

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 16th day of July, 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

- COVID-19 Update

Deletions

None.

Approval of Agenda

Moved by Thwaites, Seconded by Besley that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Thwaites, Seconded by Besley that the minutes of the Council meeting held on June 18, 2020 be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

Questions were asked regarding the opening of Stage 3 and how does Council see the Township moving forward and a question regarding the Parking in Horning's Mills.

A written question was also submitted regarding the NWN Health Canada Licence and how it was issued when there are no building constructed and the Site Plan has not been approved by the Township

Public Works

Craig Micks, Public Works Superintendent was in attendance for this portion of the meeting.

1. Accounts

The accounts were presented in the amount of \$526,636.99. Moved by Hannon, Seconded by Thwaites that Council receive the Public Works Accounts as presented. Carried.

2. Report from Kaitlin Chessell - Recommendations from Roads Sub-Committee Meeting July 8, 2020

Discussion ensued on cycling and it was asked that this matter be further reviewed at the meeting on August 13, 2020 to look at other bike trails in Melancthon. This could be covered under Strategic Planning, so that it aligns with Quality of Life – Access to Trail System component in the Township’s Strategic Plan.

During this time, Deputy Mayor Besley, who is Chair of the Roads Sub-Committee, advised that a Road Tour has been scheduled for Tuesday, July 21st at 1:00 p.m. He also advised of an issue with regards to Tender 03-2020 on the 2nd Line SW at Highway 89 to 300 Sideroad that Graham Bros. Construction is unable to provide the Township with HL4 as originally tendered and would like to supply alternative material. The CAO/Clerk was directed to obtain a legal opinion on the matter. In the meantime, Craig is to contact Graham Bros. and advise them not to start any work until the Township has been in further contact with them.

3. Letter from Gord Feniak, Executive Vice President, Public Sector, RJ Burnside & Associates - Review of Submission from NWN Scientific Inc

4. Letter from Jeremy Humphrey, Project Planner, WSP - Re-submission for NWN Scientific Inc addressing Gord Feniak’s comments

These two items of correspondence were received as information. Discussion then ensued on NWN and the activity that is occurring on the property when they don’t have Site Plan Agreement amended yet and the CAO/Clerk was directed to send them a letter advising that they cease all on-site activity until they are permitted to proceed by the Township.

5. Open Quotes received for 2020/2021 Winter Sand

The CAO/Clerk opened the quotes received for the supply and delivery of approximately 2,500 tonnes of screened winter sand. The quotes below also include the rental of stacker:

1. James Dick Construction Limited - \$15.35/tonne + HST
2. Fleshcon - \$15.50/tonne + HST
3. Duivenvoorden Haulage Ltd. - \$15.50/tonne + HST

Moved by Thwaites, Seconded by Mercer that the Council of the Township of Melancthon accepts the quote from James Dick Construction for the supply and delivery of approximately 2,500 tonnes of screened winter sand for the quoted price of \$15.35 per tonne, plus applicable taxes. Quoted price includes the rental of the stacker. The screened winter sand is to meet OPSS Specifications and the test is to be paid by the contractor with the sample supplied by the Township. Completion date is September 25, 2020. This quote complies with the Township’s Procurement By-law. Carried.

Delegation

5:30 p.m. - A Public Meeting had been called to consider a proposed Zoning By-law Amendment on Part of Lots 262-265, Concession 1 S.W. and Part of Lot 261, Concession 2 S.W. - Norman Martin. The purpose of the application is to zone the subject lands to permit a two-unit dwelling. No one that was notified of the public meeting was in attendance. The Clerk advised that two written submissions were received from Conseil scolaire Viamonde and the Upper Grand District School Board. Chris reviewed his report with Council and

neither Council or the members of the public had any comments, concerns or questions.

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to amend Zoning By-law 12, 1979 as amended, for lands located in Lots 262-265, Concession 1 SW and Part of Lot 261, Concession 2 SW and it be given a first and second reading and numbered 37-2020. Carried.

Public Works Continued:

6. Report on the progress of the Corbetton Park - Requested by Roads Sub-Committee

Mayor White provided an update to Council on the Corbetton Park and there have been six pieces of playground equipment identified for the Park, and a quote is forthcoming for a gazebo. There will be a small area paved for a basketball court and Mayor White will provide quotes for all of these items.

7. Other

Nothing for this.

Planning

Chris Jones, Township Planning Consultant was in attendance.

1. Applications to Permit

The following applications to permit have been received and are being reviewed by Chris.

John Esteves - Pool House - East Part of Lot 11, Concession 4 OS

Norman Martin (Cedarside Enterprises) - Feed storage for cattle - Lot 38, Concession 3 NE

Rachel Martin - Single family dwelling - Lot 18, Concession 3 NE

Jeanette Atkinson - Two decks - West Part of Lot 29, Concession 3 OS

2. Patio Expansion for Shelburne Golf Course/3. News Release: Ontario Supporting Restaurants as Province Safely Reopens/4. Alcohol and Gaming Commission of Ontario - Licensees allowed to temporarily extend their premises

Items 2, 3 & 4 were lumped together and the correspondence from Shelburne Golf Course was received as information, as the Province will be entering Stage 3 which allows for people to dine inside.

5. Report from Chris Jones, Township Planner regarding Application for TZBA - West Half Lot 13, Concession 3 O.S. (Strada Pit 1)

Chris reviewed his Report with Council and each Member was given a chance to speak to the report and the temporary zoning by-law amendment. Grant Horan, Representative for Strada was in attendance for the meeting and also spoke to the report/temporary zoning by-law amendment. After discussion the following motion was introduced - Moved by Besley, Seconded by Mercer that we refuse the Application by Strada Aggregates for a Temporary Zoning By-law Amendment on the West Part of Lot 13, Concession 3 OS. Carried.

6. Other

Nothing for this.

6:00 p.m. - Moved by Thwaites, Seconded by Mercer that we adjourn Council to move into

Committee of Adjustment and reconvene as Council. Carried.

6:36 p.m. - Council reconvened from Committee of Adjustment and took a break and reconvened at 6:42 p.m.

Delegations - Cont.

6:30 p.m. - Michelle Steele, CPA and Murray Short, CPA of RLB Chartered Professional Accountants attended Council and presented and reviewed the 2019 Financial Statements. There was also brief discussion about the Township's Road Management Plan and Staff were asked to put this item on the next Road's Sub-Committee meeting to discuss and make a recommendation to Council to have RLB provide an analysis of the RMP.

Moved by Hannon, Seconded by Thwaites that Council approve the Consolidated Financial Statements for the year ended December 31, 2019 as prepared by RLB, Chartered Professional Accountants. Carried.

Strategic Plan

Staff recommendation was to defer this matter to the August 13th Council meeting

Climate Change Initiatives

1. Dufferin County Climate Change Collaborative (DC4) Minutes - no action taken.
2. Other - nothing further on this.

Police Services Board

1. Report from Denise Holmes, CAO/Clerk - Proposed Tow Truck By-law

The Report was reviewed and discussion ensued and it was felt that more discussion was needed with the Tow Operators. Chair Alan Blundell joined in on the discussion and the comments discussed will be provided to Dufferin OPP Staff Sgt. Randall by Mayor White and Alan Blundell on July 28th – the next teleconference meeting. Councillor Thwaites will also participate in that meeting.

2. Other

Nothing for this.

Committee Reports

Councillor Thwaites gave a verbal report on the Mulmur Melancthon Fire Board meeting held on July 13, 2020 and gave an update on the CDRC Facility re-opening.

Correspondence

*** Items for Information Purposes**

1. AMO Policy Update - Federal Economic Statement and Initial Analysis of Ontario Omnibus COVID-19 Recovery Legislation
2. Municipal Finance Officers Association of Ontario - Bill 197, COVID-19 Economic Recovery Act, 2020
3. Ministry of Municipal Affairs and Housing - COVID-19 Economic Recovery Act, 2020 and Bill 197 that addresses three critical needs Ontario faces
4. Letter from the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks regarding Environmental Assessment modernization

5. Dufferin County Forest Operating Plan Review
6. A message from Minister Steve Clark and Proposed Amendment 1 to A Place to Grow
7. Town of Shelburne Drinking Water possible upgrades
8. Grey Highlands Notice of Public Meeting fro Zoning By-law Amendment - Monday July 27, 2020 5:00 p.m. - 453053 Grey Road 2
9. NVCA Board Meeting Highlights June 26, 2020
10. GRCA General Membership Attendance as of June 26, 2020
11. Report from Watson & Associates Economists Ltd - Proposed Amendment 1 to A Place to Grow
12. Puslinch Resolution regarding MPAC assessment system for all aggregate resource properties
13. Report from Nancy Neale, PLE, Watson & Associates Economists Ltd regarding Bill 197, COVID Economic Recovery Act - Changes to the DCA and Planning Act (CBCs)
14. Ministry of Agriculture, Food and Rural Affairs - Notification of NASM Plan Approval

Moved by Mercer, Seconded by Besley that Correspondence Items 1-14, for information purposes, be received as information except Items # 6, 7 and 12. Carried.

6 - Staff were directed to forward this item to Chris Jones, Township Planner for comments at the next meeting.

7 - Staff were directed to send this item of correspondence to Ryan Post, the Township's Risk Management Officer for his comments, as Council is concerned with the impact this may have on Melancthon Township regarding the potential for doubling of the pumping rate from the Wells.

12 - this item referred to Committee of the Whole for Staff to provide information on how this impacts the Township.

*** Items for Council Action**

1. Email from Karisa Downey, County Economic Development Officer requesting a meeting to review the Melancthon Agriculture and Food BR+E Data
2. Email from Ilona Feldmann regarding Melancthon representation on the Implementation Working Group currently represented by the GRCA

1 - Staff directed to give Karisa a list of future Council meetings, so she can attend to present the information.

2 - Staff directed to forward this item to Guy Gardhouse, GRCA Rep for more information/clarification.

General Business

1. Accounts

Wendy Atkinson, Treasurer, presented the accounts in the amount of \$906,366.85. Moved by Besley, Seconded by Thwaites that we receive the General Accounts as presented by the Treasurer. Carried.

2. New/Other Business/Additions

1. Request from Sarah Harrison that donations made to Horning's Mills Cemetery in memory of Jeff Wilson be used to purchase sign for the Cemetery

Staff were directed to find out how much money was received in donations and report back at the next meeting.

2. Township of Melancthon Flag Raising Protocol - Discussion - Deputy Mayor Besley and Councillor Hannon & the Purchase of New Flag Pole in front of Administration Building - Mayor White

Discussion ensued on the above and it was noted that the Flag Raising Policy has been in place since 2013. It was also noted that for a Flag to be flown, there needs to be a request received by the Township. Discussion then ensued on the purchase of a flag pole and it was thought that we should purchase three flag poles – one for the Canadian Flag, one for the Provincial Flag and one pole for other Flags. Staff will contact Flags Unlimited. The vision is to have a large flower garden in front of the Municipal Office, with digital signage, large stones, flowers, the antique grader and the flag poles.

3. 2020 Fall/Winter Draft Township Newsletter

No changes to the Newsletter.

4. Notice of Motion from June 18, 2020 Council meeting

Moved by Mercer, Seconded by Hannon that the current Horning's Mills Hall Board (of this current term of council), resume their responsibilities as soon as possible, with a newly-constituted member of council (as per Township of Melancthon protocols), further to the reopening of facilities post pandemic, and based on the exemplary work of the existing volunteer board members to not only successfully manage, but also bring the hall to profitability. Mayor White called for discussion on the motion. Councillor Mercer spoke to her motion and the reasoning behind it. Each member of Council was given a chance to have their say on the motion. Mayor White than called for the vote and the motion was lost.

During that discussion, there was consensus that Council needs to continue on with the Public Meeting, to get public input on the future of the Hall.

5. County of Dufferin Service Delivery Review - Interim Report - Update - Mayor White and/or Denise Holmes

Mayor White and Denise Holmes, CAO/Clerk provided an update to Council and advised that the Interim Report would be forthcoming and there will be several virtual group meetings set up to participate in the discussion on the Report.

6. Other

Nothing for this.

7. Addition(s)

COVID-19 Update - Staff advised that they would be opening the Horning's Mills Park for Stage 3 tomorrow and advised that they would be getting signage to advise that the playground equipment is to be used at your own risk and that it will not be sanitized. The Park closure signs will be removed. The portable toilet will remain at the Township yard.

3. Unfinished Business

1. AMO - Main Street Revitalization Funding - Completion Date for Projects is October 31, 2020 - Unspent Funds to be returned to OMAFRA - Discussion on ideas from Members of Council

Discussion ensued about using the remainder of funds for the purchase of street banners for the Hamlets of Corbetton, Riverview and Horning's Mills and Staff advised that they

obtained a quote on this which were provided to Council. There will be further discussion on what the banners should look like.

Staff were directed to follow up on the quote for lighting at the Horning's Mills Park for the ball diamond.

Staff also to look into a second source of internet, due to the technical difficulties with the internet during this meeting.

Closed Session

Councillor Mercer was not present for the Closed Session portion, as she was having some technical issues.

9:00 p.m. - Moved by Thwaites, Seconded by Besley that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: Personal matters about an identifiable individual, including municipal or local board employees - Property Standards Complaint - Horning's Mills - Update and Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - re: Notice of Application - information update. Carried.

9:15 p.m. - Moved by Besley, Seconded by Thwaites that we rise from Closed Session without Report. Carried.

Third Reading of By-laws

Moved by Besley, Seconded by Hannon that By-law 37-2020 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

There was no Notice of Motion.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on July 16, 2020 and it be given the required numbers of readings and numbered 38-2020. Carried.

Adjournment and Date of Next Meeting

Moved by Hannon, Seconded by Besley that we adjourn Council at 9:17 p.m. to meet again on Thursday, August 13, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK