

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 13<sup>th</sup> day of August, 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

None.

### **Additions**

- Telecommunications Tower Protocol - Rural Net

### **Deletions**

None.

### **Approval of the Agenda**

Moved by Thwaites, Seconded by Besley that the Agenda be approved as amended. Carried.

### **Declaration of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

### **Approval of Draft Minutes**

Moved by Thwaites, Seconded by Besley that the minutes of the Council meeting held on July 16, 2020 be approved as circulated. Carried.

Moved by Mercer, Seconded by Hannon that the minutes of the Special Council meeting held on July 24, 2020 be approved as circulated. Carried.

### **Business Arising from Minutes**

An update was requested regarding the flag poles and quote for lights around the ball diamond at the Horning's Mills Park. Staff advised that the quote hasn't been received yet and with regards to the flag poles, Staff would be speaking with Flags Unlimited next week about them.

### **Shelburne DWS upgrades**

The email from Ryan Post, RMO was reviewed and there were no further comments on it.

### **Point of Privilege or Personal Privilege**

Nothing for this meeting.

### **Public Question Period**

No questions asked.

### **Public Works**

Craig Micks, Public Works Superintendent was present for this part of the meeting.

## Accounts

The accounts were presented in the amount of \$303,548.76. Moved by Thwaites, Seconded by Besley that Council receive the public works accounts as presented. Carried.

## Other

Craig updated Council on the 2<sup>nd</sup> Line SW and advised that the geo-grid was going to be installed next Tuesday. The north end of the 2<sup>nd</sup> Line SW has come in well under budget.

There will be a Roads Sub-Committee meeting next Wednesday (19<sup>th</sup>) at 1:30 p.m.

## **Planning**

### 1. Applications to Permit

The spreadsheet for the Applications to Permit was reviewed with Council. Chris advised that Corbetton Farms was applying for an underground water reservoir and he is currently working with the building department and the Southgate Fire Chief on this application and is recommending this be approved under Site Plan Control and he will bring an agreement to the September 3<sup>rd</sup> meeting.

### Proposed Amendment - A Place To Grow - Verbal Update

Chris provided a verbal update with regards to this proposed amendment and advised that it really focusses on employment zones and doesn't relate to the changes in the Agricultural System mapping.

## Other

Chris advised that we need to get the public meeting scheduled for the Secondary Suites By-law. Staff were asked to put this matter on the next Agenda for discussion on when Council would like to schedule the public meeting.

## **Strategic Plan**

### 1. Quality of Life - 1.2 ~ Access to Trail System (Additional Bike Trails)

Councillor Thwaites spoke to this matter and wondered about some additional bike trails when we are looking at the rehab of some of our roads. It was decided to move this into Committee of the Whole to have a more fulsome discussion. In the meantime, Staff were directed to contact the Town of Shelburne and find out who is dealing with the trail planning in that municipality and if there are any upcoming meetings.

## **Climate Change Initiatives**

### 1. Dufferin County Climate Change Collaborative - July 21, 2020

Moved by Thwaites, Seconded by Mercer that we receive the Dufferin County Climate Change Collaborative (DC4) Minutes as information. Carried.

## **Delegations**

5:39 p.m. (Scheduled for 5:30 p.m.) A public meeting had been called to consider a Proposed Zoning By-law Amendment on Part of Lot 15, Concession 3 N.E. (Kissoon-Singh). No one notified of the Public Meeting was in attendance. The purpose of the application is to zone the subject lands to fulfill a condition of Provisional Consent. The By-law would zone a newly created lot to the Rural Residential Zone and zone the retained lot to address a resultant lot frontage which does not comply with the minimum lot frontage required under the A1 Zone. Chris Jones, Township Planner was in attendance and reviewed his report with Council. The Clerk advised that one written submission was received from the

Upper Grand District School Board. There were no questions or concerns from Council or those in who were in attendance for the Council meeting.

Moved by Mercer, Seconded by Thwaites that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, for lands legally described as Part 1, Plan 7R-6637, located in the North Half of Lot 15, Concession 3 NETSR and the balance of lands located in the North Half of Lot 15, Concession 3 NETSR and it be given a first and second reading and numbered 39-2020. Carried.

### **Police Services Board**

#### Update - July 28<sup>th</sup> Teleconference call regarding a proposed Towing By-law

Councillor Thwaites provided an update and advised that there will be a further Teleconference call on August 25<sup>th</sup>. The OPP are looking for a municipality to take the lead on a licensing by-law and Staff Sgt. Randall will follow up with both Orangeville and Shelburne. This matter was deferred to September 3<sup>rd</sup> for more information after the August 25<sup>th</sup> teleconference call.

During this time, Staff advised Council that the Township website (under Policing – Important Information/Links) has been updated with Towing Information pertaining to the Ontario Tow Truck Laws.

6:00 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to go into Committee of Adjustment and then reconvene as Council. Carried.

6:30 p.m. - Council reconvened.

### **Committee Reports**

The following verbal reports were given:

Councillor Mercer - Shelburne Library

Councillor Hannon - Shelburne Fire Board - July 28<sup>th</sup>

Deputy Mayor Besley - North Dufferin Community Centre - August 11<sup>th</sup>

### **Correspondence**

#### \*Board & Committee Minutes

1. Township of Melancthon Police Services Board - February 5, 2020

Moved by Thwaites, Seconded by Mercer that Item 1 of the Board and Committee Minutes correspondence be received as information. Carried.

#### \* Items for Information Purposes

1. Royal Assent of Bill 197 - Municipal CAO's
2. Letter from Township of Perth South regarding Farm Property Class Tax Rate Program
3. RJ Burnside - Drainage Superintendent Services April - June 2020
4. Letter from Watson & Associates - Comments on Bill 197 - COVID-19 Economic Recovery Act - Regarding Development Charges and Community Benefits Charges
5. Town of Shelburne Planning Application Circulation - 900 Main Street East
6. Email from Greg MacNaughtan - E-permitting is fully electronic
7. Drinking Water Source Protection - New Source Protection Committee Members Appointed
8. Bill 197 Guidance Materials for Electronic Meetings and Council Proxies
9. Resolution passed by Town of Mono in support of The Town of Orangeville regarding necessity to develop a comprehensive diversity training program for municipal police services including OPP
10. Highway Traffic Amendments Related to School Bus Stop Arm Cameras- Ontario

Regulation 424/20

11. Letter from Ministry of Municipal Affairs and Housing regarding O. Reg. 157/20: Work Deployment Measures for Municipalities
12. Letter from Mayor Laura Ryan, Town of Mono - Investment in Rural Broadband Infrastructure

Moved by Besley, Seconded by Mercer that Correspondence Items 1-12, for information purposes, be received as information except 1, 2, 3 & 8. Carried.

Items 1 & 8 - these items will impact the Procedural By-law. Staff were asked to put this matter on the next DMOA meeting to see what other municipalities are doing.

Item 3 - Discussion ensued on what it is costing the Township to get rid of nuisance beaver and wondered if there was some other way of addressing it? It was noted that the County of Dufferin has a nuisance beaver program.

Item 2 - Discussion ensued on how this impacts the Township. Staff were directed to send a letter to Perth South advising that Melancthon Council supports the direction in the Township of Perth South letter, that the current program be reviewed in an effort to find efficiencies and ultimately, a less disruptive classification process.

#### \* Items for Council Action

1. Resolution from Shelburne & District Fire Board to adopt a by-law to appoint a new Fire Chief - By-law to be passed below under General Business
2. RJ Burnside letter regarding Doyle Drainage Works clean out
3. RJ Burnside letter regarding Curphy Municipal Drain clean out
4. RJ Burnside letter regarding Henderson Drainage Works clean out

Item 2 - Moved by Besley, Seconded by Mercer that we grant permission to Ion and Norman Bauman to proceed with the maintenance work on the Doyle Drainage Works under the supervision of the Drainage Superintendent as outlined in his letter of July 27, 2020. Carried.

Item 3 - Moved by Hannon, Seconded by Besley that we direct the Drainage Superintendent to proceed with the maintenance work on the Curphy Municipal Drain upstream of Dufferin County Road No. 17 as outlined in his letter of July 27, 2020. Carried.

Item 4 - Moved by Thwaites, Seconded by Besley that we direct the Drainage Superintendent to proceed with the maintenance work on the Henderson Drainage Works as outlined in his letter of July 27, 2020. Carried.

### **General Business**

#### Accounts

Wendy Atkinson, Treasurer, presented the accounts in the amount of \$103,290.24. Moved by Mercer, Seconded by Thwaites that Council receive the General Accounts as presented. Carried.

#### Notice of Intent to Pass By-laws: – Being a By-law to Appoint the Chief of the Shelburne and District Fire Department

Moved by Hannon, Seconded by Mercer that leave be given to introduce a By-law to appoint the Chief of the Shelburne and District Fire Department and that it be given a first and second reading and numbered 40-2020. Carried.

#### New/Other Business/Additions

#### COVID-19 Stage 3 - Update/Discussion on Re-opening Municipal Office

The Clerk provided a Report and Policies and Procedures relating to COVID-19 and the re-

opening of the Municipal Office. The anticipated opening of the Township Office is Thursday, August 20, 2020 at 8:30 a.m. If something happens that Staff are not ready to open, the Clerk will consult with the Human Resources Sub-Committee. Council had no concerns with this.

Set date for Committee of the Whole Meeting in September (no meeting in August due to lack of Agenda items)

Moved by Thwaites, Seconded by Besley that we schedule the next Committee of the Whole meeting for Thursday, September 17, 2020 6:30 p.m. Carried.

Addition

Telecommunication Protocol - Rural Net

As a result of an email that the Township, and other Councillors, received from Rural Net, there was information contained in the email about the internet tower at Shelburne Iron and Metal and a concern was raised that Council has not seen the application come to a meeting. Staff were directed to forward the Telecommunications Protocol to Rural Net and ask them to submit an application for approval for this tower and any other towers in Melancthon Township.

**Unfinished Business**

Horning's Mills Community Hall - Public Meeting - Date

Discussion ensued and it was decided to hold the public meeting on Monday, October 19<sup>th</sup> from 7:00 p.m. - 9:00 p.m. There will be further discussion at the next meeting due to procedures that will have to be implemented due to COVID-19. Staff will put the letters received in the next package for Council to review.

Request from Sarah Harrison regarding Memorial Donations for Jeff Wilson - Sign for Horning's Mills Cemetery

Staff advised that \$1,479.00 had been received in donations. Staff were directed to reach out to Sarah Harrison to see if she has any thoughts/ideas on the type of signage for the Cemetery.

GRCA - Melancthon Representative on the Lake Erie Region Source Protection - Implementation Working Group

Staff provided an update from Ilona Feldman, GRCA advising that for the past several years, GRCA Staff (Martin Keller) was the representative for Melancthon (as well as Southgate, Amaranth and East Garafraxa) on the Implementation Working Group and now that the GRCA is in the process of updating the IWG's Terms of Reference, Melancthon has the option to select its own representative and can choose one primary representative and up to three alternates. Staff were directed to get confirmation from GRCA, that it is one representative for Melancthon and not one representative for Melancthon, Southgate, Amaranth and East Garafraxa.

**Closed Session**

7:23 p.m. - Moved by Mercer, Seconded by Thwaites that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees – Property Standards Complaint - Horning's Mills - Update and litigation or potential litigation, including matters before administrative tribunal, affecting the local board – Re: Notice of Application - Update and correspondence. Carried.

7:40 p.m. - Moved by Thwaites, Seconded by Besley that we rise from Closed Session with report. Carried. The report being the directive given in Closed Session to Staff.

**Third Reading of By-laws**

Moved by Hannon, Seconded by Besley that By-laws 39-2020 and 40-2020, now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on August 13, 2020 and it be given the required number of readings and numbered 41-2020. Carried.

**Adjournment and Date of Next Meeting**

Moved by Thwaites, Seconded by Mercer that we adjourn Council at 7:42 p.m. to meet again on Thursday, September 3, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK