

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held an electronic meeting on July 8, 2020 at 9:00 a.m. The following members were present: David Besley, Chair; David Thwaites, Vice-Chair and Wayne Hannon. Also present were: Denise Holmes, CAO/Clerk; Wendy Atkinson, Treasurer; Craig Micks, Public Works Superintendent; and Kaitlin Chessell, Road Sub-Committee Secretary. Chair Besley called the meeting to order at 9:00 a.m.

Additions/Deletions/Approval of Agenda

Addition:

Road Condition - 3rd Line OS and 15 Sideroad

Moved by Thwaites, Seconded by Hannon that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Hannon, Seconded by Thwaites that the minutes of the Roads Sub-Committee meeting held on May 27, 2020 be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. 2nd Line SW

1. Update on Road Work

The Public Works Department will be doing the final grade on Friday and Monday of this week and then the Murray Group will be here to start paving on Tuesday. Graham Bros will not be able to start the 2nd Line SW between Highway 89 and 300 Sideroad for at least two weeks as they are running behind. Craig Micks, Public Works Superintendent advised that they are almost done calcium and will begin ditching as soon as the paving is done on 2nd Line SW. Craig has been trying to get quotes for road maintenance work that needs to be done this year and it was advised that Craig should check off all the maintenance he has completed that was recommended in the Road Management Plan to ensure everything gets completed. The Roads Sub-Committee wants to do a road tour as soon as possible to look at the roads as some roads are holding up better than others

and this may impact the Road Management Plan and 2021 road plans.

2. Letter to Southgate

It was discussed that we should just touch base with the CAO or Mayor in regards to speeding and traffic on the 2nd Line SW as a lot of their residents use this portion of our road. It was mentioned we should be taking the opportunity to ask for funding when the next development proposal comes through for Southgate. Dave Besley is going to talk to Dave Milliner, CAO about this.

2. Email from Kathleen McCauley - Horning's Mills Concerns

Craig Micks, Public Works Superintendent addressed this issue and advised that their was a misunderstanding the stop sign ahead sign was temporary but the actual stop sign was always intended to be permanent. We cannot remove the stop sign as it is helping to slow traffic. Kathleen was present for the electronic meeting and said that people do not stop at the stop sign, and the Committee told her they would take this under advisement and take a look at the stop sign on the Roads Tour they are planning. Her email also advised that people going to Market in the Mills are constantly parking in front of her house and will move and park at the Horning's Mills Hall if she asked them too but she should not have to police in front of her house. She was advised that the store has three approved parking spaces and we would take a look at this on the roads tour as well.

3. Email from Michael Quinn regarding walking on 5 Sideroad Bridge

It was discussed that people are moving the blocks and has made it possible to walk on the bridge but this is also a liability and we should not be allowing this. Craig Micks also advised that someone had cut a swath of grass around the structure through the ditch and people may start driving through there. It was discussed that we should look into the cost of taking the bridge completely out and just put guardrails up to block it off completely. Staff were directed to respond to Michael Quinn and let him know that no one is permitted on the structure as it is closed.

4. Speed Bump Quotes for Horning's Mills Main Street

It was discussed that this may slow the speeders down through Horning's Mills but the residents may not like driving over them all the time. These would be removable for the winter to allow for snow removal. Staff were directed to look into the liability of the speed bumps, whether we need speed bump ahead signs and to reach out to other municipalities to see if they have had success with them.

5. Radar Sign Placement

The radar signs are currently in Horning's Mills and it was discussed that the new ones we are going to order should go on 2nd Line SW and 5th Line OS.

6. 2021 Road Projects

The Road Management Plan was reviewed for what road work was recommended for 2021 and 3rd Line OS in front of Downey's Potato Storage was discussed as it is in bad shape, the road counter is to be placed here to advise on traffic. 15 Sideroad between

the 3rd Line and County Road 124 was discussed that it could maybe go back to gravel as it is a no truck road. This discussion was postponed until after the road tour.

7. Structure 2013, Structure 2021 & Bridge 13 Updates

This item was taken as information.

8. Other/Additions

Councillor Thwaites brought forward a concern about the bridge on the Melancthon-Southgate Townline that is closed but was recently hit by a person on an ATV. It was suggested that we follow up on what happened and do our due diligence. Staff were directed to contact the Dundalk Fire Department and take photos of the bridge.

9. Unfinished Business

1. Sidewalks in Corbetton

We are still waiting to hear back from the Upper Grand District School Board in regards to the potential of getting more bus stops in Corbetton to prevent children from walking on the roads. Craig Micks, Public Works Superintendent got a quote for the sidewalks for \$69,212.50 but this does not include maintenance costing and preliminary work. It was discussed that we should have a public meeting to discuss this, to give the people of Corbetton the opportunity to voice their opinions as we would like them to be responsible for cleaning there portions of the sidewalk in the winter.

2. Scheduling of Roads Sub-Committee Meetings

A road tour is being scheduled for July 21, 2020 at 1pm to start at the administration office. A map will be circulated beforehand so that we can ensure all the roads that need to be looked at are on it.

Delegations

10:00a.m. - Karisa Downey, County of Dufferin - Discussion about Cycling Routes connecting the Town of Shelburne and the Township of Mulmur using Township of Melancthon Roads

Karisa Downey from the County of Dufferin joined the meeting and discussed how the Town of Shelburne and Township of Mulmur are using the County Economic Development Grant to create cycling routes through Shelburne and Mulmur and plan on hitting key locations such as Cemetery's and General Stores. They will be using a GPS tracking system to connect these routes to an app that will allow cyclists to follow these routes. Some of the routes that they are proposing will run on Melancthon roads and will feature the Horning's Mills Store as a key location on one of the routes. The Roads Sub-Committee commented on who the liability would fall too and how they would accommodate these routes when road work is taking place.

Recommendations:

The Roads Sub-Committee recommends to Council that we support the Cycling Route Proposal from the County of Dufferin, Town of Shelburne and the Township of Mulmur.

**10:30a.m. - Scott Burns, Scott Martin and Mike Hooper, Public Works Department
County of Dufferin - Discussion about County Road 21 Construction**

Scott Burns advised that the Construction on County Road 21 will begin in August and will last for 5-6 weeks. They will be detouring people down the 5th Line OS and 4th Line NE. This project is expected to have 2 more years of road work and then paving and will not be completed till approximately 2023. We discussed that different detour routes would be required next year if we are going to proceed with resurfacing the 5th Line OS as per the Road Management Plan.

Recommendations to Council

Recommendation has been outlined above.

Public Question Period

A member of the public commented that they like the format of the Roads Sub-Committee meetings and they think that they are very productive and that they should continue in this format.

Confirmation Motion

Moved by Hannon, Seconded by Thwaites that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

11:20 a.m. - Moved by Thwaites, Seconded by Hannon that we adjourn this Roads Sub-Committee meeting to meet again on July 21, 2020 at 1 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY