



**NORTH DUFFERIN COMMUNITY CENTRE BOARD OF
MANAGEMENT
MINUTES
WEDNESDAY, JULY 7, 2020 – 7:00 P.M.
ELECTRONIC MEETING - ZOOM**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 7th day of July, 2020 at 7:00 p.m., as an electronic meeting through ZOOM.

Those present:

Chester Tupling, Chair, Mulmur
Patricia Clark, Councillor, Mulmur
Dave Besley, Deputy Mayor, Melancthon
Clayton Rowbotham, Melancthon
Keith Lowry, Mulmur
Nancy Noble, Mulmur
Debbie Fawcett, Melancthon,
Donna Funston, NDCC Secretary, Melancthon

Regrets:

Bert Tupling, Vice-Chair, Melancthon

#1 Call to Order by Chair

Chair Tupling called the meeting to order at 7:01 p.m.

#2 Additions/Deletions/Approval of Agenda

-Moved by Noble, Seconded by Fawcett that the Agenda be approved as amended. Carried.

Addition: 2.1 Library update,
2.2 Efficiency plan

#3 Declaration of Pecuniary Interest or Conflict of Interest

None.

#4 Approval of Draft Minutes

-Moved by Clark, Seconded by Rowbotham, that the minutes of the North Dufferin Community Centre Board of Management held on June 10, 2020 be approved as circulated. Carried.

#5 Business Arising from the Minutes

None.

#6 Facility Manager's Report

James Woods was in attendance for this portion of the meeting.

James reports his computer is really old and needs upgraded, Mulmur has suggested they might have a spare one to give to the Arena when the office gets new computers.

James request permission to purchase a new grinder and concrete drill for repairs around the Arena. He would also like a portable power washer to take into each dressing room and to do clean the Zamboni. The roof is also leaking board directs James to have a look and see what the issue is and report back.

The ball park benches need to be repaired as they are unsafe, James will replace the rotted wood. Member Clark will speak to Mulmur Council to get clarification on repairs to the Cenotaph fence and the ball park, is it Mulmur Staff or Arena Staff responsible for doing the repairs.

James will email the quote to fix the doorway near the mens washroom using 2 rolls of rubber mat.

James questions an item on the June accounts – an Intellicore bill that was divided between the Fire department and the Arena, is this correct? Board directs Donna to ask Heather about this invoice.

Sparlings has buried a line and James feels its needs to have cement pillars to block off the line so no one runs into the pipe.

Member Clark requests James to narrow down his to do list each month so the Board is aware of what was accomplished each month.

-Moved by Noble, Seconded by Fawcett, that the NDCC Board of Management approve the Arena Manager to purchase a contractor grade grinder and drill. Board also approves purchasing a power washer up to a maximum of \$500.00. Carried.

Discussion around Stage 3 and re-opening the Arena. Re-opening will be very different this year and a lot will depend on OMHA and how the hockey season will look. More discussion will take place next month.

#7 General Business

1. Financial
 1. Accounts
 2. A/R update
 3. YTD vs. Budget comparison
2. Other
3. Unfinished Business
 1. Arena Manager and Part time staff Pay Grids
 2. Generator Switch for Mobile Generator

3. Keystone Software Arena Billing (Member Lowry discuss at next regular in person meeting)

#1.1 -Moved by Fawcett, Seconded by Besley that the accounts in the amount of \$1,152.72 be approved to be paid. Carried.

#1.2 Discussion on the A/R list that it is smaller and still being worked on.

#1.3 No concerns raised.

#2.1 Chair Tupling and member Rowbotham will take a look at the Library and see if the building would be movable or just crumble to pieces. Member Lowry offers to make arrangements with the current owner if the building is considered movable. Member Clark makes note that the Library cannot be placed on Mulmur property at this time, she will speak with Mulmur and see what would have to be done to be able to put the Library on the Arena property.

#2.2 Member Clark advises the Board that a NDCC usage report will be going to Mulmur Council tomorrow (July 8) and she will request that the report be sent to the Board for the efficiency plan.

#3 All unfinished business will be discussed when the regular in person meeting resume.

#8 Information

#8.1 Board would like to wait for the final report from Sierra Planning before making any spending decisions. Chair Tupling advises he has an upcoming meeting with Tracey Atkinson regarding the grant process.

-Moved by Clark, Seconded by Lowry Item 8.1 and 8.2 be received as information. Carried.

#10 Notice of Motion

-None

#11 Confirmation Motion

-Moved by Lowry, Seconded by Besley that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#12 Adjournment

-Moved by Clark, Seconded by Lowry that we adjourn the North Dufferin Community Centre Board of Management meeting at 8:18 p.m. to meet again on Tuesday August 11, 2020 at 7:00 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY