

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 5<sup>th</sup> day of November, 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

None.

### **Additions**

Councillor Mercer - Town of Collingwood Public Inquiry Article for Discussion

### **Deletions**

None.

### **Approval of Agenda**

Moved by Mercer, Seconded by Besley that the agenda be approved as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

### **Minutes**

Moved by Thwaites, Seconded by Besley that the minutes of the October 15, 2020 Council meeting be approved as circulated. Carried.

### **Business Arising from Minutes**

1. Councillor Hannon - Shelburne Fire Board summary of meetings
2. Integrity Commissioner Inquiry – he will provide a year-end report which will summarize only.

### **Point of Privilege or Personal Privilege**

Councillor Thwaites raised a Point of Privilege against Councillor Hannon for comments made at the October 15, 2020 Council meeting against him.

### **Public Question Period**

No questions asked.

### **Public Works**

#### **1. Accounts**

Craig Micks, Public Works Superintendent presented the accounts in the amount of \$82,404.76. Moved by Mercer, Seconded by Besley that Council receive the Public Works accounts as presented. Carried.

2. Report from Kaitlin Chessell regarding Cycling Initiative Meeting Update

Moved by Besley, Seconded by Mercer that we receive the Report of Kaitlin Chessell as information. Carried.

3. Other

Craig reported that the winter sand was put in last week and there is a Roads Sub-Committee meeting next Tuesday (10th).

**Planning**

Chris Jones, Township Planning Consultant was in attendance.

1. Applications to Permit

Chris spoke to the Applications to Permit that were outlined on the spreadsheet in the package. He has not signed off on the Horst applications yet, as he requires more details of the nature and use of the buildings.

2. Report from Chris Jones regarding Land Division of Part Lot 21, Concession 7 SW

Chris reviewed his Report with Council which was for their information.

3. Draft By-law to Implement the OMAFRA Minimum Distance Separation Formulae

The draft By-law was reviewed. There were concerns and questions relating to it, which Chris will address prior to the Public Meeting on November 19<sup>th</sup> regarding paragraphs 3.25(a) and paragraph 3.25(c)(iii) and a question about how this will impact undeveloped residential lots. It was noted that there is an exemption in the draft By-law that responds to the residential lots concern being 3.25 (c)(vii).

4. Report from Chris Jones regarding Corbetton A1 Zone Parcels

Chris reviewed his Report with Council and Staff were directed to move ahead with a Public Meeting for the Zoning By-law Amendment.

5. Other

There was nothing for this matter.

**Strategic Plan**

There was nothing for this matter.

**Climate Change Initiatives**

There was nothing for this matter.

**Delegations**

5:30 p.m. - A public meeting had been called to consider a proposed zoning by-law amendment on the East Part Lot 2, Concession 1 O.S. – owner Allen Clark. The purpose of the proposed amendment is to recognize an existing residential lot. Wade Mills, Agent for the Owner was in attendance for the public meeting. The Clerk advised that comments had been received from the County of Dufferin Building Department and WSP, County of Dufferin Planning Consultants. Chris Jones spoke to his Report that was in the Agenda

package. No members of Council or the Public had any questions or concerns on the proposed zoning by-law amendment.

Moved by Mercer, Seconded by Besley that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, for lands legally described as Part 1, Plan 7R-6636, located in the North-west Half of Lot 2, Concession 1 OS and it be hereby read a first and second time and numbered 53-2020. Carried.

5:45 p.m. - Keith White, NVCA Chair; Marian McLeod, NVCA Vice-Chair, Doug Hevenor, NVCA CAO and Sheryl Flannagan, NVCA Director of Corporate Services attended the Council meeting. Mr. Hevenor gave a presentation on the 2020 accomplishments of the Authority, while Ms. Flannagan reviewed the Draft 2021 Budget.

6:13 p.m. (Scheduled for 6:00 p.m.) - Sharon Morden, owner of the Feral Cat Rescue attended Council to discuss relocation of the Rescue and to gather some input from Council. Allison Whitten joined the meeting and spoke on the relocation issue. As Ms. Morden advised that she has two possible options that she was considering, she was directed to make an appointment and speak with the Township Planner.

### **Police Services Board**

#### **1. Update on the Section 10 Joint PSB Meeting held on October 23, 2020**

Councillor Thwaites provided an update on the three-hour virtual meeting which consisted of PSB Member Training and a Delegation to speak on crisis services in Dufferin.

### **Committee Reports**

The following verbal reports were given:

Councillor Thwaites - CDRC  
Councillor Hannon - Shelburne and District Fire Board  
Councillor Mercer - Shelburne and District Fire Board  
Deputy Mayor Besley - NDCC

### **Correspondence**

#### **\*Board & Committee Minutes**

1. Melancthon Roads Sub-Committee - Special Meeting September 23, 2020
2. Melancthon Roads Sub-Committee - September 16, 2020
3. Horning's Mills Park Board - February 2, 2020
4. North Dufferin Community Centre - September 9, 2020
5. Police Services Boards Joint Meeting Dufferin County - September 27, 2019

Moved by Mercer, Seconded by Besley that the Board and Committee Minutes correspondence items 1-5 be received as information. Carried.

#### **\* Items for Information Purposes**

1. Email from Karisa Downey - Dufferin County COVID-19 Business Retention & Expansion Report
2. Letter from Ministry of the Solicitor General regarding Court Security and Prisoner Transportation Program Review
3. RJ Burnside Invoice for Drainage Superintendent Services July 1, 2020 through September 24, 2020
4. Township of Clearview Interim Control By-law Notice of Passing to prohibit the establishment of Cannabis Operations
5. Grey Highlands Notice of Passing Zoning By-law for 453053 Grey Road 2

6. Dufferin County Diversity, Equity, and Inclusion Community Advisory Committee
7. GRCA Summary of the General Membership Meeting - October 23, 2020
8. NVCA Board Meeting Highlights - October 23, 2020
9. Township of Amaranth Resolution #7 - Tow Truck Licensing By-law
10. Ministry of Municipal Affairs and Housing letter regarding Proposed Amendment 1 to A Place to Grow: Growth Plan for the Greater Golden Horseshoe (A Place to Grow)
11. County of Simcoe Notice of Public Meeting concerning Proposed County Official Plan Amendment
12. Town of Shelburne Planning Application Circulation - DPS 20/01 - 501 and 505 Main Street West
13. Letter from Minister of Finance regarding 2021 Ontario Municipal Partnership Fund (OMPF)

Moved by Mercer, Seconded by Besley that Correspondence items 1-13, for information purposes, be received as information. Before Mayor White called for the vote, there was discussion on beaver and drainage with respect to Item No. 3 and Staff were directed to have Tom Pridham, P.Eng., Drainage Engineer attend a future meeting of Council to discuss this issue. The motion then carried.

**\* Items for Council Action**

1. Request from NDCC Board of Management to send Certificate of Appreciation and Thank You Letter to Vice Chair Tupling

Discussion ensued and Staff will work in conjunction with Mulmur Township to have a wooden plaque engraved and some sort of token of appreciation for Mr. Tupling's many years of service.

2. Email from Tom Pridham regarding a beaver dam being removed from the Adam McKibbin Drain

During this time, it was mentioned that there are beaver problems in another municipal drain – Gray Drain. Staff were directed to have the trapper go in and remove the beaver from the drains and also to have the dams removed. A future discussion is to be held regarding how these issues will be paid for, either by the general levy or billing it out on the appropriate drain.

**General Business**

**1. Accounts**

Wendy Atkinson, Treasurer, presented the accounts in the amount of \$242,560.46. Moved by Thwaites, Seconded by Hannon that Council receive the General Accounts as presented. Before Mayor White called for the vote, a concern was raised about the Planner's invoices for reviewing building permits and it was asked if Development Charges could be used to cover the costs. Staff advised that Development Charges are to be used for growth related capital costs, but that they could contact our Rep at Watson and Associates and ask. The motion was then carried.

**2. Notice of Intent to Pass By-law**

**1. Being a By-law to Authorize the Execution of a Mutual Access Easement Agreement between Harinder Sidhu, Atef Adly Botros and Mona Joseph Khalil and The Corporation of the Township of Melancthon**

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to authorize the execution of a Mutual Access Easement Agreement between Harinder Sidhu,

Atef Adly Botros and Mona Joseph Khalil and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 54-2020. Carried.

### 3. New/Other Business/Additions

#### 1. Proposed Resolution - Townships of Mulmur and Melancthon North Dufferin Community Centre Efficiency Review - Final Draft Report - October 2020

Moved by Besley, Seconded by Hannon that Whereas the Townships of Melancthon and Mulmur, jointly, have commissioned Sierra Planning and Management to undertake the North Dufferin Community Centre (NDCC) Efficiency Review; and

Whereas the consultant has provided a draft report addressing the plans for future investment in the NDCC as well as alternative plans for replacement of the facility over time; and Whereas, the long-term strategy is for the replacement of the community centre at the Honeywood campus subject to a full assessment of design and capital cost feasibility; Therefore be it resolved that the Township of Melancthon:

1. Receive the North Dufferin Community Centre Efficiency Review Report, dated October 2020, for information;
2. Instruct staff to develop a reserve fund and contributions strategy commencing in budget year 2021 and extending for a period of 5-7 years, as required;
3. Maintain a commitment to undertaking necessary annual capital investment as required on the advice of staff to maintain the operational functionality of the arena for the foreseeable future pending a major retrofit or replacement;
4. Resource internally or through consulting contracts, staff capacity to plan for the replacement of the facility over the medium term; and
5. Confirm the appropriate governance structure to oversee operations based on the advice of the consultant contained in the report.

Mayor White called for questions or concerns on the motion. Deputy Mayor Besley would like to make sure that this motion addresses that the project is going to be shovel ready in the event that in 2-3 years down the road, there will be government funding available. It was suggested that another meeting with Mulmur would be required to determine what option the Township's are making shovel ready. Deputy Mayor Besley would like to take this back to the next NDCC meeting, next Tuesday for further discussion. The motion was tabled to November 19, 2020.

#### Comments received from the Public on the Final Draft Report of the Efficiency Review

No action taken on this item.

#### 2. Discussion regarding the Community Consultation Meeting held on October 19, 2020 and the letters submitted after that Public Meeting

There was discussion on this matter and it was referred to the next Committee of the Whole meeting on November 19, 2020 at 6:30 p.m. for further discussion and next steps.

#### 3. Rescind Motion made on September 3, 2020 that: "Councillor Wayne Hannon be appointed to the Lake Erie Region Source Protection Implementation Working Group as the Primary Representative and Deputy Mayor Dave Besley be appointed as the Alternative Representative."

Moved by Hannon, Seconded by Besley that Council rescind the motion made at the September 3, 2020 Council meeting that Councillor Wayne Hannon be appointed to the Lake Erie Region Source Protection Implementation Working Group as the Primary Representative and Deputy Mayor Dave Besley be appointed as the Alternative Representative. Carried.

4. Motion to appoint Ryan Post, Township RMO to the Lake Erie Region Source Protection Implementation Working Group as the Township Representative

Moved by Mercer, Seconded by Besley that Council appoint Ryan Post, Township RMO to the Lake Erie Region Source Protection Implementation Working Group as the Township Representative. Carried.

5. Rural Net Internet/Tower for Township Office - Councillor Hannon

There was discussion on this matter and Staff will search for a different internet provider, as at every Council meeting as of late, there have been issues with the unstable internet connection.

6. Other/Additions

Councillor Mercer - Town of Collingwood Public Inquiry - Newspaper Article. Staff were directed to obtain a link to the Report for the next Agenda for discussion as the Report is 914 pages long.

**4. Unfinished Business**

1. Email from Jim Miles regarding Intention for Sculpture for Miles' Garden

The information was received and Council/Staff will continue to keep an eye on this endeavour.

2. Zoning Provisions for Accessory Dwelling Units

No new information – deferred.

3. Fire Services Discussion

Mayor White provided an update on the meeting with the Mayor and CAO from the Town of Shelburne regarding the Shelburne and District Fire Department. Discussion ensued on the future of fire services and it was asked if Council members could come prepared for the next meeting to word smith a motion on this matter.

**Closed Session**

8:20 p.m. - Moved by Mercer, Seconded by Thwaites that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual, including municipal or local board employees - Horning's Mills Complaint - NEC Update. Carried.

8:39 p.m. - Moved by Besley, Seconded by Hannon that Council rise from Closed Session without report. Carried.

**Third Reading of By-laws**

Moved by Mercer, Seconded by Besley that By-laws 53-2020 & 54-2020 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

There was no notice of motion brought forward.

**Confirmation By-law**

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on November 5, 2020 and it be given the required number of readings and numbered 55-2020. Carried.

**Adjournment and Date of Next Meeting**

Moved by Thwaites, Seconded by Mercer that we adjourn Council at 8:41 p.m. to meet again on Thursday, November 19, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK