



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT AGENDA
TUESDAY, NOVEMBER 10, 2020 - 7:00 P.M.**



- 1. Call to order by Chair**
- 2. Additions/Deletions/Approval of the Agenda**
- 3. Declaration of Pecuniary Interest or Conflict of Interest**
- 4. Approval of Draft Minutes - October 14, 2020**
- 5. Business Arising from the Minutes**
- 6. Facility Manager's Report**
- 7. General Business**
 1. Financial
 1. Accounts Payable
 2. A/R update
 3. YTD vs. Budget comparison
 2. Email from Dylan Leitch regarding Resilient Communities Fund - Member Lowry update
 3. Other
 4. Unfinished Business
 1. Snow Removal Tender
 2. Generator Switch for Mobile Generator
- 8. Information**
 1. Grant Funding Opportunity - Government Launching COVID-19 Resilience Infrastructure Stream
 2. Email from Heather Boston - Municipal Operating Fund regarding COVID-19 expenses
 3. Melancthon Motion - NDCC COVID-19 Protocol
 4. Melancthon Motion - NDCC COVID-19 Funding
 5. Public Health Complaint Update
- 9. Notice of Motion**
- 10. Closed Session**
 1. Approval of Draft Minutes - September 9, 2020
 2. Section 239 (2)(b) of the Municipal Act, 2001 as amended, - Personal matters about an identifiable individual, including municipal or local board employees - Memorandum of Understanding of Roles for the NDCC Staff
- 11. Confirmation Motion**
- 12. Adjournment and Date of Next Meeting - Wednesday December 9, 2020 - 7:00 - 9:00 p.m.**

COVID-19 SCREENING

- 1) *Those who are unwell should stay home*
- 2) *Masks are not required while seated, but are required when standing and moving*
- 3) *Physically distancing is required*
- 4) *Practice good hand hygiene*
- 5) *Staffed event maximum 50 people or less if unable to maintain 2 meter distance from everyone*
- 6) *Please keep attendance in case contact tracing is required*



REPORT TO NDCC BOARD OF MANAGEMENT

TO: Chair Tupling and Members of the Board
FROM: James Woods, Arena Manager
DATE: Nov 3/ 2020
SUBJECT: Managers Report

PURPOSE

The purpose of this report to is

BACKGROUND & DISCUSSION -

Purchased permanent signs for the Arena Covid19 and Installed.
Contacted Carpenter and Southgate Auto Glass to install proper berries at the Canteen.
Contacted plumber two taps and one toilet to be replaced.
Purchased Fogger (PackBack) from Home Hardware in Dundalk,
Ordered from Barclays product for the fogger,
They supplied new touchless paper towel dispensers and are installed in the Arena.
All Contracts send to Township of Mulmur waiting on Minor Hockeys.
Canadian Rink services repaired and installed broken glass.
Ordered door closures for 4 dressing room doors.
IT department from Orangeville repaired my computer and also looked at the old computer used for the Monitors in the lobby and will supply a surge protector and new extension to my computer.
Eliminating old computer and will run everything from my computer.
Contacted Zeke Air to do annual inspection and install new water line to water heaters for the filling of the Zamboni.
Contacted Del Electric re-Generator outlets.

FINANCIAL IMPACT -

Fogger price from Cox \$995.00 plus tax, Same unit Home hardware \$249.99 plus tax.
8 jugs of ultralyte 4lt units\$ 54.75 total \$438.00 plus tax.
Covid signs 6 for \$150.00 plus tax.

RECOMMENDATION —

Continue to Monitor the Covid19

Respectfully submitted:

James Woods

James Woods, Arena Manager

Accounts Payable

October AP Listing

Vendor 000000 Through 999999

Invoice Entry Date 01/01/2020 to 10/31/2020 Paid Invoices Cheque Date 10/01/2020 to 10/31/2020

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000046	BARCLAY WHOLESALE LTD.	35102	HAND SANITIZER	000403	09/28/2020	10/02/2020	505.79
			01-2000-7220 HAND SANITIZER				505.79
000046	BARCLAY WHOLESALE LTD.	35952	IRON OUT LIQUID	000412	10/19/2020	10/22/2020	7.80
			01-2000-7220 IRON OUT LIQUID				7.80
000046	BARCLAY WHOLESALE LTD.	35950	MOP HEAD/GARBAGE BAGS	000412	10/19/2020	10/22/2020	237.02
			01-2000-7220 MOP HEAD/GARBAGE BAGS				237.02
						Vendor Total	750.61
000094	DUNDALK PLASTICS INC	3200	WELD/REPAIR ONSITE WELDING TNK	000404	09/30/2020	10/02/2020	412.69
			01-2000-7240 WELD/REPAIR ONSITE WELDING TNK				412.69
000062	GFL ENVIRONMENTAL INC.	SD0000307773	SEPTEMBER - 1 Lift	000407	09/30/2020	10/13/2020	58.20
			01-2000-7220 SEPTEMBER - 1 Lift				58.20
000001	HURONIA/MED-E-OX LTD	L2121791	ANNUAL CONTRACT - CAGE PROPANE	000410	09/30/2020	10/19/2020	56.50
			01-2000-7210 ANNUAL CONTRACT - CAGE PROPANE				56.50
000016	HYDRO ONE	September 14, 2020	BUILDING SEPTEMBER HYDRO	000130	09/14/2020	10/09/2020	162.27
			01-2000-7200 BUILDING SEPTEMBER HYDRO				162.27
000016	HYDRO ONE	October 7, 2020	OCTOBER ICE PLANT	000132	10/07/2020	10/28/2020	435.38
			01-2000-7200 OCTOBER ICE PLANT				435.38
						Vendor Total	597.65
000004	MCDONALD HOME HARDWAR	93661	CLEANER, GUN FOAM	000405	10/01/2020	10/02/2020	10.95
			01-2000-7220 CLEANER, GUN FOAM				10.95
000004	MCDONALD HOME HARDWAR	93809	BATTERIES	000408	10/05/2020	10/13/2020	18.07
			01-2000-7220 BATTERIES				18.07
000004	MCDONALD HOME HARDWAR	94181	HARDWARE, RATCHET, SCREWS	000413	10/19/2020	10/22/2020	64.24
			01-2000-7220 HARDWARE, RATCHET, SCREWS				64.24
						Vendor Total	93.26
000008	SHELBURNE HOME HARDWAR	309531/1	GUN FOAM, BATTERIES	000406	09/29/2020	10/02/2020	162.66
			01-2000-7220 GUN FOAM, BATTERIES				162.66
000008	SHELBURNE HOME HARDWAR	309532/1	BATTERIES	000406	09/29/2020	10/02/2020	52.51
			01-2000-7220 BATTERIES				52.51
						Vendor Total	215.17
000092	SPRINGSCAPES	109-057-16	GRASS CUTTING - OCTOBER	000409	09/30/2020	10/13/2020	1,525.50
			01-2000-7220 GRASS CUTTING - OCTOBER				1,525.50
000020	TD BANK	September 2020	SEPTEMBER EFT S/C	000133	10/28/2020	10/28/2020	159.75
			01-2000-7150 SEPTEMBER EFT S/C				159.75

CPA 7.1.1.
NOV 10 2020

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 01/01/2020 to 10/31/2020 Paid Invoices Cheque Date 10/01/2020 to 10/31/2020

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000006 TELIZON INC	03500420201013	ACCT #35004 - ARENA OCTOBER	000411	10/13/2020	10/19/2020	69.60
		01-2000-7110 ACCT #35004 - ARENA OCTOBER				69.60
000017 WORKPLACE SAFETY & INSUI	3rd Qtr WSIB	3RD QTR WSIB	000131	10/09/2020	10/09/2020	93.69
		01-1000-2205 3RD QTR WSIB				93.69
Unpaid Invoices						0.00
Paid Invoices						4,032.62
Invoices Total						4,032.62
Selected G/L Account Total						4,032.62

General Ledger
Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 10 Ending OCT 31,2020

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		

Fund: 01 OPERATING FUND

Category: 27???

2000 INCOME STATEMENT

Revenue

01-2000-4000	MULMUR GRANT	55,023.65	55,023.65	54,410.44	45,342.22	0.22	54,410.66
01-2000-4010	MELANCTHON GRANT	55,023.65	55,023.65	54,410.44	45,342.22	0.22	54,410.66
01-2000-4015	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
01-2000-4020	DONATION REVENUE	3,239.35	0.00	0.00	0.00	0.00	0.00
01-2000-4030	FUNDRAISING REVENUE	19,046.55	20,000.00	0.00	0.00	0.00	0.00
01-2000-4100	MINOR RATE ICE RENTAL REVEN	54,020.55	45,000.00	25,599.84	45,000.00	28,400.16	54,000.00
01-2000-4110	ICE RENTAL REVENUE (PRIME)	50,822.88	52,000.00	22,945.05	42,500.00	28,054.95	51,000.00
01-2000-4115	ICE RENTAL REVENUE (NON-PRIM	1,632.74	500.00	0.00	416.66	500.00	500.00
01-2000-4120	NON-RESIDENT USER FEES	3,696.16	3,250.00	3,007.37	2,708.34	242.63	3,250.00
01-2000-4200	BOOTH RENTAL REVENUE	2,169.96	5,000.00	930.78	1,750.00	1,169.22	2,100.00
01-2000-4210	HALL RENTAL REVENUE	4,011.50	2,600.00	0.00	3,333.34	4,000.00	4,000.00
01-2000-4220	FLOOR RENTAL REVENUE	97.34	0.00	0.00	0.00	0.00	0.00
01-2000-4230	SIGN RENTAL REVENUE	3,840.00	4,160.00	4,250.00	3,166.66	(450.00)	3,800.00
01-2000-4240	VENDING MACHINE REVENUE	109.39	0.00	0.00	0.00	0.00	0.00
01-2000-4300	PENALTIES & INTEREST	869.44	525.00	983.85	708.34	(133.85)	850.00
01-2000-4500	PR YR SURPLUS/DEFICIT	(29,582.29)	(29,582.30)	(5,860.31)	(4,883.59)	0.00	(5,860.31)
Total Revenue		224,020.87	213,500.00	160,677.46	185,384.19	61,783.55	222,461.01

Expense

01-2000-7000	WAGES	68,452.29	55,000.00	45,201.39	58,333.34	24,798.61	70,000.00
01-2000-7005	BENEFITS-EI/CP/W/SIB/EHT	5,477.76	5,600.00	4,166.94	4,666.66	1,433.06	5,600.00
01-2000-7010	BENEFITS-OMERS	0.00	0.00	3,766.14	4,125.00	1,183.86	4,950.00
01-2000-7012	MILEAGE	284.23	0.00	0.00	250.00	300.00	300.00
01-2000-7015	STAFF TRAINING/DUES, FEES, SU	1,149.12	300.00	160.00	833.34	840.00	1,000.00
01-2000-7100	OFFICE/COMPUTER SUPPLIES	2,427.87	1,700.00	1,751.33	1,666.66	248.67	2,000.00
01-2000-7110	COMMUNICATION	1,968.35	3,000.00	752.65	1,666.66	1,247.35	2,000.00
01-2000-7115	INSURANCE	12,518.16	12,200.00	24,200.85	11,083.34	(10,900.85)	13,300.00
01-2000-7120	HEALTH & SAFETY	1,903.36	2,800.00	155.49	1,666.66	1,844.51	2,000.00
01-2000-7125	PROF FEES - AUDIT	610.56	1,400.00	600.00	509.17	11.01	611.01
01-2000-7130	PROF FEES - WATER TESTING	392.81	300.00	173.00	333.34	227.00	400.00
01-2000-7150	BANK CHARGES	771.70	400.00	1,170.31	416.66	(670.31)	500.00
01-2000-7200	HYDRO	50,085.34	60,000.00	17,096.35	41,666.66	32,903.65	50,000.00
01-2000-7210	FURNACE FUEL/ PROPANE	14,711.62	12,000.00	5,925.73	12,500.00	9,074.27	15,000.00
01-2000-7220	BLDG & GROUNDS MAINTENANC	18,293.35	20,000.00	16,867.85	15,416.66	1,632.15	18,500.00
01-2000-7230	BOOTH MAINTENANCE	1,917.94	1,300.00	295.28	2,750.00	3,004.72	3,300.00
01-2000-7240	ICE PLANT/MACH MAINTENANCE	18,153.39	12,000.00	2,019.75	15,000.00	15,980.25	18,000.00
01-2000-7300	FUNDRAISING EXPENSE	10,992.69	10,500.00	0.00	0.00	0.00	0.00
01-2000-7400	BAD DEBT	398.63	0.00	524.66	0.00	(524.66)	0.00
01-2000-7450	TSFR TO CAPITAL RESERVES	420.00	0.00	0.00	0.00	0.00	0.00
01-2000-7500	CAPITAL PURCHASES	3,768.05	15,000.00	0.00	12,500.00	15,000.00	15,000.00
01-2000-7800	AMORTIZATION	1,560.40	0.00	0.00	0.00	0.00	0.00
Total Expense		216,257.62	213,500.00	124,827.72	185,384.15	97,633.29	222,461.01
Dept Excess Revenue Over (Under) Expenditures		7,763.25	0.00	35,849.74	0.04	(35,849.74)	0.00

GB# 7.1.3
 NOV 10 2020

General Ledger
Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 10 Ending OCT 31,2020

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Category Excess Revenue Over (Under) Expenditures		7,763.25	0.00	35,849.74	0.04	(35,849.74)	0.00

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 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 10 Ending OCT 31,2020

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
REPORT SUMMARY							
01-2000	INCOME STATEMENT	224,020.87	213,500.00	160,677.46	185,384.19	61,783.55	222,461.01
	Fund 01 Total Revenue	224,020.87	213,500.00	160,677.46	185,384.19	61,783.55	222,461.01
01-2000	INCOME STATEMENT	216,257.62	213,500.00	124,827.72	185,384.15	97,633.29	222,461.01
	Fund 01 Total Expenditure	216,257.62	213,500.00	124,827.72	185,384.15	97,633.29	222,461.01
	Fund 01 Excess Revenue Over (Under) Expenditures	7,763.25	0.00	35,849.74	0.04	(35,849.74)	0.00
	Report Total Revenue	224,020.87	213,500.00	160,677.46	185,384.19	61,783.55	222,461.01
	Report Total Expenditure	216,257.62	213,500.00	124,827.72	185,384.15	97,633.29	222,461.01
	Report Excess Revenue Over (Under) Expenditures	7,763.25	0.00	35,849.74	0.04	(35,849.74)	0.00

Donna Funston

Subject: FW: Arena Covid Grant

-----Original Message-----

From: Dylan Leitch <dleitch@mulmur.ca>

Sent: Friday, October 9, 2020 12:17 PM

To: Heather Boston <hboston@mulmur.ca>; Tracey Atkinson <tatkinson@mulmur.ca>; Donna Funston <dfunston@melancthontownship.ca>

Subject: FW: Arena Covid Grant

Hi Donna,

I've outlined below a summary of information for this grant as well as a link for more information:

<https://otf.ca/resilient-communities-fund?redirected=1#Who>

RESILIENT COMMUNITIES FUND:

A one-time fund to support the non-profit sector recover and rebuild from the impacts of COVID-19 so they can meet the needs of communities across Ontario.

Request amount: From \$5,000 to \$150,000 Grant term: up to 1 year Application Deadline: December 2, 2020 at 5 pm ET.

Organizations can apply for one or more of the following, to:

Equip board members and employees with supports to implement new approaches, prepare for change and build resiliency (e.g. organizational training and coaching, strategic planning and implementation, research & development; mental and physical health and wellbeing supports) Improve and increase ability to access financial resources and develop new and/or alternative sources of revenues (e.g. develop fundraising plans, identify fundraising and financial technology resources, seek opportunities for public-private partnerships and social finance) Adapt or re-imagine the delivery of programs and services to meet the needs of the community, employees and volunteers (e.g. identify new health and safety processes and required personal protective equipment; technology supports; staffing and volunteer recruitment and training) Procure equipment or renovate spaces to meet the changing needs of the organization; its programs and services, and adapt to new ways of working (e.g. equipment and/or renovations to meet changing technology health and safety, and service delivery requirements) Create and/or adopt new approaches for organizations to work together to meet the needs of communities (e.g. peer learning, professional development, networking, resource, knowledge and data sharing)

Dylan Leitch | Treasury Assistant

Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8 Phone 705-466-3341 ext. 232 | Fax 705-466-2922 | dleitch@mulmur.ca

I've outlined below a summary of information for this grant as well as a link for more information:
<https://otf.ca/resilient-communities-fund?redirected=1#Who>

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Organizations can apply for one or more of the following, to:

Equip board members and employees with supports to implement new approaches, prepare for change and build resiliency

- organizational training and coaching,
- strategic planning and implementation,
- research & development;
- mental and physical health and wellbeing supports

Improve and increase ability to access financial resources and develop new and/or alternative sources of revenues

- develop fundraising plans,
- identify fundraising and financial technology resources,
- seek opportunities for public-private partnerships and social finance

Adapt or re-imagine the delivery of programs and services to meet the needs of the community, employees and volunteers

- identify new health and safety processes and required personal protective equipment;
- technology supports
- staffing and volunteer recruitment and training

Procure equipment or renovate spaces to meet the changing needs of the organization, its programs and services, and adapt to new ways of working

- equipment and/or renovations to meet changing technology, health and safety, and service delivery requirements

Create and/or adopt new approaches for organizations to work together to meet the needs of communities

- peer learning,
- professional development,
- networking,
- resources, knowledge and data sharing

QUOTATION FORM

FOR PROVISION OF SNOW REMOVAL

(Machine & Operator)

I/WE 2239198 ONT. INC. propose and agree to perform the following work for the NDCC Board of Management and to comply with the Contract Administrator (Treasurer or Designates), wishes throughout.

Lenn Lundy

1. Provide snow removal at the North Dufferin Community Centre & the Mulmur-Melancthon Fire Hall
2. Lowest or any Quote bid not necessarily accepted.
3. A bidder is required to bid on all items. Incomplete bids will not be accepted.
4. Bidders are to supply their own equipment, fuel and pay any related expenses incurred.
5. Bidder must have sufficient equipment and labour resources to complete the snow removal as required.
6. All Quoted prices are unit prices without applicable taxes. HST as applicable is in addition to unit prices.
7. Bidder must provide 3 references from whom you have provided similar grass cutting services.
8. Billing must be itemized as to date and locations must be invoiced separately at least once a month.
9. Any repair costs for damages will be the responsibility of the bidder. If damages by the contractor are incurred, it is the responsibility of the Bidder to pay for such damage. The Board reserves the right to deduct repair costs from the current invoice, if necessary.
10. Consideration shall be given to all users and bystanders in the vicinity when removing snow, ensuring that safety to all persons and property in the vicinity of any snow removal activity is done in safety, without harm to person or property. Failure to ensure such safety shall enable the Board to terminate the contract, at the discretion of the Board, immediately without further notice
11. The NDCC Board of Management will not assume responsibility or liability for loss or damage to equipment or injury to employees of the Bidder. It is the responsibility of the Bidder to inspect all properties and report any potential problems in writing to the Board that may arise as a result of rough terrain or any other reason.
12. Cancellation of this contract requires 15 days written notice by either party.
13. This contract may be suspended or terminated at any time due to COVID-19 arena closure.

I/We *Lenn Lundy* have read and agree to the above terms and conditions.

	Hourly Flat Rate	Price/kg of Salt Supplied and Applied
NDCC Honeywood 706114 County Rd 21	\$ 105. ⁰⁰	\$.2375
Honeywood Fire Hall 706116 County Rd. 21	\$ 105. ⁰⁰	\$.2375

2239198 ONT, INC.

Signature: Al Lynn Lunzly Date: Sept 28/20
 Address: 793437 County Rd 124 Phone # 705-722-1904
Cresmore LOMIGO

Return to:

Heather Boston, Treasurer
 Township of Mulmur
 758070 2nd Line East, Mulmur, ON L9V 0G8
 Email: hboston@mulmur.ca

*Operator lives 2 doors from arena.
 Same as in Past yrs.*

SCHEDULE A - EQUIPMENT

Equipment	Brand & Size	Year
New Holland	Blower 9 ft	
	Double Auger	2012
	145 H.P.	
John Deere	Tractor 9 ft Hyd	
	Blade & Bucket	2015
	150 H.P.	
SK Steer	100 H.P. Blade	2017
	& Blower	

SCHEDULE B - REFERENCES

Company Name	Contact person	Phone number	Years employed
Dufferin Wind	DAN	226-820-4165	10 +
Town Shelburne	Braed	519-939-1342	5
Mulmurt.			5
Capstone Inc	Steve	519 939 8154	7

Donna Funston

Subject: FW: New Funding Opps

From: Tracey Atkinson <tatkinson@mulmur.ca>

Sent: Friday, October 30, 2020 9:22 AM

To: Donna Funston <dfunston@melancthontownship.ca>; Denise Holmes <dholmes@melancthontownship.ca>; Heather Boston <hboston@mulmur.ca>

Subject: FW: New Funding Opps

Hi Donna,

Based on our draft MOU, I think we add this to their next agenda package.

Tracey Atkinson, BES MCIP RPP Dipl M.M.

C.A.O. | Planner | Acting Clerk

Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8

Phone 705-466-3341 ext. 222 | Fax 705-466-2922 | tatkinson@mulmur.ca

Please note that the Township has declared this an Emergency and all Council meetings will be converted to electronic meetings. Please see our website for more information regarding COVID-19.



Information provided herein is based on the information received and to the best of our abilities. For certainty, please request a Property Information and Compliance Certificate. A fee will apply.

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From: jonhack@sierraplan.com <jonhack@sierraplan.com>

Sent: October 29, 2020 12:36 PM

To: Tracey Atkinson <tatkinson@mulmur.ca>; 'Denise Holmes' <dholmes@melancthontownship.ca>

Subject: New Funding Opps

<https://municipalinfonet.com/article/municipal/category/infrastructure/40/863085/government-launching-covid-19-resilience-infrastructure-stream.html>

Jon Hack
Director

Sierra Planning and Management
206 Laird Drive, Suite 200
Toronto, ON
M4G 3W4

Office: (416) 363-4443 x20

Cell: (416) 994-4079

www.sierraplan.com

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Sierra Planning Services Inc.



ONTARIO
Government Launching COVID-19 Resilience Infrastructure Stream

October 29, 2020

Over \$1 Billion Available to Support Long-Term Care, Education and Municipal Projects The Ontario government is providing up to \$1.05 billion in co...

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your password

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CREATE YOUR USER ACCOUNT

email(required)

[More info](#)

Create



Donna Funston

From: Heather Boston <hboston@mulmur.ca>
Sent: Monday, November 2, 2020 2:19 PM
To: Tracey Atkinson; Denise Holmes
Cc: Donna Funston; Wendy Atkinson
Subject: FW: Safe Restart Agreement – Municipal Operating Funding Question

Hi All,

Please find the response from the province. It appears that we should only be funding the Boards through levies, but we may use the COVID funding to cover any additional levies incurred this year due to COVID.

Kind Regards,

Heather Boston, CPA, CA, CGA, BComm | Treasurer
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 233 | Fax 705-466-2922 | hboston@mulmur.ca



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From: Gushulak, Heather (MMAH) <Heather.Gushulak@ontario.ca>
Sent: Monday, November 2, 2020 2:01 PM
To: Heather Boston <hboston@mulmur.ca>
Subject: RE: Safe Restart Agreement – Municipal Operating Funding Question

Hello Heather,

Sorry for the delay in our response, but it required further discussion on our end.

Municipalities have the flexibility to use Phase 1 funding to address the specific priorities of their communities based on their unique COVID- related operating pressures.

The province will not be issuing detailed guidelines setting out eligible and ineligible costs. Municipalities should direct Phase 1 funding based on their highest priority COVID-related operating needs.

Please note the funding is intended to support municipal COVID-related operating needs. For example: If a local board increased its municipal levy because it had additional operating expenses due to COVID-19, the additional levy the municipality pays through its standard cost sharing arrangements, could be an example of a COVID-related municipal operating need.

I hope this helps, but please let me know if you need anything further.

Heather

Municipal Advisor
MSO-West

From: Heather Boston <hboston@mulmur.ca>
Sent: October-26-20 11:56 AM
To: Gushulak, Heather (MMAH) <Heather.Gushulak@ontario.ca>
Subject: Safe Restart Agreement – Municipal Operating Funding Question

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Heather,

Here is what I am thinking regarding the below motion.

I think we would pay the Boards as per usual, through our levies.

If COVID causes a deficit for the Board, then we would be required to pay additional levies to cover that deficit.

I also think that each Township could include their portion (for example 50%) of the incurred costs or lost revenue of the Board in their reporting to the ministry because these costs are ultimately paid through the levies.

The letter from the ministry states that the funding is to be used towards the municipalities operating costs and pressures (i.e. levies). It doesn't look like the funds are meant to flow through to separate entities such as boards. That is why I'm questioning if we should be giving the Boards money directly from the grant funds rather than from levies.

Thanks,

Heather Boston, CPA, CA, CGA, BComm | Treasurer

Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8

Phone 705-466-3341 ext. 233 | Fax 705-466-2922 | hboston@mulmur.ca



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Please note that the Township has declared this an Emergency and all Council meetings will be converted to electronic meetings. Please see our website for more information regarding COVID-19.

Donna Funston

From: Denise Holmes
Sent: Tuesday, October 20, 2020 2:32 PM
To: Donna Funston
Cc: Tracey Atkinson
Subject: NDCC COVID-19 Protocol

Hi Donna,

At the meeting of Council held on October 15, 2020, the following motion was introduced and passed:

Moved by Besley, Seconded by Hannon

Be it resolved that: "the Council of the Township of Melancthon approve the NDCC Corona-Virus (Covid-19) Safety Guidelines (Provisional) as submitted." **Carried.**

Regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |

dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

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Donna Funston

From: Denise Holmes
Sent: Monday, October 26, 2020 9:21 AM
To: Heather Boston; Tracey Atkinson
Cc: Wendy Atkinson; Donna Funston
Subject: Motion regarding NDCC Covid Funding

Hi Heather & Tracey,

At the meeting of Council held on October 15th, 2020, Council discussed some items that the NDCC requires as a result of Covid and about financial contributions for those items, provided they are eligible costs.

The following motion was introduced and passed:

Moved by Besley, Seconded by Hannon

Be it resolved that: "Melancthon Staff work with Mulmur Staff regarding the NDCC costs related to Covid and split the costs 50/50 which is to come from the Covid funding". **Carried.**

Should you have any questions, please don't hesitate to contact me.

Regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |
dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |
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