under Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures).

On Monday, November 23, 2020, the GRCA General Membership held a special board meeting to review and discuss the Province's proposed changes to the Conservation Authorities Act and the Planning Act through Schedule 6 in Bill 229.

While the GRCA board expressed support for the Province's stated objectives to modernize the Conservation Authorities Act, and enhance transparency and accountability, the board also voiced deep concern that some of the proposed changes may have a considerable impact on conservation authorities, their watershed management responsibilities, and consequently, on the health and wellness of the Grand River watershed and its residents.

At the meeting, board members passed a motion requesting staff to send *GRCA Report GM-11-20-85 Proposed Amendments to the Conservation Authorities Act through Bill 229* to the Premier of Ontario, the Ministers of Environment, Conservation and Parks, Natural Resources and Forestry, Municipal Affairs and Housing, and Finance, as well as all watershed MPPs, watershed municipalities, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association. The report outlines the proposed changes in five key areas of concern for the GRCA: Objects, Powers and Duties; Regulatory; Enforcement; Governance and Other.

Please find attached the GRCA board report, as well as a letter that has been sent to the Province detailing our concerns. The GRCA is requesting that:

- the clause in S.21.1.2 of Bill 229 be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services;
- the amendment to the Planning Act be removed from Schedule 6 of Bill 229;
- Bill 229 Schedule 6 clauses in S.28 be amended by removing references to the Local Planning Appeal Tribunal and replacing it with the Mining and Lands Tribunal;
- the existing un-proclaimed clauses in the Conservation Authorities Act 2019 related to Powers of entry (30.2) and Stop Order (30.4) remain in the Conservation Authorities Act and proposed amendments related to these clauses be removed from Bill 229 Schedule 6;

- the wording for fiduciary responsibilities in the CA Act be amended back to: "Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority"; and that
- a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

We would encourage our watershed municipalities to contact their local MPPs and ask that the Province of Ontario work with conservation authorities to address these concerns, before the changes are enacted.

We look forward to continuing our productive partnership with our watershed municipalities, as we work together to address local issues and opportunities that benefit the entire watershed.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Helen Jowett". The signature is fluid and cursive, with the first letter of each word being capitalized and prominent.

Helen Jowett, Chair  
Grand River Conservation Authority

cc Association of Municipalities of Ontario, Rural Ontario Municipalities Association





Administration Centre: 400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6  
Phone: 519-621-2761 Toll free: 1-866-900-4722 Fax: 519-621-4844 [www.grandriver.ca](http://www.grandriver.ca)

November 24, 2020

**BY EMAIL**

The Honourable Doug Ford, Premier of Ontario  
Office of the Premier  
Legislative Building, Queens Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

Re: Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures)

I am writing on behalf of the Grand River Conservation Authority (GRCA) to express our concerns regarding the Province's proposed changes to the Conservation Authorities Act and the Planning Act under Bill 229: Protect, Support and Recover from COVID-19 Act (Budget Measures).

The GRCA is governed through a partnership of 38 watershed municipalities, which work together to address local issues and opportunities that benefit the entire watershed. Elected or appointed representatives from these municipalities form the membership of the GRCA board, making us directly accountable to our member municipalities and the people that live in the watershed. We work closely with our municipal partners to deliver programs and services that mitigate flood damage, provide access to outdoor spaces, share information about the natural environment and make the watershed more resilient to climate change.

For example, through the Rural Water Quality Program, the GRCA has built strong relationships with the farming community. The GRCA delivers this voluntary program on behalf of 6 Upper Tier municipalities in the watershed to help farmers implement best practices to improve and protect surface and groundwater quality. Since 1998, more than \$56 million has been invested by municipalities and landowners – an investment that supports the rural economy and source water protection, builds green infrastructure and climate change resiliency on the landscape, and helps to improve the quality of the Grand River.

While we support the Province's stated objectives to modernize the Conservation Authorities Act, and enhance transparency and accountability, we are also concerned that some of the proposed changes will have a considerable impact on conservation authorities, their watershed management responsibilities, and consequently, on the health and wellness of the Grand River watershed and its residents.

The GRCA is requesting that:

- the clause in S.21.1.2 of Bill 229 be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services;
- the amendment to the Planning Act be removed from Schedule 6 of Bill 229;
- Bill 229 Schedule 6 clauses in S.28 be amended by removing references to the Local Planning Appeal Tribunal and replacing it with the Mining and Lands Tribunal;

- the existing un-proclaimed clauses in the Conservation Authorities Act 2019 related to Powers of entry (30.2) and Stop Order (30.4) remain in the Conservation Authorities Act and proposed amendments related to these clauses be removed from Bill 229 Schedule 6;
- the wording for fiduciary responsibilities in the CA Act be amended back to: "Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority"; and that
- a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

Please find attached *GRCA Report GM-11-20-85 Proposed Amendments to the Conservation Authorities Act through Bill 229*, which outlines our key areas of concern. We are asking that the Province work with conservation authorities to address these concerns before Bill 229 is passed. We would also like to offer our assistance and technical expertise to the Ministry of the Environment, Conservation and Parks and the Ministry of Natural Resources and Forestry on any working groups or technical committees established to review future changes to the regulations, policies or provincial standards related to the implementation of the Conservation Authorities Act.

We look forward to continuing our productive relationship with the Province, and supporting your government's effort to improve the governance and accountability of conservation authorities.

Yours sincerely,



Helen Jowett, Chair  
Grand River Conservation Authority

- c. Hon. Jeff Yurek, Minister of Environment, Conservation and Parks; Hon. John Yakabuski, Minister of Natural Resources and Forestry; Hon. Steve Clark, Minister of Municipal Housing and Affairs, Hon. Rod Phillips, Minister of Finance; Grand River watershed Members of Provincial Parliament

# Grand River Conservation Authority

**Report number:** GM-11-20-85  
**Date:** November 23, 2020  
**To:** Members of the Grand River Conservation Authority  
**Subject:** Proposed Amendments to the Conservation Authorities Act through Bill 229

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## **Recommendation:**

THAT Report Number GM-11-20-85 – Proposed Amendments to the Conservation Authorities Act through Bill 229 be approved as amended;

AND THAT Grand River Conservation Authority Report GM-11-20-85 be submitted to the Premier, Ministers of Environment, Conservation and Parks, Natural Resources, Municipal Housing and Affairs and Finance, watershed MPPs, Association of Municipalities of Ontario, Rural Ontario Municipalities Association, and circulated to watershed municipalities;

AND THAT staff be directed to draft a cover letter which highlights the GRCA's key concerns with the proposed changes to the Conservation Authorities Act which will accompany the report to be distributed.

## **Summary:**

On November 5, 2020, through Bill 229 Protect, Support and Recover from COVID-19 Act (Budget Measures), the province introduced amendments to the *Conservation Authorities Act* (Schedule 6) and the *Planning Act*. If enacted, some changes will significantly impact the role of a conservation authority board to establish programs and services. As well, the proposed amendments will enable Regulations that will either limit or completely change the role of conservation authorities to protect Ontario's environment and ensure people and property are safe from natural hazards.

## **Report:**

### **Background:**

A provincial review of the *Conservation Authorities Act* has been ongoing since 2015. Amendments were approved in 2017, a minor change in 2018 and these were followed by further amendments in 2019. In 2019, the province indicated the proposed amendments were to help conservation authorities focus and deliver on the core mandate and to improve governance. The Grand River Conservation Authority (GRCA) provided comments on the Environmental Registry Posting through GM-04-19-41- Environmental Registry Posting 013-5018- Modernizing Conservation Authority Operations. The amendments were later passed through Bill 108, More Homes, More Choice Act. At that time, the scope of the changes to conservation authority board

governance and composition; mandatory, municipal and other programs and services; natural hazard permits and other areas were to come out through various regulations.

In the fall of 2019, the Minister of Environment, Conservation and Parks (MECP) hosted meetings with each individual conservation authority (CA) to gain a better understanding of the programs and services provided by each Authority. In the early winter of 2020, the MECP also hosted stakeholder consultation sessions across the province to gain feedback from the various groups, agencies and organizations who deal with, or work with CAs. The Vice-Chair and senior staff attended the South-western session and submitted formal written comments in response to questions posed by the MECP. MECP has confirmed that they received over 2,500 submissions in response to these consultation sessions; however, the results of these sessions have not been publicly shared.

### **Bill 229**

On November 5, 2020, the province introduced Bill 229 Protect, Support and Recover from COVID-19 Act which includes amendments to the *Conservation Authorities Act* (Schedule 6). The province identified these changes as necessary to improve transparency and consistency in conservation authority operations, strengthen municipal and provincial oversight and streamline conservation authority roles in permitting and land use planning.

While previously proposed changes to the Act have been posted to the Environmental Registry of Ontario (ERO) for a period of public comment; these new changes are posted on the ERO for information only. Under Section 33 of the Environmental Bill of Rights (1993), public consultation is not required if the proposal forms part of or gives effect to a budget or economic statement that is presented to the Legislative Assembly. It is anticipated that Bill 229 will be passed in the next few weeks as the legislature is due to rise on December 10<sup>th</sup>.

On November 9, 2020, MECP hosted an information session with all 36 Conservation Authority General Managers to provide additional information on the proposed amendments and timelines. MECP has indicated that regulations to implement the Act will be released for public comment in the coming weeks and a second set of regulations will be released for public comment in early 2021.

### **Proposed Amendments:**

Attached as appendix 1 is a summary chart of the proposed amendments to the *Conservation Authorities Act* and comments on the effects of those changes. This document was prepared by Conservation Ontario and circulated to the Board on November 13, 2020.

The changes to *Conservation Authorities Act* can be categorized into 5 sections:

- 1. Objects, Powers and Duties**
- 2. Regulatory**
- 3. Enforcement**
- 4. Governance**
- 5. Other**

Key changes to the Act under each of these categories are discussed below:

## 1. Objects, Powers and Duties

- Narrows the objects of a conservation authority from providing “programs and services designated to further conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals” (*Conservation Authorities Act*, s20(1)) to: (i) mandatory programs and services, (ii) municipal programs and services, and (iii) other program and services.
- A number of proposed clauses that would enable the Minister to make regulations that would prescribe standards and requirements for Municipal Programs and Services (i.e. Service agreements between municipalities and CAs) and Other Programs and Services (i.e. as determined by the Board and if municipal levy is used would require municipal agreements)
- Proposed amendment of the *Planning Act* to include conservation authorities to subsection 1(2) which would remove CAs as a public body and name CAs under the one window approach of MMAH for the purposes of appeals only. This may remove conservation authorities, who are private landowners, from the right of appeal.
- Removal of power for CAs to expropriate lands for existing and future projects

### GRCA Comments:

The purpose of the *Conservation Authorities Act* remains the same. “The purpose of the Act is to provide for the organisation and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watershed in Ontario.” 2017, c.23. Sched. 4, s.1. The objects within the *Conservation Authorities Act* have been amended to reflect the mandatory program and services that will be prescribed by regulations. At this time, it is anticipated that the changes to the objects would not impact the way in which the organization operates. In the next few weeks, the province has indicated that it will be releasing regulations that will further define the mandatory programs and services which could potentially have an impact on the scope and scale of current programs.

Although clauses related to non-mandatory programs already exist in the previously amended Act through Bill 108, the province has proposed additional wording that allows the Minister to dictate the standards and requirements for municipal or other programs and services agreed upon through service level agreements (non-mandatory programs). Historically, GRCA has negotiated directly with municipalities to tailor agreements to the need of the service for that specific municipality. Local autonomy in these program and services could be compromised with prescribed provincial standards and requirements. The non-mandatory, municipal and other local programs, do not receive funding from the province and through agreement, may be funded by municipal levy or other sources.

The proposed consequential changes to the *Planning Act* are still being clarified with the Ministry, however it is anticipated that it would remove conservation authorities ability to appeal a municipal planning decision to the Local Planning Appeal Tribunal (LPAT), unless it is through the Minister of Municipal Affairs and Housing. It is unclear if a conservation authority can participate in an appeal to support a municipality upon request or when this is included in an agreement between the conservation authority and municipality.

The ability to appeal is a tool that is a necessary but seldom used tool in our toolbox. The Ministry staff stated that this change only affects the role of the conservation authority in an appeal process and that participation in reviewing land use planning applications would still be occurring. Conservation Authorities participation in land use

planning and the ability to appeal a decision ensures that key issues are identified and addressed early in the approval process so the landowner may proceed with other approvals such as the conservation authority permit in an efficient manner. It also ensures that the watershed lens is being applied to planning and land use decisions and that people and their property in or near new development or redevelopment are protected from natural hazards such as flooding.

When necessary GRCA attends LPAT hearings to support the municipality and to ensure that policies and development conditions are imposed to reduce flood risks and to ensure mitigation and setbacks are in place to address other natural hazards such as erosion hazards or along the Lake Erie shoreline. Extreme weather events and changing climate increase the importance of our role in the planning process.

The 2019 Provincial Flood Advisor's report notes the important role that conservation authorities play in the land use planning process. The main legislative tools used to manage flood risk, the report states, include the *Planning Act* together with the Provincial Policy Statement (PPS) and the *Conservation Authorities Act*. As a result of the Flood Advisor's recommendations, the 2020 PPS was revised to state that mitigating natural hazard risks, including those associated with climate change, will require the province, planning authorities, and conservation authorities to work together. Similarly, the Made-in-Ontario Environment Plan asserts that within the context of environmental planning, conservation authorities' core mandate is protection from natural hazards and conserving natural resources.

Another significant concern is that this change may also remove our right to appeal planning decisions as a landowner. This is of significant concern as GRCA owns and manages over 48,000 acres of property throughout the watershed to support flood hazard management, to maintain a reliable water supply, to protect natural areas and biodiversity, to provide community recreation/education and to manage other environmentally sensitive natural lands. Conservation authorities are considered private landowners (not public lands) and the potential removal of the right to appeal a land use planning decision is a significant concern.

The amendments to the Act also removes the ability to utilize the *Expropriation Act* for existing and future projects. MECP has recommended that should this be required for a CA project that the municipality or the province could expropriate the lands necessary.

## 2. Regulatory

- Allow an applicant, within 120 days of a conservation authority receiving a permit application, to appeal to the LPAT if no decisions by the conservation authority has been made.
- Authorize the Minister of Natural Resources and Forestry to issue an order to take over and decide an application for a permit under section 28 of the Conservation Authorities Act in place of the conservation authority (i.e. before the conservation authority has made a decision on the application).
- Allows an applicant, within 30 days of a conservation authority issuing a permit, with or without conditions, or denying a permit, to request the minister to review the conservation authority's decision.
- Where the minister has taken over a permit application or is reviewing a permit decision by a conservation authority, allow an applicant to appeal

directly to LPAT where the minister fails to make a decision within 90 days.

- In addition to the provision to seek a minister's review, provide the applicant with the ability to appeal a permit decision to LPAT within 90 days after the conservation authority has made a decision.

**GRCA Comments:**

The proposed 120 day timeline for a CA to make a decision on permit applications may be problematic since there is no indication from the province when the 120 day timeline is triggered (submission of application) or if there will be a requirement for complete applications. There is a broad spectrum and complexity of applications that CAs deal with and the majority of permits that are submitted with satisfactory construction or development plans and technical reports can be reviewed in a timely manner. For complex files, there may be additional time required for the applicant and/or their consultants to address GRCA technical comments on the proposal e.g. floodplain mapping analysis. The proposed timeline of 120 days for a decision oversimplifies the permitting process.

Over the past several years, and again in 2019 Conservation Ontario and CAs have worked with the province, AMO, landowners groups and the building industry to develop the recently CA wide adopted 'Client Service Standards for Conservation Authority Plan and Permit Review'. This document sets forth industry standards and procedures to ensure CA plan and permit review process are transparent, predictable and fair. GRCA permit application decisions are consistently made within the current client service standards. The current standards exclude the time period the applicant or their consultants are preparing responses to GRCA technical or policy comments which can take several weeks or in limited cases a few months.

The current appeal process for permits has been administered through the Mining and Lands Tribunal. With these proposed amendments, all permit appeals will be processed through LPAT. There is concern regarding the change in tribunals; the Mining and Lands Tribunal has the history and natural hazard technical experience in adjudicating *Conservation Authorities Act* cases for decades. Due to the volume of appeals at LPAT, it is anticipated that there could be lengthy delays for hearings and inconsistent decisions across the province. This also has the potential to redirect staffs' time to focus more on managing the appeal process for permit applications than what was previously required.

Under these proposed amendments, the Minister will be able to step in and take over the issuance or denial of a permit under Section 28 without consultation with the CA. A significant concern with this is a decision is made without watershed specific technical information required to make the decisions and the precedent that could be set for future application similar in nature.

Many of the amendments to this section of the legislation provide the Minister with significant additional powers to intervene in the permit process.

### **3. Enforcement**

- Eliminated the (not yet proclaimed) powers for officers appointed by conservation authorities to issue stop orders (*Conservation Authorities Act* provision 30.4)



- Clarified conditions for officers appointed by conservation authorities to enter lands without a warrant for the purposes of:
  - determining whether to issue a permit (amendment to unproclaimed *Conservation Authorities Act* provision 30.2(1))
  - ensuring compliance with the prohibitions, regulations, or permit conditions, only when the officer has “reasonable grounds to believe that a contravention of a provision of the Act or a regulation...is causing or likely to have significant effects...” (*Conservation Authorities Act* provision 30.2(1.1))

#### *GRCA Comments:*

In previous updates to the Act, the province recognized that many compliance tools were outdated. The legislation prior to 2017 was not a deterrent for illegal activities and rapid response tools were not available to stop ongoing illegal activities. Although the fines have been substantially increased in 2017 (not yet enacted), the current proposal would remove a much needed compliance tool – the Stop (work) Order. The Made-In-Ontario Plan also recognized the role of conservation authorities in enforcement and it includes the provincial action “Work with municipalities, conservation authorities, other law enforcement agencies and stakeholders to increase enforcement on illegal dumping of excess soil.” Although not yet enacted, the Stop Order provision would have provided another tool to use when managing enforcement challenges and could have helped to avoid a time consuming and costly injunction process.

Obtaining injunctions takes further staff time and conservation authorities will incur significant costs for legal and court fees. Given the lack of provincial funding this cost will continue to be borne by municipalities and ultimately the taxpayers. The time needed to obtain such an order can be lengthy resulting in unnecessary and significant damage to the environment, impacts to natural hazard areas such as development in a floodplain which then puts people and property at risk.

Removing an officer’s ability to enter lands (s. 30.2) within the authority’s jurisdiction is inconsistent with similar municipal and provincial legislation. Coupled with the removal of a Stop Order provision (s. 30.4), these amendments do not afford officers an ability to “prevent or reduce the effects or risks” associated with illegal and egregious activities. Examples of other provincial legislation with Stop Orders include *Building Code Act* S.14, *Environmental Protection Act* S.8, *Planning Act* S. 49.

#### **4. Governance**

- Removing the power to define in regulation the composition, appointment or minimum qualifications for a Board member (S.40 (1)(a) and replaced it with:
  - Mandate that the municipal councillors appointed by a particular municipalities as members of a conservation authority be selected from that municipality’s own councillors only S.14 (1.1)
  - Enabling the Minister to appoint an additional member to the Board to represent the agricultural sector (new *Conservation Authorities Act* provision 14(4)).
- Limit the term of the Chair and Vice-Chair to one year and to no more than two consecutive terms (new *Conservation Authorities Act* provision 17 (1.1))



- Amending the duties of members to act on behalf of their respective municipalities rather than the Conservation Authority

*GRCA Comments:*

As previously mentioned in formal comments provided to the province in April 2019 and comments provided to the province during stakeholder consultation in 2020, the GRCA is supportive of changes that increase transparency and accountability of conservation authorities. GRCA is also supportive of the province's intent to clearly define mandatory programs and services provided by the conservation authorities and we look forward to the opportunity to provide input on the regulations that will be posted for public input.

There are a number of proposed amendments that require the posting of documents, board agendas and minutes, financial audits and standard accounting practices that are already undertaken by the GRCA.

Municipalities will no longer be able to appoint a member of the public to the Board. Over the years, the GRCA has benefited from having citizen appointments to the Board. This has helped to incorporate a diverse perspectives for watershed decision making. In order to ensure that a municipal Mayor may participate on a conservation authority board it is recommended that the specification of 'municipal councillor' in the proposed amendments be changed to "municipally elected official".

In the event that the Minister appoints a member to represent the agricultural sector, the appointment process has not been specified, and it is assumed that these appointments would have the same voting privileges as all members and would be entitled to receive per diems and to be appointed as the chair or vice-chair. It is unclear how the change to fiduciary duty would affect this member.

The current legislation deferred board composition to a future Regulation. The proposed amendment removed this clause and replaced it with clauses that specify who can be a members of the board so there will be no opportunity for further input on determining who is eligible to be a member of the Board.

The proposed amendments have set a limit to the Chair and Vice-chair to hold office for one year term and no more than two consecutive terms. Under GRCA By-law 3-2020, the by-law states, "The individuals elected shall hold office until their successors are elected and will be eligible for re-election to the same office for up to a maximum of five one-year terms."

Conservation Authorities are corporate entities. Good governance dictates that the Board acts on behalf of the organization and in the public interest. By changing the duty of members to act on behalf of their respective municipalities, it contradicts the concept of fiduciary duty of a Board Member to represent the best interests of the corporation they are overseeing. It puts an individual municipal interest above the broader watershed interests further to the purpose of the Act. The standards of care for directors are set out under the *Business Corporations Act*:

'Every director and officer of a corporation in exercising his or her powers and discharging his or her duties to the corporation shall, (a) act honestly and in good faith with a view to the best interests of the corporation...; and (b) exercise the care, diligence and skill that a responsible prudent person would exercise in comparable circumstances'

Additionally, the Auditor General of Ontario recommended in their report on the Niagara Peninsula Conservation Authority that, "to ensure effective oversight of conservation authorities' activities through boards of directors, we recommend that the Ministry of the Environment, Conservation and Parks clarify board members' accountability to the conservation authority" to which the ministry response was in agreement.

## **5. Other**

The amendments to the Act also include the requirement for a transition plan to be developed and implemented to ensure compliance with the regulations for mandatory programs and services and agreements or MOUs with municipal partners. Through discussions with MECP staff, it has been stated that the transition plan should be completed and implemented in time to support the 2022 budget process.

It has been GRCA's experience that it can take one to two years to negotiating and finalizing a municipal agreement or MOU given the complexity of the agreement and the number of stakeholders involved (municipal and CAs).

The development and implementation of the transition plan will require a change to GRCA's budget model, an assessment of all programs and services to ensure compliance with the regulations and development and negotiation with municipalities for MOU for non-mandatory programs and services (up to 26).

It is unknown when regulations will be posted for public input and approved.

### **Summary of GRCA's Response to Proposed Amendments to the Conservation Authorities Act:**

- GRCA requests that the clause be edited to remove the ability for the Minister to prescribe standards and requirements for non-mandatory, municipal and local programs and services.
- GRCA requests that the amendment to the *Planning Act* be removed from Schedule 6 of Bill 229.
- GRCA requests that Bill 229 Schedule 6 clauses in S.28 be amended by removing references to LPAT and replacing it with the Mining and Lands Tribunal.
- GRCA requests that the existing unproclaimed clauses in the *Conservation Authorities Act* 2019 related to Powers of Entry (30.2) and Stop Order (30.4) remain in the *Conservation Authorities Act* and proposed amendments related to these clauses be removed from Bill 229 Schedule 6.
- GRCA requests that the wording for fiduciary responsibilities in the *Conservation Authorities Act* be amended back to: "Every member of an authority shall act honestly and in good faith with a view to furthering the objects of the authority."
- GRCA requests that a future regulation regarding the transition plan have an implementation date that is 18-24 months after the regulation is approved.

Most of the amendments proposed would be implemented through new or amended legal instruments or policies. The GRCA will contact MECP and MNRF to offer assistance and technical expertise on any working groups/technical committees

established to review future changes to the regulations, policy and/or provincial standards related to the implementation of the *Conservation Authorities Act*.

**Financial implications:**

Without the details of the proposed regulations, it is difficult to determine the financial implications for the amendments to the *Conservation Authorities Act*. Additional reports will come to the Board regarding updates to the program and services of the GRCA as they are posted to the Environmental Bill of Rights.

**Other department considerations:**

Operations, Administration, Resource Management and Engineering Divisions were consulted on the preparation of this report.

**Prepared by:**

Samantha Lawson  
Chief Administrative Officer



The Corporation of

**THE TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)

Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

November 30, 2020

Legislative Assembly of Ontario Standing Committee on Finance  
and Economic Affairs  
99 Wellesley Street  
West Room 1405  
Whitney Block Queen's Park  
Toronto, Ontario  
M7A 1A2

Attention: Julia Douglas, Clerk

Dear Ms. Douglas:

**Re: Schedule 6 of Bill 229 and Conservation Authorities**

The Township of Melancthon is a member of three Conservation Authorities – Nottawasaga Valley, Grand River and Saugeen Valley and we value the services provided by these Conservation Authorities.

The Township relies on their expertise to protect the health and well-being of our residents, values their work to prevent and manage the impacts of flooding and other natural hazards, and values their work to ensure that we all have safe drinking water.

There are a number of issues/concerns that the Township would like to outline regarding Bill 229, Protect, Support and Recover from COVID 19 Act, Schedule 6, Conservation Authorities Act, and these are noted below:

- there are a number of changes and new sections that could remove and/or significantly hinder the Conservation Authority's role in regulating development, the permit appeal process and engaging in review and appeal of planning applications. The Township relies on the watershed expertise that is provided by the local Conservation Authorities, as we could not possibly afford to hire our own engineers, planners, ecologists, hydrogeologists, etc., to do the work that the Conservation Authorities do for us, when reviewing applications submitted under the *Planning Act*.

- there are changes to the Act that will allow the Minister to make decisions without Conservation Authority data and expertise and that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the Conservation Authorities and Municipalities to meet local watershed needs.
- the Township believes that the appointment of municipal representatives on Conservation Authority Boards should be a municipal decision, and the Chair and Vice Chair of the Conservation Authority be duly elected.
- the changes to the 'Duty of Members' contradicts the fiduciary duty of a Conservation Authority Board member to represent the best interests of the Conservation Authority and its responsibility to the watershed.
- the changes to the legislation will create more red tape and costs for the Conservation Authorities, their Municipal partners and potentially result in delays in the development approval process.

In closing, I request that the Province of Ontario remove Schedule 6 of the Act in its entirety, and debate it on its own merit. I would ask that the Province continue to work with the Conservation Authorities to find a workable solution to reduce red tape and create conditions of growth. I would also request that the Province respects the current Conservation Authority and Municipal relationships, and that the Province embrace their long-standing partnership with the Conservation Authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

Respectfully,



Darren White,  
Mayor

- c. Honourable Doug Ford, Premier  
Honourable Sylvia Jones, Solicitor General, MPP Dufferin Caledon  
Honourable Rod Phillips, Minister of Finance  
Honourable Jeff Yurek, Minister of Environment, Conservation and Parks  
Honourable John Yakabuski, Minister of Natural Resources and Forestry  
Conservation Ontario  
Association of Municipalities of Ontario  
Rural Ontario Municipal Association  
Nottawasaga Valley Conservation Authority  
Grand River Conservation Authority  
Saugeen Valley Conservation Authority

**Ministry of Infrastructure**

Infrastructure Program Design and  
Delivery Division

777 Bay Street, 4<sup>th</sup> Floor, Suite 425  
Toronto, Ontario M5G 2E5

**Ministère de l'Infrastructure**

Division de la conception et de la mise en  
œuvre des programmes d'infrastructure

777, rue Bay, 4<sup>e</sup> étage, Suite 425  
Toronto (Ontario) M5G 2E5



December 2020

File #: OCIF FC2-M-0233

Denise Holmes, CAO/Clerk  
Township of Melancthon  
157101 Highway 10, RR 6  
Melancthon, Ontario L9V 2E6

Dear Denise Holmes:

**RE: Ontario Community Infrastructure Fund Formula-Based Component Agreement Between Her Majesty the Queen in Right of Ontario and The Corporation of the Township of Melancthon effective November 9, 2016 (the "Agreement")**

Pursuant to section F1.2 of the Agreement, enclosed please find a Revised Allocation Notice which sets out the amount of Funds the municipality named in the subject line of this letter is eligible to receive under the Agreement in the 2021 Funding Year. Subject to the terms and conditions of the Agreement, the Province will provide the Funds in accordance with section F2.1 of the Agreement. Capitalized terms used but not defined in this letter and the Revised Allocation Notice have the meanings ascribed to them in the Agreement.

This funding allocation should be kept confidential and should not be shared in any public forums (except for your municipal council) or communicated to the media. The Province will provide information and a date when the funding for all municipalities will be publicly communicated.

Staff will be contacting you in the near future on reporting required to meet the conditions of the Agreement in respect of the amount of Funds received in 2020.

The Ministry of Infrastructure continues to work with the Association of Municipalities Ontario and municipalities to review the design of the program.

Should you have any questions regarding the above, please do not hesitate to contact your Project Analyst, Roger Scott, directly at 226-979-6124 or via email at [roger.scott@ontario.ca](mailto:roger.scott@ontario.ca).

Sincerely,

Trevor Fleck  
Director, Intergovernmental Policy and Program Delivery Branch

Info #12  
DEC 10 2020



**Ontario Community Infrastructure Fund (OCIF)  
Formula-Based Component**

**Revised Allocation Notice**

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**Ministry of Infrastructure**

**The Corporation of the Township of Melancthon**

**December 2020**

*Disponible en français*

**Ontario Community Infrastructure Fund (OCIF)**  
**Formula-Based Component- Revised Allocation Notice**

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**The Corporation of the Township of Melancthon**

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**Formula-Based Funding Allocation**

The amount of Funds the municipality named on this Revised Allocation Notice is eligible to receive under the Agreement in the 2021 Funding Year is as follows:

2021 formula allocation	\$50,000.00
-------------------------	-------------

**Terms and Conditions**

*The provision of Funds to the Recipient are subject to the terms and conditions of the Agreement.*





## **Opinion**

### **Managing the Nottawasaga River to appease all takes many hands**

By Byron Wesson

The Nottawasaga River starts with humble beginnings, surfacing from a wetland just west of the Niagara Escarpment. It takes never ending twists and turns for an approximate 160 kilometers, and lands on the shore of Lake Huron in the Town of Wasaga Beach. This river is considered crucial life blood for the entire Nottawasaga Valley watershed. The loss of this river would be tragic to life as we know it. Fear mongering? No. Got your attention? I hope so. Never in our lifetime has it been more important to hang on to our natural resources and protect them like they protect us. As a society, we cannot take our natural environment for granted as our current and future quality of life depends on it.

So how does one go about protecting and enhancing such a large river and its rivers and streams? One that flows through a watershed of 3,700 square kilometers, touching on 18 distinct municipalities and impacting approximately 200,000 residents, plus millions of annual seasonal visitors?

The Nottawasaga Valley Conservation Authority (NVCA) calls it "integrated watershed management" or IWM and it works. In short IWM is the process of managing human activities and natural resources on a watershed basis, taking into account social, economic and environmental concerns, as well as local community interests and issues, such as the impacts of growth and climate change. IWM is a balancing act that receives input from all sectors with an end goal that strives to ensure the best for all.

We start the process by pulling from a tight group of talented professionals who have made it their mission to ensure the health and integrity of one of the fastest growing watersheds in Ontario. This talent pool includes biologists, foresters, teachers, hydrogeologists, engineers, ecologists, land management and professional planners, mapping, enforcement and communication specialists.

It is time that people recognize that NVCA's involvement with development and watershed management will benefit their lives immensely and the lives of many generations to come.

*Byron Wesson is the Director, Conservation Services at NVCA*

**About NVCA:** The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

**Media contact:** Maria Leung, Communications Coordinator 705-424-1479 ext.254,  
[mleung@nvca.on.ca](mailto:mleung@nvca.on.ca)



## NVCA Board Meeting Highlights November 27, 2020

Next Meeting: December 11, 2020, location to be determined

For the full meeting agenda including documents and reports, visit [nvca.on.ca/about/boardofdirectors](http://nvca.on.ca/about/boardofdirectors)

The November 27, 2020 Board meeting was held electronically through WebEx, and streamed on YouTube for public viewing due to COVID-19 restrictions.

Our next scheduled board meeting will be held on December 11, 2020.

### Response to Bill 229

NVCA's Board of Directors issued a resolution in response to the Province of Ontario's Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measurers), 2020

[Click here for the resolution](#)

### Presentation on Watershed Science

The Manager of Watershed Science provided a program overview and outlined program direction along with implications of Bill 108.

The working mission of the program is to: Undertake water (surface water and groundwater) and ecological monitoring and to ensure that the organization has adequate and accurate scientific information to support both internal and external partners while championing the Source Water Protection Program.

Complemented by three full time staff and one contract staff with over 50 years of collective experience, the program mission is completed through five program-specific strategic areas: Field Monitoring, Source Water Protection, Information and Data Management, Communication, and Business Excellence and Development.

The watershed science program staff offer a very unique skill set which can be beneficially utilized in partnered program delivery while offering a value added, watershed perspective.

Presently, the program is exploring potential business opportunities related to storm water management, planting plan inspections, and if directed, post development monitoring opportunities.

Depending on the status of the regulations associated to Bill 108, once announced, the Watershed Science program recognizes that program components may need to be a part of a larger MOU between the NVCA and the municipalities.

### Response to the Township of Oro-Medonte's correspondence

The mayor of Oro-Medonte sent a letter to NVCA CAO Doug Hevenor requesting the following:

- NVCA include a column in the budget to reflect the amount of revenue received by municipalities for Planning and Permit User fees
- NVCA removing per diem and mileage for board members to attend board meetings from the budget, and that the per diems and mileage be paid by each individual municipality of behalf of their representatives.

NVCA staff will provide more information in two staff reports regarding these matters.

## Conservation Services Permit Fees

The Board of Directors approved the increase of fees to NVCA conservation areas starting on January 1, 2020.

The fees collected for use of our lands and infrastructure are applied towards general ownership costs including maintenance, health/safety and helping to conserve property features. NVCA staff have always balanced our land protection needs with an entrepreneurial mind set.

As our watershed population grows, the desired use of our properties increases. Activities taking place on our lands go beyond a leisurely hike, and include hunting, angling, professional photography, movie shoots and weddings, among others. To ensure cost recovery and competitiveness we are in need of updating/creating fee structures for some of these activities.

In the last few years, Lands staff have built new trails, bathrooms and installed signage to help visitors have a better experience in NVCA conservation areas.

Below are the new fees, effective January 1, 2021.

### Group Camping

Current	New
\$8.50/night	\$10.00/night

### Day Parking Pass

Current	New
\$6.50/day	\$10.00/day

### Seasonal Parking Pass

Current	New
\$45.50/year	\$70.00/year

### Photography (Professional sessions)

Visitors are welcome to take photographs at our conservation areas. Professional photographers are required to obtain a photography permit prior to their session and to schedule their visit

to avoid conflict with other NVCA events and activities.

Pass type	Fees
Annual Pass	\$150
Special Event	\$150
Single Family (1hr)	\$50
Single Family (full day)	\$100

The estimated annual increase in revenues as a result of the parking fee increase is anticipated to be in the magnitude of \$10,000. With the COVID-19 pandemic expected to continue into 2021, we are forecasting enhanced day use visits and would see that figure rise substantially.

## Great Lakes Local Action Fund

The Board has provided support for two NVCA proposals submitted to the Great Lakes Local Action Fund:

1. **Take a Load Off: Restoring Green Infrastructure to Reduce Phosphorus, Bacteria and Thermal Pollution and Flooding the Nottawasaga Valley and Georgian Bay, Lake Huron**  
If approved, this funding will be used to reduce barriers our landowners face to restore natural infrastructure to 'Take a Load Off' our communities' freshwater systems – reducing phosphorus, nitrate, sediment, fecal bacteria, agriculture spill and thermal pollution loading to surface and groundwater. This project addresses many complex issues facing this watershed by reducing thermal impacts, mitigating non-point source pollution, improving stream connectivity, and enhancing biodiversity and habitat.
2. **Collingwood Urban Water Quality Characterization**  
If approved for the funding, NVCA will partner with Blue Mountain Trust Foundation and Environment Network to conduct year-round water quality sampling on both of Collingwood's urban rivers - Black Ash Creek and Pretty River.

The goal is to map urban pollution sources and areas of elevated concentrations in rivers.

The public documents created by this project will be tools for local community and government action to work together to retrofit and rehabilitate urban runoff problem areas.

Educational material will be produced to targeting the general public and school-age children will be produced and disseminated through project partners and NVCA's existing school board contacts to teach about the urban pollution and urban watercourses.

### **Upcoming events**

#### **December NVCA Board Meeting**

Friday, December 11 9:00 AM – 12:00 PM

## Denise Holmes

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**From:** Colin Smith <Colin.Smith@frankcowan.com>  
**Sent:** Thursday, November 26, 2020 8:56 AM  
**To:** Colin Smith  
**Subject:** Bill 218

Good Morning,

I am writing to share with you some very positive news on a Bill you have no doubt been following as closely as we have.

**Bill 21 received Royal Assent on November 20<sup>th</sup> making it officially "legislation".** Bill 218 is a much welcomed and tremendously positive step forward in a year that hasn't had a lot of good news!

The Bill passed third reading earlier in the week, on Monday, November 16<sup>th</sup>, 2020.

**Schedule 1** provides that no cause of action can arise against any person as a direct or indirect result of an individual being or potentially being infected with or exposed to coronavirus (COVID-19) on or after March 17, 2020 as a direct or indirect result of an act or omission of the person if,

- (a) at the relevant time, the person acted or made a good faith effort to act in accordance with,
  - (i) public health guidance relating to coronavirus (COVID-19) that applied to the person, and
  - (ii) any federal, provincial or municipal law relating to coronavirus (COVID-19) that applied to the person; and
- (b) the act or omission of the person does not constitute **gross negligence**.

(2) Subsection (1) applies regardless of any conflict or inconsistency in the public health guidance or laws applicable to the person.

No proceeding related to the above can be brought or maintained against a person.

Persons who would be vicariously liable can also not be sued if the liability of the person for which they would be vicariously liable is negated by this legislation.

Proceedings commenced prior to November 16<sup>th</sup> are dismissed without costs on the day the Act comes into force.

Going forward, claims for gross negligence will be permitted.

*Note; (A reference in this Act to a person includes a reference to any individual, corporation or other entity, and includes the Crown in right of Ontario.)*

If you have any questions we would be glad to discuss.

This is step in the right direction to allow support for municipalities and other organizations in the recovery from the pandemic.

Have a great rest of your week and weekend and Keep Well!

Colin,

Colin Smith, CIP, Account Manager  
75 Main Street North, Princeton, ON, N0J 1V0  
1-800-265-4000 Ext. 55378

Frank Cowan Company  
an **[intact]** company

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**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**  
**69 Fourth Avenue, Larder Lake, ON**  
 Phone: 705-643-2158 Fax: 705-643-2311



**MOVED BY:**

☒ Thomas Armstrong  
☐ Patricia Hull  
☐ Paul Kelly  
☐ Lynne Paquette

**SECONDED BY:**

☐ Thomas Armstrong  
☐ Patricia Hull  
☒ Paul Kelly  
☐ Lynne Paquette

Motion #: 4

Resolution #: 4

Date: November 24, 2020

THAT the Council of the Municipality of Larder Lake supports the City of Belleville's resolution requesting that the Province of Ontario consider providing funding support and training resources to municipalities in order to comply with the standards of O. Reg 191/11 under the Accessibility for Ontarians with Disabilities Act which requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021; And

FURTHER that this resolution be forwarded to the Premier of the Province of Ontario, John Vanthof, M.P.P., the Association of Municipalities of Ontario and all municipalities within the Province of Ontario."

Recorded vote requested: ☐

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

**Disclosure of Pecuniary Interest\***


Chair:

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.





City of Belleville  
Corporate Services Department  
169 Front Street, Belleville ON  
K8N 2Y8

SENT BY EMAIL

November 25, 2020

Re: Council Resolution – Accessibility for Ontarians with Disabilities Act  
– Website support

Further to the Meeting of Council on November 17, 2020 Council of the Corporation of the Municipality of Marmora and Lake passed the following motion:

**MOTION2020NOV17-260**

Moved by Councillor Bernie Donaldson  
Seconded by Councillor Ron Derry

WHEREAS Section 14(4) of O. Reg 191/11 under the Accessibility for Ontarians with Disabilities Act requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021; and

WHEREAS the City remains committed to the provision of accessible goods and services; and

WHEREAS the City provides accommodations to meet any stated accessibility need, where possible; and

WHEREAS the declared pandemic, COVID-19, has impacted the finances and other resources of the City; and

WHEREAS the Accessibility for Ontarians with Disabilities Act contemplates the need to consider technical or economic considerations in the implementation of Accessibility Standards;

BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of Marmora and Lake requests that the Province of Ontario consider providing funding support and training resources to municipalities to meet these compliance standards; and



THAT this resolution is forwarded to the Premier of the Province of Ontario, Prince Edward-Hastings M.P.P., Todd Smith, Hastings -Lennox & Addington M.P.P., Daryl Kramp, the Association of Municipalities of Ontario and all Municipalities within the Province of Ontario.

FURTHER THAT the Municipality of Marmora and Lake supports the resolution passed by the City of Belleville.

**Carried**

I trust this is the information you require, however, should additional information or clarification be required do not hesitate to contact me at your convenience.

Sincerely,

Jennifer Bennett,  
Deputy Clerk  
613-472-2629 ext. 2232  
[jbennett@marmoraandlake.ca](mailto:jbennett@marmoraandlake.ca)

cc: The Honourable Doug Ford  
Todd Smith, MPP Prince Edward-Hastings  
Daryl Kramp, MPP Hastings – Lennox & Addington  
Association of Municipalities of Ontario  
All Municipalities within the Province of Ontario

**Ministry of Finance**

Provincial-Local  
Finance Division  
10<sup>th</sup> Floor  
777 Bay Street  
Toronto ON M5G 2C8

Tel.: 416 327 0264  
Fax.: 416 325 7644

**Ministère des Finances**

Division des relations provinciales-  
municipales en matière de finances  
10<sup>e</sup> étage  
777 rue Bay  
Toronto ON M5G 2C8

Tél. : 416 327 0264  
Télec.: 416 325 7644



November 17, 2020

Dear Municipal Treasurer/Clerk-Treasurer;

I am writing to inform you of the property tax and assessment measures announced in the *2020 Ontario Budget*, released on November 5, 2020.

As you may know, the government has been conducting a review of Ontario's property tax and assessment system. The Review has been exploring opportunities to support a competitive business environment, enhance the accuracy and stability of property assessments, and strengthen the governance and accountability of the Municipal Property Assessment Corporation (MPAC). As part of the Review, the Province has been consulting with municipalities, including seeking input through the Property Assessment and Taxation Review Municipal Advisory Committee.

While the consultation process is ongoing, early action is being taken on a number of measures as announced through the *2020 Ontario Budget*.

**Reducing Business Education Tax by \$450 Million**

There is currently a wide range of business education tax (BET) rates across the province as a result of historical assessment and tax inequities. Through the Review, municipalities and business stakeholders have expressed concerns regarding the variation of BET rates and its impact on business competitiveness. The government has also heard that, as the province recovers from the COVID-19 pandemic, addressing this variation in BET rates would reduce regional tax inequities and improve business competitiveness.

In response to these concerns, the Province announced that it will reduce all high BET rates to a rate of 0.88 per cent in 2021. This rate is ten basis points below the existing target rate and represents a reduction of 30 per cent for the many businesses that are currently subject to the highest BET rate. This will benefit over 200,000 business properties across 95 per cent of all municipalities and will create over \$450 million in annual savings for businesses.

To ensure municipalities are not negatively impacted by BET reductions, the Province will maintain BET rates at the 2020 BET rate for properties whose payments in lieu of education taxes municipalities are permitted to retain.

The Province will also adjust payments to school boards to offset the reduction in education property taxes to ensure there is no financial impact on school boards.

We will provide municipalities with draft 2021 BET rates shortly.

### **New Optional Small Business Property Subclass**

Through the Review, stakeholders have shared concerns about the property tax burden that small businesses face. Some municipalities have requested additional property tax tools that would provide targeted tax relief to small businesses and increase business competitiveness.

The government is therefore proposing to provide municipalities with the flexibility to target property tax relief to small businesses in a way that best reflects their local circumstances. Beginning in 2021, municipalities would be able to provide a property tax reduction for eligible small businesses through the adoption of a new optional small business property subclass. The Province will also consider matching these municipal property tax reductions in order to provide further support for small businesses.

Amendments are being proposed to the *Assessment Act* that would allow municipalities to define small business eligibility in a way that best meets local needs and priorities. Further details on the optional small business subclass will be set in regulation once the legislation has passed.

### **Assessment of Business Properties in Redevelopment Areas**

Another concern that has been expressed through the Review is the impact that redevelopment pressure and speculative sales can have on the assessment of small businesses.

To ensure the government is well-positioned to respond to input that is being provided through the review process, amendments are being proposed to the *Assessment Act* to support the potential creation of optional new assessment tools to address concerns regarding redevelopment and speculative sales.

The Province will continue to seek the advice of municipalities, businesses and other interested stakeholders through the Review to inform the potential regulatory framework for this new flexibility.

## **Streamlining the Business Vacancy Rebate and Reduction Programs**

Municipalities currently have the flexibility to modify the Vacant Unit Rebate and the Vacant and Excess Land subclasses to better meet the needs of their community. Municipalities modifying their business vacancy programs are currently required to submit their proposed changes to the Province to be implemented through regulation. In response to requests from municipalities to streamline this process, the Province is proposing amendments to the *Municipal Act, 2001* and the *City of Toronto Act, 2006* that will enable municipalities to implement program changes through municipal by-law going forward, rather than requiring the approval of a regulatory amendment by the Minister of Finance.

## **Tax Exemption for The Army, Navy & Air Force Veterans in Canada (ANAVETS)**

Organizations such as the Royal Canadian Legion and The Army, Navy & Air Force Veterans in Canada (ANAVETS) offer vitally important services for Canada's military veterans, including assistance in adjusting back into civilian life, advocacy on behalf of veterans, as well as support for families and seniors.

In 2018, the *Assessment Act* was amended to ensure that legion halls occupied by Ontario branches of the Royal Canadian Legion are exempt from property taxation as of the 2019 tax year.

To further ease the burden on Ontario's veterans, the government is proposing an amendment to the *Assessment Act* to extend this tax exemption to Ontario units of The Army, Navy and Air Force Veterans in Canada.

## **Supporting Employers in COVID-19 Hotspots**

The government recognizes that necessary COVID-19-related public health measures, come at a cost to Ontario's businesses. To help support businesses impacted by these public health measures, the government announced the availability of \$300 million to assist eligible businesses with costs associated with municipal and education property taxes, and energy bills.

This support will be provided to eligible businesses in regions of Ontario where the Province determines modified Stage 2 public health restrictions are necessary, or going forward, areas categorized as control or lockdown.

Affected municipalities are encouraged to direct businesses to the following webpage for further information on how to apply for this support: [www.Ontario.ca/covidsupport](http://www.Ontario.ca/covidsupport)

## Education Property Tax Deferrals

Many municipalities provided deferrals of property tax payments in response to the COVID-19 pandemic. To date, 75 per cent of municipalities representing 98 per cent of all municipal property tax levied in the province implemented property tax deferrals. To support and encourage these actions, the Province deferred the property tax payments that municipalities make to school boards by 90 days.

This deferral applied to the June 30 quarterly municipal remittance of education property taxes to school boards, as well as the September 30 quarterly municipal remittance deadline. The last installment, which is the balance for the current calendar year, remains due by December 15. As a result, there will be two payments due in December 2020.

We will continue to work closely in partnership with municipalities to ensure stability for Ontario's property tax system.

If you have any questions related to the property tax decisions noted above, please contact Chris Broughton, Director of the Property Tax Policy Branch at [Chris.Broughton@ontario.ca](mailto:Chris.Broughton@ontario.ca) or 416-455-6307.

Sincerely,

*Original signed by*

Allan Doheny  
Assistant Deputy Minister

c: Jonathan Lebi, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing



November 27, 2020

All Dufferin County municipalities

**RE: Concern about MZO applications across Ontario**

Like you, we want to ensure that Ontario is home to a prosperous economy, with jobs close to home and housing that is attainable for all. At the root of that goal is an understanding that we cannot achieve our ambitions without a healthy environment, nor without full participation by and consultation with community members. As outlined in a government briefing document about the Planning Act, the purpose of the act is "to promote sustainable economic development in a healthy natural environment within a provincial policy framework, provide for planning processes that are fair by making them open, accessible, timely and efficient, and to encourage co-operation and coordination among various interests."

However, changes to the Planning Act, brought about through Bill 197, have turned a once rarely used tool, a Minister's Zoning Order (MZO), into a supposed fix-all that expedites development applications and changes to zoning. The concern we have is the use of such a tool in places like Dufferin County where there are robust local planning controls and bylaws and where the application of it reduces or eliminates the open and accessible goals of the planning process outlined above.

Some key impacts as a result of an MZO

**Minister Zoning Orders Reduce Municipal Influence and Control**

MZOs essentially take a short cut by imposing zoning controls that override any municipal policy that could conflict with the new zoning. This means that bylaws that were put in place to protect local economies, water resources or sustainable planning can now be overridden. This is not a nuanced tool where you can keep some things in force while others will be ignored.

Once a MZO is issued, the municipality is relegated to site specific approvals to implement the MZO, leaving municipal councils without much recourse or ways to adjust course. If a large public concern comes forward, councils cannot revoke the MZO once it has been issued. There is no opportunity to request further studies or to reject the work underway beyond site plan control and permitting. So when councils use or support an MZO, they need to be aware that, come what may, they are forfeiting a lot of control which is normally there to address public concerns.

**Minister Zoning Orders Eliminate Genuine Public Consultation**

Public consultation is a statutory requirement under the Planning Act when engaging in certain activities such as official plans and official plan amendments. It is expected that the public

info # 19  
DEC 10 2020

consultation process allows residents to share their concerns and vision for the project or ask questions of technical experts. However, once a MZO is issued, the components that are generally a public concern (water, land use, environmental concerns, traffic, archeological concerns, impacts on neighbouring properties or businesses), and are guided by a statutory consultation process, are considered settled. A municipality may choose to still engage the public, but the impacts of that consultation are quite limited and mostly irrelevant under a MZO.

#### Minister Zoning Orders Do Not Consider Impacts to Local Economies

As previously mentioned, MZOs do not require fulsome study or technical reports for approval. That level of detail is at the behest of the municipality. It seems to make little sense to ensure full protocol is followed under a MZO when the tool is there simply to bypass and overrun the standard planning process. As a result, MZOs can be issued without any clear understanding of the impact that they have on existing economies.

Of note, the Ontario Federation of Agriculture (OFA) has been outspoken about the use of MZOs and how they impact agriculture. "...OFA expresses its deep-seated concerns with the recent proliferation of Municipal Zoning Orders (MZOs) issued for municipalities with robust planning systems, Official Plans and Zoning By-laws. We are seeing MZOs issued for municipalities with robust planning systems at a frequency never-before seen. This frequent use undermines Ontario's long-established system of land use planning under the Planning Act, Provincial Policy Statement (PPS) and municipal Official Plans and Zoning By-laws." We have included the full letter at the end of this document for you to understand their full position.

OFA is not the only farming body that opposes the use of MZOs. Ontario Farmland Trust and the Christian Farmers' Federation of Ontario (CFFO) have also made public statements and written letters to the province outlining their concern about MZOs and their impact on agriculture for good reasons. Since agriculture is a key component of our rural economies and the provision of our food, it should make councils pause to know voices concerned about food security and our agricultural community have expressed such opposition to MZOs.

#### Minister's Zoning Orders Do Not Include Thorough Study of Environmental Impacts

It is our understanding that a MZO is determined to be in conformity with the host municipality's Official Plan since there is no appeal process to deem it in conformity outside of minor variances. Without the necessary study to determine and ensure conformity with local, regional and provincial policies, what levers will the municipality have to ensure conformity? How will a municipality protect biodiversity with a MZO? How will a municipality enact provincial legislation on a site when those policies have virtually been ruled moot? How will a municipality assuage concern about water quantity and quality when it doesn't have a proper assessment of site specific impacts to contemplate? How does a municipality reconcile climate action when it removes arable lands, forests and wetlands - key elements to help prevent flooding and mitigate the impacts of climate change? What sort of liability will the municipality face when it does not have the necessary studies to ensure that its decision making is consistent with protecting public health and our shared environment?

Recent examples of MZOs issued in the province demonstrate that even Provincially Significant Wetlands (PSW) - one of the last ecological features that were strongly protected from site alteration, are now viable locations for warehouses and housing. Through MZOs, we have lost at least 6 PSWs within the last year. Most of Ontario's ecological features are much less protected in policy than PSWs. So if we know that MZOs can override these provincial treasures, what



hope is there to protect our forests, unevaluated wetlands, river valleys or other sensitive habitats?

A MZO sends a very clear message to the public - private interests override the public interest. Without the due process to demonstrate that proper studies have assured it is a net benefit to the community and without ensuring that local concerns are heard in a meaningful way, it's easy to come to that conclusion. Moreover, knowing the high level of public concern about climate change and environmental protection, choosing sprawl and infrastructure over nature may well backfire on councils who are under the assumption that housing is their constituents' main concern.

#### Minister Zoning Orders Remove the Certainty from Phased Development and Planned Infrastructure Investments

Although the province had once said that the MZO was only eligible for "shovel-ready" projects, the reality is that many of the MZOs considered or requested are far from "shovel-ready". In some cases, new applications without proper technical study are jumping the queue in the approval process. This disrupts the certainty that landowners, who have been following the process, were promised. The message that gets sent is that there is no advantage to following the process. How does a municipality assuage landowner concerns about timelines for planned infrastructure investments if now they're competing against new developments that have hopped over them in the approval process?

We are asking your municipality to not request or approve any MZO that comes before your council. The cost to local democracy, regional planning, environmental protection and smart growth is too great. MZOs breed chaos, not prudent planning.

We are also asking that your Council pass the following resolution:

THAT (name of your municipality) supports the Province developing criteria that a municipality must meet prior to requesting an MZO;  
AND FURTHER THAT part of the qualifying criteria must include public consultation;  
AND FURTHER THAT the a copy of this resolution be forwarded to the Premier of Ontario, Minister of Municipal Affairs and Housing, Sylvia Jones MPP

Submitted on behalf of the Board by Karren Wallace, Chair  
North Dufferin Agricultural and Community Taskforce (NDACT)

Box 875  
Shelburne, ON  
L9V 3M1  
[info@ndact.com](mailto:info@ndact.com)

CC:Premier Doug Ford [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
Minister Steve Clark [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
Sylvia Jones, MPP [sylvia.jones@pc.ola.org](mailto:sylvia.jones@pc.ola.org)  
Association of Municipalities of Ontario  
Simcoe Greenbelt Coalition  
AWARE Simcoe  
Environmental Defence

## **BACKGROUND - NDACT**

North Dufferin Agricultural and Community Taskforce (NDACT) is a grassroots group formed in 2009 by local farmers and residents to defend Melancthon's prime farmland at the headwaters of 5 rivers from a proposed mega-quarry. An outline of the proposal is attached as Schedule A. After a successful campaign, NDACT continues to fight for farmland and source water by developing awareness, encouraging people power, and by promoting better legislation. Food & Water First is a campaign of NDACT.

## **FACTS:**

*"Only about 10,800 hectares of the 56,200 hectares available was developed between 2006 and 2016-leaving 80% of land still available." (source: Neptis Foundation)*

*"Ontario is home to almost 46,900 farms that grow more than 200 agricultural commodities. Ontario's family farm and food processing businesses contributed \$47.5 billion each year to the province's economy supports 837,000 jobs. Agriculture and agri-food processors are the number one economic contributor to Ontario's overall economy. (Source: October 7, 2019 Province of Ontario news release)*

*"...prime agricultural lands, Classes 1, 2, and 3 and specialty croplands, are a very limited resource in Canada. Only 5% of the Canadian land mass is made up of prime land. Only 0.5% of it is Class 1. 50% of that land is in Southern Ontario and 20% of that is Class 1-the best of the best and extremely rare. (Source: <http://www.neptis.org/publications/agriculture-central-zone/chapters/where-are-significant-agricultural-lands-located>)*



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)

Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

### **MEMORANDUM**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**

**FROM: DENISE HOLMES, CAO/CLERK**

**SUBJECT: ONTARIO ELECTRONIC STEWARDSHIP PROGRAM WIND UP  
DECEMBER 31, 2020**

**DATE: NOVEMBER 23, 2020**

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On September 3, 2015, Council entered into an Agreement with the Ontario Electronic Stewardship to operate as an approved collection site at the Township campus for the Waste Electrical and Electronic Equipment Program (WEEE).

The terms of the Agreement were that OES would place an electronic recycling bin on the property for the collection of electronic recycling material and the Township would receive revenue from the material deposited into the bin. The total that the Township has received since 2015 is \$384.00.

On December 31, 2020, the WEEE Program, and all related operations and corresponding contracts for such services, will cease and the bin will be removed from the Township campus.

Township Staff will send out an email to its MailChimp distribution list, and place information on the Township website to make residents aware of this upcoming deadline.

info # 20  
DEC 10 2020

**Denise Holmes**

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**From:** Maria Leung <mleung@nvca.on.ca>  
**Sent:** Sunday, December 6, 2020 9:26 AM  
**To:** Maria Leung  
**Subject:** NVCA Media Release - Changes to Conservation Authorities Act fall very short of addressing concerns

## **MEDIA RELEASE**

FOR IMMEDIATE RELEASE

### **Changes to *Conservation Authorities Act* fall very short of addressing concerns**

UTOPIA, Ontario (December 6, 2020) – On December 4, 2020, new proposed changes to Schedule 6 of Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures)*, 2020 were announced. The Nottawasaga Valley Conservation Authority (NVCA) will continue to request the Province to remove Schedule 6 from the bill as it falls very short of addressing previous concerns, and even includes new additions. These additions create more delays and costs, and will allow the Minister to disregard science-based decision making in regards to development.

"While it appears that a few amendments around board governance may address some of NVCA's concerns, the proposed changes don't go far enough, particularly around planning, permitting and enforcement," said Keith White, NVCA Chair and Councillor at the Township of Essa. "Currently, NVCA issues permits to protect lives and property against flooding and erosion in 18 distinct municipalities in the Nottawasaga Valley watershed. Not only do the new changes to Schedule 6 not address our concerns, they further erode our ability to protect the people and environment in our watershed."

When reviewing development applications, conservation authorities use scientific studies to ensure new development is located outside of natural hazard areas, and that wetlands, woodlands, wildlife habitat and drinking water resources are protected and enhanced.

However, one of the new sections added requires NVCA to issue permits when the Minister of Municipal Affairs and Housing issues Minister's Zoning Orders (MZO). Under this requirement, the Ministry can override NVCA's science-based decisions, even if the application does not meet the criteria for issuing a permit, or contravenes provincial policies and plans. Combined with all the other changes, there will be even more delays and costs for municipalities, applicants and NVCA.

Furthermore, many items in Schedule 6 remain unchanged, which significantly hinders NVCA's ability to regulate development. The Minister will still be allowed to make decisions on permit appeals and issue permits without watershed data and expertise from the conservation authorities.

"With the new changes, NVCA and Ontario's 35 other conservation authorities are basically the only landowners in Ontario who cannot appeal most planning decisions which affect their lands," continued White. "We are the second largest landowners in Ontario and this is in conflict with one of the proposed mandatory programs for conservation authorities, which is to manage their own lands to protect sensitive ecosystems.

"These amendments go beyond simple changes," stated Doug Hevenor, CAO of NVCA. "They remove science from the equation by politicizing these decisions, effectively eliminating the local knowledge to accurately forecast the risk to the environment, infrastructure and human life."

Hevenor also noted that David Crombie, former chair of the Greenbelt Council, clearly identified the problem in his resignation letter dated on December 5, 2020: "It is now clear that the Government's direction under Schedule 6 of Bill 229 disastrously assaults all three of these primary conditions. It cuts out the heart of integrated watershed planning and management; severely cripples the Conservation Authorities in the pursuit of their historic stewardship of environmental issues, and now with the grossly expanded use of MZOs and other procedural revisions, essential public discussion and debate will be stifled or shut down."

Schedule 6 was debated in the Standing Committee on Finance and Economic Affairs, which resulted in the new changes. Conservation Ontario made a presentation to the committee on behalf Ontario's 36 conservation authorities. It will go to third and final reading on Monday, December 7.

NVCA encourages Ontarians to reach out to local MPPs to request them to vote to remove Schedule 6 from Bill 229.

- 30 -

**About NVCA:** The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

**Media contact:** Maria Leung, Communications Coordinator 705-424-1479 ext.254, [mleung@nvca.on.ca](mailto:mleung@nvca.on.ca)

**Maria Leung | Communications Coordinator**

**Nottawasaga Valley Conservation Authority**  
8195 8<sup>th</sup> Line, Utopia, ON L0M 1T0  
T 705-424-1479, ext. 254 | F 705-424-2115  
[mleung@nvca.on.ca](mailto:mleung@nvca.on.ca) | [nvca.on.ca](http://nvca.on.ca)

**Important note:** I am currently working remotely as the Nottawasaga Valley Conservation Authority is taking preventative measures to limit the spread of COVID-19. You may experience some delays or disruptions as we follow recommendations of public health experts.

**Stay the Course**

1. Wash hands
2. Social distance and use masks when distancing is not possible
3. Respect Others
4. Shop Local

This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender and destroy all copies of the original message.

## Denise Holmes

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**From:** Rose Dotten <rdotten@shelburnelibrary.ca>  
**Sent:** Monday, November 23, 2020 12:07 PM  
**To:** nearly@townofmono.com; Clerksoffice@townofmono.com; info@amaranth.ca; nmartin@amaranth.ca; Denise Holmes; 'Heather Boston'; 'Tracey Atkinson'; 'Carey Holmes'; 'Jennifer Willoughby'  
**Cc:** treasurer@shelburnelibrary.ca; Beverly Ford-Arnold  
**Subject:** SPL Approved 2021 Budget  
**Attachments:** Copy of 2021 Approved Budget.pdf

Attached is the Shelburne Public Library 2021 Budget as approved by the SPL Board on November 17, 2020, with a total of \$413, 500 and Municipal Contributions of \$359,017. I will be sending a separate note outlining our COVID related expenses to show how we have been impacted this year and ongoing impact with lost revenues and cost of supplies. Please confirm that you have received this and also let me know if there is anyone else in your Municipality to whom these documents should be sent.

Respectfully  
Rose

**Rose Dotten, CEO**  
Shelburne Public Library  
201 Owen Sound Street  
Shelburne, ON L9V 3L2  
Phone: 519-925-2168  
Email: [rdotten@shelburnelibrary.ca](mailto:rdotten@shelburnelibrary.ca)  
Website: [www.shelburnelibrary.ca](http://www.shelburnelibrary.ca)

**2021 Approved Budget**  
November 17 2020

	Actual 2018	Actual 2019	Budget 2020	proj Y/E 2020	Budget 2021	
<b>Income</b>						
<b>Grants</b>						
Provincial Operating Grant	6,283	6283	6283	6283	6283	
Capacity Bldg Grant						
SOLS				564	500	
Government Grants Seniors	4,544					
Summer Student Grants	5,338	5618	3000	2552	3000	
<b>subtotal grants</b>	<b>16,165</b>	<b>11,901</b>	<b>9,283</b>	<b>9,399</b>	<b>9,783</b>	
<b>Donations</b>						
Donations	5,091	5255	4000	2800	3500	
Silent Auction Income	5,000	5020	3000	0	0	
Donations for special projects	3,130	19540	1300	29280	1300	
<b>subtotal donations</b>	<b>13,220</b>	<b>29,815</b>	<b>8,300</b>	<b>32,080</b>	<b>4,800</b>	
Miscellaneous Income	144	351	150	200	200	
Interest Income	1,465	2045	1000	1000	450	
surplus/deficit carry forward						
Rental - Facility	5,193	2057	3000	1330	0	
Program Income	1,317	1094	1400			
Library sales and services	7982	8786	7500	2000	500	
<b>subtotal other income</b>	<b>16,101</b>	<b>14,333</b>	<b>13,050</b>	<b>4,530</b>	<b>1,150</b>	
<b>Total Income</b>	<b>45,486</b>	<b>56,049</b>	<b>30,633</b>	<b>46,009</b>	<b>16,733</b>	
<b>Reserve</b>						
transfer from collections reserve	10,000	12291	10000	10000	7500	
transfer from special bequest acct		0	25000			
transfer from special projects	2,310	2820	1300	7,680	28300	
transfer from computer& tech reserve	8,636	349	0	0	1000	
Transfer from Operating Reserve					0	
Transfer from Building Fund reserve		7694	2000	10400	2000	
	<b>20,946</b>	<b>23,154</b>	<b>38,300</b>	<b>28,080</b>	<b>38,800</b>	
<b>Total Income and Reserve Change</b>	<b>66,432</b>	<b>79,203</b>	<b>68,933</b>	<b>74,089</b>	<b>54,533</b>	
<b>Municipal Contribution</b>						
Amaranth	26,531	26905	27879	27879	28362	
Melancthon	54,021	54831	56817	56817	57802	
Mono	24,880	25338	26115	26115	26567	
Mulmur	33,222	35691	37055	37055	37697	
Shelburne	194,657	197801	205036	205036	208589	
<b>total municipal contribution</b>	<b>333,311</b>	<b>340,566</b>	<b>352,902</b>	<b>352,902</b>	<b>359,017</b>	1.73%
<b>total municipal, income, reserves, capital</b>	<b>399,743</b>	<b>419,769</b>	<b>421,835</b>	<b>426,991</b>	<b>413,550</b>	
<b>Budget Summary</b>						
Estimated Total Expenses & Reserve change	395,357	420,183	421,835	426,127	413,550	
Estimated Total Income & Reserve change	66,432	79,203	68,933	74,089	54,533	
Amount to be Raised by Municipal Contributions	328,925	340,980	352,902	352,038	359,017	



**2021 Approved Budget**  
November 17 2020

	Actual 2018	Actual 2019	Budget 2020	proj Y/E 2020	Budget 2021
<b>Expense</b>			2020 budget	est yearend	
Elevator	5,427	5722	6000	6300	6000
Collection Purchases	58,035	57506	55000	55000	55000
ILLO exp			1500	900	1000
Program Expense	8,622	8676	9000	3200	5000
Utilities and Telephone	13,916	13437	15000	14000	14000
Maintenance - building & grounds	13,026	16281	15000	19500	15000
Insurance	4,657	4636	4800	6217	6500
Payroll Expenses	213,539	231447	232500	220000	237150
Supplies library and office	9,684	9710	9500	8000	9500
Advertising & Promotion	837	1308	1200	500	1000
Licenses and Memberships	411	231	400	200	200
Accounting Fees	3,555	3555	3600	3775	3900
Bank charges	283	277	300	300	300
Professional Development	2,160	3511	2500	1500	2500
Employee travel and meals	403	380	400	0	400
Honorariums/Memoriam	645	150	350	0	350
Furniture & Equipment	783	180	500	1500	500
special grant funded expenses	4,385				
Miscellaneous		38	100	100	100
Web site	1,351	123	800	0	800
Computers - Mtce & annual fees	325	3590	1500	2000	1500
Database Expense (KOHA)	4,470	5000	4500	4470	4500
<b>total operating expense</b>	<b>346,514</b>	<b>365,758</b>	<b>364,450</b>	<b>347,462</b>	<b>365,300</b>
computers capital includes new software	821	349		0	1000
Capital expense	8,636	3622	25000	7500	25000
<b>total capital costs</b>	<b>9,457</b>	<b>3,971</b>	<b>25,000</b>	<b>7,500</b>	<b>26,000</b>
<b>Total Expenditure</b>	<b>355,971</b>	<b>369,729</b>	<b>389,450</b>	<b>354,962</b>	<b>391,300</b>
<b>Reserve</b>					
Transfer interest income to reserve			1000	1000	450
transfer to Building Lifecycle reserve	15,000	15250	15000	15000	15000
Transfer to collection from Donation & silent auc	9,060	12265	7000	2800	3500
Transfer to Computer & tech reserve	2,000	2000	2000	2000	2000
Transfer to the Special Projects (reserve)	4,068	20939	1300	29280	1300
Transfer to operations (surplus)	9,258	0	6085	21085	0
<b>Total Reserve Transfer</b>	<b>39,386</b>	<b>50,454</b>	<b>32,385</b>	<b>71,165</b>	<b>22,250</b>
<b>Total Expenses &amp; Reserve Change</b>	<b>395,357</b>	<b>420,183</b>	<b>421,835</b>	<b>426,127</b>	<b>413,550</b>
<b>Net Income or Loss</b>	<b>4,386</b>	<b>-414</b>	<b>0</b>	<b>864</b>	<b>0</b>

## Denise Holmes

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**From:** Rose Dotten <rdotten@shelburnelibrary.ca>  
**Sent:** Monday, November 23, 2020 3:48 PM  
**To:** Clerksoffice@townofmono.com; info@amaranth.ca; Denise Holmes; 'Heather Boston'; 'Tracey Atkinson'; 'Jennifer Willoughby'; 'Carey Holmes'; nmartin@amaranth.ca  
**Subject:** COVID Implications  
**Attachments:** COVID Related Impacts Shelburne Public Library 2020.xlsx

Hello all

As I mentioned in my earlier email, we have compiled the impact of the COVID Pandemic for the budget year 2020. As you can see, we have absorbed these costs but I wanted to make you aware of the implications and impact on our budget as we move into 2021.

Rose

**Rose Dotten, CEO**  
Shelburne Public Library  
201 Owen Sound Street  
Shelburne, ON L9V 3L2  
Phone: 519-925-2168  
Email: [rdotten@shelburnelibrary.ca](mailto:rdotten@shelburnelibrary.ca)  
Website: [www.shelburnelibrary.ca](http://www.shelburnelibrary.ca)

## COVID Related Budget Impacts on Shelburne Public Library

[illegible]

## Denise Holmes

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**From:** Melissa O'Brien <melissa.obrien@swiftruralbroadband.ca>  
**Sent:** Wednesday, November 25, 2020 11:07 AM  
**To:** Denise Holmes  
**Subject:** Letter of Support: Universal Broadband Fund  
**Attachments:** Template- RSS Letter of Support\_NFTC\_Dufferin County\_Melancthon.docx

Hello Denise,

North Frontenac Telephone Company (NFTC) is currently preparing a Universal Broadband Fund application for the Rapid Responds Stream (RRS) to improve connectivity in the Township of Melancthon. As part of the application process NFTC is required to gather letters of support. SWIFT fully supports the project and will be providing NFTC with a letter of support and we encourage the Township of Melancthon to do the same.

Could you please confirm if the Township intends to support the application? If so, above I have provided a template for the letter of support, but please feel free to customize.

Once completed, if you could provide me with a copy and I can get the letter over to the provider so they can quickly submit their application as the government will be making funding decisions as the applications come in.

If you have any specific questions, please do not hesitate to ask.

Kind regards,  
Melissa O'Brien



**Melissa O'Brien**

**Manager, Communications and Stakeholder Relations**

Southwestern Integrated Fibre Technology

T: 226.256.1640 | C: 416.826.9759

789 Broadway Street, Wyoming, ON N0N 1T0

[www.swiftruralbroadband.ca](http://www.swiftruralbroadband.ca)



**\*\*TO BE PLACE ON LETTERHEAD \*\***

[INSERT DATE]

To Whom It May Concern:

As [INSERT TITLE], I am writing in support of North Frontenac Telephone Company's (NFTC) application for the Universal Broadband Fund: Rapid Response Stream (RRS) to bring high-speed broadband to the Township of Melancthon, Ontario, located within Dufferin County.

In today's unprecedented times, where remote learning, working-from-home and online ordering have become a new norm, broadband is no longer a luxury, it is essential.

Connectivity is key to ensuring the social and economic prosperity of our rural communities. By funding NFTC application to connect more homes and businesses to fast, reliable broadband services in Dufferin County the Government of Canada will be providing Ontarians that are currently fundamentally at a digital disadvantage with increased economic and social opportunities.

As a result, we strongly support and encourage the Government of Canada to consider NFTC's request for RRS funding and look forward to a favorable response.

Sincerely,

[INSERT SIGNATURE]

[NAME]

[TITLE]

## Denise Holmes

---

**From:** Grant Horan <GHoran@Strada-Aggregates.com>  
**Sent:** Monday, November 30, 2020 12:30 PM  
**To:** Denise Holmes  
**Subject:** Strada Donation

Hello Denise, hope all is well.

As part of our new license obligation we (Strada) have to remit \$2,500/year to Council for community development or charity.

I believe Council would then determine to utilize the funds for either or.

Question: should I make the chq payable to Township of Melancthon?

Thanks again grant

## **COMMUNITY DEVELOPMENT CONTRIBUTION PART**

43. The parties acknowledge that the Development has a significant impact on the financial, developmental, social and environmental situation of the Municipality.
44. The Developer shall in each calendar year make community development contributions to local activities and charities of its own choice in the minimum amount of \$2,500.00, and shall provide details of such contributions annually to the Municipality.
45. In addition, the Developer shall in each calendar year make community development contributions to local activities and charities in the minimum amount of \$2,500, which shall be coordinated through the Municipality, the office of the CAO, The Municipality shall make sure that the Developer receives public credit for such contributions.

## **GENERAL PROVISIONS**

46. This Agreement shall not come into force until all of the following pre-conditions have occurred:
  - (a) The required Official Plan amendment is approved by either the County of Dufferin or, in the case of an appeal, the Local Planning Appeal Tribunal (LPAT);
  - (b) The required Zoning By-Law amendment is approved either by the Municipality or, in the case of an appeal, by the LPAT;
  - (c) The Developer obtains a Category 3, Class A pit licence from the Ministry of Natural Resources;
  - (d) The Developer complies with the security provisions of this Agreement.

### **Site Plans - Aggregate Resources Act**

47. The parties agree that as between themselves, the terms of this Agreement are deemed to have been incorporated into the terms of the Site Plans. Neither the express inclusion of some terms, nor the omission of some terms from the printed version of the Site Plans shall have any effect on the provision of this section.
48. A breach of this agreement shall be deemed to be a breach of the Site Plans.
49. The Municipality shall have the right to monitor compliance with the Site Plans and the Developer shall assist the Municipality in the monitoring by providing access and copies of all relevant reports.
50. In the case of any conflict between the provisions in the Site Plans and the provisions of this Agreement, the Site Plans shall prevail.

**Denise Holmes**

---

**From:** Nicole Hill <nhill@sdfd.ca>  
**Sent:** Thursday, December 3, 2020 2:32 PM  
**To:** Denise Holmes; dmorrissey@shelburne.ca; fred.simpson@townofmono.com; hboston@mulmur.ca; info@amaranth.ca; jwilloughby@shelburne.ca; mark.early@townofmono.com; msmibert@mulmur.ca; nmartin@amaranth.ca; tatkinson@mulmur.ca; Wendy Atkinson  
**Subject:** SDFB Resolutions RE: Operating Budget

Hello,

Below is a resolution from the December 1, 2020 Shelburne & District Fire Board meeting:

Moved by: S. Martin  
Seconded by: M. Mercer

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management adopt the 2021 Operating Budget in the amount of \$593,264 offset by using \$26,500 from the Operating Reserve which represents an increase of 2.08% over 2020;

AND further that this request be circulated to the participating municipalities for approval.

Carried



**Nicole Hill**  
Secretary/Treasurer  
Tel: (519) 925-5111  
Fax: (519) 925-1815  
  
Shelburne & District Fire Board  
114 O'Flynn Street  
Shelburne, ON L9V 2W9 | [nhill@sdfd.ca](mailto:nhill@sdfd.ca)



**Denise Holmes**

---

**From:** Nicole Hill <nhill@sdfd.ca>  
**Sent:** Thursday, December 3, 2020 2:35 PM  
**To:** Denise Holmes; dmorrissey@shelburne.ca; fred.simpson@townofmono.com; hboston@mulmur.ca; info@amaranth.ca; jwilloughby@shelburne.ca; mark.early@townofmono.com; msmibert@mulmur.ca; nmartin@amaranth.ca; tatkinson@mulmur.ca; Wendy Atkinson  
**Subject:** SDFB Resolution RE: Capital Budget

Hello,

Below is a resolution from the December 1, 2020 Shelburne & District Fire Board meeting:

Moved by: J. Horner  
Seconded by: W. Hannon

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management adopt the 2021 Capital Budget in the amount of \$185,000 and that this request be circulated to the participating municipalities for approval.

Carried



**Nicole Hill**  
Secretary/Treasurer  
Tel: (519) 925-5111  
Fax: (519) 925-1815  
  
Shelburne & District Fire Board  
114 O'Flynn Street  
Shelburne, ON L9V 2W9 | [nhill@sdfd.ca](mailto:nhill@sdfd.ca)

Denise Holmes

---

**From:** Nicole Hill <nhill@sdfd.ca>  
**Sent:** Thursday, December 3, 2020 2:58 PM  
**To:** Denise Holmes; dmorrissey@shelburne.ca; fred.simpson@townofmono.com; hbboston@mulmur.ca; info@amaranth.ca; jwilloughby@shelburne.ca; mark.early@townofmono.com; msmibert@mulmur.ca; nmartin@amaranth.ca; tatkinson@mulmur.ca; Wendy Atkinson  
**Subject:** RE: SDFB Resolutions RE: Operating Budget  
**Attachments:** 2021 Adopted Operating Budget.pdf; 2021 Adopted Capital Budget.pdf

Hello,

Attached are the Operating and Capital Budgets to attach to the resolutions.

Thanks  
Nicole

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**From:** Nicole Hill  
**Sent:** Thursday, December 3, 2020 2:32 PM  
**To:** dholmes@melancthontownship.ca; dmorrissey@shelburne.ca; fred.simpson@townofmono.com; hbboston@mulmur.ca; 'info@amaranth.ca' <info@amaranth.ca>; jwilloughby@shelburne.ca; mark.early@townofmono.com; msmibert@mulmur.ca; nmartin@amaranth.ca; tatkinson@mulmur.ca; Wendy Atkinson <watkinson@melancthontownship.ca>  
**Subject:** SDFB Resolutions RE: Operating Budget

Hello,

Below is a resolution from the December 1, 2020 Shelburne & District Fire Board meeting:

Moved by: S. Martin  
Seconded by: M. Mercer

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management adopt the 2021 Operating Budget in the amount of \$593,264 offset by using \$26,500 from the Operating Reserve which represents an increase of 2.08% over 2020;

AND further that this request be circulated to the participating municipalities for approval.

Carried



Nicole Hill  
Secretary/Treasurer  
Tel: (519) 925-5111  
Fax: (519) 925-1815  
Shelburne & District Fire Board  
114 O'Flynn Street  
Shelburne, ON L9V 2W9 | [nhill@sdfd.ca](mailto:nhill@sdfd.ca)

# SHELBURNE & DISTRICT FIRE BOARD

## 2021 OPERATING BUDGET

PRESENTED: December 1, 2020

ACCOUNT NUMBER	ACCOUNT NAME	2020 BUDGET	2020 TO DATE	2021 BUDGET
<b>EXPENDITURES</b>				
4100-0100	Treasurer	\$ 1,000.00	\$ 800.00	\$ 1,000.00
4100-0300	Secretarial Services	\$ 17,600.00	\$ 14,039.93	\$ 38,275.00
4100-0400	Legal & Audit & HR Services	\$ 5,000.00	\$ 9,578.71	\$ 7,500.00
4100-0500	Mutual Aid Contributions	\$ 1,000.00		\$ 1,000.00
4100-0550	Office Supplies	\$ 3,250.00	\$ 3,088.38	\$ 3,000.00
4100-0600	Material & Supplies	\$ 2,250.00	\$ 1,340.95	\$ 2,250.00
4100-0700	Services & Rentals	\$ 4,500.00	\$ 2,595.99	\$ 4,500.00
4100-1100	MTO/ARIS Fees	\$ 1,000.00		\$ 1,000.00
4200-1650	IT Support Dufferin County	\$ 1,200.00	\$ 60.00	\$ 1,500.00
4100-0800	Subscriptions & Memberships	\$ 700.00	\$ 952.63	\$ 700.00
4100-0900	Conventions & Conferences	\$ 4,000.00		\$ 4,000.00
4100-1000	Licence Renewal	\$ 825.00	\$ 841.12	\$ 850.00
4100-1200	Health & Safety Expenses	\$ 5,000.00	\$ 3,217.08	\$ 5,000.00
4100-1300	Fire Prevention	\$ 6,000.00	\$ 4,525.59	\$ 6,000.00
4100-1500	Training - Courses/Expense	\$ 15,000.00	\$ 2,154.77	\$ 15,000.00
4100-1800	Communication Equipment	\$ 7,500.00	\$ 5,940.55	\$ -
4100-1900	Dispatch	\$ 15,800.00	\$ 26,247.55	\$ 37,000.00
4200-0100	Fire Call Wages	\$ 125,000.00	\$ 72,738.76	\$ 131,250.00
4200-0102	Full-time Staff Wages	\$ 124,370.00	\$ 79,904.59	\$ 118,864.00
4200-0103	VFF Salaries/Standby/Meetings	\$ 37,000.00	\$ 34,880.54	\$ 39,500.00
4200-0105	Thursday Night Practice	\$ 32,500.00	\$ 14,615.00	\$ 32,500.00
4200-0110	Employers Portion - EI	\$ 2,000.00	\$ 2,247.05	\$ 3,500.00
4200-0120	Employers Portion - CPP	\$ 7,250.00	\$ 7,561.64	\$ 8,500.00
4200-0150	Mileage & Meals	\$ 400.00	\$ 27.00	\$ 400.00
4200-0200	Benefits (Manulife)	\$ 32,500.00	\$ 26,851.98	\$ 11,000.00
4200-0210	WSIB	\$ -	\$ -	\$ 17,000.00
4200-0220	Employer Health Tax	\$ -	\$ -	\$ 4,000.00
4200-0300	OMERS Pension Plan	\$ 13,000.00	\$ 2,559.76	\$ 13,000.00
4200-0400	Employee Assistance Program	\$ 750.00	\$ 708.25	\$ 1,000.00
4200-0500	Protective Clothing/Uniforms	\$ 16,500.00	\$ 18,879.28	\$ 3,500.00
4200-0800	SCBA Maintenance	\$ 2,000.00		\$ 2,000.00
4200-1005	Truck R&M - Pump 24	\$ 4,800.00	\$ 8,696.79	\$ 4,000.00
4200-1010	Truck R&M - Car 21	\$ 4,800.00	\$ 45.00	\$ 2,000.00
4200-1020	Truck R&M - Tanker 25	\$ 4,800.00	\$ 2,053.24	\$ 4,000.00
4200-1030	Truck R&M - Rescue 26	\$ 4,800.00	\$ 1,284.10	\$ 4,000.00
4200-1040	Truck R&M - Pump 27	\$ 4,800.00	\$ 2,831.58	\$ 4,000.00
4200-1050	Truck R&M - Ladder 28	\$ 4,800.00	\$ 1,330.92	\$ 4,000.00
4200-1060	Fuel for Trucks	\$ 8,000.00	\$ 4,552.90	\$ 8,000.00
4200-1100	Insurance Premium	\$ 13,000.00	\$ 37,604.16	\$ 45,000.00
4200-1200	Miscellaneous/Recognition Night	\$ 2,200.00	\$ 2,507.12	\$ 2,500.00
4200-1250	Expressions of Sympathy	\$ 250.00		\$ 250.00
4200-1300	Utilities (Gas/Hydro/Water/Sewer)	\$ 22,500.00	\$ 17,323.87	\$ 22,500.00
4200-1400	Bell Canada (Dispatch Line)	\$ 950.00	\$ 841.06	\$ 950.00
4200-1500	Bell Canada (Admin Line)	\$ 1,650.00	\$ 1,284.56	\$ 1,650.00
4200-1550	Bell Mobility	\$ 1,800.00	\$ 1,197.68	\$ 1,600.00
4200-1600	Vaccination & Driver Medicals	\$ 400.00		\$ 400.00
4200-1700	Bank Service Charges	\$ 660.00	\$ 649.50	\$ 725.00
4200-1750	Ceridian Payroll	\$ 2,500.00	\$ 1,834.08	\$ 2,500.00
4200-1800	New Equipment Acquisition	\$ 22,000.00	\$ 18,199.06	\$ 5,000.00
4200-1810	Equipment Maintenance	\$ 2,500.00	\$ 736.72	\$ 2,500.00
4200-1860	FF Association Expenses	\$ -	\$ 1,465.50	\$ -
4200-1900	TSF Bell Tower Lease to Capital	\$ -		
4200-1980	Building Maintenance	\$ 5,500.00	\$ 3,887.69	\$ 5,500.00
4200-1990	Building Expansion - Engineer	\$ -	\$ 1,864.74	
4200-2000	Interest on Temporary Loans	\$ 600.00	\$ 11.76	\$ 600.00
4200-2100	Fire Hydrants	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
4200-2500	Uncollectible Accounts	\$ -		
	<b>TOTAL EXPENSES</b>	<b>\$ 605,705.00</b>	<b>\$ 454,059.13</b>	<b>\$ 643,764.00</b>

### REVENUES:

3000-0500	Interest on Current Account	\$ 500.00	\$ 1,259.77	\$ 500.00
3000-0600	Miscellaneous / Inspections	\$ 5,000.00	\$ 2,530.00	\$ 5,000.00
3000-0800	MTO / County MCV Revenue	\$ 40,000.00	\$ 19,977.50	\$ 40,000.00
3000-0900	Insurance / False Alarm Revenue	\$ 5,000.00	\$ 1,330.00	\$ 5,000.00
	<b>SUBTOTAL REVENUES</b>	<b>\$ 50,500.00</b>	<b>\$ 25,097.27</b>	<b>\$ 50,500.00</b>
	Operating Reserve			\$ 26,500.00
2900-0000	Surplus/Deficit from Previous Year			
	<b>TOTAL REVENUES</b>	<b>\$ 50,500.00</b>	<b>\$ 25,097.27</b>	<b>\$ 77,000.00</b>

**TOTAL OPERATING LEVY**

**\$ 555,205.00** **\$ 566,764.00**

Increase over Previous Year

2.08%

**SHELBURNE & DISTRICT FIRE DEPT**  
**CAPITAL PLAN**  
**2018 - 2031**

**CAPITAL PLAN**

YEAR	ADOPTED 2020	ADOPTED 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Opening Balance	\$ 218,900.82	\$ 359,959.14	\$ 4,959.14	\$ 197,459.14	\$ 389,959.14	\$ 317,540.86	\$ 125,040.86	\$ 67,459.14	\$ 740,040.86	\$ 2,747,540.86	\$ 2,555,040.86	\$ 2,422,540.86
Transfers In												
Plus: Interest	\$ -	\$ -	\$ -	\$ -	\$ -							
Plus: Special Capital Levy (prev \$93,000)	\$ 185,000.00	\$ 185,000.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00
Plus: Surplus from Previous Year	\$ -	\$ -	\$ -	\$ -	\$ -							
Plus: Sale of Rescue	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -							
Plus: Bell Tower Lease	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Transfers Out												
Less: Replace E-One Aerial Truck - Ladder 28	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 1,000,000.00				
Less: Replace Fire Pick Up - Car 21	\$ 39,434.00	\$ -	\$ -	\$ -	\$ -						\$ 60,000.00	
Less: Purchase Pumper Truck - Pump 24	\$ -	\$ -	\$ -	\$ -	\$ -							
Less: Replace Pumper Truck - Pump 27					\$ 550,000.00							
Less: Rescue Truck - Rescue 26		\$ 450,000.00										
Less: Replace Tanker Truck - Tanker 25					\$ 350,000.00							
Less: Purchase Fire SUV		\$ 15,000.00										
Less: Replace SCBA's	\$ -	\$ -	\$ -	\$ -	\$ -							\$ 180,000.00
Less: Generator	\$ 12,007.68											
Less: Truck Exhaust Control System												
Less: Contamination Room Reno												
Less: Repave Parking Lot	\$ -	\$ -	\$ -	\$ -	\$ -							
Less: Purchase Extrication Equipment												
Less: Washroom Renovation		\$ 50,000.00										
Less: Building Replacement/Addition									\$ 2,200,000.00			
Less: Communication Equipment		\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Less: Protective Clothing		\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
Less: New Equipment		\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
Ending Balance	\$ 359,959.14	\$ 4,959.14	\$ 197,459.14	\$ 389,959.14	\$ 317,540.86	\$ 125,040.86	\$ 67,459.14	\$ 740,040.86	\$ 2,747,540.86	\$ 2,555,040.86	\$ 2,422,540.86	\$ 2,410,040.86

Rolling Stock List of Vehicles	Replacement Value	Year to Replace
1999 Freightliner Pumper Truck	\$ 550,000.00	2024
2004 International Rescue Truck	\$ 350,000.00	2019
2009 Tanker Truck	\$ 350,000.00	2024
2012 Ford F150 Crew Cab	\$ 60,000.00	2030
2012 E-One Aerial Truck	\$ 1,000,000.00	2027
2018 Spartan Metrostar-X Pumper	\$ 550,000.00	2033

stretch to 2021

Equipment Replacement Dates	Replacement Value	Year to Replace
2018 SCBA	\$ 180,000.00	2031
2018 Extrication Equipment	\$ 60,000.00	2033

# SHELBURNE & DISTRICT FIRE BOARD

## 2021 OPERATING BUDGET

PRESENTED: December 1, 2020

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<b>EXPENDITURES</b>				
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4200-2100	Fire Hydrants	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
4200-2500	Uncollectible Accounts	\$ -		
	<b>TOTAL EXPENSES</b>	<b>\$ 605,705.00</b>	<b>\$ 454,059.13</b>	<b>\$ 643,764.00</b>

### REVENUES:

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3000-0900	Insurance / False Alarm Revenue	\$ 5,000.00	\$ 1,330.00	\$ 5,000.00
	<b>SUBTOTAL REVENUES</b>	<b>\$ 50,500.00</b>	<b>\$ 25,097.27</b>	<b>\$ 50,500.00</b>
	Operating Reserve			\$ 26,500.00
2900-0000	Surplus/Deficit from Previous Year			
	<b>TOTAL REVENUES</b>	<b>\$ 50,500.00</b>	<b>\$ 25,097.27</b>	<b>\$ 77,000.00</b>

**TOTAL OPERATING LEVY**

**\$ 555,205.00**

**\$ 566,764.00**

Increase over Previous Year

2.08%

**SHELBURNE & DISTRICT FIRE DEPT**  
**CAPITAL PLAN**  
**2018 - 2031**

**CAPITAL PLAN**

YEAR	ADOPTED 2020	ADOPTED 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Opening Balance	\$ 218,900.82	\$ 359,959.14	\$ 4,959.14	\$ 197,459.14	\$ 389,959.14	-\$ 317,540.86	-\$ 125,040.86	\$ 67,459.14	-\$ 740,040.86	-\$ 2,747,540.86	-\$ 2,555,040.86	-\$ 2,422,540.86
Transfers In												
Plus: Interest	\$ -	\$ -	\$ -	\$ -	\$ -							
Plus: Special Capital Levy (prev \$93,000)	\$ 185,000.00	\$ 185,000.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00	\$ 222,500.00
Plus: Surplus from Previous Year	\$ -	\$ -	\$ -	\$ -	\$ -							
Plus: Sale of Rescue		\$ 5,000.00	\$ -									
Plus: Bell Tower Lease	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Transfers Out												
Less: Replace E-One Aerial Truck - Ladder 28	\$ -	\$ -	\$ -	\$ -	\$ -			-\$ 1,000,000.00				
Less: Replace Fire Pick Up - Car 21	-\$ 39,434.00	\$ -	\$ -	\$ -	\$ -						-\$ 60,000.00	
Less: Purchase Pumper Truck - Pump 24	\$ -	\$ -	\$ -	\$ -	\$ -							
Less: Replace Pumper Truck - Pump 27					-\$ 550,000.00							
Less: Rescue Truck - Rescue 26		-\$ 450,000.00										
Less: Replace Tanker Truck - Tanker 25					-\$ 350,000.00							
Less: Purchase Fire SUV		-\$ 15,000.00										
Less: Replace SCBA's	\$ -	\$ -	\$ -	\$ -	\$ -							-\$ 180,000.00
Less: Generator	-\$ 12,007.68											
Less: Truck Exhaust Control System												
Less: Contamination Room Reno												
Less: Repave Parking Lot	\$ -	\$ -	\$ -	\$ -	\$ -							
Less: Purchase Extrication Equipment												
Less: Washroom Renovation		-\$ 50,000.00										
Less: Building Replacement/Addition									-\$ 2,200,000.00			
Less: Communication Equipment		-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,500.00
Less: Protective Clothing		-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00	-\$ 13,000.00
Less: New Equipment		-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00	-\$ 17,000.00
Ending Balance	\$ 359,959.14	\$ 4,959.14	\$ 197,459.14	\$ 389,959.14	-\$ 317,540.86	-\$ 125,040.86	\$ 67,459.14	-\$ 740,040.86	-\$ 2,747,540.86	-\$ 2,555,040.86	-\$ 2,422,540.86	-\$ 2,410,040.86

Rolling Stock List of Vehicles	Replacement Value	Year to Replace
1999 Freightliner Pumper Truck	\$ 550,000.00	2024
2004 International Rescue Truck	\$ 350,000.00	2019
2009 Tanker Truck	\$ 350,000.00	2024
2012 Ford F150 Crew Cab	\$ 60,000.00	2030
2012 E-One Aerial Truck	\$ 1,000,000.00	2027
2018 Spartan Metrostar-X Pumper	\$ 550,000.00	2033

stretch to 2021

Equipment Replacement Dates	Replacement Value	Year to Replace
2016 SCBA	\$ 180,000.00	2031
2018 Extrication Equipment	\$ 60,000.00	2033



November 25, 2020

**EMAIL**

The Township of Melancthon  
157101 Highway 10  
Melancthon, Ontario L9V 2E6

Attention: Denise Holmes, CAO/Clerk

Dear Ms. Holmes:

**Re: Township Gravel on Mr. Hiltz's Property**

We are counsel for Dufferin Wind Power Inc. We are writing regarding the approximately 10,000 tonnes of gravel that belongs to Melancthon Township and that is currently situated on Robert Hiltz's property.

On January 14, 2016, the Township passed a resolution to accept this gravel from Dufferin Wind. On October 1, 2020, after a period of over four years, the Township passed another resolution that purported to rescind the Township's earlier acceptance of the gravel.

The Township's acceptance of the gravel in 2016 was legally binding and cannot be rescinded. As such, the Township remains the owner of the gravel and is solely responsible for it. However, we also understand that Mr. Hiltz would be happy to receive the gravel, and the most sensible resolution of this matter may therefore be for the Township to transfer the gravel to Mr. Hiltz.

Further, although Dufferin Wind bears no responsibility for the gravel, it would be open to assisting in communications between the Township and Mr. Hiltz regarding the Township transferring the gravel to him. We look forward to hearing from you if this assistance would be of use to the Township.

Yours truly,



Stefan Case

cc: Stephen Christie (Stutz Brown & Self), counsel for the Township.

DWP # 1  
DEC 10 2020

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2020

A By-law to provide remuneration, allowances and expenses for Members of Council.

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Section 283, provides that a municipality may pay any part of the remuneration and expenses of the members of Council, any local board and officers and municipal employees of the municipality; provides that Council may pass by-laws for payment of its Members.

AND WHEREAS the Council of the Township of Melancthon deems it necessary to enact a by-law to establish the rate of remuneration for Members of Council;

NOW THEREFORE the Township of Melancthon enacts as follows:

- 1. The annual remuneration for Mayor shall be \$18,025.61 per annum effective the first day of January, 2021.
- 2. The annual remuneration for the Deputy Mayor shall be \$14,078.98 per annum effective the first day of January, 2021.
- 3. The annual remuneration of a Councillor shall be \$12,891.15 per annum effective the first day of January, 2021.
- 4. Members of Council attending Conferences, shall be paid at the rate of \$100.00 per day and \$0.50 per km.
- 5. In addition to the annual remuneration, a member of Council attending meetings outside Municipality shall receive \$75.00 per diem and \$0.50 per km. for functions authorized by Council.
- 6. The Mayor as an ex officio member of other Boards and Committees and each member of Council appointed by Council to serve on the following Boards shall be paid for attendance at meeting at the following rates:

Board	Rate
Cemetery, Park, Hall Boards .....	\$75.00
Other Boards of Management .....	\$75.00
Police Services Board .....	\$75.00
Advisory Committees .....	\$75.00
For attendance on the above Boards, the members of Council shall receive \$0.50 per km. for necessary travel in connection with their duties.	

- 7. Each member of Council appointed by Council to a Sub-Committee of Council shall be paid \$75.00 per meeting.
- 8. Members of Council shall be reimbursed to attend Municipal Conferences, Seminars and/or register for Online/In Class courses in accordance with the Township’s Council Conference and Continuing Education Policy and subject to any changes.
- 9. Members of Council, with the exception of the Mayor shall receive a monthly allowance of \$75.00 for IT and supplies. (Note: Mayor receives an allowance from the County of Dufferin).
- 10. The members of Council shall be paid \$0.50 per km. for necessary travel in connection with their duties.
- 11. All by-laws inconsistent with this by-law are hereby repealed.

By-law read a first and second time this 10<sup>th</sup> day of December, 2020.

By-law read a third time and passed this 10<sup>th</sup> day of December, 2020.

MAYOR

CLERK

CB# 13.2.1  
DEC 10 2020



**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NUMBER \_\_\_\_\_ - 2020**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN  
AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF  
SOUTHGATE AND THE CORPORATION OF THE TOWNSHIP OF  
MELANCTHON**

**WHEREAS** it is deemed expedient that the Corporation of the Township of Southgate and the Corporation of the Township of Melancthon enter into an agreement for Fire Protection Services;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY  
THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:**

1. THAT the Head of Council and Clerk are hereby authorized to execute the agreement, in the same form or substantially the same form, as attached hereto as Schedule "A" to this By-law.

BY-LAW READ A FIRST AND SECOND TIME THIS 10<sup>TH</sup> DAY OF DECEMBER, 2020.

BY-LAW READ A THIRD TIME AND PASSED THIS 10<sup>TH</sup> DAY OF DECEMBER, 2020.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

EB#13.2.2

DEC 10 2020



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

**CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**MEMORANDUM**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**

**FROM: DENISE HOLMES, CAO/CLERK**

**SUBJECT: AGREEMENT BETWEEN THE TOWNSHIP OF MELANCTHON  
AND TOWNSHIP OF SOUTHGATE FOR FIRE PROTECTION  
SERVICES**

**DATE: DECEMBER 4, 2020**

---

On December 31, 2020, the current Agreement between the Township of Southgate and Township of Melancthon will expire.

I have been in consultation with the Fire Department's Chief, Derek Malynyk, regarding the new Agreement which is attached.

The changes to this Agreement from the current one (also attached) are as follows:

1. Section 8 - the Fire Chief will provide a written report to Council, annually, of all incidents in the fire area, rather than attending Council annually
2. Section 19 - Term of Agreement - January 1, 2021 - December 31, 2025
3. Schedule B - Section 1 - The Township of Melancthon will be charged a base operating cost for Fire Protection Services. There will be no capital contribution for the term of this Agreement. Currently there is \$55,580.57 in the Capital Reserve Account held by the Township of Southgate. The operating costs have increased from \$23,860.00 to \$40,000.00. The capital costs that were contributed as per the current agreement were \$7,000.00, so the overall increase is \$9,140.00 per year.
4. Schedule B - Section 4 - Southgate will submit an invoice to Melancthon for violations of the Township of Melancthon's Fire Permit By-law, and the Township of Melancthon will invoice the property owner as per the Township Tariff of Fees By-law. The Fire Department has spent several hours handling burn complaints in the past few years to drive out and inspect them, complete the inspection and the fire investigations and this impacts the Township operating costs.

**AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

**BETWEEN**

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**

Hereinafter called "Southgate"

**AND**

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

Hereinafter called "Melancthon"

**WHEREAS** By-laws have been duly enacted by the corporate parties pursuant to the provisions of the Fire Protection and Prevention Act, as amended, to authorize an agreement between the parties; and

**WHEREAS** Southgate operated fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a department situated within the Township of Southgate,

**NOW THEREFORE**, in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties hereto, as follows;

1. In this agreement,

**"Designate"** means a person who in the absence of the fire chief has the same powers and authority as the fire chief;

**"Fire area"** means the fire area(s) of Melancthon as described in schedule "A" attached to and forming part of this agreement:

**"Fire Chief"** means the chief of the Dundalk Fire Department;

**"Fire department"** means the Township of Southgate Fire Department (Dundalk);

**"Fire protection services"** means and includes activities defined in the Fire Protection and Prevention Act, more particularly describes as: "includes fire suppression, fire prevention, fire safety education, inspections upon request of complaint, auto/farm/industrial accidents and extrications, hazardous material responses on awareness level only, contact and assist OFM on fire investigations, medical assist responses, communications, training of persons involved in the provision of fire protection services and the delivery of all of those services".

2. Southgate will supply, except as hereinafter limited or excluded, fire protection services to Melancthon in the fire area as described in Schedule "A" attached to and forming part of this agreement.
3. Fire apparatus and personnel that will respond to occurrences in the fire area of Melancthon will constitute sufficient apparatus and firefighters to accomplish the specific services identifies in the agreement, subject to Section (5) hereunder, and subject also to roads being impassable by reason of snow, water, mud etc. which would prevent fire apparatus and personnel from reaching the incident.
4. Should the fire chief, or designate, require assistance or believe assistance may be required, by way of additional personnel, apparatus, or equipment, in addition to that provided by Section (3) above, at an occurrence in the fire area, such assistance shall be summoned under provisions of the fire protection agreement between Southgate and Melancthon. Should the fire chief, or designate, require assistance, or believe assistance may be required, by way of personnel, apparatus or equipment, in addition to that provided by Southgate, the fire chief may invoke the applicable provisions of the Dufferin or Grey County Mutual Aid Plans.

5. Notwithstanding section 3 above, the fire chief, or designate, may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in Southgate or elsewhere, under the provisions of the Dufferin or Grey County Mutual Aid Plan. Similarly, the fire chief or designate may order the return of such apparatus, equipment or personnel that is responding to or it at the scene of an incident in the fire area. In such cases, the fire chief, or designate, may summon assistance in accordance with the provisions of the fire protection or mutual aid agreements referred to in Section (4) above.
6. The fire chief, or designate shall use their best endeavors to prevent answering false alarms, but they shall not be required to unnecessarily delay the fire department when a call has been received to assure them that the call is not a false alarm.
7. The fire chief, or designate, shall have full authority and control over any and all activities, in which the fire department may be engaged in the fire area of Melancthon.
8. The fire chief, or designate, shall provide a written report to the Melancthon council or a committee of council annually, to report all incidents in the fire area to which the fire department has responded in the previous year. Any Melancthon by-law infractions or vehicle accidents will be reported to Melancthon within seven (7) days of the infraction.
9. A map of the fire area clearly indicating the civic address of each intersection has been provided. See Schedule "A" attached to and forming part of this agreement. Melancthon agrees to identify all streets, and roads in the fire area by having them marked at all intersections. Melancthon agrees to identify all bridges in the fire area as to weight limits and advice or alternate routes for the apparatus to travel. Bridges identified as being unable to carry the weight of the fire apparatus shall be set out in Schedule "A" to and forming part of this agreement. Any such bridges, so identified, will either limit or exclude fire protection services where the use of any of these bridges is required by a fire apparatus.
10. Melancthon will be responsible for establishing and notifying in the manner and to the extent deemed necessary, residents and occupants of the fire area, of the procedures for reporting an emergency and of the services provided by the fire department.
11. The Melancthon Township warrants by-law (s) have been enacted authorizing the activities and responsibilities of the fire chief under the Melancthon Township emergency plan, as in Schedule "C" attached to and forming part of this agreement.
12. Melancthon shall take whatever action is appropriate and necessary to have the fire chief appointed as "Chief Fire Official" for fire area.
13. In consideration of the fire protection services undertaken by the Township in the fire area of Melancthon, Melancthon shall pay fees to the Township as set out in Schedule "B" attached hereto and forming part of this agreement.
14. Notwithstanding anything herein, contained, no liability shall attach or accrue to Southgate for failing to supply Melancthon on any occasion, or occasions, any of the fire protection services provided for in this agreement.
15. No liability shall attach or accrue to Melancthon by reason of any injury or damage sustained by personnel, apparatus, or equipment of the fire department while engaged in the provision of fire protection services in the fire area.
16. The parties agree that this agreement may be amended at any time by mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s).

17. So often as there may be any dispute between the parties to this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provisions of the Mutual Arbitrations Act, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitrations Act, the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitrations Act or any successor legislation.
18. In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.
19. The agreement shall be in force from January 1, 2021 for a term of five years ending December 31, 2025 and replaces the previous fire agreement and thereafter it shall be automatically renewed from year to year unless in any year either party gives notice to the other party as set out in Section (16).
20. Notwithstanding Section (18), either party giving written notice to the other party not less than twelve (12) months prior to the desired terminate date may terminate this agreement. In any case of termination prior to the twelve (12) month date, the fees specified in Section (13) will be applied on a pro rata basis using the same formula as applied previous to the termination date.
21. It is further agreed that these presents and everything herein shall respectively ensure to the benefit of and be binding upon the parties here to and their respective successors and assigns.

**In Witness Whereof**, this instrument has been executed by the duly authorized officers of the parties hereto, and their respective corporate seals affixed hereto, on the day and year first above written.

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

PER: \_\_\_\_\_  
Darren White, Mayor

PER: \_\_\_\_\_  
Denise Holmes, CAO/Clerk

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**

PER: \_\_\_\_\_  
John Woodbury, Mayor

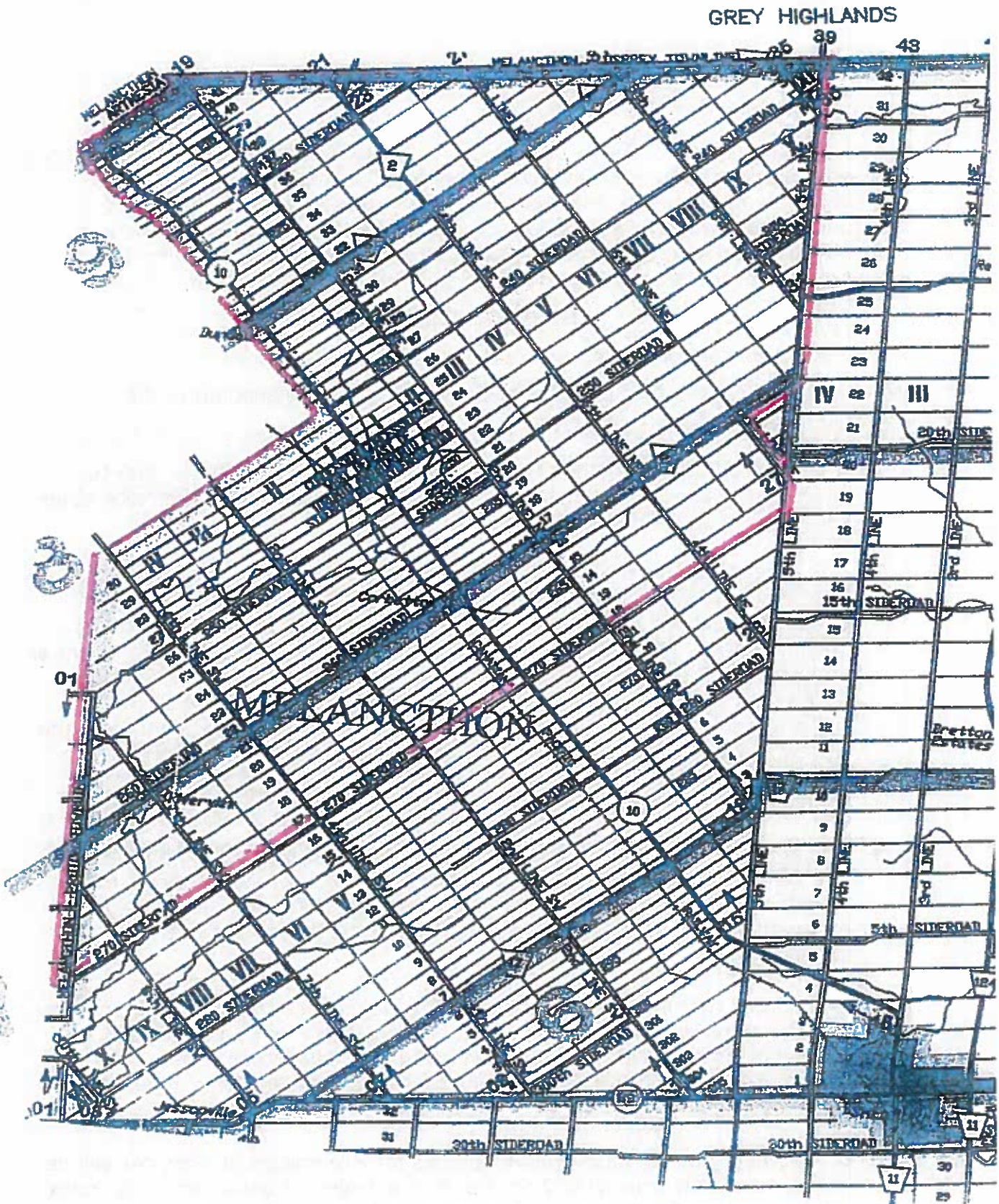
PER: \_\_\_\_\_  
Lindsey Green, Clerk



**SCHEDULE "A"**

**FIRE AREA SECTION OF MELANCTHON TOWNSHIP**

The following map indicated the Fire Area of Melancthon for the purposes of the fire protection services agreement between the Township and Melancthon.





## **SCHEDULE "B"**

### **SERVICE FEES SECTION**

Fire protection services fees payable by the Township of Melancthon to the Township of Southgate are as follows:

1. It is agreed that Melancthon will pay the sum of \$40,000.00 per year to cover the base operating costs for Fire Protection Services in the Melancthon service area as defined in Schedule A.
2. It is agreed that for major unforeseen incidents or other services provided as described under Section 1 of this agreement that could exceed our base annual amount will be adjusted accordingly upon provisions of appropriate documentation. Notwithstanding Clause 16 of this agreement, in the event of an exceptional occurrences relating to fire services during the term of this Agreement that has a negative financial impact to the Southgate Fire Department, Melancthon will agree to meet with the Fire Board annually and review the facts. If at the end of the agreement, there was a shortfall as a result of exceptional occurrence(s), Melancthon would agree to cover the shortfall and/or work those costs into a new or amended Agreement"
3. It is agreed that in the event contracted services are requested by the Chief Fire Official for fire suppression, specialized rescue or investigation ( may included but not limited to rental equipment, cost of materials, damage, excavator) Southgate will charge Melancthon the actual cost of these services.
4. It is agreed that in the event that the Fire Department is called to a property in Melancthon due to a violation of the Melancthon Fire By-Law 10-2007 Southgate's Fire Chief will submit an invoice to Melancthon as per Southgate's current fees and charges by-law for the Fire Departments cost recovery.
5. It is agreed that the base operating costs for Fire Protection Services will be indexed annually from year 2 to year 5. The Federal Consumers Price Index will be used to calculate the annual increase based on the October annual cost of living increase each year from Stats Canada. This will be added to the sum of the base operating Fire Protection Services each year of the last four (4) years of the agreement.

AGREEMENT made this <sup>20</sup>~~18~~ day of February 2016.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE  
Hereinafter called "Southgate"

AND

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON  
Hereinafter called "Melancthon"

**WHEREAS** By-laws have been duly enacted by the corporate parties pursuant to the provisions of the Fire Protection and Prevention Act, as amended, to authorize an agreement between the parties; and

**AND WHEREAS** Southgate operates fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a department situated within the Township of Southgate;

**NOW THEREFORE**, in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties hereto, as follows;

1. In this agreement,  
"Designate" means a person who in the absence of the fire chief has the same powers and authority as the fire chief.  
"Fire area" means the fire area(s) of Melancthon as described in Schedule "A" attached to and forming part of this agreement,  
"Fire chief" means the chief of the fire department,  
"Fire department" means the "Township of Southgate Fire Department (Dundalk)"  
"Fire protection services" means and includes activities defined in the Fire Protection and Prevention Act, more particularly described as:  
"includes fire suppression, fire prevention, fire safety education, inspections upon request or complaint, auto/farm/industrial accidents and extrications, hazardous material responses on awareness level only, contact and assist OFM on fire investigations, medical assist responses, communications, training of persons involved in the provision of fire protection services and the delivery of all of those services".
2. Southgate will supply, except as hereinafter limited or excluded, fire protection services to Melancthon in the fire area as described in Schedule "A" attached to and forming part of this agreement.
3. Fire apparatus and personnel that will respond to occurrences in the fire area of Melancthon will constitute sufficient apparatus and firefighters to accomplish the specific services identified in the agreement, subject to Section (5) hereunder, and subject also to roads being impassable by reason of snow, water, mud, etc. which would prevent fire apparatus and personnel from reaching the incident.
4. Should the fire chief, or designate, require assistance, or believe assistance may be required, by way of additional personnel, apparatus, or equipment, in addition to that provided by Section (3) above, at an occurrence in the fire area, such assistance shall be summoned under provisions of the fire protection agreement between Southgate and Melancthon. Should the fire chief, or designate, require assistance, or believe assistance may be required, by way of personnel, apparatus or equipment, in addition to that provided by Southgate, the fire chief may invoke the applicable provisions of the Dufferin or Grey County Mutual Aid Plans.



5. Notwithstanding section 3 above, the fire chief, or designate, may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in Southgate or elsewhere, under the provisions of the Dufferin or Grey County Mutual Aid Plan. Similarly, the fire chief or designate may order the return of such apparatus, equipment, or personnel that is responding to or is at the scene of an incident in the fire area. In such cases the fire chief, or designate, may summon assistance in accordance with the provisions of the fire protection or mutual aid agreements referred to in Section (4) above.
6. The fire chief, or designate shall use their best endeavors to prevent answering false alarms, but they shall not be required to unnecessarily delay the fire department when a call has been received to assure them that the call is not a false alarm.
7. The fire chief, or designate, shall have full authority and control over any and all activities in which the fire department may be engaged in the fire area of Melancthon.
8. The fire chief, or designate, shall meet and report to the Melancthon council or a committee of council annually to report all incidents in the fire area to which the fire department has responded in the previous year. Any Melancthon by-law infractions or vehicle accidents will be reported to Melancthon within seven (7) days of the infraction.
9. A map of the fire area clearly indicating the civic addresses of each intersection has been provided. See Schedule "A" attached to and forming part of this agreement. Melancthon agrees to identify all streets and roads in the fire area by having them marked at all intersections. Melancthon agrees to identify all bridges in the fire area as to weight limits and advise of alternate routes for fire apparatus to travel. Bridges identified, as being unable to carry the weight of the fire apparatus, shall be set out in Schedule (A) attached to and forming part of this agreement. Any such bridges, so identified, will either limit or exclude fire protection services where the use of any of these bridges is required by fire apparatus.
10. Melancthon shall be responsible for establishing and notifying in the manner and to the extent deemed necessary, residents and occupants of the fire area, of the procedures for reporting an emergency and of the services provided by the fire department.
11. The Melancthon Township warrants by-law(s) have been enacted authorizing the activities and responsibilities of the fire chief under the Melancthon Township emergency plan, as in Schedule "C" attached to and forming part of this agreement.
12. Melancthon shall take whatever action is appropriate and necessary to have the fire chief appointed as "Chief Fire Official" for the fire area.
13. In consideration of the fire protection services undertaken by the Township in the fire area of Melancthon, Melancthon shall pay fees to the Township as set out in Schedule "B" attached hereto and forming part of this agreement.
14. Notwithstanding anything herein contained, no liability shall attach or accrue to Southgate for failing to supply Melancthon on any occasion, or occasions, any of the fire protection services provided for in this agreement.
15. No liability shall attach or accrue to Melancthon by reason of any injury or damage sustained by personnel, apparatus, or equipment of the fire department while engaged in the provision of fire protection services in the fire area.

16. The parties agree that this agreement may be amended at any time by mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s).
17. So often as there may be any dispute between the parties to this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provisions of the Municipal Arbitrations Act, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitrations Act, the parties hereto shall agree to the selection of a single arbitrator, and in the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitrations Act or any successor legislation.
18. In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.
19. This agreement shall be in force from January 1, 2016 for a term of five years ending December 31, 2020 and replaces the previous fire agreement and thereafter it shall be automatically renewed from year to year unless in any year either party gives notice to the other party as set out in Section (16).
20. Notwithstanding Section (18), either party giving written notice to the other party not less than twelve (12) months prior to the desired termination date may terminate this agreement. In any case of termination prior to the twelve (12) month date, the fees specified in Section (13) will be applied on a pro rata basis using the same formula as applied previous to the termination date.
21. It is further agreed that these presents and everything herein shall respectively ensure to the benefit of and be binding upon the parties here to and their respective successors and assigns.

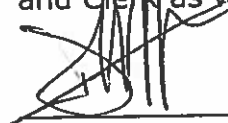
Passed by resolution of the Corporation of the Township of Southgate this 17 day of February 2016 and signed by the Mayor and Clerk as witnessed by the Corporate Seal.



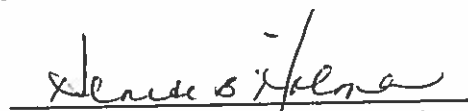
Anna-Marie Fosbrooke, Mayor

  
Raylene Martell, Clerk

Passed by resolution of the Corporation of the Township of Melancthon this 14th day of January 2016 and signed by the Mayor and Clerk as witnessed by the Corporate Seal.



Darren White, Mayor

  
Denise Holmes, CAO/Clerk

## **SCHEDULE "A"**

### **FIRE AREA SECTION OF MELANCTHON TOWNSHIP**

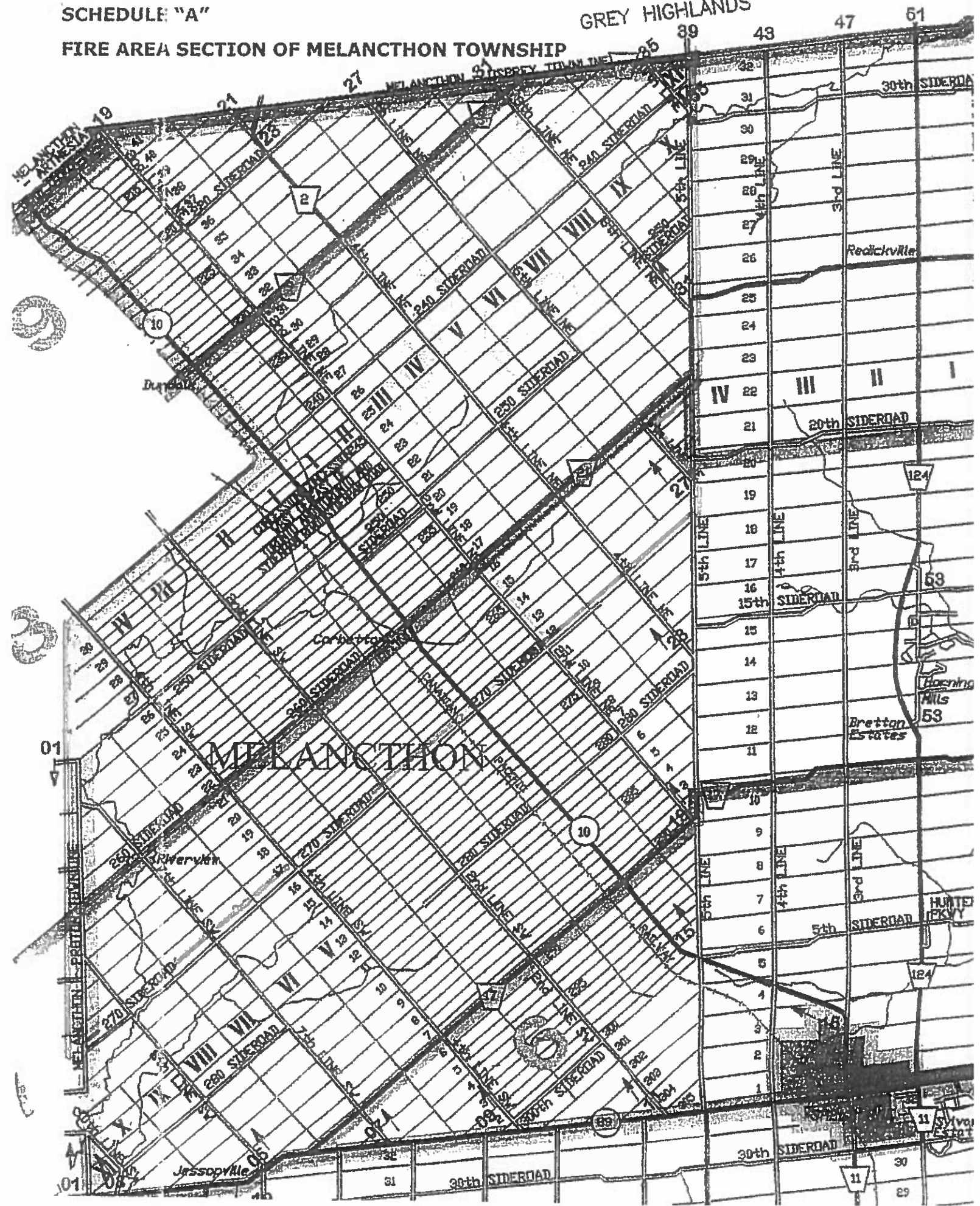
Attached to and forming part of "Township of Southgate" and "Township of Melancthon" fire protection agreement dated Feb. 18/17, 2016.

The following map indicates the Fire Area of Melancthon for the purposes of the fire protection services agreement between the Township and Melancthon.

SCHEDULE "A"

FIRE AREA SECTION OF MELANCTHON TOWNSHIP

GREY HIGHLANDS



## **SCHEDULE "B"**

### **SERVICE FEES SECTION:**

Attached to and forming part of "Township of Southgate" and "Township of Melancthon" fire protection agreement dated Feb. 17, 2016

Fire protection services fees payable by the Township of Melancthon to the Township as follows:

1. It is agreed that Melancthon will pay the sum of \$23,860.00 per year to cover the base operating costs for Fire Protection Services in the Melancthon service area defined in Schedule A.
2. It is agreed that for major unforeseen incidents or other services provided as described under Section 1 of this agreement that could exceed our base annual amount will be adjusted accordingly upon provisions of appropriate documentation. "Notwithstanding Clause 16 of the agreement, in the event of an exceptional occurrences relating to fire services during the term of this Agreement that has a negative financial impact to the Southgate Fire Department, Melancthon will agree to meet with the Fire Board annually and review the facts. If at the end of the agreement, there was a shortfall as a result of exceptional occurrence(s), Melancthon would agree to cover the shortfall and/or work those costs into a new or amended Agreement"
3. It is agreed that the Melancthon will contribute a capital sum of \$7,000.00 dollars per year to Southgate for the five (5) year period of this agreement to be held in a Melancthon fire reserve. Southgate will maintain a Melancthon Fire reserve account to hold any unused capital contributions each year. This reserve will be to absorb the impact of large purchases and or unforeseen emergency capital requirements in future years. Melancthon will not be indebted to Southgate for more than the annual capital plus the balance of the Melancthon reserve account at that point in time. A report on the balance of the Melancthon Fire reserve will be included in the annual year end report as well as reporting on all items defined under the term, "Fire Protection Services" in Section 1 of the agreement submitted to Melancthon by the Southgate Fire Chief.
4. It is agreed that the base operating costs for Fire Protection Services will be indexed annually from year 2 to year 5. The Federal Consumers Price Index will be used to calculate the annual increase based on the October annual cost of living increase each year from Stats Canada. This will be added to the sum of the base operating Fire Protection Services each year of the last four (4) years of the agreement.

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW No. \_\_\_\_\_ - 2020**

**BEING A BY-LAW TO CONSTITUTE AND APPOINT A COMMITTEE OF  
ADJUSTMENT**

**WHEREAS**, Subsection 44 (3) of the Planning Act, R.S.O. 1990, c. P. 13 as amended provides that Council may by By-law constitute and appoint a Committee of Adjustment composed of such persons, not fewer than three, as Council consider desirable.

**AND WHEREAS**, the Council of the Corporation of the Township of Melancthon considers it desirable to establish a Committee of Adjustment;

**NOW THEREFORE**, the Council of the Corporation of the Township of Melancthon enacts as follows:

1. A Committee of Adjustment is constituted consisting of the following persons:

Mayor:                      Darren White

Deputy Mayor:          David Besley

Councillor:              Wayne Hannon

Councillor:              Margaret Mercer

Councillor:

who shall hold office until December 31, 2021

2. That provisions of this By-law shall come into force and take effect on the passing thereof.

By-law read a first, and a second time, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

By-law read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

GB# 13.2.3

DEC 10 2020

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

By-law No. \_\_\_\_\_

A By-law to appoint officials from January 1, 2021 to December 31, 2021.

WHEREAS it is deemed expedient and necessary to pass a By-law to appoint Municipal Officials from January 1, 2021 to December 31, 2021.

THEREFORE this Municipal Council of the Corporation of the Township of Melancthon, here assembled, hereby enacts that the following persons shall be appointed to the office set opposite their respective names with the salary affixed as follows:

Livestock Investigator	_____	\$40.00 per call plus \$0.50/km
Fence viewers	_____	\$75.00 per viewing plus \$0.50/km
	_____	\$75.00 per viewing plus \$0.50/km
	_____	\$75.00 per viewing plus \$0.50/km
	_____	\$75.00 per viewing plus \$0.50/km
	_____	\$75.00 per viewing plus \$0.50/km
Tile Drain Inspector	_____	\$200.00 per inspection plus \$0.50/km
Solicitors	_____	
Auditors	_____	
Representatives to Centre Dufferin Recreation Complex Board of Management	_____	\$75.00 per meeting plus \$0.50/km
	_____	\$75.00 per meeting plus \$0.50/km
Representative to Southgate Recreation Advisory Committee	_____	\$75.00 per meeting plus \$0.50/km
Representative to North Dufferin Community Centre Board of Management	_____	\$75.00 per meeting plus \$0.50/km
Representatives to Shelburne & District Fire Department Board of Management	_____	\$75.00 per meeting plus \$0.50/km
	_____	\$75.00 per meeting plus \$0.50/km
Representatives to Mulmur-Melancthon Fire Department Board of Management	_____	\$75.00 per meeting plus \$0.50/km
	_____	\$75.00 per meeting plus \$0.50/km
Representative to Shelburne Public Library Board	_____	\$75.00 per meeting plus \$0.50/km
Representative to the Township of Melancthon Police Services Board	_____	\$75.00 per meeting plus \$0.50/km
Representative to the Upper Grand Watershed Committee	_____	\$75.00 per meeting plus \$0.50/km
Community Emergency Management Coordinator	_____	
By-law Enforcement Officer	_____	
Dog Control Officer	_____	
Pound	_____	

Any By-law inconsistent with this By-law is hereby repealed.

By-law read a first and second time this      day of      , 2020.  
By-law read a third time and passed this      day of      , 2020.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

EB # 13.2.4

NFC. 1 n 2020



THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

By-law No. 48-2019

A By-law to appoint officials from December 1, 2019 to December 31, 2020.

WHEREAS it is deemed expedient and necessary to pass a By-law to appoint Municipal Officials from December 1, 2019 to December 31, 2020.

THEREFORE this Municipal Council of the Corporation of the Township of Melancthon, here assembled, hereby enacts that the following persons shall be appointed to the office set opposite their respective names with the salary affixed as follows:

Livestock Investigator	<u>Mike Swidersky</u>	\$40.00 per call plus \$0.50/km
Fence viewers	<u>William Barton</u>	\$60.00 per viewing plus \$0.50/km
	<u>Don Fluncy</u>	\$60.00 per viewing plus \$0.50/km
	<u>Ken Galbraith</u>	\$60.00 per viewing plus \$0.50/km
	<u>Glen Squirell</u>	\$60.00 per viewing plus \$0.50/km
	<u>Mike Swidersky</u>	\$60.00 per viewing plus \$0.50/km
Tile Drain Inspector	<u>Steve Tupling</u>	\$200.00 per inspection plus \$0.50/km
Solicitors	<u>Stutz, Brown : Self</u>	
Auditors	<u>R.L.B.</u>	

Representatives to Centre Dufferin Recreation Complex Board of Management

<u>Darren White</u>	\$60.00 per meeting plus \$0.50/km
<u>David Thwaites</u>	\$60.00 per meeting plus \$0.50/km

Representative to Southgate Recreation Advisory Committee

<u>Wayne Hannon</u>	\$60.00 per meeting plus \$0.50/km
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Representative to North Dufferin Community Centre Board of Management

<u>David Besley</u>	\$60.00 per meeting plus \$0.50/km
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Representatives to Shelburne & District Fire Department Board of Management

<u>Wayne Hannon</u>	\$60.00 per meeting plus \$0.50/km
<u>Margaret Mercer</u>	\$60.00 per meeting plus \$0.50/km

Representatives to Mulmur-Melancthon Fire Department Board of Management

<u>Dave Besley</u>	\$60.00 per meeting plus \$0.50/km
<u>David Thwaites</u>	\$60.00 per meeting plus \$0.50/km

Representative to Shelburne Public Library Board

<u>Margaret Mercer</u>	\$60.00 per meeting plus \$0.50/km
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Representative to the Township of Melancthon Police Services Board

<u>David Thwaites</u>	\$60.00 per meeting plus \$0.50/km
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Representative to the Upper Grand Watershed Committee

<u>Wayne Hannon</u>	\$60.00 per meeting plus \$0.50/km
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Community Emergency Management Coordinator Steven Murphy - County of Dufferin

By-law Enforcement Officer Town of Shelburne

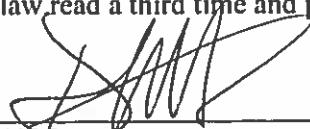
Dog Control Officer Olympus

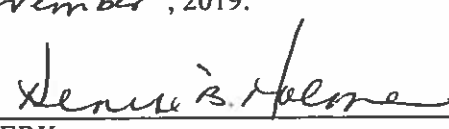
Pound Olympus

Any By-law inconsistent with this By-law is hereby repealed.

By-law read a first and second time this 21st day of November, 2019.

By-law read a third time and passed this 21st day of November, 2019.

  
MAYOR

  
CLERK





*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)

Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

### **MEMORANDUM**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**

**FROM: DENISE HOLMES, CAO/CLERK**

**SUBJECT: RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

**DATE: NOVEMBER 30, 2020**

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At the Committee of the Whole meeting held on November 19, 2020, there was discussion about the future of the Horning's Mills Community Hall and moving forward.

Three recommendations were put forth:

1. That Committee of the Whole recommends to Council that a Building Needs Assessment be undertaken on the Horning's Mills Community Hall.
2. That Committee of the Whole recommends to Council that a Committee of the Horning's Mills Community Hall be struck with the composition being, two members of Council and five members of the Community, one of whom will be a member of the Horning's Mills Women's Institute. And that Staff be directed to advertise for applicants for this Committee.
3. That Committee of the Whole recommends to Council that a clear and defined Terms of Reference be undertaken by the new Committee of the Horning's Mill Community Hall. Such Terms of Reference will identify the Committee's role as either Management or Advisory. The Terms of Reference to be the first order of business of the new Committee.

EB# 13.3.1

DEC 10 2020

## Denise Holmes

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**From:** Ryan Post <rpost@nvca.on.ca>  
**Sent:** Monday, November 30, 2020 2:18 PM  
**To:** Denise Holmes  
**Cc:** Chris Hibberd; Martin Keller  
**Subject:** RMO update  
**Attachments:** RMO update\_Melancthon\_30-NOV-2020.pdf

Denise;  
to follow up from last week, please find attached the RMO Update for your consideration.  
feel free to contact me if you have any questions or next steps.  
sincerely  
ryan post



**Nottawasaga Valley  
Conservation Authority**

---

November 29, 2020

Denise B. Holmes, AMCT  
CAO/Clerk, Township of Melancthon  
157101 Highway 10  
Melancthon, ON L9V 2E6  
519-925-5525 Ext. 101

**RE: Melancthon Risk Management Office Update**

Dear Ms. Holmes;

The highlights presented in this Risk Management Office update are summarized from the Lake Erie Source Protection Region Implementation Working Group Meeting that occurred on November 25, 2020.

**Shelburne Well PW 7/8 Environmental Assessment Update:**

The Shelburne Well 7/8 Environmental Assessment schedule has experienced unforeseen delays with replacing the pumps in wells 7 and 8. As a result, the pumping test cannot be performed until mid- to late-January 2021. It is noted that the objectives of the Environmental Assessment is to seek additional capacity in well 7 and 8 through the installation of larger volume pumps.

The source water protection mapping related to the wellhead protection areas and associated modelling will need to be updated to reflect the increased pumping rates if the pumping test returns favourable results. This enhancement will result in a Grand River Source Protection Plan Section 34 update under the Clean Water Act which will be led by the Grand River Source Protection Authority as wells PW7 and 8 are located in their respective watershed.

**Decision-Support Systems that Capitalize on Source Protection Knowledge**

Presentation completed by Paul Martin and Patty Meyer of Aqua Insight Inc. to the Lake Erie Source Protection Region Implementation Working Group; November 25, 2020

**Background:**

Municipal water managers and Risk Management Officials (RMOs) responsible for identifying and preventing threats to municipal water supply are often asked to comment on risks associated with potential developments. Much of the characterization and assessment that was developed through Source Protection (SP) studies, including GIS mapping and groundwater flow models, can be used to inform risk decision-making. Unfortunately, for most managers and RMOs, the SP data and interpretations are only available within regional-scale PDF maps and model files, making them difficult to access.

To bring existing SP knowledge into everyday decision-making, Aqua Insight has developed Decision-Support System (DSS) Tools for the Cities of Barrie and Guelph. The DSS Tools pull available information from modelling and mapping files and use pre-established rules to assess the groundwater risk associated with a potential development. Based on rules established by each City, the DSS Tool also defines the risk management plans that are required to be put in place prior to

development proceeding (i.e., dewatering, contaminant management, and/or recharge management).

The presentation explained the data utilized within the DSS Tools and illustrated how the smart system utilizes multiple groundwater factors to complete a risk assessment.

**Application:**

It is envisioned that this DSS Tool will predominantly benefit medium to large municipalities or at the County level with several systems and where groundwater flow models are available. This tool may not be fully recognized in Melancthon given the limited number of municipal wells and wellhead protection areas in combination with the historical levels of development. However, it may be more suitable for consideration at the County of Dufferin Level. No cost implications were discussed.

**Annual Reporting:**

Risk Management Officials are required to complete annual reporting by Feb 1, 2021 for RMO Activities completed in 2020. This will be completed using the 2020 Electronic Annual Reporting (EAR) Portal in Lake Erie Source Protection Region and the Source Protection Annual Reporting (SPAR) web-based tool in the NVCA. The EAR platform is now available and consists of two sections:

**Section 1:** contains questions from the Ministry's Supplemental Form, S.65 (RMO) Annual Report and Lake Erie Region monitoring policies.

**Section 2:** includes policy implementation status questions.

The SPAR platform will be available shortly with answers captured in the Shelburne annual report. The results from the 2020 annual reporting will be provided to Melancthon upon completion.

Please feel free to contact the undersigned if you have any further or additional questions.

Sincerely



Ryan Post M.Sc., P. Geo  
Manager, Watershed Science  
Nottawasaga Valley Conservation Authority  
8195 8<sup>th</sup> Line, Utopia, ON L0M 1T0  
T 705-424-1479 ext. 249  
rpost@nvca.on.ca

CC Chris Hibberd, NVCA  
Martin Keller, GRCA



The Corporation of

**THE TOWNSHIP OF MELANCTHON**

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Denise B. Holmes, AMCT  
CAO/Clerk

**REPORT TO COUNCIL**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**

**FROM: DENISE B. HOLMES, AMCT, CAO/CLERK**

**DATE: NOVEMBER 13, 2020**

**SUBJECT: COUNCIL VACANCY PROCEDURE**

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**RECOMMENDATION**

That Council receives the Report of the CAO/Clerk regarding Council Vacancy Procedure dated November 13, 2020 as presented;

And further that Council shall fill the vacant seat on Council by selecting Option No. \_\_\_\_\_.

**BACKGROUND AND DISCUSSION**

On November 6, 2020, Councillor David Thwaites provided his written notification that he was resigning from his Council position, effective immediately.

The *Municipal Act* directs that if the Office of a Member of Council becomes vacant, that Council shall at its next meeting, declare the office to be vacant. In accordance with the *Municipal Act, 2001*, as amended (the Act), when a seat of a Member of Council becomes vacant during the term of office, Council may fill a vacancy, subject to Section 263, by either:

1. Appointing a person who has consented to accept the office if appointed; or,
2. Requiring a By-election to be held to fill the vacancy in accordance with the *Municipal Elections Act, 1996*.

A person appointed or elected to fill this vacancy will hold office for the remainder of the term of the person they replaced as per Section 264 of the Act.

In accordance with the Act, if a vacancy occurs in the Office of a Member of Council, the Municipality shall, within 60 days after the day a declaration of vacancy is made, appoint a person to fill the vacancy or pass a by-law requiring a By-election be held to fill the vacancy.

#### **Options Available to Council and Discussion**

**Option 1** - If Council chooses to Select by Appointment from Nominations, Council would approve a Council Vacancy Procedure, prepared by the Township CAO/Clerk, at the December 10, 2020 Council meeting. In order to comply with time frames stated in the Act, the nominations would be reviewed by Council and the appointment to Council would need to be made no later than January 18, 2021.

**Option 2** - If Council chooses to call a By-election, Council is required to state its intentions to do so by By-law and the By-law must be passed within 60 days of declaring the seat vacant, so no later than January 18, 2021. If Council chooses to do this, Nomination Day would be not less than 30 days and not more than 60 days after Council passes the By-law and voting day is 45 days after nomination day.

#### **FINANCIAL IMPACT**

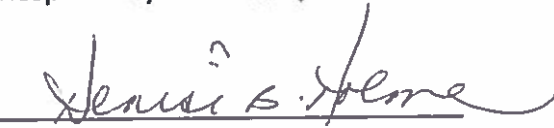
**Option 1** - Selection by Appointment from nominations will cost staff time, newspaper advertising, some office resources and other supplies, depending on the number of applicants.

**Option 2** - Selection by By-election will cost approximately the same as the regular election in 2018 (approximate cost \$10,000.00), due to advertising and printing costs, staff time, electronic licensing and training, Canada Post postage costs, etc.

#### **Summary**

Staff recommends Option 1 of Selection by Appointment from Nominations as the preferred choice. This option encourages community participation while minimizing the costs to the Township of staff time and election financial resources, as outlined above. Option 2 would be occurring at Township Staff's busiest time of the year when we will be completing year-end functions, office closure due to the Christmas holidays, Budget 2021 preparation and 2020 Audit preparation.

Respectfully submitted,

  
Denise B. Holmes, AMCT



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

## **COUNCIL VACANCY PROCEDURE**

### **Notice of Vacancy**

The Clerk shall post a Council Vacancy Notice on the Township website, in the local newspaper (Dundalk Herald and Shelburne Free Press) and via the Township's Mailchimp platform for two consecutive weeks following Council's decision to fill the vacancy by appointment. The notice shall indicate Council's intention to appoint an individual to fill a vacancy and shall outline the nomination process.

A vote to fill a vacancy on Council by appointment shall occur at an open Special Electronic Council Meeting on Monday, January 18, 2021 at 7:00 p.m.

### **Nominations**

Any individual wishing to be considered for appointment to the vacancy shall:

1. Complete and sign a Council Vacancy Application Form, a Council Vacancy Declaration of Qualification Form and a Consent to Provide Candidate Contact Information Form and submit all forms by Monday, January 11, 2021 at 2:00 p.m.
  - a) Applications must be on the Council Vacancy Application
  - b) All candidates must provide the Clerk with government issued identification and proof of eligibility within the municipality when filing a nomination.
  - c) The surname on the application and the surname on the identification must be the same. Some flexibility will be given to first names (e.g. Nick for Nicholas), subject to approval of the Clerk.
  - d) Applications will be reviewed for completeness when filed and will be certified on or before 4:00 p.m on January 11, 2021.
  - e) An unofficial list of persons who have submitted application forms will be prepared and updated as soon as practical after receipt of the required forms. The list will be posted on the Township website.
  - f) An official list of nominated personal shall be posted in the same manner as specified in Section 1(e) once nomination forms have been certified and the nomination period has expired.
  - g) A candidate may withdraw their nomination by filing a written withdrawal on the prescribed form in the Clerk's Office before January 11, 2021 at 2:00 p.m. (14:00 hours). The candidate shall appear in person with identification in order to withdraw the nomination.

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2. **Submit to the Clerk a personal statement of qualification for consideration of Council, attached to their Council Vacancy Application.**
  - a) Personal statements will be typewritten on letter size (8.5" x 11") paper, shall not exceed two (2) pages in length, and will include the Candidate(s) name and address.

Statements and applications that do not meet these requirements shall not be included in any Council meeting agenda or provided to Council by the Clerk.

Statements and applications are public documents and shall be provided for inspection only to any member of the public who asks to see such documents.

### **Special Electronic Council Meeting**

At the Special Electronic Council meeting being held on Monday, January 18, 2021 at 7:00 p.m., the following shall take place:

- a) The Mayor will make a short statement of the purpose of the meeting and the general order of proceedings to be followed.
- b) The Clerk will provide to the Mayor a list of the names of those individuals who have indicated, in writing, their interest in being appointed to the vacancy and the Mayor will call for a motion from Council in the following form:

"THAT the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered for appointment to fill such vacancy."

- c) Each of the candidates shall be afforded the opportunity to address Council for a period of not more than ten (10) minutes. The order of speaking will be determined by Lot. The Clerk shall place the names of all candidates in a container and randomly draw the names.

**Note: Candidates will be timed.**

- d) Each member of Council will be permitted to ask two (2) questions to each Candidate. Candidates have two (2) minutes to answer each question. Candidates will be sequestered in the "waiting room" on Zoom until it is their time to answer the questions posed by Council. Once a candidate has answered the questions, they may remain in the open meeting.
- e) Upon hearing all the submissions of the candidates, Council will proceed to vote as follows:
  - i) Members of Council will vote by way of public vote.
  - ii) Members of Council will be provided with a listing of the Candidate names in alphabetical order.
  - iii) Members of Council will vote for only one candidate.
  - iv) The Clerk will call out the name of each candidate and Members of Council



- shall vote by show of hands or recorded vote, if requested.
- v) The Clerk shall tabulate the results.

After the votes are cast, if the candidate receiving the greatest number of votes does not receive more than one-half of the votes of all voting members of Council, the candidate (or candidates in the case of a tie) who received the fewest number of votes shall be excluded from further consideration.

The vote will be taken again by the Clerk and, if necessary, more than once, excluding in each successive votes the candidate (or candidates in the case of a tie) who receive the fewest number of votes.

This process shall be repeated until the candidate receiving the greatest number of votes has also received more than one-half of the votes of the voting members of Council.

- f) Where the votes cast are equal for all the candidates, and;
  - i) There are three or more candidates remaining, the Clerk shall by Lot select one such nominee to be excluded from the subsequent voting; or
  - ii) Only two candidates remain, the tie shall be broken by selecting a candidate by Lot, as conducted by the Clerk.

Upon conclusion of the voting, the Clerk will declare the candidate receiving the votes of more than one-half of the number of the voting members of Council or the candidate selected through section f) i) or ii).

### **Appointment**

The appointment of the candidate shall be made by By-law at the conclusion of the Special Electronic meeting. A By-law confirming the appointment shall be enacted by Council and shall direct the Clerk how to proceed further.

### **Oath of Office**

The Clerk will administer the Declaration of Office required by subsection 232(1) of the Act at the regular meeting scheduled for February 4, 2021 at 5:00 p.m.

### **Additional Notes**

Where a situation occurs that is not otherwise accounted for in these procedures, the Clerk shall recommend an alternate process to Council, which Council may adopt by simple majority vote.



## Corporation of the Township of Melancthon

Moved by ..... "D. Besley" .....

Seconded by ... "W. Hannon" .....

Date ..... November 5, ..... 2020

Be it resolved that:

Whereas the Townships of Melancthon and Mulmur, jointly, have commissioned Sierra Planning and Management to undertake the North Dufferin Community Centre (NDCC) Efficiency Review; and Whereas the consultant has provided a draft report addressing the plans for future investment in the NDCC as well as alternative plans for replacement of the facility over time; and Whereas, the long-term strategy is for the replacement of the community centre at the Honeywood campus subject to a full assessment of design and capital cost feasibility;

Therefore be it resolved that the Township of Melancthon:

1. Receive the North Dufferin Community Centre Efficiency Review Report, dated October 2020, for information;
2. Instruct staff to develop a reserve fund and contributions strategy commencing in budget year 2021 and extending for a period of 5-7 years, as required;
3. Maintain a commitment to undertaking necessary annual capital investment as required on the advice of staff to maintain the operational functionality of the arena for the foreseeable future pending a major retrofit or replacement;
4. Resource internally or through consulting contracts, staff capacity to plan for the replacement of the facility over the medium term; and
5. Confirm the appropriate governance structure to oversee operations based on the advice of the consultant contained in the report.

"Tabled to November 19, 2020"

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Darren White		
Deputy Mayor David Besley		
Councillor Wayne Hannon		
Councillor Margaret Mercer		
Councillor David Thwaites		

Carried/Lost: —

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NOV 19 2020



## North Dufferin Community Centre Board of Management



Moved by Dave Besley

Seconded by Keith Lowry Date Nov 10, 2020

Be it resolved that:

Where as; the Sierra Group has presented their final report and recommendations to the Townships of Mulmur and Melancthon and the NDCC Board of Management.

And where as; the report recommends that the preferred option is to replace the current facility with a new complex .

And where as; the current facility may be unusable without upgrades by 2025 .

Be it resolved; the NDCC Board of Management recommends that the Townships of Mulmur and Melancthon reach a consensus on moving forward with building plans for a new NDCC Complex.

And further, the municipalities in conjunction with the NDCC Board seek to be in a current and shovel ready state in order to take advantage of government funding opportunities immediately and begin fund raising activities in our respective communities.

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Chair Chester Tupling		
Vice Chair Dave Besley		
Member Emma Holmes		
Member Debbie Fawcett		
Member Keith Lowry		
Member Nancy Noble		
Member Clayton Rowbotham		
Member Patricia Clark		

Carried/Lost:

Chester Tupling  
CHAIR

GB#13.4.2.1  
DEC 10 2020

GB#15.4.2  
NOV 19 2020

1

RECU/RECEIVED

04-12-2020

To: Mayor White & Council  
From: ~~Harve Lyon~~  
Date: Dec 4, 2020  
Re: Future of NDec.

The motion tabled November 19, 2020 regarding the subject matter sets out a plan leading to a complete new-build of the facilities. I find such a plan problematic.

Let's look at the costs. Funding Melancthon's share of the capital would require a tax increase of nearly 20 percent each year for a 5 year amortization period. Further Melancthon share of net operating costs is estimated to be some \$100,000 per year. This is more than the township pay to Dunelak, Shulbarn Hornings Mills combined for use/support of their respective facilities.

It is noted on page 42 of the Sierra report under the heading "Immediate Considerations" "it is important to work diligently to identify the envelope of capital costs and operating cost deficits that each municipality is willing to tolerate" ~ I don't know how much diligent work is required to determine that the new-build option is clearly beyond the financial capabilities of the municipality.

Through out the <sup>report</sup> Sierra it is assumed that Melancthon and Mulmur split the costs equally regardless of which option is considered. Certainly when looking at a new facility this sharing formula should be revisited. A lot has changed in Melancthon during the 55 years since the existing facility was built.

Although the population of the two municipalities are forecast to track each other for sometime into the future, what is missing in this picture is that in Melancthon the Mennonite community represents an ever increasing percentage of the population. I don't wish to infer here that this is either a favourable or regrettable trend, it's just a reality that must be recognized. It's just a matter of time before this community's holding predominate through out the western half of the township. This community makes Zero, Zero, Zero use of any township facilities such as those considered here. With this reality in mind the 50/50 split is no longer justified for a new build facility.

Although the rink will be supported by residents living anywhere through out the township (hockey moms will drive), the justification for and support of the soft amenities (hall, ball diamond etc) must come from a very active and invested community residing in a more restricted area closer to the facility. Here I'm afraid Melancthon comes up short and probably goes a long way in explaining the disparity in the number of respondents to the survey — 3 to 1 favouring Mulmur.



In the 1960's most farm lots had a family living on them. Stand at Redicville and look around. Where are the people? Through years of farm enlargements and the quarry legacy we have very very large fields and few families. Nowhere in the township has the hollowing out of the rural farm population been more pronounced than this area — an area that is absolutely critical to the support of the soft amenities. For this reason Melancthon picking up 50 percent of a new package of soft amenities cannot be justified. Would it not be preferable to keep the monies for these amenities in Melancthon — say Harnings Mills.

Enough, I summarize my thoughts on this matter as follows:

1. A complete new build of the NOCC facilities is beyond the financial capability of Melancthon
2. The current 50/50 <sup>major</sup> formula for sharing costs must be revisited for any <sup>major</sup> future capital commitment,
3. Capital expenditures directed to new or major revamping of soft amenities should be questioned. From a Melancthon point of view would it not be preferable that these monies be directed towards improving the facilities within the township.

4. I see the only viable way forward is to maintain, for as long as practicable, the existing facility in good working order. To this end what is required is a prioritized schedule of capital items required to maintain/improve functionality.

5. It goes without saying that Malmer should be kept apprised of Menethor's thinking/issues as it works through the questions of the path forwards.

Respectfully



## **Township of Melancthon Notice of a Public Meeting for a Proposed Zoning By-law Amendment**

Council for the Township of Melancthon has initiated a zoning amendment to rezone certain lots in the Settlement of Corbetton. The subject lands are currently zoned General Agricultural (A1) and the proposed amendment would rezone these to the Hamlet Residential (R1) Zone in a manner that conforms with the Official Plan and is consistent with other residential lots in Corbetton.

Interested members of the public are welcome to attend a virtual public meeting with Council to learn more about this initiative. The meeting date is:

**Public Meeting: Thursday, December 10<sup>th</sup>, 2020 - 9:30 a.m.**

This amendment affects existing lots described legally as Lot 82 to 83, Plan 20A; Lots 84 to 85, Part Lot 86, Plan 20A; Lot 87 to 88, Plan 23A; Lot 10, Plan 2; Part Lot 11, Plan 2; Lot 12, Plan 2; Lot 13, Plan 2; Lot 14, Plan 2 and Lot 15, Plan 2. The purpose of the amendment is to rezone these lots from the General Agricultural (A1) Zone to the Hamlet Residential (R1) Zone. The rezoning will ensure consistency with other residential lots in Corbetton and will also reduce the required interior side yard from 8 metres to 1.5 metres. In all other cases, the regulations of the Township's Zoning By-law will continue to apply including the requirement to have frontage on an open, publicly maintained Township road.

**NOTE:** This will be a virtual meeting. If you wish to attend the virtual meeting, please call or email the Township office prior to the day of the public meeting, so you can be provided with a link to the meeting. If you do not have the capability to attend a virtual meeting, please provide written comments and a phone number where you can be reached to the Township Clerk prior to the public meeting.

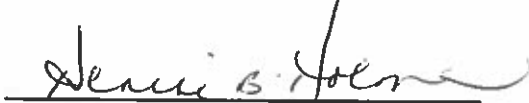
The purpose of the public meeting is to ensure that sufficient information is made available to enable the public to generally understand the proposed Zoning By-law Amendment. Any person who attends the public meeting shall be afforded an opportunity to make representations to Council in respect of the proposed amendment.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110.

If a person or public body files an appeal of a decision of the Council for the Corporation of the Township of Melancthon, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Local Planning Appeals Tribunal may dismiss all or part of the appeal.

Further information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: November 19, 2020



Denise Holmes, AMCT  
CAO/Clerk  
Township of Melancthon

DEL#1

DEC 10 2020



[illegible]

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON  
BY-LAW NO. \_\_\_\_\_

Being a By-law to amend By-law No. 12-79, as amended, the Zoning By-law for the Township of Melancthon to appropriately zone certain lands in the Settlement of Corbetton

WHEREAS the Council of the Corporation of the Township of Melancthon is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS Council of the Corporation of the Township of Melancthon wishes to zone certain lands in the Settlement of Corbetton in such a manner to permit residential uses;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it advisable to amend By-Law 12-79, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Schedule 'D' to Zoning By-law No. 12-79 as amended, is further amended by zoning lands described legally as Lots 10 to 15, Plan 2 located in Part of Lot 260, Concession 1, O.S. from the General Agricultural (A1) Zone to the Hamlet Residential Exception (R1)(H) Zone, and by zoning lands described legally as Lots 82 to 88, Plan 20A, located in Part of Lot 261, Concession 1, O.S. from the General Agricultural (A1) Zone to the Hamlet Residential (R1), Hamlet Residential Exception (R1-9) and Hamlet Residential (R1-10) Zones, all of which are shown on Schedule A-1 attached hereto, which forms part of this By-law.
2. And Furthermore, Zoning By-law No. 12-79 as amended, is hereby further amended by adding the following new sub-sections after sub-section 6.5 h)):
  - i) *Notwithstanding Section 6.3 d), for lands described legally as Lots 82 and 83, Plan 20A, located in Part of Lot 261, Concession 1, O.S. and located in the R1-9 Zone, the minimum lot frontage shall be 25 metres. (5-094-70)*
  - j) *Notwithstanding Sections 6.3 b) and d), for lands described legally as Part Lot 86 and Lot 87 and 88, Plan 20A, located in Part of Lot 261, Concession 1, O.S. and located in the R1-10 Zone, the minimum lot frontage shall be 31 metres and the minimum lot area shall be 2,500 m<sup>2</sup>. (5-094-00, 5-094-01)*
3. Furthermore, lands described legally as Lots 10, 11, 12, 13, 14 and 15, Plan 2, located in Part Lot 260, Concession 1 O.S. are subject to a Holding (H) Symbol which shall not be removed until such time as the unopened road allowance known as Poulton Place has been upgraded to a standard acceptable to the Township to allow year round use and the road has been assumed by By-law to be a public road in accordance with the Municipal Act.
4. In all other respects, the provisions of By-law 12-79, as amended shall apply.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the 10th day of December 2020.

READ A THIRD TIME and finally passed this 10th day of December 2020.

\_\_\_\_\_  
Mayor





\_\_\_\_\_  
Clerk

Draft



**Schedule 'A-1'**  
**By-law 2020-\_\_\_\_\_**  
**Lots 10 to 15 Plan 2, Lot 82 to 88, Plan 20 A,**  
**Part Lot 260 and 261, Concession 1 O.S.**  
**Township of Melancthon**



-  Lands to be rezoned from the General Agricultural (A1) Zone to the Hamlet Residential One Exception (R1-9) Zone
-  Lands to be rezoned from the General Agricultural (A1) Zone to the Hamlet Residential One Exception (R1-10) Zone
-  Lands to be rezoned from the General Agricultural (A1) Zone to the Hamlet Residential One (R1) Zone
-  Lands to be rezoned from the General Agricultural (A1) Zone to the Hamlet Residential One Holding (R1)(H) Zone

This is Schedule 'A-1' to By-law \_\_\_\_\_

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

10:00 am  
Dec. 10 / 2020



## TOWNSHIP OF MELANCTHON

### DELEGATION REQUEST FORM

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Thursday, prior to the requested meeting.

REQUEST DATE: ANY DATE CONVENIENT

NAME: ANTONIUS PEETERS PHONE: [REDACTED]

ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

SIGNATURE: [REDACTED]

**Purpose of Delegation Request (state position taken on issue, if applicable).**

INTRODUCE EH!tel NETWORKS' SWIFT FIBRE PROJECT

### REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON  
13710 HIGHWAY 10  
MELANCTHON, ONTARIO  
L9V 2E6  
519-925-5525 Fax - 519-925-1110 Email [info@melancthon.ca](mailto:info@melancthon.ca)

M:\MyFiles\Forms\Delegation Request Form.wpd

DEL #2  
DEC 10 2020



10:15 am  
Dec. 10/2020



## TOWNSHIP OF MELANCTHON

### DELEGATION REQUEST FORM

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Thursday, prior to the requested meeting.

REQUEST DATE: Dec. 10 2020

NAME: Mike Smidarsky / 1710/16

PHONE: [REDACTED]

ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

SIGNATURE: [REDACTED]

Purpose of Delegation Request (state position taken on issue, if applicable).

Fire fees

- hoping to give a power point

### REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON  
157101 HIGHWAY 10  
MELANCTHON, ONTARIO  
L9V 2E6  
519-925-5525 Fax - 519-925-1110 Email [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

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DEL# 3  
DEC 10 2020